

Delegation Order 1-10 (formerly DO-74, Rev. 5 and DO 1-36)

Effective: November 28, 2011

- (1) **Invitational Travel**
- (2) **Authority:** To authorize official invitational travel and approve associated travel vouchers in accordance with the Federal Travel Regulation and IRM 1.32.1, Official IRS Travel Guide for:
 - a. Individuals either not employed or employed intermittently in the Government as consultants or experts and paid on a daily basis when actually employed.
 - b. Individuals serving without pay or at a rate of \$1 per year when acting in a capacity that is directly related to or in connection with official activities of the Government.
- (3) **Delegated To:**
 - Chiefs
 - Associate Chief Counsel (Finance & Management)
 - Deputy Chiefs
 - Deputy Division Commissioners
 - Deputy National Taxpayer Advocate
 - Directors reporting directly to the IRS Commissioner or Deputy Commissioners
 - IRS Human Capital Officer
- (4) **Redelegation:** This authority may not be redelegated.
- (5) **Authority:** To authorize official invitational travel and approve associated travel vouchers in accordance with the Federal Travel Regulation and IRM 1.32.1, Official IRS Travel Guide for:
 - a. Persons detailed from other Federal government agencies, at the expense of the IRS.
 - b. Persons invited to interview with the IRS.
 - c. Persons accompanying an employee to a major awards ceremony.
 - d. Persons serving as an attendant for an employee with a disability or who has special needs.
- (6) **Delegated to:** Managers.
- (7) **Redelegation:** This authority may not be redelegated.
- (8) **Sources of Authority:** 41 CFR Chapter 301, 41 CFR Part 300-3, 5 USC 5703, and 5 USC 5707.

(9) To the extent that the authority previously exercised consistent with this order may require ratification, it is hereby affirmed and ratified. This order supersedes Delegation Order 74 (Rev. 5) and Delegation Order 1-36.

(10) Signed: Beth Tucker, Deputy Commissioner for Operations Support