

## **Delegation Order 1-30 (Rev. 2)**

**Effective:** September 25, 2019

### **(1) Authorization and Approval of Official Travel within the United States**

**(2) Authority:** To authorize and approve official travel (including travel authorizations, travel advances, travel vouchers and travel and transportation payments for emergency purposes) for travel within the United States and its territories and possessions in accordance with the Federal Travel Regulation, IRM 1.32.1, IRS Local Travel Guide; and IRM 1.32.11, IRS City-to-City Travel Guide.

**(3) Delegated to:** managers

**(4) Redlegation:** This authority may be redelegated to a management official. For purposes of this delegation order, a management official is any employee on a performance plan in which ratings are based on commitments or objectives. The approving official should be at a grade level equal to or higher than those employees whose documents they are approving.

**(5) Source of Authority:** 5 USC 5707.

**(6)** This order supersedes Delegation Order 1-30, (Rev.1) dated 9-22-2011.

**(7) Signed:** Jeffrey J. Tribiano, Deputy Commissioner for Operations Support