



MANUAL TRANSMITTAL

Department of the Treasury
Internal Revenue Service

2.3.48

AUGUST 7, 2024

EFFECTIVE DATE

(08-07-2024)

PURPOSE

- (1) This IRM section provides an overview of IRM 2.3.48, IDRS Terminal Responses, Command Code UPDIS for the GUF System.

MATERIAL CHANGES

- (1) IRM 2.3.48.1 Editorial changes have been made to the mandatory internal controls.
- (2) Added new CIO to the signature line.
- (3) Update Wage & Investment (W&I) to Taxpayer Services (TS).

EFFECT ON OTHER DOCUMENTS

IRM 2.3.48, dated December 16, 2021, is superseded.

AUDIENCE

LMSB, SBSE, TEGE, and TS.

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Chief Information Officer

2.3.48

Command Code UPDIS for the GUF System

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2.3.48.1
(08-07-2024)
Program Scope and Objectives

- (1) This section gives step-by-step guidance for the display and retrieval of un-postable information for IDRS (Integrated Data Retrieval System) Command Code UPDIS.
- (2) **Purpose:** This transmits IRM 2.3.48, IDRS Terminal Responses, Command Code UPDIS.
- (3) **Audience:** All IRS business units.
- (4) **Program Owner:** AD/Submission Processing
- (5) **Primary Stakeholders:** Taxpayer Services (TS), Large & Mid-Size Business (LMSB), Small Business Self Employed (SBSE), Tax Exempt and Government Entities (TE/GE)
- (6) **Program Goals:** Command Code (CC) UPDIS accesses the GUF-AREA data base and displays a requested unpostable case for a specific sequence number. Command Code UPDIS also accesses the GUF-TIN-AREA to determine whether other cases exist with the same TIN. CC UPDIS must be used prior to CC UPCAS, CC UPRES and CC UPREV.

2.3.48.1.1
(08-07-2024)
Background

- (1) This IRM and the contained subsections provide the user the necessary information on how to display an unpostable case using Command Code UPDIS.

2.3.48.1.2
(08-07-2024)
Authority

- (1) Command CODE UPDIS was developed to allow users to display an un-postable case on the IDRS (Integrated Data Retrieval System) for Unpostable data.

2.3.48.1.3
(08-07-2024)
Roles and Responsibilities

- (1) Applications Development (AD) is responsible for operations and maintenance of the command codes.
- (2) Branch Chief, AD/Submission Processing
- (3) Director, AD/Submission Processing

2.3.48.1.4
(08-07-2024)
Program Management and Review

- (1) Command Code UPDIS is managed by Work Requests which are submitted for changes and also by tickets which are submitted by users for corrections.

2.3.48.1.5
(08-07-2024)
Program Controls

- (1) Access to this program is governed by SACS.

2.3.48.1.6
(08-07-2024)
Terms/Definitions/ Acronyms

- (1) Acronyms Unique to IDRS

Acronym	Definition
IMF	Individual Masterfile
BMF	Business Masterfile
TIF	Taxpayer Information File

TC	Transactions Code
CC	Command Code
IDRS	Integrated Data Retrieval System

2.3.48.1.7
(08-07-2024)

Related Resources

- (1) SERP job aid for UPDIS - “ <https://serp.enterprise.irs.gov/job-aids/command-code/command-code.html>”

Exhibit 2.3.48-1 (01-03-2022)

UPDIS—Input Fields

Line-Item	Position	Data Element	Comments
1.1	1–5	COMMAND-CD	Input
1.2	7–18	UP-SEQ-NUMBER	Input
	Or		
3.1 *	1	UPDIS-REQUEST-IND	SOE (to be keyed)
3.2 *	2–6	Space for key-in	“UPDIS” (to be keyed)
3.3 *	8–19	UP-SEQ-Number	generated by UPTIN display

*Optional UPDIS input format to be used when UPDIS screen request is entered from UPTIN screen display. Line items 8.1 thru 8.3, 13.1 thru 13.3 and 18.1 thru 18.3 will be identical to line items 3.1 thru 3.3.

