IRM PROCEDURAL UPDATE

DATE: 12/12/2025

NUMBER: ts-03-1225-3719

SUBJECT: Screening and Routing

AFFECTED IRM(s)/SUBSECTION(s): 3.11.6

CHANGE(s):

IRM 3.11.6.6.4, Form 1040-X without Form 1040 Attached (No TC 150) - Paragraph (1) - Added an exception to ensure to clarify routing procedures.

(1) After researching for a TC 150 per IRM 3.11.6.6.1, Transaction Code (TC) 150 Research (No TC 150), if no return has been filed and there's no specific instruction to route a case without a TC 150 present, suspend the case for 60 days from the IRS received date. Use the appropriate suspense activity code per IRM 3.11.6.2.1.1, 1040-X Suspense Activity Codes.

Exception: If the exception in IRM 3.11.6.8.10 (6), Statute Review Screening, applies, follow the Form 1040-X conversion instructions and send the return to be processed as an original.

If ...	Then ...
The taxpayer previously had an ITIN or IRSN and is switching to a valid SSN	Suspend the case using the SSN for 60 days from the IRS received date. Use the appropriate suspense activity code per IRM 3.11.6.2.1.1, 1040-X Suspense Activity Codes.
If there's no specific instruction to route a case without a TC 150 present	Suspend the case for 60 days from the IRS received date. Use the appropriate suspense activity code per IRM 3.11.6.2.1.1, 1040-X Suspense Activity Codes.

(2) After the 60-day suspense period has ended and there's still no posted or pending TC 150 follow the table below.

If ...	Then ...
There are payments on the account indicating a balance due, or a tax increase, or credit decrease on the amended return	Route the return to AM.
There are no payments on the account, or no tax increases, or credit	Don't input a TC 290 for .00. Send Letter 178C with the following fill-in: **We've no record of receiving your original return, therefore we can't process your Form**

decreases on the amended return	**1040-X, Amended U.S. Individual Income Tax Return. Please complete and submit a new Form 1040, U.S. Individual Income Tax Return, being sure to include your amended changes and your original signature(s). Please don't attach a Form 1040-X to your new Form 1040.**

IRM 3.11.6.8.10, Statute Review Screening - Paragraph (6) - Removed the link added with IPU 25U3363 to clarify routing procedures.

(1) Beginning January 1, 2025, all returns for tax year 2021 and prior are considered statute year returns.

(2) Send any statute year case involving any of the following to AM:
- The 25% omission rule applies, per (4) below.
- A signed consent or request to extend the statute of limitations
- Filing status changes to MFJ
- Cases requiring a manual refund
- A statement of Financial disability

(3) If the case is a Substitute for Return (SFR), see IRM 3.11.6.8.20.3.5, Automated Substitute For Return (ASFR) and Non-Filer Return (NFR) Screening.

(4) Per IRM 25.6.1.9.9, Procedures for Processing Amended Returns - in General, if a tax increase or credit decrease is required and the ASED is within 90 days of expiration, the case must be sent to the Statute function. Cases where the ASED is within 90 days of expiration or expired are considered statute imminent (SI) cases. Amended returns that are SI must be hand carried by a manager to Statute, per IRM 25.6.1.9.9.2, After Hours and Imminent Assessments.

Reminder: Review the case for the 25% omission rule to determine if the ASED is extended (TC 560) or needs to be extended per IRM 3.11.6.7.1, 25% Omission Screening.

Exception: The hand carry requirement doesn't apply to cases on the CII system.

(5) IDRS research is required to determine if the amended return is a tax increase or credit decrease and to verify the ASED. When verifying the ASED, use today's date.

Exception: A claim to decrease withholding isn't considered a credit decrease and is processable without statute involvement.

