

## IRM PROCEDURAL UPDATE

**DATE:** 03/05/2013

**NUMBER:** SBSE-05-0313-0460

**SUBJECT:** Changes to Streamlined IA Over \$25,000 Criteria

**AFFECTED IRM(s)/SUBSECTION(s):** 5.19.1

**CHANGE(s):**

**IRM 5.19.1.1.6** Case Processing Authority Levels, added hyperlink to table under paragraph (4).

4. **Installment Agreements:** See below for AM, CSCO, ACS, ACSS and Field Assistance employee dollar authority levels and duration of the installment agreements.

Type of Installment Agreement	Duration of Agreement	Dollar Criteria	BOD/Function
Guaranteed IMF Only  IRM 5.19.1.5.5(8)	36 months (will full pay within CSED)	\$10,000 and less  tax only  (excludes P&I)	All
Streamlined \$25,000 and under IMF, BMF income tax only (F1120) & Out of Business BMF (Any type of tax)  IRM 5.19.1.5.5(9)	72 months (will full pay within the CSED)	\$25,000 and under  AAB (CC SUMRY )	All
Streamlined Installment Agreements over \$25,000 IMF and OOB	72 months (will full pay within the	\$25,001 - \$50,000	All

BMF Sole Proprietors  IRM 5.19.1.5.5.24, IRM 5.19.1.5.5.14, and  IRM 5.19.1.5.5.13	CSED)	AAB (CC SUMRY )	
In-Business Trust Fund Express Agreement  IRM 5.19.1.5.5.1	Earlier of 24 months or before CSED	\$25,000 and less  AAB (CC SUMRY )	Field Assistance, SB/SE CSCO, ACS and ACSS
In-Business Trust Fund Express Agreement  IRM 5.19.1.5.5.1	Earlier of 24 months or before CSED	\$10,000 and less  AAB (CC SUMRY )	W&I Accounts Management (AM)
Non-Streamlined IMF & Out of Business Sole Proprietors  IRM 5.19.1.5.5(10)	Will pay within the CSED	Under <del>##</del>  AAB (CC SUMRY )	All
Non-Streamlined IMF Only  IRM 5.19.1.5.5(10)	Will pay within the CSED	Under <del>##</del>  AAB (CC SUMRY )	ACS and ACSS
Partial Pay IMF & Out of Business Sole Proprietors  IRM 5.19.1.5.5(11)	Will not full pay within the CSED	Under <del>##</del>  AAB (CC SUMRY )	All
Partial Pay IMF Only	Will not full pay within the CSED	Under <del>##</del>	ACS and ACSS

IRM 5.19.1.5.5(11)		AAB (CC SUMRY)	
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**NOTE:** For balances over these amounts, see IRM 5.19.1.3.1, *Account Actions on Referral/Redirect*.

**IRM 5.19.1.5.5** Installment Agreements, updated paragraph (10 to show changes to Streamlined IA Over \$25,000 criteria.

**10. Streamlined Agreement (SIA) above \$25,000:** Beginning January 30, 2012 (and revised March 1, 2013), all employees are authorized to establish IAs for increased balances using Streamlined IA above \$25,000 criteria (IMF and OOB Sole Proprietors only) when the aggregate unpaid balance of assessment (CC SUMRY) is between \$25,001 and \$50,000, can be paid in full within 72 months and the CSED is protected. In addition:

- The IA MUST be established as a DDIA. See IRM 5.19.1.5.5.13, *Direct Debit Installment Agreement (DDIA)*; and

**NOTE:** Streamlined IA Over \$25,000 criteria was expanded to allow PDIA as an allowable payment method on March 1, 2013.

- The Streamlined IA Calculator (SLIAC) must be used to verify the taxpayer has adequate income to support the proposed payment.

**NOTE:** On March 1, 2013, the requirement to validate that the taxpayer has adequate income to support the proposed installment agreement amount by use of the Streamlined IA Calculator (SLIAC) or securing a CIS has been suspended except as noted in IRM 5.19.1.5.5.24(4), *Streamlined Installment Agreements Over \$25,000*, and IRM 5.19.1.5.5.24.1, *Reinstating Streamlined Installment Agreements Over \$25,000*.

No managerial approval or lien determination is required for Streamlined Agreements above \$25,000. See IRM 5.19.1.1.6(4), *Case Processing Authority Levels* and IRM 5.19.1.5.5.24, *Streamlined Installment Agreements Over \$25,000*.

**IRM 5.19.1.5.5.7** Installment Agreement Managerial Approval, updated paragraph (1(a to incorporate Streamlined IA Over \$25,000 criteria.

1. Installment Agreements must be approved by a manager or the manager designee when:

- a. The aggregate unpaid balance of assessment (CC SUMRY ) exceeds \$25,000 or the balance is \$25,000 or less and cannot be full paid within 72 months or the CSED. See IRM 5.19.1.1.6(5), *Case Processing Authority Levels*.

**EXCEPTION:** SIAs Over \$25,000 do not require managerial approval. See IRM 5.19.1.5.5(10), *Installment Agreements*, and IRM 5.19.1.5.5.24, *Streamlined Installment Agreements Over \$25,000*.

- b. It is a defaulted PDIA or a DDIA and is not being reinstated as a PDIA or a DDIA
- c. The taxpayer defaults for a second time on an IA within the last twelve months, unless meeting streamlined criteria: IRM 5.19.1.5.5.21, *Revise/Reinstatement of Installment Agreements*.
- d. The taxpayer requests to skip more than two payments in a twelve month period. IRM 5.19.1.5.5.20, *Payment Skips (Missed Payments)*
- e. When a PPIA is considered, regardless of dollar amount: IRM 5.19.1.5.6, *Partial Payment Installment Agreement (PPIA)*. See IRM 5.19.1.1.6(5), *Case Processing Authority Levels*.
- f. For In Business Trust Fund Express IA. See IRM 5.19.1.1.6(5), *Case Processing Authority Levels*, and IRM 5.19.1.5.5.1, *In-Business Trust Fund Express Agreements*.
- g. Revisions or adjustments to existing IA if they exceed streamlined criteria; if the only change is the due date, no managerial approval is necessary

**NOTE:** TAC employees follow ACS procedures when granting an IA; if an ITAS accepts payment from the taxpayer, they must prepare a Form 433–D , *Installment Agreement*, and submit to their manager for approval and assignment. ITAS inputs the IA online provided it meets SIA criteria; update comments on AMS, ACS or ICS, as appropriate.

**IRM 5.19.1.5.5.13** Direct Debit Installment Agreement (DDIA), updated paragraph (15 to incorporate Streamlined IA Over \$25,000 criteria.

15. If a customer makes a telephonic request for a DDIA:

If ...	And ...	Then ...
The customer indicates they can fax the DDIA request,	It is a Streamlined IA \$25K and under, Non-Streamlined IA or PPIA,	1. Have the customer fax the Form 433–D , <i>Installment Agreement</i> , 9465–FS , <i>Installment Agreement Request</i> , or Form 9465, <i>Installment Agreement Request</i> , to you during the call.

		<ol style="list-style-type: none"> <li>2. Do not input to ST 60.</li> <li>3. Input TC 971 AC 043.</li> <li>4. <b>AM employees:</b> CC STAUP the account to the next notice status for 9 cycles. <b>ACS employees:</b> Input the literal "TOR6,45,DDIA".</li> <li>.</li> <li>5. Document AMS with the terms of the agreement as required in IRM 5.19.1.1.2, <i>Documenting Account Actions</i>, and IRM 5.19.1.5.5.12, <i>Input of Installment Agreement</i>.</li> <li>6. Annotate the top of the agreement "<b>Received by Fax</b>", and fax non-ST 22 requests to the appropriate CSCO site and ST 22 requests to the appropriate ACSS site (based on state mapping).</li> <li>7. The CSCO or ACSS employee will input the DDIA request to IDRS and charge a \$52 User Fee. ACSS employees will reassign cases on ACS "TOS0,21,DDIAPND".</li> </ol>
The customer indicates they can fax the DDIA request,	It is a Streamlined IA over \$25K,	<ol style="list-style-type: none"> <li>1. Have the customer fax the Form 433–D , <i>Installment Agreement</i>, Form 9465–FS , <i>Installment Agreement Request</i>, or Form 9465, <i>Installment Agreement Request</i>, to you during the call.</li> <li>2. Do not input to ST 60.</li> <li>3. Input TC 971 AC 043.</li> <li>4. <b>ACS employees:</b> Input the literal "TOC0,60,50KPND".</li> <li>5. Document AMS with the terms of the agreement as required in IRM 5.19.1.1.2, <i>Documenting Account Actions</i>, and IRM 5.19.1.5.5.12, <i>Input of Installment Agreement</i>.</li> <li>6. Annotate the top of the agreement "<b>Received by Fax</b>",</li> </ol>