Exhibit 2.3.48-2 (01-03-2022)**UPDIS Standard Output Display except CAWR**

Line-Item	Position	Data Element	Comments
1.1	1–5	COMMAND-CD	Value “UPRES”
1.2	6	COMMAND-CD-DEFINER	Value spaces
1.3	7	COMMAND-CD-MODIFIER	Value spaces
1.4	8–19	UP-SEQ-NUMBER	
1.5	21–23	Literal	Value “ASG”
1.6	25–34	EMPLOYEE-NUM-ASSIGN	
1.7	36–38	Literal	Value “CAT”
1.8	40–41	UP-CATEGORY-CODE	
1.9	44–47	Literal	Value “AREA”
1.10	49–50	UP-AREA-LITERAL	
1.11	53–55	Literal	Value “URC”
1.12	57	UP-RESOLUTION-CODE	
1.13	60–69	Current Date	mm/dd/yyyy
1.14	72–79	Current Time	hh:mm:ss
2.1	1–4	Literal	Value “NULL”
2.2	6–7	NULLIFY-AREA-CD	
2.3	9-11	Literal	Value “UPC”
2.4	13-15	UNPOSTABLE-CD	
2.5	17	MF-UP-REASON-CODE	
2.6	19-21	Literal	Value “CYC”
2.7	23–30	ORIGINAL-UP-CYCLE	
2.8	32–34	Literal	Value “REP”
2.9	36	REPEAT-IND	
2.10	38–39	Literal	Value “ST”
2.11	41	UP-STATUS-CODE	
2.12	43–50	UP-STATUS-DATE	
2.13	52–72	PRIMARY-TRANS-PJ-AMT or INT-REDUCT-OVERPAYMENT- CMPTR	(Dollars and cents) (Credit Amt—Dollars and cents)
2.14	73	Sign character	Minus or space
2.15	75–77	Literal	Value “MSR”

Exhibit 2.3.48-2 (Cont. 1) (01-03-2022)
UPDIS Standard Output Display except CAWR

Line-Item	Position	Data Element	Comments
2.16	79	MSR-IND	
3.1	1–17	DLN	
3.2	20–21	Literal	Value “EC”
3.3	23	TRANS-ENTITY-CD	
3.4	26–31	Literal	Value “CR-INT ”
3.5	33–40	CREDIT-INTEREST-DT	
3.6	42–45	Literal	Value “ASED”
3.7	47–54	ASED	
3.8	57–59	Literal	Value “DOD”
3.9	61–68	DATE-OF-DEATH	
3.10	71–75	Literal	Value “MF-AO”
3.11	77–78	PRIMARY-LOC-DO-CD	
4.1	1–11	TIN	
4.2	13	SSN-VALIDITY-OR-EIN-IND	
4.3	15–18	Literal	Value “TXPD”
4.4	20–25	TAX-PRD	
4.5	28–30	Literal	Value “MFT”
4.6	32–33	MFT-CD	
4.7	36–37	Literal	Value “PN”
4.8	39–41	REPORT-PLAN-NUM	
4.9	44–45	Literal	Value “TC”
4.10	47–49	TRANS-CD	
4.11	52–55	Literal	Value “DATE”
4.12	57–64	TRANS-DT	
5.1 *	1–11	TIN	Correction data
5.2 *	13	TIN-TYPE	Correction data
5.3 *	20–25	TAX-PRD	Correction data
5.4 *	32–33	MFT-CD	Correction data
5.5 *	39–41	REPORT-PLAN-NUM	Correction data
5.6 *	47–49	TRANS-CD	Correction data
5.7 *	57–64	TRANS-DT	Correction data

Exhibit 2.3.48-2 (Cont. 2) (01-03-2022)**UPDIS Standard Output Display except CAWR**

Line-Item	Position	Data Element	Comments
6.1	1–4	NAME-CTRL	
6.2	7–9	Literal	Value “STC”
6.3 **	11–13	SECONDARY-TRANS-CD	
6.4	16–20	Literal	Value “EFT # ”
6.5 ***	22–36	EFTPS-NUM	
6.6	39–46	Literal	Value “IDRS EMP ”
6.7 ****	48–57	IDRS-EMPLOYEE-NUMBER	
6.8 *****	60–63	Literal	Value “XSEQ” or “XTIN” or blanks
6.9 *****	65–76	XREF-SEQ-NUMBER (or) XREF-TIN-TRANSFER-DOC	

*For Line Items 5.1 through 5.7, correction data will be displayed if present, else blank-filled.