If IDRS shows Form 1040-X ...	And the ASED ...	Then ...
Line 11 is a total tax increase	Expired	Take the following action: 　　a. Input a TC 971 AC 014

		b. Suspend the case to Statute.
Line 14 or line 15 is a refundable credit decrease **Note:** Be sure to consider hidden changes to refundable credits.	Expired	Take the following action: a. Input a TC 971 AC 014. b. Suspend the case to Statute.
Line 11 is a total tax increase and line 14 or line 15 is a refundable credit decrease **Reminder:** Be sure to consider hidden changes to refundable credits.	Expired	Take the following action: a. Input a TC 971 AC 014. b. Suspend the case to Statute.
Line 11 is a total tax increase	Expires in 90 days or less	Take the following action: a. Input a TC 971 AC 014. b. Suspend the case to Statute.
Line 14 or line 15 is a refundable credit decrease **Reminder:** Be sure to consider hidden changes to refundable credits.	Expires in 90 days or less	Take the following action: a. Input a TC 971 AC 014. b. Suspend the case to Statute.
Line 11 is a total tax increase and line 14 or line 15 is a refundable credit decrease **Reminder:** Be sure to consider hidden changes to refundable credits.	Expires in 90 days or less	Take the following action: a. Input a TC 971 AC 014. b. Suspend the case to Statute.
Line 11 is a total tax increase	Expires in 91 days or more	Process per IRM 3.11.6.17.1, Processing Statute Cases.
Line 14 or line 15 is a refundable credit decrease	Expires in 91 days or more	Process per IRM 3.11.6.17.1, Processing Statute Cases.
Line 11 is a total tax increase and line 14 or line 15 is a refundable credit decrease	Expires in 91 days or more	Process per IRM 3.11.6.17.1, Processing Statute Cases.

(6) Follow the procedures in the table below in cases when a TC 150 isn't present:

Exception: Due to the continued impact of COVID-19 and processing delays, SP and AM have developed procedures for IMF tax year 2021 and prior year original delinquent returns (No TC 150) to bypass AM Statute clearance and are to be sent to be processed as an original return. In addition, any 2021 and prior year returns previously cleared by AM Statute won't be returned by SP to AM for clearance again if the 90-day statute stamp has expired. If a tax return is later considered a barred assessment due to this process change, the barred case won't be charged to SP or AM. The barred case is considered systemic and reported on the quarterly barred statute report under the responsible area "N/A".

If ...	And ...	Then ...
Statute year Form	There's no Form 1040-X attached.	1. Input a TC 971/014. 2. Suspend the case to Statute per IRM

1040		3.11.6.10.1, MEFP Reassignment and Reroute Guide, or IRM 3.11.6.10.2, MEFS Reassignment and Reroute Guide, as appropriate. **Exception:** If the return is stamped "Statute Cleared" or "No Statute Issue(s)" send to Batching.
Statute year Form 1040-X	There's an original Form 1040 or an "As Amended" Form 1040 is attached	1. Follow the procedures in IRM 3.11.6.6.2 (3), Form 1040 Attached to Form 1040-X, except suspend the case to Statute Unit for clearance. 2. Input a TC 971 AC 014. 3. Suspend the case to Statute per IRM 3.11.6.10.1, MEFP Reassignment and Reroute Guide, or IRM 3.11.6.10.2, MEFS Reassignment and Reroute Guide, as appropriate. **Exception:** If the return is stamped "Statute Cleared" or "No Statute Issue(s)", then send to Batching. When routing a no TC 150 case to Batching and there's an E- freeze on the account, input a TC 971 AC 002 to indicate the amended return is being reprocessed as the original (to post as TC 150). The TC 971 AC 002 releases the E– freeze. When inputting the TC 971 AC 002 take the following action: • In the "TRANS-DT" field, input the TC 976/977 date associated with the case you're processing as the transaction date. • In the "XREF-TIN" field, input the TIN of the primary taxpayer. **Note:** If the cross-reference TIN is the same as the account TIN, enter "R" to automatically populate the field. • In the "XREF-TX-PRD" field, input the correct tax period. **Note:** If the cross-reference tax period is the same as account tax period, enter "R" to automatically populate the field.
Statute year Form 1040-X	There's no Form 1040 attached	1. Convert Form 1040-X to a Form 1040 or Form 6114. **Exception:** When using Form 6114, don't **X** the Entity section.