		<p>and fax non ST 22 requests to the appropriate CSCO site and ST 22 requests to the appropriate ACSS site (based on state mapping).</p> <p>7. The CSCO or ACSS employee will input the DDIA request to IDRS and charge a \$52 User Fee. ACSS employees will reassign cases on ACS "TOS0,21,DDIAPND".</p>
The customer does <b>not</b> indicate they can fax the DDIA request (includes correspondence requests),	It is a Streamlined IA \$25K and under, Non-Streamlined IA or PPIA,	<ol style="list-style-type: none"> <li>1. Establish as a regular IA and tell the customer to make his payments manually.</li> <li>2. Send the customer a Form 433-D , <i>Installment Agreement</i>, or Form 9465, <i>Installment Agreement Request</i>, to complete, and provide the appropriate CSCO return address for non ST 22 requests and the appropriate ACSS site for ST 22 requests (based on state mapping).</li> <li>3. Inform the taxpayer the agreed monthly payment amount on Form 433-D , <i>Installment Agreement</i>, or Form 9465 , <i>Installment Agreement Request</i>, cannot be less than the current agreed payment amount.</li> <li>4. CSCO or ACSS will revise to a DDIA upon receipt of the request and update the User Fee indicator. If the \$105 User Fee was previously collected, then CSCO or ACSS will also credit \$53 back to tax.</li> </ol> <p><b>NOTE:</b> If the customer does not have all of the required</p>

		information to establish a DDIA, encourage them to use the Online Payment Agreement (OPA) site.
The customer does <b>not</b> indicate they can fax the DDIA request (includes correspondence requests),	It is a Streamlined IA over \$25K,	<ol style="list-style-type: none"> <li>1. Input TC 971 AC 043.</li> <li>2. Send the customer a Form 433-D , <i>Installment Agreement</i>, or Form 9465, <i>Installment Agreement Request</i>, to complete, and provide the appropriate CSCO return address for non ST 22 requests and the appropriate ACSS site for ST 22 requests (based on state mapping). See IRM 5.19.1.5.5.24, <i>Streamlined Installment Agreements Over \$25,000</i>, or IRM 5.19.1.5.5.24.1, <i>Reinstating Streamlined Installment Agreements Over \$25,000</i>.</li> <li>3. Inform the taxpayer the agreed monthly payment amount on Form 433-D , <i>Installment Agreement</i>, or Form 9465, <i>Installment Agreement Request</i>, cannot be less than the current agreed payment amount.</li> <li>4. CSCO or ACSS will input the DDIA upon receipt of the request</li> </ol> <p><b>NOTE:</b> If the customer does not have all of the required information to establish a DDIA, encourage them to use the Online Payment Agreement (OPA) site.</p>

**NOTE:** When issuing a letter on non-ST 22 accounts , use the CSCO Campus address for the letter return address. The CSCO Campus address is determined

based upon Compliance Back-end mapping. See SERP Who/Where, Collection Payments/Addresses/Issues, Campus Addresses for Collections. Select the appropriate return address based on the taxpayer's BOD and state of residence. When issuing a letter on ST 22 accounts, use the ACSS Campus address for the letter return address based on state mapping.

**NOTE:** For the payment address, the Campus payment address is determined based upon Submission Processing mapping. See SERP Who/Where, Collection Payments/Addresses/Issues, Collection Payments . Select the appropriate payment address based on the taxpayer's BOD and state of residence. Select the address shown in the "Without the CP521/523 Notice (Payment to Campus)" column.

**CAUTION: Do not provide Lockbox Bank addresses verbally or via Correspondex letters.** Lockbox will **only** process payments that are accompanied by a **CP 521, *Installment Agreement Reminder Notice***, or **CP 523, *Installment Agreement Default Notice***.

**REMINDER:** It is possible that different Campuses will be used for the return and payment addresses.

**EXAMPLE:** A W&I taxpayer residing in Texas requests an agreement to full pay their account. The confirmation letter should show the Atlanta CSCO Campus for the return address and the Austin Submission Processing Campus for the payment address.

**IRM 5.19.1.5.5.14** Form 2159, Payroll Deduction Agreement, updated paragraph (2 to show changes to Streamlined IA Over \$25,000 criteria.

2. If a customer makes a telephonic request for a PDIA:

If ...	And ...	Then ...
The customer indicates they can fax the PDIA request,	Any kind of IA (Streamlined IA \$25K and under, Streamlined IA over \$25K, Non-Streamlined IA or PPIA),	<ol style="list-style-type: none"> <li>1. Have the customer fax the Form 2159, <i>Payroll Deduction Agreement</i>, to you during the call.</li> <li>2. Input to ST 60 per IRM 5.19.1.5.5.14.1, <i>Input of Payroll Deduction Agreement</i>.</li> </ol>
The customer does <b>not</b> indicate they can fax the PDIA request	It is a Streamlined IA \$25K and under, Non-	<ol style="list-style-type: none"> <li>1. Establish the Installment Agreement as a regular IA requiring the taxpayer to send in payments each month.</li> </ol>



(includes correspondence requests),	Streamlined IA or PPIA,	<ol style="list-style-type: none"> <li>2. Inform the taxpayer you have established the Installment Agreement as a regular agreement requiring they send in monthly payments because you did not have sufficient information to establish the PDIA; advise the taxpayer of the Installment Agreement user fee: IRM 5.19.1.5.5.5, <i>Installment Agreement Payment Methods and User Fee (UF) Overview</i>.</li> <li>3. Ask the taxpayer to send the required information to establish a PDIA if they are still interested in a PDIA; enclose a blank Form 2159, <i>Payroll Deduction Agreement</i>, for them to complete.</li> <li>4. Inform the taxpayer the agreed monthly payment amount on Form 2159, <i>Payroll Deduction Agreement</i>, cannot be less than the current agreed payment amount.</li> <li>5. Mail the entire <i>Payroll Deduction Agreement</i>, to the taxpayer using IDRS Letter 2273C, <i>Installment Agreement Accepted; Terms Explained</i>. Send a return address for the CSCO Operation campus having jurisdiction of the taxpayer account; see Collection Payments/Addresses/Issues for the Campus address under the "Who/Where" tab on SERP .</li> </ol>
The customer does <b>not</b> indicate they can fax the PDIA request (includes correspondence	It is a Streamlined IA over \$25K,	<ol style="list-style-type: none"> <li>1. <b>Do not</b> input the PDIA without the signed Form 2159 , <i>Payroll Deduction Agreement</i>.</li> <li>2. Input TC 971 AC 043.</li> <li>3. Ask the taxpayer to send the required information to</li> </ol>

requests),		<p>establish a PDIA; send a blank Form 2159, <i>Payroll Deduction Agreement</i>, for them to complete.</p> <p>4. Inform the taxpayer the agreed monthly payment amount on Form 2159, <i>Payroll Deduction Agreement</i>, cannot be less than the current agreed payment amount.</p> <p>5. Mail the entire <i>Payroll Deduction Agreement</i>, to the taxpayer using IDRS Letter 2273C, <i>Installment Agreement Accepted; Terms Explained</i>. Send a return address for the CSCO Operation campus having jurisdiction of the taxpayer account; see Collection Payments/Addresses/Issues for the Campus address under the "Who/Where" tab on SERP . See IRM 5.19.1.5.5.24, <i>Streamlined Installment Agreements Over \$25,000</i>, or IRM 5.19.1.5.5.24.1, <i>Reinstating Streamlined Installment Agreements Over \$25,000</i>.</p>
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**IRM 5.19.1.5.5.24 Streamlined Installment Agreements Over \$25,000**, updated throughout to show changes to Streamlined IA Over \$25,000 criteria.

1. Beginning January 30, 2012 (and revised March 1, 2013), all employees are authorized to establish Streamlined IAs over \$25,000 when the taxpayer meets the following criteria:
  - a. IMF and Out of Business Sole Proprietor Taxpayers **ONLY**.
  - b. The aggregate unpaid balance of assessment (CC SUMRY ) is between \$25,001 and \$50,000.
  - c. The aggregate assessed balance (CC SUMRY ) **must** be full paid within 72 months.
  - d. The full liability **must** be paid within the CSED.

