Publication 4248

Paying Federal Taxes using EFTPS

EFTPS | Electronic Federal Tax Payment System

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Please Read
Before Taking Any Action

To make your Federal Tax Deposits over the Internet or by phone, your company has been enrolled in the Electronic Federal Tax Payment System (EFTPS), a service provided **free** by the U.S. Department of the Treasury.

Department of the Treasury
Internal Revenue Service

Visit the Accessibility Page on IRS.gov

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Welcome to EFTPS

To help you get started making federal tax payments online or by phone, your company has been enrolled in EFTPS. **No action is required at this time.**

- You will receive a mailing that contains your PIN and instructions for activating your enrollment.

- If you have not received your PIN within 5 business days, please call the dedicated EFTPS Customer Service Number: **1-800-555-4477.**

What is EFTPS?

- EFTPS—Electronic Federal Tax Payment System is a service offered free by the U.S. Department of the Treasury for business and individual taxpayers

- Online and phone options for making Federal Tax Deposits and estimated tax payments

- Available 24/7

- Dedicated Customer Service operators that only handle EFTPS inquiries

How Does EFTPS Work?

- Enrollment is required

- You authorize EFTPS to move money from your bank account to the Treasury's account for paying your taxes

- You make your payments online or by phone at least one calendar day prior to tax due date

- To use the online feature, you need your EIN, PIN and Internet Password

- To use the phone feature, you need your EIN and PIN

- After you enter your payment instructions, EFTPS transfers the funds from your account to Treasury in the amount you specify, on the date you indicate

- You receive an immediate confirmation of the payment by phone or online

- EFTPS reports the tax payment information to IRS to update your tax records

About EFTPS…

More than 35 million taxpayers are enrolled in EFTPS, a free service that began in 1996. For the government, EFTPS improves the flow and accuracy of funds into Treasury; for you, EFTPS makes paying taxes a lot easier…

- EFTPS offers paperless payments online or by phone, and you receive an immediate confirmation number that acts as a receipt for your payment.

- You can schedule your payments in advance to avoid missing a deadline if you're out of town or busy.

- You can review 16 months of payment history by phone or online.

- A special Customer Service unit with live operators that only handle EFTPS questions—available 24/7.

Any Questions?

Call Customer Service at **1-800-555-4477**, 24 hours a day, 7 days a week.

How to Activate Your Enrollment

1

Watch Your Mail For Your EFTPS PIN

You will need your PIN to begin paying taxes using EFTPS.

2

Have your EIN, PIN and bank account information handy and call the **800-number** listed in the instructions you receive.

3

Enter the information as instructed.

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Using a third party to make federal payments

If you use a payroll company, accountant, or a third party to make your federal tax payments for you, be sure to explain to them that you want to use EFTPS to make your tax payments.

Please note:

Many employers outsource their payroll and related tax duties to third-party payroll service providers. They can help meet filing deadlines, deposit requirements, and greatly streamline business operations. However, the employer is ultimately responsible for the payment of income tax withheld, the employer and employee portions of Social Security, and Medicare, even if the funds are sent to a third party payroll service provider with the intention of making a deposit with the IRS.

The IRS recommends employers monitor their Electronic Federal Tax Payment System (EFTPS) account to ensure their payroll

service provider is making timely tax payments. Employers should register on the EFTPS system to get their own PIN (or activate the inquiry PIN issued to them) and use this PIN to review current and prior payments.

EFTPS also allows employers to make any additional tax payments that their third-party provider is not making on their behalf.

EFTPS Customer Service

1-800-555-4477