

IRM PROCEDURAL UPDATE

DATE: 10/29/2020

NUMBER: wi-21-1020-1171

SUBJECT: Health Coverage Tax Credit; Economic Impact Payments; Credit Recertification

AFFECTED IRM(s)/SUBSECTION(s): 21.6.3

CHANGE(s):

IRM 21.6.3.4.2.9.5 - Added HCTC program shutdown information.

1. Direct callers as follows:

If the taxpayer is calling about	Then
Eligibility	See IRM 21.6.3.4.2.9.1, <i>HCTC Eligibility</i>
Enrollment / Registration	See IRM 21.6.3.4.2.9.2, <i>HCTC Registration</i> NOTE: Applications (Form 13441-A) can take up to 6 weeks to be processed. If it has not been 6 weeks since the taxpayer mailed their application, instruct the taxpayer to call back after 6 weeks if they haven't received any notification. NOTE: Applications filed in advance of the effective date are not processed until the 20th of the month before the effective month.
General information	Refer taxpayers to the program website at www.irs.gov/hctc
Assistance with form preparation	Refer taxpayers to the instructions for Form 8885 and/or the program website at www.irs.gov/hctc
Insurance plans or qualified coverage	Refer taxpayer to the program website at www.irs.gov/individuals/hctc-health-plans-q-and-a
Reimbursement, returned funds, or Form 3881	Refer the taxpayer to their HPA or TPA
Updating enrollment information	<ul style="list-style-type: none">• Changing enrollment information, such as updating family members, or changing health insurance information, advise the

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	<p>taxpayer to complete Form 13441-A and send to Austin</p> <ul style="list-style-type: none"> • Requests to update incorrect information found in the database, such as when data was transcribed incorrectly, or a change of address, should be referred to the Austin enrollment team via Form 4442. Fax referrals to Austin SP, at 855-250-1731
Providing missing documentation	Advise the taxpayer to fax the documentation to the enrollment team at 855-250-1731
Underpayment due to not receiving updated approval letter or health insurance company not being paid	<p>Prepare a referral to the Austin enrollment team via Form 4442. Fax referrals to Austin at 855-250-1731</p> <p>NOTE: Submission Processing will research the issue and may return the 4442 with information to provide to the taxpayer via a return phone call.</p>
Cancelling the advance payment	Advise the taxpayer the request must be in writing and to send the request to Stop 6098, Austin, TX 78741.
Eligibility letter from external stakeholders	Advise the taxpayer to contact the Department of Labor or PBGC
Form 1099-H discrepancy	<p>Prepare a referral to the Austin enrollment team via Form 4442. Fax referrals to Austin at 855-250-1731</p> <p>NOTE: Form 1099-H reflects the months the taxpayer made payments. We cannot issue a Form 1099-H based on when the payments were applied as the HPA / TPA determines how to apply the payments.</p>
Refunds of premiums paid	Advise the taxpayer to cash the check. Send a Form 4442 to the Austin enrollment team for research. Fax to 855-250-1731.
Obtaining their participant identification number	Access the enrollment database and provide the identification number (after verifying disclosure)
Time sensitive questions or other issues not identified above (out of scope)	Advise the taxpayer to submit their question via email to the HCTC mailbox at WI.HCTC.STAKEHLDR.EN@irs.gov
Program shutdown	<ul style="list-style-type: none"> • No new enrollment forms accepted after November 30, 2020. • Insurance policy updates regarding

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	<p>December payments accepted through December 10, 2020.</p> <ul style="list-style-type: none"> • Participants should notify the Service of any changes to the mailing address or contact information to ensure timely receipt of Form 1099-H. • No payments accepted from participants after December 18, 2020. Payments received after December 18, 2020 are rejected back to the participant. • No payments issued to vendors after December 31, 2020. • Complete account reconciliation for 2020 by December 31, 2020. • Reconcile advance monthly payment(s) on Form 8885, <i>Health Coverage Tax Credit</i>, and make an election to claim the benefit of HCTC for 2020 by the due date of their tax return. • The stakeholder's email account will remain open for reconciliation and shutdown questions.
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NOTE: The Austin enrollment team will never call the taxpayer. If the taxpayer requests direct contact, refer the taxpayer to the HCTC mailbox shown above.