**SECONDARY-TRANS-CD will be displayed if present, else field will be blank.

***EFTPS-NUM will be present if DOC-CD = 19 and INPUT-SYSTEM-SOURCE-CODE = 'P'.

****IDRS-EMPLOYEE NUMBER will be present if significant; else, blank-filled.

*****Line Items 6.8/6.9 will be present if significant; else blank-filled.

XREF-TIN-TRANSFER-DOC is a 10 position field

XREF-SEQ-NUMBER is a 12 position field.

7.1 *	1–4	NAME-CTRL	Correction data
7.2	7–10	Literal	Value “NAME”
7.3 *	12–46	NAME-LINE-1	Correction data
7.4	49–50	Literal	Value “CC”
7.5 *	52	COND-CODE	Correction data
7.6	57–59	Literal	Value “SP#”
7.7 *	61–71	SPOUSE-SSN	Correction data
8.1	1–7	Literal	Value “REMARKS ”
8.2	9–48	Remarks	

Line 8 varies according to TRANS-CD and DOC-CD.

Line items 8.4–8.8 may be present when the Primary TRANS-CD = 150.

8.3	51–53	Literal	Value “EDC”
8.4 **	55–57	ERROR-DELAY-CD-FIRST	
8.5	60–62	ERROR-DELAY-CD-SECOND	
8.6	65–67	ERROR-DELAY-CD-THIRD	
8.7	70–72	ERROR-DELAY-CD-FOURTH	

Exhibit 2.3.48-2 (Cont. 3) (01-03-2022)**UPDIS Standard Output Display except CAWR**

Line-Item	Position	Data Element	Comments
8.8	75–77	ERROR-DELAY-CD-FIFTH	
9.1	1–7	Literal	Value “REL CYC ”
9.2	9–14	UP-RELEASE-CYCLE	
9.3	56–61	Literal	Value “DOC CC ”
9.4	63–72	COND-CODE-FLD	
11.1	12–14	Literal	Value “A/D”
11.2	29–31	Literal	Value “BY:”
11.3	38–41	Literal	Value “DATE”
11.4	56–58	Literal	Value “A/D”
11.5	66–68	Literal	Value “BY:”
11.6	75–78	Literal	Value “DATE”
12.1	1–3	Literal	Value “TIN”
12.2	12	Literal	Value “**”
12.3 ***	15–23	TIN	Generated Response
12.4 ***	25–34	HISTORY-CHG-EMPL-(TIN)	Generated Response
*For Line Items 7.1, 7.3, 7.5, and 7.7 - Correction data will be displayed if present, else blank-filled.			
**ERROR-DELAY-CD: Used to display the correction data if present, else the original transaction data elements when significant. For DOC CODE 97, Line Items 8.5–8.8 will always be blank.			
***For Line 12 items, data will be displayed if present; else blank.			
12.5	36–43	HISTORY-CHG-DATE-(TIN)	Generated Response
12.6	45–47	Literal	Value “MFT”
12.7	56	Literal	Value “**”
12.8	58–59	MFT-CD	Generated Response
12.9	62–71	HISTORY-CHG-EMPL-(MFT)	Generated Response
12.10	73–80	HISTORY-CHG-DATE-(MFT)	Generated Response
13.1	1–10	Literal	Value “TAX PERIOD ”
13.2	12	Literal	Value “**”
13.3	15–20	TAX-PRD	Generated Response
13.4	25–34	HISTORY-CHG-EMPL-(TXPRD)	Generated Response
13.5	36–43	HISTORY-CHG-DATE-(TXPRD)	Generated Response
13.6	45–54	Literal	Value “TRANS CODE ”
13.7	56	Literal	Value “**”

Exhibit 2.3.48-2 (Cont. 4) (01-03-2022)**UPDIS Standard Output Display except CAWR**