		Reminder: If working a MEFS case, follow the association process in IRM 3.11.6.5.2, Association, Forms, Schedules, and Other Documents to CII Cases, prior to sending to Statute.
		2. Input a TC 971 AC 014
		3. Input a CC ACTON history of "X21502STAT."
		4. Suspend the case to Statute per IRM 3.11.6.10.1, MEFP Reassignment and Reroute Guide, or IRM 3.11.6.10.2, MEFS Reassignment and Reroute Guide, as appropriate.
		Exception: If the return is stamped "Statute Cleared" or "No Statute Issue(s)", input a TC 971 AC 002 and use the posted TC 976/977 date as the transaction date. This is done to indicate the amended return is being reprocessed as the original (to post as TC 150) which releases the E– freeze. Then send to Batching.

(7) If an amended Form 1040 is received in the 1040-X unit and the amended Form 1040 is stamped **Statute Cleared**, return the document to the Statute Unit.

IRM 3.11.6.8.21.2, Transaction Code (TC) 971 and Action Codes - Paragraph (2) - Removed outdated reference.

(1) A TC 971, when input with one of the action codes (AC) below, indicates the taxpayer filed an amended return and begins an action trail for the document. The action code indicates where the return was routed. Since some of these actions generate a TC 977 on master file and a -A or E- freeze on IDRS, the received date of the Form 1040-X must be input for the transaction date. If you're only routing correspondence or a form attached to a Form 1040-X , you generally don't need to enter an action code unless instructed to do so.

(2) The most common TC 971 action codes are:

Action Code	Description
002	Used when routing a return with No TC 150 to Batching to prevent the E-Freeze from switching to a -A Freeze when the return posts.
010	MeF amended returns, scanned cases processed in SP, and paper filed amended return claims forwarded to Accounts Management (Automatically input by CII).
012	Collection (When routing the entire return).

013	Exam or Frivolous.
014	Statute function.
015	Underreporter function.
016	Destination International Cases amended returns/claims go to Philadelphia (Automatically input by CII).
065	Form 8857, Request for Innocent Spouse Relief (and Separation of Liability and Equitable Relief), filed. Send the case to Covington, KY. (Input by Cincinnati Centralized Innocent Spouse Operation).
071	Form 8379, Injured Spouse Claim and Allocation.
111	ID Theft.
113	Total AOTC, CTC and/or EIC amounts that were disallowed due to the PATH Act.
120	Amended return/claim in Submission Processing.
123	If the MISC field entry is: • "UCERECOVERY03112021", see IRM 3.11.6.15.1.1.3, Unemployment Compensation Exclusion (UCE) - Tax Year 2020 Only (Line 1). • "1040X INVALID IDOC", see IRM 3.11.6.17.23, Transaction Code (TC) 971 with Action Code (AC) 123.
134	RIVO or CI SDC. See IRM 3.11.6.8.15, Return Integrity and Verification Operation (RIVO) Screening.
137	See IRM 3.11.6.13.1, Entity Changes.
192	Schedule LEP, Request for Alternative Language Products by Taxpayers With Limited English Proficiency (LEP). See IRM 3.11.6.13.2, Schedule LEP, Request for Change in Language Preference.
199	See IRM 3.11.6.17.24, Transaction Code (TC) 971 with Action Code (AC) 199
592	Form 9000, Alternate Media Preference. See IRM 3.11.6.13.3, Form 9000, Alternative Media Preference.
661	Undeliverable mail (UD) indicator.
698	Form 8938, Statement of Foreign Financial Assets, attached to Form 1040-X. See IRM 3.11.6.17.13, Form 8938, Statement of Foreign Financial Assets.

Note: For further information, see TC 971 action codes in Document 6209, IRS Processing Codes and Information, Section 8C, Master File Codes.