IRM 21.6.3.4.2.13.3 - Added additional manual adjustment scenarios and clarified adjustment procedures.

1. In most cases, taxpayers who received less EIP than entitled to in 2020 must claim the Recovery Rebate Credit (RRC) on their 2020 return. However, manual adjustments may be input for the following scenarios:

If	And	Then
1. The taxpayer's EIP was based on a 2019 or 2018 tax return with a math error and the error impacted the amount of EIP originally calculated, such as a qualifying child, AGI, TIN issue, or filing status.	The math error issue can be or was resolved.	Adjust the account following the procedures below. Do not decrease the EIP.
2. The taxpayer is	The returned	Adjust the account

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returning the payment (in whole or in part) issued based on a joint return with a deceased spouse and is eligible to receive their portion of the EIP.	payment is present on the 2020 module. The payment must be recalculated and issued only to the non-deceased spouse.	following (7) or (8) below.
3. The taxpayer is returning the entire payment (e.g. not eligible, religious objection, etc.)	The returned check or full payment has posted to the 2020 module	<ul style="list-style-type: none"> Reverse the EIP adjustment using the same reference numbers and reason codes shown on CC IMFOLA. HC 3
4. The entity shows a " BAD ADDR, UD, or UAA " indicator	The address is verified correct NOTE: If the address is not correct, update the address and let a systemic payment generate.	<ul style="list-style-type: none"> Using the last return filed (2019 or 2018), determine the appropriate amount of EIP following IRM 21.6.3.4.2.13, <i>Economic Impact Payments</i>. Adjust the account following procedures below.
5. The EIP refund was returned as undelivered , has not been reissued, and there are no freeze codes (P-, -R, S-) on the module	The address is verified as correct, or can be corrected	<ul style="list-style-type: none"> Reverse the EIP adjustment using the same reference numbers and reason codes shown on CC IMFOLA, HC 3 Re-input the EIP adjustment using the same reason codes, PDC 1.
6. The taxpayer is a victim of identity theft and: 1. has filed a claim 2. has not filed a claim	<ul style="list-style-type: none"> EIP was issued based on the fraudulent return and received by the 	1. Advise the taxpayer the EIP will be adjusted as part of the IDT case resolution. See IRM 25.23.4.20.4,

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	thief, or <ul style="list-style-type: none"> • EIP was issued based on the fraudulent return and received by the taxpayer 	<i>Economic Impact Payment (EIP) - Adjustments.</i> 2. Advise the taxpayer the EIP will be adjusted as part of the IDT case resolution. See IRM 25.23.12.5, <i>Tax-Related Identity Theft</i>
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CAUTION: Cycle 202050 is the last cycle EIP will generate. Do not input an adjustment to increase EIP after December 7, 2020.

2. Alert 20A0392 provides a list of systemic recoveries. **Do not adjust an account targeted for one of these recoveries.** Advise the taxpayer their account will be automatically corrected, and if eligible for the payment, the payment will be issued by check. Taxpayers may monitor the Economic Impact Payment Information Center on irs.gov for updates.
3. Manual adjustments create a TC 971 AC 199 in the entity. The values for the "MISC" field are:
 - o REBADJ - EIP allowed or increased
 - o REVREB - EIP reversed or reduced

The combined dollar amount associated with the TC 971 AC 199 will be used to compute the RRC on the 2020 return.

4. The filing status from the return used to compute EIP plays an important role in how adjustments are input. For all adjustments, normal source code and blocking series apply. Input a hold code 3 to prevent the adjustment notice since vendor notices are mailed when issuing an EIP. All subsequent refunds are issued as paper checks.