Line-Item	Position	Data Element	Comments
13.8	58–60	TRANS-CD	Generated Response
13.9	62–71	HISTORY-CHG-EMPL-(TRANS)	Generated Response
13.10	73–80	HISTORY-CHG-DATE-(TRANS)	Generated Response
14.1	1–9	Literal	Value "NAME LINE "
14.2	12	Literal	Value "“"
14.3	15–49	NAME-LINE-1	Generated Response
14.4	62–71	HISTORY-CHG-EMPL-(NAME)	Generated Response
14.5	73–80	HISTORY-CHG-DATE-(NAME)	Generated Response
15.1	1–10	Literal	Value "NAME CNTRL "
15.2	12	Literal	Value "“"
15.3	15–18	NAME-CTRL	Generated Response
15.4	25–34	HISTORY-CHG-EMPL-(NCTRL)	Generated Response
15.5	36–43	HISTORY-CHG-DATE-(NCTRL)	Generated Response
15.6	45–52	Literal	Value "HIST REM "
15.7	56	Literal	Value "“"
15.8	62–71	HISTORY-CHG-EMPL-(REMARKS)	Generated Response
15.9	73–80	HISTORY-CHG-DATE-(REMARKS)	Generated Response
16.1	1–80	HISTORY-REMARKS-LINE	Generated Response
23.1	1–40	UPTIN's present message	Generated Response

For Lines 12 through 16, data items will be displayed if significant; else blank-filled.

Exhibit 2.3.48-3 (01-03-2022)
UPDIS Output Display for CAWR

Line-Item	Position	Data Element	Comments
1.1	1–5	COMMAND-CD	Value “UPRES”
1.2	6	COMMAND-CD-DEFINER	Value spaces
1.3	7	COMMAND-CD-MODIFIER	Value spaces
1.4	8–19	UP-SEQ-NUMBER	
1.5	21–23	Literal	Value “ASG”
1.6	25–34	EMPLOYEE-NUM-ASSIGN	
1.7	36–38	Literal	Value “CAT”
1.8	40–41	UP-CATEGORY-CODE	
1.9	44–47	Literal	Value “AREA”
1.10	49–50	UP-AREA-LITERAL	
1.11	53–55	Literal	Value “URC”
1.12	57	UP-RESOLUTION-CODE	
1.13	60–69	Current Date	mm/dd/yyyy
1.14	72–79	Current Time	hh:mm:ss
2.1	1–4	Literal	Value “NULL”
2.2	6–7	NULLIFY-AREA-CD	
2.3	9-11	Literal	Value “UPC”
2.4	13-15	UNPOSTABLE-CD	
2.5	17	MF-UP-REASON-CODE	
2.6	19-21	Literal	Value “CYC”
2.7	23–30	ORIGINAL-UP-CYCLE	
2.8	32–34	Literal	Value “REP”
2.9	36	REPEAT-IND	
2.10	38–39	Literal	Value “ST”
2.11	41	UP-STATUS-CODE	
2.12	43–50	UP-STATUS-DATE	
3.1	1–17	DLN	
4.1	1–11	TIN	
4.2	13	TIN-TYPE	
4.3	15–18	Literal	Value “TXPD”

Exhibit 2.3.48-3 (Cont. 1) (01-03-2022)
UPDIS Output Display for CAWR

Line-Item	Position	Data Element	Comments
4.4	20–25	TAX-PRD	
4.5	28–30	Literal	Value “MFT”
4.6	32–33	MFT-CD	
4.7	44–45	Literal	Value “TC”
4.8	47–49	TRANS-CD	
4.9	52–55	Literal	Value “DATE”
4.10	57–64	TRAN-DT	
5.1 *	1–11	TIN	Correction data
6.1	1–4	NAME-CTRL	
6.2	7–9	Literal	Value “STC”
6.3 **	11–13	SECONDARY-TRANS-CD	
6.4	42–49	Literal	Value “IDRS EMP ”
6.5 ***	51–60	IDRS-EMPLOYEE-NUMBER	
*For Line Item 5.1, correction data will be displayed if present, else blank-filled.			
**SECONDARY-TRANS-CD will be displayed if present, else field will be blank.			
*** IDRS-EMPLOYEE NUMBER will be present if significant; else, blank-filled.			
7.1 *	1–4	NAME-CTRL	Correction data
8.1	1–7	Literal	Value “REMARKS ”
8.2	9–48	Remarks	
9.1	1–7	Literal	Value “REL CYC ”
9.2	9–14	UP-RELEASE-CYCLE	
11.1	12–14	Literal	Value “A/D”
11.2	29–31	Literal	Value “BY:”
11.3	38–41	Literal	Value “DATE”
11.4	56–58	Literal	Value “A/D”
11.5	66–68	Literal	Value “BY:”
11.6	75–78	Literal	Value “DATE”
12.1	1–3	Literal	Value “TIN”
12.2	12	Literal	Value “**”
12.3	15–23	TIN	Generated Response
12.4	25–34	HISTORY-CHG-EMPL-(TIN)	Generated Response