- e. No managerial approval is required.
- f. No NFTL determination is required.
- g. The agreement **must** be established as a DDIA or PDIA.

**REMINDER:** Only CSCO and ACS Support employees may input DDIA agreements on IDRS. See IRM 5.19.1.5.5.13, *Direct Debit Installment Agreement (DDIA)*.

**NOTE:** Streamlined IA Over \$25,000 criteria was expanded to allow PDIA's as an allowable payment method on March 1, 2013.

**NOTE:** On March 1, 2013, the requirement to validate that the taxpayer has adequate income to support the proposed installment agreement amount by use of the Streamlined IA Calculator (SLIAC) or securing a CIS has been suspended except as noted in paragraph (4) below. Also, see IRM 5.19.1.5.5.24.1, *Reinstating Streamlined Installment Agreements Over \$25,000*.

2. Some international taxpayers and taxpayers living in U.S. Territories **may** qualify for a SIA over \$25,000. These taxpayers **must** agree to a DDIA using a bank account that is:
  - With a bank located in the U.S.,
  - With a U.S. bank that has a branch located in one of the U.S. Territories, or a foreign country, or
  - With a bank that offers US dollar accounts. The bank account must have a 9 digit US Routing number and a corresponding account number.

If an international taxpayer does not have a bank that meets the criteria above, they **do not** qualify for a SIA over \$25,000.

3. Encourage the taxpayer to make a voluntary lump sum payment (VLSP) to reduce the balance below \$25,000. However, SIAs Over \$25,000 may **not** be granted where the first payment on the IA is a VLSP that is made to pay down the balance to meet the \$50,000 or less aggregate unpaid balance of assessment (CC SUMRY balance) threshold. Taxpayers **must** meet the \$50,000 aggregate unpaid balance of assessment (CC SUMRY balance) threshold at the time the SIA Over \$25,000 is granted. However, taxpayers with a liability greater than \$50,000 can be considered for a SIA Over \$25,000 **if** they pay down the liability to \$50,000 or less **prior** to the IA being granted. Use the following if/then chart:

If ...	And ...	Then ...
The aggregate unpaid balance of assessment	The taxpayer agrees to make a VLSP to	1. A Streamlined IA \$25,000 and under can be granted per procedures in IRM 5.19.1.5.5 (9), <i>Installment Agreements</i> , and IRM 5.19.1.5.5.23, <i>Voluntary Lump Sum Payment</i> .

(CC SUMRY balance) exceeds \$25,000	<p>reduce the balance to meet Streamlined IA \$25,000 and under criteria:</p> <ol style="list-style-type: none"> <li>1. The aggregate unpaid balance of assessment (CC SUMRY balance) must be reduced to \$25,000 or under;</li> <li>2. The taxpayer's proposed monthly payment amount <b>will</b> full pay the aggregate unpaid balance of</li> </ol>	<ol style="list-style-type: none"> <li>2. Document the results in AMS.</li> </ol>
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	<p>assessment (CC SUMRY balance) within 72 months ; AND</p> <p>3. The taxpayer's proposed monthly payment amount <b>will</b> full pay the liability within the CSED.</p> <p><b>NOTE:</b> Th is <b>must</b> be verified by the Decision IA tool.</p>	
The aggregate unpaid balance of assessment (CC SUMRY balance) is	The taxpayer <b>does not</b> agree to make a VLSP to bring the aggregate	<p>1. The account does not meet Streamlined IA \$25,000 and under criteria. Consider whether the taxpayer meets Streamlined IA over \$25,000 criteria.</p> <p>a. Determine if the taxpayer's proposed monthly payment will full pay:</p> <ul style="list-style-type: none"> <li>▪ The aggregate assessed</li> </ul>

between \$25,001 and \$50,000	assessed balance (CC SUMRY balance) to \$25,000 or less.	<p>balance (CC SUMRY ) within 72 months; <b>and</b></p> <ul style="list-style-type: none"> <li>▪ The full liability within the CSED.</li> </ul> <p><b>NOTE:</b> This <b>must</b> be verified by the Decision IA tool.</p> <p>b. Explain Streamlined IA over \$25,000 requirements to the taxpayer. Explain that a DDIA or PDIA is required.</p> <p>2. If the taxpayer's proposed monthly payment will not full pay the aggregate unpaid balance of assessment (CC SUMRY balance) within 72 months or the CSED, <b>OR</b> if the taxpayer does not agree to enter into a DDIA or PDIA, then inform the taxpayer that they do not meet Streamlined IA over \$25,000 criteria. Secure full financial information and determine whether the taxpayer meets Regular IA, PPIA or CNC criteria according to the financial statement results. See:  IRM 5.19.1.6, <i>Securing Financial Information</i>.  IRM 5.19.1.5.5 (10), <i>Installment Agreements</i>,  IRM 5.19.1.5.6, <i>Partial Pay Installment Agreement (PPIA)</i>, or  IRM 5.19.1.7.1, <i>Currently Not Collectible Policy and Overview</i>, as appropriate.</p> <p>3. Input TC 971 AC 043 to all balance due modules.</p> <p>4. If Decision IA shows the taxpayer's proposed monthly payment will full pay the aggregate unpaid balance of assessment (CC SUMRY balance) within 72 months and the CSED is protected, <b>AND</b> the taxpayer agrees to a DDIA or PDIA, follow the procedures beginning in paragraph (4 below).</p> <p>5. Document the results in AMS.</p>
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<p>The aggregate unpaid balance of assessment (CC SUMRY balance) exceeds \$50,000</p>	<p>The taxpayer agrees to make a VLSP to bring the aggregate unpaid balance of assessment (CC SUMRY balance) below \$50,000.</p>	<ol style="list-style-type: none"> <li>1. Consider whether the taxpayer meets Streamlined IA over \$25,000 criteria. <ol style="list-style-type: none"> <li>a. Determine if the taxpayer's proposed monthly payment will full pay: <ul style="list-style-type: none"> <li>▪ The aggregate assessed balance (CC SUMRY ) within 72 months; <b>and</b></li> <li>▪ The full liability within the CSED.</li> </ul> <p><b>NOTE:</b> This <b>must</b> be verified by the Decision IA tool.</p> </li> <li>b. Explain Streamlined IA over \$25,000 requirements to the taxpayer. Explain that a DDIA or PDIA is required.</li> </ol> </li> <li>2. If the taxpayer's proposed monthly payment will not full pay the aggregate unpaid balance of assessment (CC SUMRY balance) within 72 months or the CSED, <b>OR</b> if the taxpayer does not agree to enter into a DDIA or PDIA, then inform the taxpayer that they do not meet Streamlined IA over \$25,000 criteria. Secure full financial information and determine whether the taxpayer meets Regular IA, PPIA or CNC criteria according to the financial statement results. See:  IRM 5.19.1.6, <i>Securing Financial Information</i>.  IRM 5.19.1.5.5 (10), <i>Installment Agreements</i>,  IRM 5.19.1.5.6, <i>Partial Pay Installment Agreement (PPIA)</i>, or  IRM 5.19.1.7.1, <i>Currently Not Collectible Policy and Overview</i>, as appropriate.</li> <li>3. Input TC 971 AC 043 to all balance due modules.</li> <li>4. If Decision IA shows the taxpayer's proposed monthly payment will full pay the aggregate unpaid balance of assessment (CC SUMRY balance) within 72 months</li> </ol>
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		<p>and the CSED is protected, <b>AND</b> the taxpayer agrees to a DDIA or PDIA, set a deadline for them to make the agreed down payment. Advise them to provide a completed Form 433–D , <i>Installment Agreement</i> or Form 9465–FS , <i>Installment Agreement Request</i>, showing their banking information <b>OR</b> Form 2159, <i>Payroll Deduction Agreement</i>, with their payment.</p> <ol style="list-style-type: none"> <li>If the case is in ST 22, ACS: "TOR6,60,50VLSP" ACSS: "TOS5,60,50VLSP"</li> <li>If the case is in Notice Status, Input "50KPND" in AMS comments. Input CC STAUP 2209.</li> <li>Follow the procedures beginning in paragraph (4 below.</li> <li>Document the results in AMS.</li> </ol>
The aggregate unpaid balance of assessment (CC SUMRY balance) exceeds \$50,000	The taxpayer does not agree to make a VLSP to bring the aggregate unpaid balance of assessment (CC SUMRY balance) below \$50,000.	<ol style="list-style-type: none"> <li>Inform the taxpayer that they do not meet Streamlined IA over \$25,000 criteria. Secure full financial information and determine whether the taxpayer meets Regular IA, PPIA or CNC criteria according to the financial statement results. See: IRM 5.19.1.6, <i>Securing Financial Information</i>. IRM 5.19.1.5.5 (10), <i>Installment Agreements</i>, IRM 5.19.1.5.6, <i>Partial Pay Installment Agreement (PPIA)</i>, or IRM 5.19.1.7.1, <i>Currently Not Collectible Policy and Overview</i>, as appropriate.</li> <li>Input TC 971 AC 043 to all balance due modules.</li> <li>Document the results on AMS.</li> </ol>

- As of March 1, 2013, if the taxpayer agrees to a payment meeting Streamlined IA over \$25,000 criteria, their ability to make a proposed payment amount is **not** required to be verified **unless** they have defaulted on an installment agreement in the past 12 months due to insufficient payments. If the taxpayer has defaulted on a Streamlined IA over \$25,000 within the past 12 months for missing a payment and owes **and** the taxpayer still owes \$25,001-\$50,000, see IRM 5.19.1.5.5.24.1,



*Reinstating Streamlined Installment Agreements Over \$25,000*, for payment verification procedures.