NOTE: Manual adjustments will only release the EIP portion of the refund, ES payments and credit elects will not be refunded.

5. For **non-joint tax returns**, use the reference numbers and reason codes shown in IRM 21.6.3.4.2.13.1, *Economic Impact Payments - Account Information*.

EXAMPLE: A taxpayer filed their 2019 return as head of household with one child qualifying for CTC. The child was not allowed at-filing resulting in the taxpayer only receiving EIP of \$1,200. To allow the additional \$500 of EIP for the child, input a TC 290 .00, RC 001 and 213 (first and second position), CRN 257 for \$500 on the tax year 2020 module. A systemic TC 971 AC 199 MISC> REBADJ for \$500 is created in the entity.

CAUTION: If EIP was based on a 2018 return and a joint 2019 return has since posted, see (7) about using RC 215 and (9) about using the "XREF - TIN" field.

6. For **Joint tax returns**, you must:

1. Determine where the EIP is located (primary or secondary TIN)
2. Determine if the original entity transaction(s) was applied to only one spouse or was split between spouses.
3. Determine if one or both spouses' entity transaction should be updated.

Generally, the primary and secondary accounts reflects the following:

Taxpayer	Account Information
Primary	<ul style="list-style-type: none"> • the EIP adjustment (CRN 338/257) • the EIP refund (TC 846) • the entity transaction (TC 971 AC 199) reflects half (50 percent) of the total EIP amount
Secondary	<ul style="list-style-type: none"> • the zero EIP adjustment (TC 290 .00) • the entity transaction (TC 971 AC 199) reflects half (50 percent) of the total EIP amount

Generally, adjustments will apply to both spouses, and if so, use the reference numbers and reason codes shown in IRM 21.6.3.4.2.13.1, *Economic Impact Payments - Account Information*. When these reason codes are used, the system will update the entity transactions (TC 971 AC 199) for both spouses by splitting the adjustment, applying half to each spouse, and issue the refund in both names. Input the adjustment on the primary account, nothing on the secondary account. If you determine only one spouse is entitled to the payment, continue reading the following paragraphs.

CAUTION: If EIP was based on a 2018 return and a 2019 return posted with a different filing status or a different spouse, the "XREF - TIN" field on CC ADJ54 **must** be used. Failure to use the "XREF - TIN" field will result in a refund being issued in the 2019 entity.

EXAMPLE: EIP is based on the 2018 return (John and Mary). John files a joint 2019 return with a new spouse, Karen. When adjusting EIP, Mary's TIN must be entered in the "XREF - TIN" field.

EXAMPLE: EIP is based on the 2018 return (Bob and Jane). A 2019 return has not been filed, or a 2019 return was filed but is still Bob and Jane, the "XREF - TIN" field is not required.

Prior to adjusting joint returns, review the TC 971 AC 199 amount shown on each TIN. If the adjustment will not update the TC 971 AC 199 amount to accurately reflect the amount each spouse received, two adjustments are necessary.

1. Reverse the entire EIP adjustment using the reference numbers and reason codes shown on CC IMFOLA.
 2. Input a second adjustment for the correct amount using the reference numbers and reason codes shown in IRM 21.6.3.4.2.13.1, *Economic Impact Payments - Account Information*, posting delay code 1.
7. **For accounts currently showing the entity of a joint filing and the adjusted amount is for one spouse only**, use the reference numbers and those reason codes associated with the children shown in IRM 21.6.3.4.2.13.1, *Economic Impact Payments - Account Information*, but the following reason codes apply to the primary and secondary taxpayer (CRN 338) and must be input as a separate adjustment from CRN 257:

Reason Code (RC)	RC Position	Meaning
215	Third	EIP attributable to the primary taxpayer
216	Third	EIP attributable to the secondary taxpayer

EXAMPLE: \$1,200 of a joint refund was returned because the secondary taxpayer is deceased. Input a TC 290 .00, RC 216 (000 in the first and second RC position), CRN 338 \$1,200-.