Exhibit 2.3.48-3 (Cont. 2) (01-03-2022)**UPDIS Output Display for CAWR**

Line-Item	Position	Data Element	Comments
12.5	36–43	HISTORY-CHG-DATE-(TIN)	Generated Response
12.6	45–47	Literal	Value “MFT”
12.7	55	Literal	Value “**”
12.8	58–59	MFT-CD	Generated Response
12.9	62–71	HISTORY-CHG-EMPL-(MFT)	Generated Response
12.10	73–80	HISTORY-CHG-DATE-(MFT)	Generated Response
13.1	1–10	Literal	Value “TAX PERIOD ”
13.2	12	Literal	Value “**”
13.3	15–20	TAX-PRD	Generated Response
13.4	25–34	HISTORY-CHG-EMPL-(TXPRD)	Generated Response
13.5	36–43	HISTORY-CHG-DATE-(TXPRD)	Generated Response
13.6	45–54	Literal	Value “TRANS CODE ”
13.7	56	Literal	Value “**”
13.8	58–60	TRANS-CD	Generated Response
13.9	62–71	HISTORY-CHG-EMPL-(TRANS)	Generated Response
13.10	73–80	HISTORY-CHG-DATE-(TRANS)	Generated Response
14.1	1–9	Literal	Value “NAME LINE ”
14.2	12	Literal	Value “**”
14.3	15–49	NAME-LINE-1	Generated Response
14.4	62–71	HISTORY-CHG-EMPL-(NAME)	Generated Response
14.5	73–80	HISTORY-CHG-DATE-(NAME)	Generated Response

* For line item 7.1, correction data will be displayed if present, else blank-filled.

For items on Lines 12–14, data will be displayed if significant, else blank-filled.

15.1	1–10	Literal	Value “NAME CNTRL ”
15.2	12	Literal	Value “**”
15.3	15–18	NAME-CTRL	Generated Response
15.4	25–34	HISTORY-CHG-EMPL-(NCTRL)	Generated Response
15.5	36–43	HISTORY-CHG-DATE-(NCTRL)	Generated Response
15.6	45–54	Literal	Value “HIST REM ”
15.7	56	Literal	Value “**”

Exhibit 2.3.48-3 (Cont. 3) (01-03-2022)
UPDIS Output Display for CAWR

Line-Item	Position	Data Element	Comments
15.8	62–71	HISTORY-CHG-EMPL-(REMARKS)	Generated Response
15.9	73–80	HISTORY-CHG-DATE-(REMARKS)	Generated Response
16.1	1–80	HISTORY-REMARKS-LINE	Generated Response
18.1	1–13	Literal	Value “EMPLOYER NAME”
18.2	15–49	EMPLOYER-NAME	Value “SSA”
18.3	52–55	Literal	
18.4	57–61	SSA-BOX-NUMBER	
19.1	1–4	Literal	Value “ADDR”
19.2	6–40	EMPLOYER-STREET-ADDRESS	
19.3	43–49	Literal	Value “CITY/ST ”
19.4	51–72	EMPLOYER-CITY-STATE	
19.5	75–79	EMPLOYER-ZIP-CODE	
20.1*	1–12	Literal	Value “MF-NAME-CTRL ”
20.2*	14–17	MF-NAME-CTRL	
20.3*	20–31	Literal	Value “MF-NAME-LINE ”
20.4*	33–67	MF-NAME-LINE	
23.1	1–40	UPTIN's present message	Generated Response

For Lines 15–19, data items will be displayed if significant, else blank-filled.

*Line Items 20.1/20.4 will be present only when UPC is 003.