IRM 3.11.6.16.2, Integrated Data Retrieval System (IDRS) Transaction Codes - Paragraph (2) - Removed outdated reference.

(1) Some IDRS Transaction Codes require routing or special handling. For definitions of various Transaction Codes, refer to Document 6209, IRS Processing Codes and Information, or IRM 21.5.6, Freeze Codes.

(2) The table below lists the common transaction codes used in Submission Processing. The complete list of these codes is contained in Document 6209, IRS Processing Codes and Information.

Transaction Codes	Action
TC 140 is present	See IRM 3.11.6.13.1.2.1, Filing Status 2 Changes.
TC 160 - 162	Send the case to AM.
TC 170	See IRM 3.11.6.17.8, Estimated Tax Penalty.
TC 300 - 361 (TC 300 is most commonly used)	Send the case to AM **Exception:** If an -L freeze or TC 420 is present, see IRM 3.11.6.8.12, Examination Case Screening.
TC 420 and no 421	See IRM 3.11.6.8.12, Examination Case Screening.
TC 420 and 421 with no TC 300	Continue processing.
TC 424 and 425 with no TC 300	Continue processing.
TC 424 (with no TC 425)	See IRM 3.11.6.8.12, Examination Case Screening.
TC 480 and 780 (with a -Y freeze)	See IRM 3.11.6.8.20.3, Collection Function Case Screening.
TC 520 (without a TC 521 or 522)	Send the case to AM.
TC 520 with a 521 or 522	Continue processing.
TC 576 (without a TC 577)	Send the case to AM.
TC 576 with a posted TC 577	Continue processing.
TC 582	Continue processing.
TC 594	See IRM 3.11.6.6.1, Transaction Code (TC) 150 Research (No TC 150).
TC 810	See IRM 3.11.6.8.13, Frivolous Claims Screening.
TC 841 without a subsequent 846	Send the case to AM.
TC 885	Send the case to AM.
TC 896 (relating to MFT 29)	Send the case to AM.
TC 904	See IRM 3.11.6.6.4, Form 1040-X without Form 1040 Attached (No TC 150).
TC 914, 916 or 918 without subsequent 912, 915, 917 or 919	See IRM 3.11.6.8.14, Criminal Investigation (CI) Scheme Development Center (SDC) Screening.
TC 922	See IRM 3.11.6.8.17, Automated Underreporter (AUR) Screening.
TC 970 AC 001	Direct Deposit.
TC 971 AC 111	See IRM 3.11.6.8.9 Identity Theft (IDT) Screening.

TC 971 AC 123	If the MISC field entry is: • "UCERECOVERY03112021", see IRM 3.11.6.15.1.1.3, Unemployment Compensation Exclusion (UCE) - Tax Year 2020 Only (Line 1). • "1040X INVALID IDOC", see IRM 3.11.6.17.23, Transaction Code (TC) 971 with Action Code (AC) 123.
TC 971 AC 137 with a filing status change	See IRM 3.11.6.13.1, Entity Changes.
TC 971 AC 199	See IRM 3.11.6.17.24, Transaction Code (TC) 971 with Action Code (AC) 199.
TC 976 or 977	Continue processing.

IRM 3.11.6.17.7, Inputting a Disallowance Adjustment - Paragraph (1) - The table has been updated to include new disallowance issues and to remove the updates made with IPU 25U3476. Paragraph (3) - The table has been updated to include new disallowance issues and to remove the updates made with IPU 25U3476.

(1) Follow the table below when sending a Letter 105C:

If ...	Then ...

The disallowance is for PATH Act	1. Input the adjustment as follows:
	  a. Use Blocking Series:
	    ▪ 98 if the original return was paper filed.
	    ▪ 99 If the original return was e-filed.
	  b. Input a TC 290 for .00.
	  c. Use Source Code 0.
	  d. Use the applicable Reason Code(s).
	  e. Use CII Indicator "1"
	  f. Use Source Document Indicator "N".
	  g. Input the appropriate remarks
	2. Correspond as follows:
	  a. Send a Letter 105C
	  b. Print the C-Letter to PDF and attach it to the case with the "Attach File" button on the "Active Case Page"
	  c. Leave a CII Case Note describing the issue.

