

Department  
of the  
Treasury

Internal  
Revenue  
Service

Office of  
Chief Counsel

# Notice

CC-2021-005

February 11, 2021

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**Subject:** Correspondence to the Tax Division      **Cancel Date:** Until Further Notice

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This Notice provides a change in instructions for addressing correspondence to the Tax Division of the Department of Justice.

On February 8, 2021, Deputy Assistant Attorney General David A. Hubbert was appointed Acting Assistant Attorney General of the Tax Division by President Biden. Mr. Hubbert will continue in his role as Deputy Assistant Attorney General for Civil Matters and, until further notice, will also serve as Acting Deputy Assistant Attorney General for Appellate and Review and as Acting Deputy Assistant Attorney for Policy and Planning.

Effective immediately, all correspondence to the Tax Division should be addressed to:

Mr. David A. Hubbert  
Acting Assistant Attorney General  
Tax Division  
United States Department of Justice

Please refer to Chief Counsel Notice CC-2009-009, Correspondence Addressed to the Department of Justice (February 10, 2009), for details on how correspondence should be addressed depending on whether it is sent by U.S. Mail or by a private delivery service.

Notices of appeal from adverse Tax Court decisions should also be prepared bearing the name of David A. Hubbert. See CCDM Exhibit 36.4.1-5 (03-01-2013): Notices of Appeal — Tax Court.

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Distribute to:	Tax Litigation staff	Tax Litigation staff & Support personnel
	X All Personnel	X Electronic Reading Room

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Filename: CC-2021-005      File copy in: CC:FM:PFD

The signature block on the Notice of Appeal should appear as follows:

David A. Hubbert  
Acting Assistant Attorney General  
Tax Division  
United States Department of Justice  
950 Pennsylvania Avenue, N.W.  
Room 4611  
Washington, D.C. 20530  
Telephone: 202-514-1958

Chief Counsel Notice CC-2021-004, Correspondence to the Tax Division (January 26, 2021), is superseded.

Please contact Richard Goldman, 202-317-5392, with any questions regarding the foregoing.

\_\_\_\_\_/s/  
Kathryn A. Zuba  
Associate Chief Counsel  
(Procedure & Administration)