**EXCEPTION:** If the taxpayer's previous IA was a Streamlined IA \$25,000 and under **or** the taxpayer now qualifies for Streamlined IA \$25,000 and Under criteria, you are **not** required to validate that the taxpayer has adequate income to support the proposed installment agreement amount by use of the Streamlined IA Calculator (SLIAC) or securing a CIS.

**NOTE:** As of March 1, 2013, the taxpayer may have more than one opportunity to enter into a Streamlined IA over \$25,000. If the taxpayer defaulted on a previous Streamlined IA for a reason other than insufficient payments, or defaulted more than 12 months ago, you are **not** required to validate that the taxpayer has adequate income to support the proposed installment agreement amount by use of the Streamlined IA Calculator (SLIAC) or securing a CIS.

5. **All** Streamlined IAs over \$25,000 **MUST** be established as DDIA's or PDIA's. Follow procedures in IRM 5.19.1.5.5.13, *Direct Debit Installment Agreement (DDIA)*, or IRM 5.19.1.5.5.14 *Form 2159, Payroll Deduction Agreement*, for establishing the agreement.

**REMINDER:** All Streamlined IAs Over \$25,000 will use 36 in the YY position of the ALN. See Exhibit 5.19.1-10, *Installment Agreement Locator Numbers*.

**REMINDER:** Only CSCO and ACSS employees may input DDIA agreements on IDRS.

**CAUTION:** Streamlined IAs over \$25,000 **cannot** include a backup CNC. If the taxpayer defaults on the agreement, the taxpayer must provide a full financial statement to determine the appropriate case resolution.

6. If a Streamlined IA over \$25,000 was discussed with the taxpayer but not finalized:

If ...	And ...	Then ...
ACS, FA	<p>The taxpayer needs to provide:</p> <ul style="list-style-type: none"> <li>○ Form 433–D , <i>Installment Agreement</i>,</li> <li>○ Form 9465 , <i>Installment Agreement Request</i>,</li> <li>○ Form 9465–</li> </ul>	<ol style="list-style-type: none"> <li>a. Advise the taxpayer to provide the missing information.</li> </ol> <p><b>NOTE:</b> ACS employees will advise the taxpayer to forward the information to the appropriate ACSS site.</p> <ol style="list-style-type: none"> <li>b. If pending IA criteria is met, input TC 971 AC 043 on all modules to be included in the agreement. See</li> </ol>

	<p>FS , <i>Installment Agreement Request</i>), or</p> <ul style="list-style-type: none"> <li>Form 2159, <i>Payroll Deduction Agreement</i>.</li> </ul>	<p>IRM 5.19.1.5.5.6, <i>Pending Installment Agreement Criteria</i>.</p> <p>c. Input: ACS - "TOC0,60,50KPND"</p> <p><b>NOTE:</b> Employees at FERDI Call Sites working FERDI accounts should input "TOF0,60,50KPND"</p> <p>d. Document AMS.</p> <p>e. Verbally advise the taxpayer of the DDIA or PDIA terms and conditions, including the user fee. Advise them if they fail to send a signed Form <u>433–D , <i>Installment Agreement</i></u>, Form <u>9465 , <i>Installment Agreement Request</i></u>, Form <u>9465–FS , <i>Installment Agreement Request</i></u>, or Form <u>2159, <i>Payroll Deduction Agreement</i></u>, as agreed, the installment agreement may be rejected and a NFTL may be filed.</p>
ACSS, CSCO	<p>The taxpayer needs to provide:</p> <ul style="list-style-type: none"> <li>Form 433–D , <i>Installment Agreement</i>,</li> <li>Form 9465 , <i>Installment Agreement Request</i>,</li> <li>Form 9465–FS , <i>Installment Agreement Request</i>), or</li> <li>Form 2159, <i>Payroll Deduction</i></li> </ul>	<p>a. Send Letter 2272C, <i>Installment Agreement Cannot be Considered/ Extension of Time to Pay Cannot be Considered</i>, to request the missing DDIA or PDIA information.</p> <p><b>NOTE:</b> ACSS employees will advise the taxpayer to forward the information to the appropriate ACSS site.</p> <p>b. If pending IA criteria is met, input TC 971 AC 043 on all modules to be included in the agreement. See IRM 5.19.1.5.5.6, <i>Pending Installment Agreement Criteria</i>.</p> <p>c. If case is in ST 22, input: ACSS - "TOS0,60,50KPND"</p>

	<i>Agreement.</i>	<p>If case is in Notice Status, control case. See IRM 5.19.1.6 (20), <i>Securing Financial Information</i>.</p> <p>d. Document AMS.</p> <p>e. Advise the taxpayer of the DDIA or PDIA terms and conditions, including the user fee. Advise them if they fail to send a signed Form 433–D , <i>Installment Agreement</i>, Form 9465 , <i>Installment Agreement Request</i>, Form 9465–FS , <i>Installment Agreement Request</i>, or Form 2159, <i>Payroll Deduction Agreement</i>, as requested, the installment agreement may be rejected and a NFTL may be filed.</p>
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Follow paragraph (9) when the follow-up time expires.

7. The Streamlined IA Checklist can be used on AMS. However, if using the Checklist you will have to manually input the ACS inventory assignment on ACSWeb.
8. If the taxpayer promised to make a VLSP to reduce their balance below \$50,000 (which would qualify them for a Streamlined IA over \$25,000 per paragraph (3) above), take the following actions when the follow-up time expires:

<b>If ...</b>	<b>Then ...</b>
If the taxpayer made the promised VLSP to qualify them for a Streamlined IA over \$25,000 <b>and</b> provided a completed, signed Form 433–D , <i>Installment Agreement</i> , Form 9465 , <i>Installment Agreement Request</i> , Form 9465–FS , <i>Installment Agreement Request</i> , or Form 2159, <i>Payroll Deduction Agreement</i> ,	Follow procedures in IRM 5.19.1.5.5.13, <i>Direct Debit Installment Agreement (DDIA)</i> , or IRM 5.19.1.5.5.14 <i>Form 2159, Payroll Deduction Agreement</i> , for establishing the agreement. Document AMS.
If the taxpayer made the	1. The taxpayer does not qualify for

promised VLSP to qualify them for a Streamlined IA over \$25,000 but <b>did not</b> provide a completed, signed Form 433–D , <i>Installment Agreement</i> , Form 9465 , <i>Installment Agreement Request</i> , Form 9465–FS , <i>Installment Agreement Request</i> , or Form 2159, <i>Payroll Deduction Agreement</i> ,	Streamlined IA over \$25,000 criteria. 2. Follow Independent Review Procedures. See IRM 5.19.1.5.5.8, <i>Installment Agreement Rejection Criteria</i> . Secure managerial approval. 3. Make lien determination. See IRM 5.19.4.5.2, <i>Lien Filing Determinations</i> . 4. Document AMS.
If the taxpayer <b>did not</b> make the promised VLSP and their balance still exceeds \$50,000	1. The taxpayer does not qualify for Streamlined IA over \$25,000 criteria. 2. Follow Independent Review Procedures. See IRM 5.19.1.5.5.8, <i>Installment Agreement Rejection Criteria</i> . 3. Make lien determination. See IRM 5.19.4.5.2, <i>Lien Filing Determinations</i> . 4. Document AMS.

