

DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
Washington, D.C. 20224



SMALL BUSINESS/SELF-EMPLOYED

December 01, 2012

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Affected IRM: 4.24.6
Expiration Date: December 01, 2013

MEMORANDUM FOR ALL EXCISE TERRITORY MANAGERS AND FIELD GROUP MANAGERS

FROM: Holly L. McCann /s/Holly L. McCann
Chief, Excise Tax Program

SUBJECT: Project and Tracking Coding for Medical Device Compliance Reviews and Examinations

The purpose of this memo is to discuss the use of specific Project and Tracking Codes for excise case work involving the Affordable Care Act (ACA). Please ensure this information is distributed to all affected employees and managers within your organization.

Examiners are required to assign Project Code 1070, Excise Indoor Tanning Tax, on all tanning examination periods. Tracking Code 6284, IRC 5000B Indoor Tanning Tax, may be used with these cases as well, but is not a requirement at this time.

Project Code 1071, Excise Medical Device Tax, must be used on all medical device Form 637 Registration case work and later all Form 720 medical device examination cases. Tracking Code 6286, Excise Medical Device Tax, must be used for future medical device case examinations.

The use of Project Code 1070 and 1071 is required so that we can provide the Budget Office with accurate time charged to ACA case work for budget purposes.

This guidance will be incorporated into IRM 4.24.6 before the expiration date of this memo.

If you have questions, you may contact me or you may contact Steve Rudzinski, Excise Policy Senior Program Analyst.

Cc: www.irs.gov