The claim is being disallowed per IRM 3.11.6.2.6.1.1, CC IRPTR	1. Input the adjustment as follows:
	  a. Use Blocking Series:
	    ▪ 98 if the original return was paper filed.
	    ▪ 99 If the original return was e-filed.
	  b. Input a TC 290 for .00.
	  c. Use Source Code 0.

	d. Use Hold Code 4 if the module is in a credit balance.
	e. Use the applicable Reason Code(s).
	f. Use CII Indicator "1"
	g. Use Source Document Indicator "N".
	h. Input the appropriate remarks
	2. Correspond as follows:
	   a. Send a Letter 105C with the fill-in: **We're unable to verify the income or withholding amount claimed on your amended return.**
	   b. Print the C-Letter to PDF and attach it to the case with the "Attach File" button on the "Active Case Page"
	   c. Leave a CII Case Note describing the issue.

The claim is being disallowed per IRM 3.11.6.8.15 (2),Return Integrity and Verification Operation (RIVO) Case Screening	1. Input the adjustment as follows:
	   a. Use Blocking Series:
	      ▪ 98 if the original return was paper filed.
	      ▪ 99 If the original return was e-filed.
	   b. Input a TC 290 for .00.
	   c. Use Source Code 0.
	   d. Use Hold Code 4 if the module is in a credit balance.
	   e. Use the applicable Reason Code(s).
	   f. Use CII Indicator "1"
	   g. Use Source Document Indicator "N".
	   h. Input the appropriate remarks
	2. Correspond as follows:
	   a. Send a Letter 105C with the fill-in: **We're unable to verify the income or withholding amount claimed on your amended return.**
	   b. Print the C-Letter to PDF and attach it to the case with the "Attach File" button on the "Active Case Page"
	   c. Leave a CII Case Note describing the issue.

The claim is being disallowed per IRM 3.11.6.15.3.1, Federal Income Tax Withholding (Line 12)	1. Input the adjustment as follows:
	   a. Use Blocking Series:
	      ▪ 98 if the original return was paper filed.
	      ▪ 99 If the original return was e-filed.
	   b. Input a TC 290 for .00.
	   c. Use Source Code 0.
	   d. Use Hold Code 4 if the module is in a credit balance.

	e. Use the applicable Reason Code(s).
	f. Use CII Indicator "1"
	g. Use Source Document Indicator "N".
	h. Input the appropriate remarks
	2. Correspond as follows:
	    a. Send a Letter 105C with the fill-in: **We're unable to verify the income or withholding amount claimed on your amended return.**
	    b. Print the C-Letter to PDF and attach it to the case with the "Attach File" button on the "Active Case Page"
	    c. Leave a CII Case Note describing the issue.

The disallowance is for all other claims	1. Input the adjustment as follows:
	    a. Use Blocking Series:
	        ▪ 98 if the original return was paper filed.
	        ▪ 99 If the original return was e-filed.
	    b. Input a TC 290 for .00.
	    c. Use Source Code 0.
	    d. Use the applicable Reason Code(s).
	    e. Use CII Indicator "1".
	    f. Use Source Document Indicator "N"
	    g. Input the appropriate remarks.
	2. Correspond as follows:
	    a. Send a Letter 105C.
	    b. Print the C-Letter to PDF and attach it to the case with the "Attach File" button on the "Active Case Page".
	    c. Leave a CII Case Note describing the issue.

(2) When the partial disallowance of a claim results in a balance due or zero-balance, send a Letter 105C as outlined in paragraph 1 and input the adjustment following Letter 106C adjustment procedures outlined in paragraph 3 below.

(3) Follow the table below when sending a Letter 106C:

Note: When sending Letter 106C the:
- "Amount of Claim" is the total the taxpayer is expecting.
- "We only allowed" amount is the result of the adjustment.