9. **Manager actions:** If the taxpayer promised to provide information to finalize their Streamlined IA over \$25,000, take the following actions after the follow-up time expires:

If ...	Then ...
If the taxpayer qualifies for a Streamlined IA over \$25,000 <b>and</b> provides a completed, signed Form 433–D , <i>Installment Agreement</i> , Form 9465 , <i>Installment Agreement Request</i> , Form 9465–FS , <i>Installment Agreement Request</i> , or Form 2159, <i>Payroll Deduction Agreement</i> ,	Follow procedures in IRM 5.19.1.5.5.13, <i>Direct Debit Installment Agreement (DDIA)</i> , or IRM 5.19.1.5.5.14 <i>Form 2159, Payroll Deduction Agreement</i> , for establishing the agreement. Document AMS.
If the taxpayer qualifies for a Streamlined IA over	1. The taxpayer does not qualify for Streamlined IA over \$25,000 criteria.

\$25,000 but <b>does not</b> provide a completed, signed Form 433–D , <i>Installment Agreement</i> , Form 9465 , <i>Installment Agreement Request</i> , Form 9465–FS , <i>Installment Agreement Request</i> , or Form 2159, <i>Payroll Deduction Agreement</i> ,	<ol style="list-style-type: none"> <li>2. Follow Independent Review Procedures. See IRM 5.19.1.5.5.8, <i>Installment Agreement Rejection Criteria</i>.</li> <li>3. Make lien determination. See IRM 5.19.4.5.2, <i>Lien Filing Determinations</i>.</li> <li>4. Document AMS.</li> </ol>
If the taxpayer does not qualify for a Streamlined IA over \$25,000	<ol style="list-style-type: none"> <li>1. Follow Independent Review Procedures. See IRM 5.19.1.5.5.8, <i>Installment Agreement Rejection Criteria</i>.</li> <li>2. Make lien determination. See IRM 5.19.4.5.2, <i>Lien Filing Determinations</i>.</li> <li>3. Document AMS.</li> </ol>

10. If the account meets "mirroring" criteria, follow existing procedures to complete the required package and forward to Philadelphia CSCO for input.

- Input "50KSIA meets mirroring" to AMS.
- ACS: Input "TOC0,21,50KPND"  
Input "TOS3,60,MFT31"

11. While Streamlined IA Over \$25,000 criteria is similar to NFTL withdrawal criteria, they are **not** the same. This means that if the Streamlined IA Over \$25,000 is granted for a taxpayer with a previously filed NFTL, they may **not** necessarily qualify for a lien withdrawal. See IRM 5.19.4.6.4.1, *Withdrawal of NFTL for Direct Debit Installment Agreements*, for NFTL withdrawal criteria.

12. If a taxpayer is granted a Streamlined IA Over \$25,000, then later requests:

- To lower their monthly payment amount to an amount that does not either full pay the liability within 72 months or within the CSED (as verified by the Decision IA tool),
- To discontinue their DDIA or PDIA and make manual payments

then their request does not meet Streamlined IA Over \$25,000 criteria. Determine whether the taxpayer meets Regular IA, PPIA or CNC criteria according to the financial statement results. See:

IRM 5.19.1.5.5 (10), *Installment Agreements*,  
IRM 5.19.1.5.6, *Partial Pay Installment Agreement (PPIA)*, or  
IRM 5.19.1.7.1, *Currently Not Collectible Policy and Overview*, as appropriate.  
Managerial approval and a NFTL determination are **both** required.

**IRM 5.19.1.5.5.24.1** Reinstating Streamlined Installment Agreements Over \$25,000, added new section with changes to Streamlined IA Over \$25,000 criteria.

1. As of March 1, 2013, if the taxpayer has defaulted on a Streamlined IA over \$25,000 within the past 12 months for missing a payment and owes **and** the taxpayer still owes \$25,001-\$50,000, use the Streamlined IA Calculator (SLIAC) or CIS to validate that the taxpayer has adequate income to support the proposed installment agreement amount **before** reinstating or granting a new agreement.

**EXCEPTION:** If the taxpayer's previous IA was a Streamlined IA \$25,000 and under **or** the taxpayer now qualifies for Streamlined IA \$25,000 and Under criteria, you are **not** required to validate that the taxpayer has adequate income to support the proposed installment agreement amount by use of the Streamlined IA Calculator (SLIAC) or securing a CIS.

**NOTE:** As of March 1, 2013, the taxpayer may have more than one opportunity to enter into a Streamlined IA over \$25,000. If the taxpayer defaulted on a previous Streamlined IA for another reason, or defaulted more than 12 months ago, follow the procedures below; you are **not** required to validate that the taxpayer has adequate income to support the proposed installment agreement amount by use of the Streamlined IA Calculator (SLIAC) or securing a CIS.

2. If Decision IA shows that the proposed IA payment meets Streamlined IA over \$25,000 criteria **and** the taxpayer agrees to a DDIA or PDIA, advise the TP/POA that you will need to ask some questions to verify the taxpayer can make the proposed monthly payment.

**NOTE:** If working correspondence, use the information shown on Form 9465-FS, *Installment Agreement Request*, to verify the taxpayer can make the proposed monthly payment. Please note that financial information can be accepted in any format provided. If **no** financial information was provided, see paragraph (9) below.

**REMINDER:** Since IRS does not have established allowable living expense standards for U.S. Territories or any other countries, the SLIAC cannot be used. If the taxpayer defaulted on a Streamlined IA Over \$25,000 in the past 12 months, then a CIS must be secured to verify the taxpayer's ability to make the SIA payment amount. The U.S. Territories include: American Samoa, Guam, Northern Mariana Islands, Puerto Rico and U.S. Virgin Islands.

- a. Access the SLIAC located under the "Tools" section on the AMS screen or on SERP; "IRM Supplements" tab and input the taxpayer's current ZIP Code, then press "Look-up...".

- b. The calculator will respond with an entry screen that will display the county and state for the ZIP Code entered.
- c. If speaking with the taxpayer, verify with the caller that the listed county is correct.

**NOTE:** If working correspondence, verify that the listed county is correct per the Form 9465–FS , *Installment Agreement Request*.

- If the calculator displays a different county, go back to the ZIP Code input screen and enter just the first three digits of the ZIP Code and press "Look up...".
  - The page will show an error message, but will provide a drop-down list displaying ZIP Code and county combinations for that state.
  - Select the correct ZIP Code and county. It is important that the correct county is selected, even if the ZIP Code is incorrect since the Allowable Living Expense standards are based on county.
- 3. Once the entry screen displays the correct county, ask for the information necessary to complete each box on the calculator.

**NOTE:** If working correspondence, enter the information shown on Form 9465–FS , *Installment Agreement Request*, (or other format).

**NOTE:** Use whole dollar amounts for each entry – decimal points and dollar signs will not be recognized.

- a. Number of taxpayers (do not include dependents): Select the number of taxpayers from the drop-down list. The number of taxpayers will be one or two (two if filing jointly or MFS). A taxpayer that files MFS and lives with their spouse would be shown as two taxpayers if they share household expenses. However, if there is no information on the spouse, allow one taxpayer and expenses for a single taxpayer. (Do not include dependents).
- b. Number of dependents (not included above): Enter the number of dependents. The number of dependents should be based on number TP(s) can claim on next return. See IRM 5.19.1.6.2.2 (2), *Necessary Expenses*.

**NOTE:** If working correspondence and this field is blank, determine the number of dependents from the last filed return.

- c. Total number of people in the Household (taxpayers or dependents) age 65 or older: Enter the total number of people in the Household (taxpayers or dependents) age 65 or older.

**REMINDER:** The out-of-pocket health care standard is based on age.

**NOTE:** If working correspondence and this field is blank, determine the number of people in the Household age 65 or older from the last filed return.

- d. Select the Pay frequency from the drop-down list, and enter the net income per paycheck for the Primary and Secondary taxpayers (if applicable). The calculator will automatically determine the monthly net income.

**EXCEPTION:** If the income is not consistent per pay period, determine an average net income based on YTD net income.

**NOTE:** If working correspondence and the net income field is blank, determine an average net income from the last filed return.

- e. Number of vehicles: Select the number of vehicles from the drop-down list. The number of vehicles cannot exceed the number of taxpayers. A single taxpayer is allowed one vehicle.

**NOTE:** If working correspondence and this field is blank, determine the number vehicles based on the taxpayer's filing status on their last filed return. Enter two if MFJ. Enter two if MFS if they live together and share household expenses. However, if there is no information on the spouse, allow one. Enter one for all other filing statuses.

- f. Number of car payments: Select the number of car payments from the drop-down list. The number of car payments cannot exceed the number of vehicles.