The following reason codes must be used in conjunction with RC 215 and RC 216 when the adjustment results in an overpayment. The RC in the first position will direct the refund.

Reason Code (RC)	RC Position	Refund is directed to
001	First	TIN being adjusted
002	First	Secondary taxpayer reflected on the 2018 joint tax return
003	First	Secondary taxpayer reflected on the 2019 joint tax return
004	First	Both spouses reflected on the 2018 joint tax return

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005	First	Both spouses reflected on the 2019 joint tax return
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EXAMPLE: EIP was based on a 2018 single return and was limited to \$1,100 due to a math error increasing the taxpayer's AGI making the limitation applicable. A 2019 joint return has since been filed. The taxpayer responds to the 2018 math error showing the increase was incorrect. The taxpayer is entitled to an additional \$100 of EIP. To adjust EIP, input a TC 290 .00, RC 001, 000, 215, HC 3, CRN 338 \$100.

When increasing the credit amount, RCs 215 and 216 allows the system to issue a payment to the primary or secondary taxpayer only.

8. When the taxpayer is returning the entire payment issued based on a joint return with a **deceased spouse** and is eligible to receive their portion of EIP, two adjustments are necessary.
 1. Reverse the credit amount using the reference numbers and reason codes shown on CC IMFOLA.
 2. Input a second adjustment on the same module following (7) above with a posting delay code 1.
9. On accounts where the taxpayer has different spouses for 2018 and 2019, the "XREF - TIN" field on CC ADJ54 must be used ensure the adjustment is pointed to the appropriate spouse.

IRM 21.6.3.5 - Added the ability to accept a faxed Form 8862.

1. Due to the complex nature of the recertification process, this section and following subsection (IRM 21.6.3.5.1, *Credit Recertification Math Errors*), should be read in the entirety. Adhere closely to all procedures.
2. Taxpayers who are denied one of the following credits as a result of deficiency procedures, will be denied the credit(s) as a mathematical error for the subsequent year(s) unless they provide information that demonstrates eligibility for the credit and file Form 8862, *Information to Claim Certain Credits After Disallowance*, with their subsequent return.
 - o Additional Child Tax Credit (ACTC)
 - o American Opportunity Tax Credit (AOTC)
 - o Child Tax Credit (CTC)
 - o Credit for Other Dependents (ODC)
 - o Earned Income Tax Credit (EITC)

NOTE: Generally, Form 8862 is required only for the first return filed claiming any of these credits after disallowance. However, if the taxpayer files a second return (subsequent tax year) before demonstrating eligibility with respect to the first return, Form 8862 must be attached to the second return.

3. Taxpayers who are denied ACTC, AOTC, CTC, EITC, and/or ODC as a result of deficiency procedures:

- o will be denied the credit(s) for the tax year(s) filed after the denial unless the taxpayer attaches a Form 8862 to their return and otherwise demonstrates eligibility for the credit.

NOTE: For tax year 2018 returns, although ODC was not denied via deficiency procedures, since the credit falls under the IRC governing CTC/ACTC, recertification procedures apply.

EXCEPTION: If the taxpayer is claiming EITC without a qualifying child, Form 8862 is not required.

- o will be denied the credit(s) for **two tax years** if the claim is determined to be due to **reckless or intentional disregard of the rules and regulations**.
 - o will be denied the credit(s) for **ten tax years** if the claim is determined to be due to **fraud**.
4. When ACTC, AOTC, CTC, EITC, and/or ODC are disallowed due to deficiency procedures, a CP 79, *Denied Credit Eligibility Requirement*, is sent to the taxpayer explaining the credit disallowance and the requirement to attach Form 8862 to their next return. A Recertification Indicator is set based on the result of the examination (indicators are shown in IRM 21.6.3.5.1, *Credit Recertification Math Errors*).
5. Below are **possible inquiries regarding Form 8862** and how to respond to them:

If	Then
A taxpayer submits Form 8862 for a year other than the current tax year	Research CC TXMOD to determine if the form was submitted in response to a math error on a late filed prior year return. If the form was filed in response to a math error, see IRM 21.6.3.5.1, <i>Credit Recertification Math Errors</i> , for appropriate procedures.
A taxpayer submits Form 8862 for the year in which the deficiency assessment occurred	Return Form 8862 to the taxpayer explaining the form does not certify them for the credit claimed on a prior return. Refer the taxpayer to Pub 3598, <i>What You Should Know About the Audit Reconsideration Process</i> . You can use paragraph Q in Letter 32C, <i>EIC Qualifications and Adjustments</i> , as a guide.
A taxpayer submits Form 8862 prior to filing his or her first tax return after the deficiency assessment	Return Form 8862 to the taxpayer and explain the requirement to file the form with the next tax return on which he or she claims ACTC, AOTC, CTC, EITC, and/or ODC.
Form 8862 is received without the return and	Research to see if a math error notice was issued. If filed in response to a math error,

the return has posted	see IRM 21.6.3.5.1, <i>Credit Recertification Math Errors</i> .
The taxpayer calls and states their return was filed but Form 8862 was not attached, or the taxpayer wants to fax Form 8862	Advise the taxpayer they will receive a math error notice and to send in the form when the notice is received.
The taxpayer did not receive a notice or misplaced the notice and can fax Form 8862	See IRM 21.6.3.5.1, <i>Credit Recertification Math Errors</i> , for appropriate procedures.
The taxpayer did not receive a notice or misplaced the notice and cannot fax Form 8862	Advise the taxpayer to mail Form 8862 to the campus where the taxpayer would mail an original return.

6. If the taxpayer **received a CP 79 and the reason for the contact is for information or clarification** concerning the notice or the recertification process, explain:
 - ACTC, AOTC, CTC, EITC, and/or ODC was disallowed in full or in part as the result of an examination.
 - In order to claim the credit(s) on the next return, the taxpayer must file Form 8862 with the return.
 - If the return is filed claiming ACTC, AOTC, CTC, EITC, and/or ODC and a Form 8862 is not attached, the credit(s) will be denied.
 - If the return is filed with Form 8862 attached, the refund may be delayed until the taxpayer's entitlement to claim the credit(s) is verified.
7. When the 2 or 10 year ban is set, a CP 79A, *Denied Credit Two Year Ban and Eligibility Requirement*, or CP 79B, *Denied Credit Ten Year Ban*, is issued advising the taxpayer of the ban and the next year they will be eligible to claim the credit(s).
8. When the Recertification Indicator is removed, a CP 74, *You've Successfully Re-certified for the Credits You Claimed*, is issued informing the taxpayer they have recertified for the credit(s) and will receive a refund within 6 weeks from the date of the notice, provided they owe no other taxes or debts the IRS is required to collect.
9. If the taxpayer has additional information to submit, or requests reconsideration, follow procedures in IRM 21.5.10, *Examination Issues*.

IRM 21.6.3.5.1 - Removed the note about not accepting a faxed Form 8862.

1. Once ACTC, AOTC, CTC, EITC, and/or ODC is disallowed through deficiency procedures, taxpayers must file Form 8862, *Information to Claim Certain*

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Credits After Disallowance, with the next return on which the taxpayer claims the credit(s). See instructions for Form 8862 for exceptions. Exam reviews all returns with Form 8862 to determine if the credit(s) is allowable.

2. The entity module will reflect a Recertification Indicator if the credit was disallowed through deficiency procedures, or if Exam determines recertification is no longer required. CC ENMOD displays the indicator under the literal "**RECERT-IND**". The entity module will also provide the following literals:
 - The ENMOD literal "**TXPD>**" identifies the tax year the ban was set.
 - The ENMOD literal "**EL-TXPD>**" identifies the tax year the ban will be lifted.
 - The IMFOLE literal "**RECRT TXPD>**" identifies the tax year the ban was set.
 - The IMFOLE literal "**ELG TXPD>**" identifies the tax year the ban will be lifted.