If ...	Then ...

The disallowance is for PATH Act	1. Input the adjustment as follows:
	    a. Use Blocking Series:
	        ▪ 18 if the original return was paper

	filed.
	▪ 00 If the original return was e-filed.
	b. Input a TC 29X for the corrected total tax.
	c. Use Source Code 1
	d. Use the applicable Reason Code(s).
	e. Use CII Indicator "1"
	f. Use Source Document Indicator "N".
	g. Input the appropriate remarks.
	2. Correspond as follows:
	a. Send a Letter 106C.
	b. Print the C-Letter to PDF and attach it to the case with the "Attach File" button on the "Active Case Page".
	c. Leave a CII Case Note describing the issue.
The claim is being disallowed per IRM 3.11.6.2.6.1.1, CC IRPTR	1. Input the adjustment as follows:
	a. Use Blocking Series:
	▪ 18 if the original return was paper filed.
	▪ 00 If the original return was e-filed.
	b. Input a TC 29X for the corrected total tax.
	c. Use Source Code 1.
	d. Use the applicable Reason Code(s).
	e. Use CII Indicator "1".
	f. Use Source Document Indicator "N".
	g. Input the appropriate remarks.
	2. Correspond as follows:
	a. Send a Letter 106C with the fill-in: **We're unable to verify the income or withholding amount claimed on your amended return.**
	b. Print the C-Letter to PDF and attach it to the case with the "Attach File" button on the "Active Case Page".
	c. Leave a CII Case Note describing the issue.
The claim is being disallowed per IRM 3.11.6.8.15 (2),Return Integrity and Verification Operation (RIVO) Case Screening	1. Input the adjustment as follows:
	a. Use Blocking Series:
	▪ 18 if the original return was paper filed.
	▪ 00 If the original return was e-filed.
	b. Input a TC 29X for the corrected total tax.
	c. Use Source Code 1.
	d. Use the applicable Reason Code(s).
	e. Use CII Indicator "1".
	f. Use Source Document Indicator "N".
	g. Input the appropriate remarks.
	2. Correspond as follows:

	a. Send a Letter 106C with the fill-in: **We're unable to verify the income or withholding amount claimed on your amended return.** b. Print the C-Letter to PDF and attach it to the case with the "Attach File" button on the "Active Case Page". c. Leave a CII Case Note describing the issue.

The claim is being disallowed per IRM 3.11.6.15.3.1, Federal Income Tax Withholding (Line 12)	1. Input the adjustment as follows:
	   a. Use Blocking Series:
	      ▪ 18 if the original return was paper filed.
	      ▪ 00 If the original return was e-filed.
	   b. Input a TC 29X for the corrected total tax.
	   c. Use Source Code 1.
	   d. Use the applicable Reason Code(s).
	   e. Use CII Indicator "1".
	   f. Use Source Document Indicator "N".
	   g. Input the appropriate remarks.
	2. Correspond as follows:
	   a. Send a Letter 106C with the fill-in: **We're unable to verify the income or withholding amount claimed on your amended return.**
	   b. Print the C-Letter to PDF and attach it to the case with the "Attach File" button on the "Active Case Page".
	   c. Leave a CII Case Note describing the issue.

The disallowance is for all other claims	1. Input the adjustment as follows:
	   a. Use Blocking Series:
	      ▪ 18 if the original return was paper filed.
	      ▪ 00 If the original return was e-filed.
	   b. Input a TC 29X for the corrected total tax.
	   c. Use Source Code 1.
	   d. Use the applicable Reason Code(s).
	   e. Use CII Indicator "1".
	   f. Use Source Document Indicator "N".
	   g. Input the appropriate remarks.
	2. Correspond as follows:
	   a. Send a Letter 106C.
	   b. Print the C-Letter to PDF and attach it to the case with the "Attach File" button on the "Active Case Page".
	   c. Leave a CII Case Note describing the issue.