**NOTE:** You do not need the amount of the car payment. The calculator automatically enters the maximum Local Standard.

**NOTE:** If working correspondence and this field is blank, enter 0.

- g. Health Insurance (if not deducted from paycheck): Only enter the taxpayer's Health Insurance payment amount if they pay it directly (not through payroll deductions). Otherwise, leave blank.
- h. Court-Ordered Payments (if not deducted from paycheck): Only enter court-ordered payments if the taxpayer is required to make them and they make these payments directly (not through payroll deductions). Otherwise, leave blank.
- i. Child or Dependent Care: Only enter child or dependent care payments if the taxpayer has this expense and they make these payments directly (not through payroll deductions). Otherwise, leave blank.
- j. Once all information is entered, select the "Continue ..." button.



- k. The results page will show the "Calculated Monthly Ability to Pay:", which is based on the available net income monthly minus the total allowable expenses.

**NOTE:** The amount displayed as the "Calculated Monthly Ability to Pay:" will be used to determine if we can establish a Streamlined IA over \$25,000.

4. Document the results into AMS comments.

- a. Select the "Copy" button on the SLIAC. (There is no need to highlight the information. Using the "Copy" button will copy all of the data on this page.)
- b. Add a narrative on AMS. Place the cursor in the "Narrative Text" area, then select the "Paste" button or "Control V". Select the "Save Narrative" button to save these results to AMS.

**CAUTION:** The copied results from the calculator will not fit in the narrative window of the AMS Streamlined IA checklist.

- c. Return to the calculator after copying by pressing the "Start Over" button at the bottom of the calculator screen or exit the calculator site.

5. When completing the SLIAC, follow the procedures shown in If/Then Chart below:

If ...	And ...	Then ...
The Calculated Monthly Ability to Pay is <b>equal to or greater than</b> the taxpayer's proposed monthly payment amount	The taxpayer's proposed monthly payment amount <b>will</b> full pay the aggregate unpaid balance of assessment (CC SUMRY balance) within 72 months <b>and</b> the full liability within the CSED. <b>NOTE:</b> This <b>must</b> be verified by the Decision IA tool.	<ol style="list-style-type: none"> <li>1. Inform the taxpayer that we can grant a Streamlined IA over \$25,000 at their proposed monthly payment amount.</li> <li>2. Follow procedures in (8).</li> <li>3. Document the results in AMS.</li> </ol> <p><b>EXAMPLE:</b> Taxpayer's proposed payment amount = \$450</p> <p>Calculated Monthly Ability to Pay = \$600</p> <p>The taxpayer's proposed payment amount of \$450 will full pay the taxpayer's liability within 72 months and CSED</p>

		<p>per Decision IA.</p> <p>\$600 is greater than \$450, so we can verify that the taxpayer can pay \$450 per month.</p> <p>Since \$450 meets Streamlined IA over \$25,000 criteria, the IA can be granted for \$450 per month.</p>
<p>The Calculated Monthly Ability to Pay is <b>within \$100</b> of the taxpayer's proposed monthly payment amount</p>	<p>The taxpayer's proposed monthly payment amount <b>will</b> full pay the aggregate unpaid balance of assessment (CC SUMRY balance) within 72 months <b>and</b> the full liability within the CSED.  <b>NOTE:</b> This <b>must</b> be verified by the Decision IA tool.</p>	<ol style="list-style-type: none"> <li>1. Inform the taxpayer that we can grant a Streamlined IA over \$25,000 at their proposed monthly payment amount.</li> <li>2. Follow procedures in (8).</li> <li>3. Document the results in AMS.</li> </ol> <p><b>EXAMPLE:</b> Taxpayer's proposed payment amount = \$650</p> <p>Calculated Monthly Ability to Pay = \$600</p> <p>The taxpayer's proposed payment amount of \$650 will full pay the taxpayer's liability within 72 months and CSED per Decision IA.</p> <p>\$600 is within \$100 of \$650, so we can verify that the taxpayer can pay \$650 per month.</p> <p>Since \$650 meets Streamlined IA over \$25,000 criteria, the IA can be granted for \$650 per month.</p>
<p>The taxpayer's proposed monthly payment</p>	<p>The Calculated Monthly Ability to Pay Amount <b>will</b> full</p>	<ol style="list-style-type: none"> <li>1. Inform the taxpayer that we can grant a Streamlined IA over</li> </ol>

amount exceeds the Calculated Monthly Ability to Pay by <b>more than \$100</b>	<p>pay the aggregate unpaid balance of assessment (CC SUMRY balance) within 72 months <b>and</b> the full liability within the CSED.</p> <p><b>NOTE:</b> This <b>must</b> be verified by the Decision IA tool.</p>	<p>\$25,000 at the Calculated Monthly Ability to Pay amount.</p> <ol style="list-style-type: none"> <li>Follow procedures in (8).</li> <li>Document the results in AMS.</li> </ol> <p><b>EXAMPLE:</b> Taxpayer's proposed payment amount = \$700</p> <p>Calculated Monthly Ability to Pay = \$550</p> <p>The Calculated Monthly Ability to Pay Amount of \$550 will full pay the taxpayer's liability within 72 months and CSED per Decision IA.</p> <p>\$550 is less than \$700 by more than \$100, so we <b>cannot</b> verify that the taxpayer can pay \$700 per month.</p> <p>Since \$550 meets Streamlined IA over \$25,000 criteria, the IA can be granted for \$550 per month.</p> <p>Inform the taxpayer they must pay the "minimum" monthly payment of \$550 per month, but they may pay more whenever they want.</p>
The taxpayer's proposed monthly payment amount exceeds the Calculated Monthly Ability to Pay by <b>more than \$100</b>	<p>The Calculated Monthly Ability to Pay Amount <b>will not</b> full pay the aggregate unpaid balance of assessment (CC SUMRY balance) within 72 months <b>or</b> the full liability within the CSED.</p>	<ol style="list-style-type: none"> <li>The taxpayer does not meet Streamlined IA over \$25,000 criteria.</li> <li>Inform the taxpayer that we cannot verify they can make their proposed monthly payment and additional financial information is necessary.</li> </ol>

	<p><b>NOTE:</b> This <b>must</b> be verified by the Decision IA tool.</p>	<p><b>NOTE:</b> If working correspondence, request full financial information. Follow procedures in (XX).</p> <p>8. Follow procedures in (7) and IRM 5.19.1.6, <i>Securing Financial Information</i>, to determine the taxpayer's ability to pay.</p> <p>9. Document the results in AMS.</p> <p><b>EXAMPLE:</b> Taxpayer's proposed payment amount = \$850</p> <p>Calculated Monthly Ability to Pay = \$600</p> <p>The Calculated Monthly Ability to Pay Amount of \$600 will not full pay the taxpayer's liability within 72 months or CSED per Decision IA.</p> <p>\$850 exceeds \$600 by more than \$100, so we <b>cannot</b> verify that the taxpayer can pay \$850 per month.</p> <p>Since \$600 will not full pay within 72 months or CSED, you must secure complete financial information.</p>
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**NOTE: Do NOT** allow a payment increase if it is necessary to meet Streamlined IA over \$25,000 criteria. If the taxpayer cannot commit to an initial installment agreement payment that meets the Streamlined IA over \$25,000 criteria they do not qualify.

**EXAMPLE:** The taxpayer proposes an IA for \$350 per month, increasing to \$450 per month in two years. Decision IA shows the minimum monthly payment for Streamlined IA over \$25,000 criteria is \$450 per month. If the taxpayer cannot

commit to begin payments at \$450 per month, they do **NOT** qualify for the Streamlined IA over \$25,000 criteria.

**EXAMPLE:** The taxpayer proposes an IA for \$500 per month, increasing to \$600 per month in one year. Decision IA shows that the \$500 per month proposal meets Streamlined IA over \$25,000 criteria. The proposed increase is allowable because the initial \$500 per month payment amount meets Streamlined IA over \$25,000 criteria.

**CAUTION:** Streamlined IAs over \$25,000 **cannot** include a backup CNC. If the taxpayer defaults on the agreement, the taxpayer must provide a full financial statement to determine the appropriate case resolution.