Each credit has its own literal (CTC and ODC is captured under ACTC).

3. If the taxpayer responds to a recertification math error and does not understand the reason for the notice, explain:
 - the prior disallowance
 - the need to file Form 8862 if the taxpayer believes they are entitled to the credit for the current tax year
 - if the taxpayer files Form 8862, Exam may review to determine if the credit is allowable
4. If the taxpayer cannot or will not file Form 8862 and demands the credit(s), follow procedures in IRM 21.5.4.5.5, *Math Error Unsubstantiated Protest Processing*.
5. If a taxpayer is responding to a recertification math error or submits a claim and the account contains a Recertification Indicator (RI), follow the procedures below. When applying tolerance criteria, and the taxpayer submits Form 8862 for multiple tax years, treat each year as a separate case.

REMINDER: The claim or inquiry must include a Form 8862 if recertification is required.

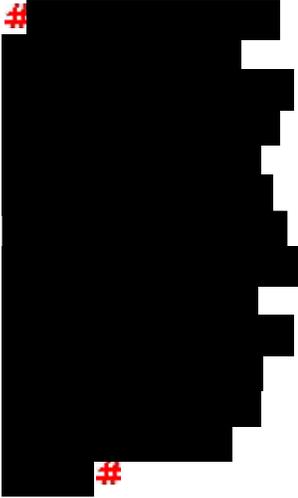
CAUTION: When working math error 100, 653, 814 - 816, and/or 819 - 824 responses and accessing DDBCK, **do not** use blocking series 74 unless directed to IRM 21.5.4.5.5, *Math Error Unsubstantiated Protest Processing*.

CC DDBCK has a new field titled "RefCR (L15)", for credits shown on line 15 of Form 1040-X. ACTC and AOTC should be entered in that field.

When using CC DDBCK, input one of the following in the "Category Code" field:

- EICC - EITC increases
- EICN - EITC decreases or when EITC is not involved

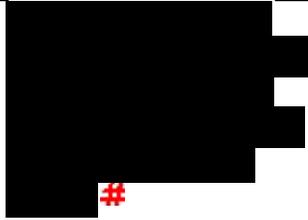
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RI is	and	Action: unable to access DDBCK	Action: able to access DDBCK
Blank or 00	Recertification is no longer required	Verify eligibility is met and allow the credit(s). Do not use BS 74.	Verify eligibility is met and allow the credit(s). Do not use BS 74.
1	Recertification is required	Total credit is: 	<ul style="list-style-type: none"> • Input the data into CC DDBCK • On DDBCK's Return Summary Screen, overlay "YYYYMMDD", under "Claim Rcvd Dates", with the received date of the Form 8862 or Form 1040-X. • See IRM 21.6.1.7.2 (9), Command Code DDBCK, for the appropriate actions
9	Recertification is required RI 9 indicates the taxpayer's credit was adjusted due to an adjustment to income	Total credit is: 	<ul style="list-style-type: none"> • Input the data into CC DDBCK • On DDBCK's Return Summary Screen, overlay "YYYYMMDD", under "Claim Rcvd Dates", with the received date of the Form 8862 or Form 1040-X. • See IRM 21.6.1.7.2 (9), Command Code DDBCK,