6. When completing a full financial statement on potential Streamlined IA over \$25,000 cases, follow the procedures shown in the If/Then Chart:

If ...	And ...	Then ...
The completed full financial statement (including conditional expenses) shows the taxpayer's Monthly Ability to Pay is <b>equal or greater than</b> the taxpayer's proposed monthly payment proposal	The taxpayer's proposed monthly payment amount <b>will</b> full pay the aggregate unpaid balance of assessment (CC SUMRY balance) within 72 months <b>and</b> the full liability within the CSED. <b>NOTE:</b> This <b>must</b> be verified by the Decision IA tool.	<ol style="list-style-type: none"> <li>1. Inform the taxpayer that we can grant a Streamlined IA over \$25,000 at their proposed monthly payment amount.</li> <li>2. Follow procedures in (8).</li> <li>3. Document in AMS that the Streamlined IA over \$25,000 was established using the results from the financial statement.</li> </ol> <p><b>EXAMPLE:</b></p> <p style="padding-left: 40px;">Taxpayer's Proposed Payment Amount = \$700</p> <p style="padding-left: 40px;">Calculated Monthly Ability to Pay = \$500</p> <p style="padding-left: 40px;">The Calculated Monthly Ability to Pay Amount of \$500 will not full pay the taxpayer's liability within 72 months or CSED per Decision IA,</p>

		<p>but the Taxpayer's Proposed Monthly Payment of \$700 will.</p> <p>A full financial statement is taken and verifies that the taxpayer has an ability to pay of \$700 per month.</p> <p>\$500 is less than \$700, so we were unable to verify that the taxpayer can make the proposed payment through the SLIAC.</p> <p>Since \$500 does not meet the Streamlined IA over \$25,000 criteria, a full financial statement was required.</p> <p>The financial statement verified that the taxpayer has an ability to pay \$700 per month.</p> <p>Streamlined IA over \$25,000 criteria, the IA can be granted for \$700 per month.</p>
The completed full financial statement (including conditional expenses) shows the taxpayer's Monthly Ability to Pay is <b>less than</b> the taxpayer's proposed monthly payment proposal	<p>The taxpayer's Monthly Ability to Pay Amount per the completed financial statement <b>will not</b> full pay the aggregate unpaid balance of assessment (CC SUMRY balance) within 72 months or the full liability within the CSED</p> <p><b>NOTE:</b> This <b>must</b> be verified by the</p>	<ol style="list-style-type: none"> <li>1. Inform the taxpayer that they do not meet the Streamlined IA over \$25,000 criteria.</li> <li>2. Determine whether the taxpayer meets Regular IA, PPIA or CNC criteria according to the financial statement results. See: IRM 5.19.1.5.5 (10), <i>Installment</i></li> </ol>

	Decision IA tool.	<p><i>Agreements, IRM 5.19.1.5.6, Partial Pay Installment Agreement (PPIA), or IRM 5.19.1.7.1, Currently Not Collectible Policy and Overview, as appropriate.</i></p> <p>3. Document the results in AMS.</p> <p><b>EXAMPLE:</b></p> <p>Taxpayer's Proposed Payment Amount = \$600</p> <p>Calculated Monthly Ability to Pay = \$300</p> <p>The Calculated Monthly Ability to Pay Amount of \$300 will not full pay the taxpayer's liability within 72 months or CSED per Decision IA, but the Taxpayer's Proposed Monthly Payment of \$600 will.</p> <p>A full financial statement is taken and verifies that the taxpayer has an ability to pay of \$450 per month.</p> <p>The taxpayer's Monthly Ability to Pay Amount per the completed financial statement of \$450 will not full pay the taxpayer's liability within 72 months per Decision IA, but it will meet CSED.</p>
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		<p>\$300 is less than \$600, so we were unable to verify that the taxpayer can make the proposed payment through the SLIAC.</p> <p>Since \$300 does not meet the Streamlined IA over \$25,000 criteria, a full financial statement was required.</p> <p>The financial statement showed that the taxpayer has an ability to pay of \$450 per month, which is less than \$600.</p> <p>Although \$450 does not meet the Streamlined IA over \$25,000 criteria, a Non-Streamlined IA should be considered for \$450 per month.</p>
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7. All Streamlined IAs over \$25,000 **MUST** be established as DDIA's or PDIA's. Follow procedures in IRM 5.19.1.5.5.13, *Direct Debit Installment Agreement (DDIA)*, or IRM 5.19.1.5.5.14 *Form 2159, Payroll Deduction Agreement*, for establishing the agreement.

**REMINDER:** All Streamlined IAs Over \$25,000 will use 36 in the YY position of the ALN. See Exhibit 5.19.1-10, *Installment Agreement Locator Numbers*.

**REMINDER:** Only CSCO and ACSS employees may input DDIA agreements on IDRS.

**CAUTION:** Streamlined IAs over \$25,000 **cannot** include a backup CNC. If the taxpayer defaults on the agreement, the taxpayer must provide a full financial statement to determine the appropriate case resolution.

8. If a Streamlined IA over \$25,000 was discussed with the taxpayer but not finalized:



If ...	And ...	Then ...
ACS, FA	The taxpayer needs to provide information to complete the SLIAC or financial statement	<p>a. Advise the taxpayer to call back within five (5) days.</p> <p>b. If pending IA criteria is met, input TC 971 AC 043 on all modules to be included in the agreement. See IRM 5.19.1.5.5.6, <i>Pending Installment Agreement Criteria</i>.</p> <p>c. Input: ACS - "TOC0,05,50KPND"</p> <p><b>NOTE:</b> Employees at FERDI Call Sites working FERDI accounts should input "TOF0,05,50KPND"</p> <p>d. Document AMS.</p> <p>e. Verbally advise the taxpayer if they fail to provide it as agreed, the installment agreement may be rejected and a NFTL may be filed.</p>
ACS, FA	<p>The taxpayer needs to provide:</p> <ul style="list-style-type: none"> <li>○ Form 433–D , <i>Installment Agreement</i>,</li> <li>○ Form 9465 , <i>Installment Agreement Request</i>,</li> <li>○ Form 9465–FS , <i>Installment Agreement Request</i>), or</li> <li>○ Form 2159, <i>Payroll Deduction Agreement</i>.</li> </ul>	<p>a. Advise the taxpayer to provide the missing information.</p> <p><b>NOTE:</b> ACS employees will advise the taxpayer to forward the information to the appropriate ACSS site.</p> <p>b. If pending IA criteria is met, input TC 971 AC 043 on all modules to be included in the agreement. See IRM 5.19.1.5.5.6, <i>Pending Installment Agreement Criteria</i>.</p> <p>c. Input: ACS - "TOC0,60,50KPND"</p> <p><b>NOTE:</b> Employees at FERDI Call Sites working FERDI accounts should input "TOF0,60,50KPND"</p> <p>d. Document AMS.</p> <p>e. Verbally advise the taxpayer of the DDIA or PDIA terms and conditions, including the user fee. Advise them if they fail to send a signed Form 433–D , <i>Installment</i></p>

		<p><i>Agreement, Form 9465, Installment Agreement Request, Form 9465–FS , Installment Agreement Request, or Form 2159 , Payroll Deduction Agreement, as agreed, the installment agreement may be rejected and a NFTL may be filed.</i></p>
ACSS, CSCO	The taxpayer needs to provide a financial statement	<p>a. Send Letter 2272C, <i>Installment Agreement Cannot be Considered/ Extension of Time to Pay Cannot be Considered</i>, to request the financial statement.</p> <p><b>NOTE:</b> ACSS employees will advise the taxpayer to forward the information to the appropriate ACSS site.</p> <p>b. If pending IA criteria is met, input TC 971 AC 043 on all modules to be included in the agreement. See IRM 5.19.1.5.5.6, <i>Pending Installment Agreement Criteria</i>.</p> <p>c. If case is in ST 22, input: ACSS - "TOS0,60,50KPND"</p> <p>If case is in Notice Status, control case. See IRM 5.19.1.6 (20), <i>Securing Financial Information</i>.</p> <p>d. Document AMS.</p> <p>e. Advise the taxpayer if they fail to provide a financial statement as requested, the installment agreement may be rejected and a NFTL may be filed.</p>
ACSS, CSCO	<p>The taxpayer needs to provide:</p> <ul style="list-style-type: none"> <li>○ Form 433–D , <i>Installment Agreement</i>,</li> <li>○ Form 9465 , <i>Installment Agreement</i></li> </ul>	<p>a. Send Letter 2272C, <i>Installment Agreement Cannot be Considered/ Extension of Time to Pay Cannot be Considered</i>, to request the missing DDIA information.</p> <p><b>NOTE:</b> ACSS employees will advise the taxpayer to forward the information to the appropriate</p>

	<p><i>Request,</i></p> <ul style="list-style-type: none"> <li>○ Form 9465–FS , <i>Installment Agreement Request</i>), or</li> <li>○ Form 2159, <i>Payroll Deduction Agreement</i>.</li> </ul>	<p>ACSS site.</p> <ul style="list-style-type: none"> <li>b. If pending IA criteria is met, input TC 971 AC 043 on all modules to be included in the agreement. See IRM 5.19.1.5.5.6, <i>Pending Installment Agreement Criteria</i>.</li> <li>c. If case is in ST 22, input: ACSS - "TOS0,60,50KPND"</li> </ul> <p>If case is in Notice Status, control case. See IRM 5.19.1.6 (20), <i>Securing Financial Information</i>.</p> <ul style="list-style-type: none"> <li>d. Document AMS.</li> <li>e. Advise the taxpayer of the DDIA or PDIA terms and conditions, including the user fee. Advise them if they fail to send a signed Form 433–D , <i>Installment Agreement</i>, Form 9465, <i>Installment Agreement Request</i>, Form 9465–FS , <i>Installment Agreement Request</i>, or Form 2159, <i>Payroll Deduction Agreement</i>, as agreed, the installment agreement may be rejected and a NFTL may be filed.</li> </ul>
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Follow (11) when the follow-up time expires.