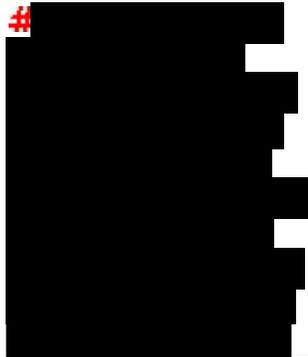
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			for the appropriate actions
2	<p>The tax year is less than the EL-TXPD</p> <p>Taxpayer is under a 2-year ban and is not entitled to the credit</p>	<ul style="list-style-type: none"> • Filed within 60 days of the math error notice - follow procedures in IRM 21.5.4.5.5, <i>Math Error Unsubstantiated Protest Processing</i>. • Filed after 60 days of the math error notice, or this is the first time the taxpayer is claiming the credit for the year - deny the credit and send Letter 474C using the appropriate paragraph indicating the reason for the ban. 	<ul style="list-style-type: none"> • Input the data into CC DDBCK • On DDBCK's Return Summary Screen, overlay "YYYYMMDD", under "Claim Rcvd Dates", with the received date of the Form 8862 or Form 1040-X. • See IRM 21.6.1.7.2 (9), Command Code DDBCK, for the appropriate actions <p>NOTE: If the DDBCK response is "RECERT IND Present - Follow IRM", follow procedures to the left for employees unable to access DDBCK.</p>
2	<p>The tax year is greater than or equal to the EL-TXPD</p> <p>Recertification is required</p>	<p>Total credit is:</p> <p># [REDACTED]</p>	<ul style="list-style-type: none"> • Input the data into CC DDBCK • On DDBCK's Return Summary Screen, overlay "YYYYMMDD", under "Claim Rcvd Dates", with the received date of the Form 8862 or Form 1040-

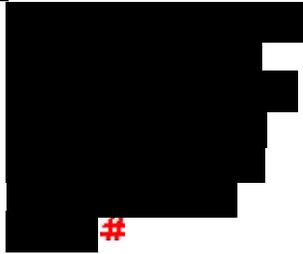
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			<p>X.</p> <ul style="list-style-type: none"> • See IRM 21.6.1.7.2 (9), Command Code DDBCK, for the appropriate actions
3	<p>The tax year is less than the EL-TXPD</p> <p>The taxpayer recertified for the credit after the disallowance and is still under a ban for the banned years.</p>	<ul style="list-style-type: none"> • Filed within 60 days of the math error notice - follow procedures in IRM 21.5.4.5.5, <i>Math Error Unsubstantiated Protest Processing</i>. • Filed after 60 days of the math error notice, or this is the first time the taxpayer is claiming the credit for the year - deny the credit and send Letter 474C using the appropriate paragraph indicating the reason for the ban. 	<ul style="list-style-type: none"> • Input the data into CC DDBCK • On DDBCK's Return Summary Screen, overlay "YYYYMMDD", under "Claim Rcvd Dates", with the received date of the Form 8862 or Form 1040-X. • See IRM 21.6.1.7.2 (9), Command Code DDBCK, for the appropriate actions
3	<p>The tax year is greater than or equal to the EL-TXPD</p> <p>Recertification is not required</p>	<p>Total credit is:</p> <p></p>	<ul style="list-style-type: none"> • Input the data into CC DDBCK • On DDBCK's Return Summary Screen, overlay "YYYYMMDD", under "Claim Rcvd Dates", with the received date of the Form 8862 or Form 1040-X. • See IRM 21.6.1.7.2 (9), Command Code DDBCK

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			Code DDBCK , for the appropriate actions
4	<p>The tax year is less than the EL-TXPD</p> <p>The taxpayer is under a 10-year ban and is not entitled to the credit.</p>	<ul style="list-style-type: none"> • Filed within 60 days of the math error notice - follow procedures in IRM 21.5.4.5.5, <i>Math Error Unsubstantiated Protest Processing</i>. • Filed after 60 days of the math error notice, or this is the first time the taxpayer is claiming the credit for the year - deny the credit and send Letter 474C using the appropriate paragraph indicating the reason for the ban. 	<ul style="list-style-type: none"> • Input the data into CC DDBCK • On DDBCK's Return Summary Screen, overlay "YYYYMMDD", under "Claim Rcvd Dates", with the received date of the Form 8862 or Form 1040-X. • See IRM 21.6.1.7.2 (9), Command Code DDBCK, for the appropriate actions <p>NOTE: If the DDBCK response is "RECERT IND Present - Follow IRM", follow procedures to the left for employees unable to access DDBCK.</p>
4	<p>The tax year is greater than or equal to the EL-TXPD</p> <p>Recertification is required</p>	<p>Total credit is:</p> <p># </p>	<ul style="list-style-type: none"> • Input the data into CC DDBCK • On DDBCK's Return Summary Screen, overlay "YYYYMMDD", under "Claim Rcvd Dates", with the received date of the Form 8862

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			<p>or Form 1040-X.</p> <ul style="list-style-type: none"> • See IRM 21.6.1.7.2 (9), Command Code DDBCK, for the appropriate actions
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6. The following procedures are for claims or correspondence that do not reflect a recertification math error:

If	And	Then
<p>The taxpayer did not claim AOTC and/or EITC on the original return</p>	<p>Files Form 1040-X claiming AOTC and/or EITC for self/spouse only and the recertification indicator is 1</p>	<ul style="list-style-type: none"> • Allow the credit(s) if eligibility is met • Return Form 8862 to the taxpayer, if attached, explaining the need to file the form when claiming AOTC and/or EITC with a qualifying child.
<p>The taxpayer did not claim AOTC, CTC/ACTC/ODC, and/or EITC on the original return</p>	<p>Files Form 1040-X with Form 8862 attached, claims the credit for a qualifying child(ren), the recertification indicator is 1 or 9 and the amount claimed is  </p>	<ul style="list-style-type: none"> • Update CC DDBCK using Category Code "EICX". • Follow DDBCK responses shown in IRM 21.6.1.7.2(9), <i>Command Code DDBCK</i>. <p>NOTE: TC 971 AC 056 (EITC), AC 160 (AOTC), AC 161 (CTC/ACTC/ODC) are not required as the DDBCK system removes the recertification indicator</p> <p>If unable to access DDBCK:</p>

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		<ul style="list-style-type: none"> • Allow the credit if eligibility is met. • Input TC 971 AC 056, 160, and/or 161 to remove the recertification indicator.
The taxpayer did not claim AOTC, CTC/ACTCODC, and/or EITC on the original return	Files Form 1040-X with Form 8862 attached, claims the credit for a qualifying child(ren), the recertification indicator is 1 or 9 and the amount claimed is # [REDACTED] # [REDACTED]	<ul style="list-style-type: none"> • Update CC DDBCK using Category Code "EICX". • Follow DDBCK responses shown in IRM 21.6.1.7.2(9), <i>Command Code DDBCK</i>. <p>If unable to access DDBCK:</p> <ul style="list-style-type: none"> • Verify eligibility is met. • If eligibility is met, route to Exam as CAT-A.
The taxpayer did not claim AOTC, CTC/ACTC/ODC, and/or EITC on the original return	Files Form 1040-X without Form 8862 attached, claims the credit for a qualifying child(ren) and the recertification indicator is 1	<ul style="list-style-type: none"> • Reject the claim per IRM 21.5.3.4.6, <i>No Consideration and Disallowance of Claims and Amended Returns</i>. • Advise the taxpayer the credit(s) was disallowed in a previous year and they must submit a completed Form 8862 with the claim.
The taxpayer files Form 1040-X to increase AOTC, CTC/ACTC/ODC, and/or EITC	The recertification indicator is 1 or 9 and the case is open on AIMS	Reroute the case to the open Exam control using Form 5101, <i>Examination Referral Slip</i>

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previously claimed		
The taxpayer did not claim AOTC, CTC/ACTC/ODC, and/or EITC on the original return	Files Form 1040-X claiming the credit(s) and the recertification indicator is 2 or 4	Follow the same procedures for recertification indicator 2 or 4 in (5) above.