9. The Streamlined IA Checklist can be used on AMS. However, if using the Checklist you will have to manually input the ACS inventory assignment on ACSWeb.
10. **Manager actions:** If the taxpayer promised to provide information to finalize their Streamlined IA over \$25,000, take the following actions after the follow-up time expires:

If ...	Then ...
<p>If the taxpayer qualifies for a Streamlined IA over \$25,000 <b>and</b> provides a completed, signed</p> <p>Form 433–D , <i>Installment Agreement</i>,</p> <p>Form 9465 , <i>Installment Agreement Request</i>,</p>	<p>Follow procedures in IRM 5.19.1.5.5.13, <i>Direct Debit Installment Agreement (DDIA)</i>, for establishing the agreement.</p> <p>Document AMS.</p>

Form 9465–FS , <i>Installment Agreement Request</i> , or  Form 2159 , <i>Payroll Deduction Agreement</i> ,	
If the taxpayer qualifies for a Streamlined IA over \$25,000 but <b>does not</b> provide a completed, signed  Form 433–D , <i>Installment Agreement</i> ,  Form 9465 , <i>Installment Agreement Request</i> ,  Form 9465–FS , <i>Installment Agreement Request</i> , or  Form 2159 , <i>Payroll Deduction Agreement</i> ,	<ol style="list-style-type: none"> <li>1. Process the agreement as a Non-Streamlined IA based on the previously agreed payment amount.</li> <li>2. Request lien filing. See IRM 5.19.4.5.2, <i>Lien Filing Determinations</i>.</li> <li>3. Document AMS.</li> </ol>
If the taxpayer does not qualify for a Streamlined IA over \$25,000	<ol style="list-style-type: none"> <li>1. The taxpayer does not qualify for Streamlined IA over \$25,000 criteria.</li> <li>2. Follow Independent Review Procedures. See IRM 5.19.1.5.5.8, <i>Installment Agreement Rejection Criteria</i>.</li> <li>3. Make lien determination. See IRM 5.19.4.5.2, <i>Lien Filing Determinations</i>.</li> <li>4. Document AMS.</li> </ol>
If the taxpayer fails to provide financial information (SLIAC or Form 433–F , <i>Collection/Information Statement</i> )	<ol style="list-style-type: none"> <li>1. Follow Independent Review Procedures. See IRM 5.19.1.5.5.8, <i>Installment Agreement Rejection Criteria</i>.</li> <li>2. Make lien determination. See IRM 5.19.4.5.2, <i>Lien Filing Determinations</i>.</li> <li>3. Document AMS.</li> </ol>

11. If the account meets "mirroring" criteria, follow existing procedures to complete the required package and forward to Philadelphia CSCO for input.

- Input "50KSIA meets mirroring" to AMS.
- ACS: Input "TOC0,21,50KPND"  
Input "TOS3,60,MFT31"

**Exhibit 5.19.1-10** Installment Agreement Locator Numbers, updated to show changes to Streamlined IA Over \$25,000 criteria.

All installment agreements are identified by type and originator. Input the appropriate Installment Agreement Locator Number as defined below. There are two values making up the Agreement Locator Number, defined here as:

- "XX"
- and
- "YY"

The "XX" position denotes Initiator/Type of agreement; these **values** are:

- "00": Form 433–D , *Installment Agreement*, initiated by a territory office on an ACS case
- "01": Campus and toll-free initiated agreement
- "02": Area office (Revenue Officer) initiated Form 433–D , *Installment Agreement*
- "03": Direct Debit Installment Agreements initiated by any function, but input only by CSCO and ACS Support
- "06": Examination-initiated agreements
- "07": Submission Processing-initiated agreements
- "08": Agreements initiated by other functions
- "11": Form 2159, *Payroll Deduction Agreement*, initiated by a territory office or ACS
- "12": Territory Office or ACS agreement with multiple conditions except for a DDIA agreement. Enter history on CC ENMOD regarding multiple conditions.

**EXCEPTION:** When processing such cases, ACS, CSCO and Accounts Management uses AMS to enter this history, instead of CC ENMOD .

- "20": Status 22/24 accounts, call site/CSCO

**EXCEPTION:** Status 22/24 DDIA agreements will always be input using "03".

- "30": Regular IA secured as a result of Withholding Compliance Case (WHC)
- "31": Streamlined IA secured as a result of a Withholding Compliance Case (WHC)
- "90": CSCO-initiated agreements, other than Status 22 or 26
- "91": Form 2159, *Payroll Deduction Agreement*, initiated by CSCO
- "92": CSCO agreement with multiple conditions, except for DDIA agreements

**NOTE:** Always use "03" for DDIA cases and enter history on CC ENMOD regarding multiple conditions.

- "99": Full Payment Request; this is not an installment agreement

The "YY" position denotes conditions affecting the agreement; these **values** are:

- "08": Continuous Wage Levy, from ACS or a RO
- "09": All other conditions
- "12": Partial Pay Installment Agreement (PPIA)
- "15": BMF In-Business Trust Fund, all Functions
- "27": Restricted Interest/Penalty condition present
- "32": Unassessed modules to be included in agreement

**NOTE:** ALN XX32 must be used when there is at least one assessed module to be included in the IA, **plus** one or more unassessed modules. Remember to enter an Assessment Indicator of "1" and enter history on AMS to document the unassessed module(s), as shown below.

- "36": Streamlined Installment Agreement

**NOTE:** ALN XX36 must be used for Streamlined Installment Agreements \$25,000 and Under and Streamlined Installment Agreements Over \$25,000, unless there are multiple conditions.

- "41": BMF In-Business Deferral Level, for CSCO use only
- "53": Report CNC in the event the agreement defaults
- "63": Cross-Reference TIN, Status 63
- "66": File lien in event of default
- "70": Secondary taxpayer responsible for Joint Liability
- "80": Review and revise payment amount
- "99": Full Pay Request; this is not an installment agreement

If the current year return is not yet assessed but the anticipated current year liability is to be included in the agreement, use Agreement Locator Number (ALN) "XX32", this includes current year returns not yet processed, AUR, ASFR or any other pending assessment which is being proposed and is to be included in the installment agreement once the assessment posts. IRM 5.19.1.5.5.15, *Pre-Assessed Installment Agreements*.

When an agreement has more than one condition, use either "12" or "92" in the "XX" position

**EXCEPTION:** For a PDIA, use "11"

For a DDIA, use "03"

Assign the primary condition "YY" based on the following priorities:

- "63"
- "12"
- "53"
- "32"
- "15"
- "41"

Update AMS to reflect pertinent information needed by the IAAL process, such as:

- Unassessed modules and/or lien filing
- TC 530 Action Code for reactivation on back-up 53 modules

<p><b>"UM30200412 \$7,500":</b></p> <p><b>Unassessed module</b></p> <p><b>MFT 30</b></p> <p><b>200412 Tax Periods</b></p> <p><b>Amount of assessment \$7,500</b></p> <p><b>or</b></p> <p><b>"UMFILELIEN":</b></p> <p><b>Unassessed module</b></p> <p><b>File lien if appropriate</b></p>
<p><b>"PPIA/CNCXX":</b></p> <p>Partial Payment Installment Agreement with backup 53, where "XX" = the TC 530 action code for TPI reactivation; the values are 24 to 32</p>
<p><b>"PPIA/xref":</b></p> <p>Partial Payment Installment Agreement with cross referenced TIN</p>