



MANUAL TRANSMITTAL

Department of the Treasury
Internal Revenue Service

3.11.217

NOVEMBER 14, 2024

EFFECTIVE DATE

(01-01-2025)

PURPOSE

- (1) This transmits revised IRM 3.11.217, Returns and Documents Analysis, Form 1120-S Corporation Income Tax Returns.

MATERIAL CHANGES

- (1) IRM 3.11.217.1(5) - Changed Paper Processing Branch to Return Processing Branch. (IPU 24U0164 issued 01-31-2024)
- (2) IRM 3.11.217.1.3 - Changed to Roles and Responsibilities per the Internal Control Template.
- (3) IRM 3.11.217.1.6 - Changed to Terms and Acronyms per the Internal Control Template.
- (4) IRM 3.11.217.1.7(1) - Added additional resources.
- (5) IRM 3.11.217.2.1(2) - Changed Paper Processing Branch to Return Processing Branch. (IPU 24U0164 issued 01-31-2024)
- (6) IRM 3.11.217.2.2(1) - Changed the IRM reference for IRM 1.11.2, Internal Management Documents System, Internal Revenue Manual (IRM) Process, from 1.11.2.2.4 to 1.11.2.2.3. (IPU 24U0563 issued 04-24-2024)
- (7) IRM 3.11.217.2.3(1) - Updated definition and added link per IRM review feedback and email.
- (8) IRM 3.11.217.2.11(2) - Updated IRM references per SERP Feedback # 18595. (IPU 24U0449 issued 03-27-2024)
- (9) IRM 3.11.217.2.12(2)(4) - Added verbiage to indicate all subsequent form revisions per CD feedback.
- (10) IRM 3.11.217.3(2) - Added instructional paragraphs and renumbered remaining paragraph per CD feedback.
- (11) IRM 3.11.217.3.5(1)c - Deleted paragraph and renumbered to clarify letters (IPU 24U0978 issued 09-16-2024).
- (12) IRM 3.11.217.3.6.1(2)c - Updated subsection with text in the note and deleted the note per Chief Counsel feedback.
- (13) IRM 3.11.217.3.7(2) - Updated the wording per Chief Counsel feedback.
- (14) IRM 3.11.217.3.7(3) - Added cross references per Chief Counsel feedback.
- (15) IRM 3.11.217.3.7(3) - Updated Statute exception process for BMF per MOU signed by Submission Processing and Accounts Management. (IPU 24U0179 issued 02-01-2024)
- (16) IRM 3.11.217.3.8.2(10) - Added Exception per CD feedback.
- (17) Removed subsection 3.11.217.3.12 per Chief Counsel feedback.
- (18) IRM 3.11.217.5.5(2) - Updated Note in box 4 per CD feedback.

- (19) IRM 3.11.217.5.5(2) - Clarified TC 014 procedures with "Pull the return for research/input of TC 014 by the Code and Edit Research Clerk". Added a Note to clarify the street address as a location address and the P.O. Box as the mailing address. (IPU 24U0078 issued 01-11-2024)
- (20) IRM 3.11.217.5.6(3) - Updated verbiage in note in the table per CD feedback.
- (21) IRM 3.11.217.5.6(2) - Clarified TC 014 procedures with "Pull the return for research/input of TC 014 by the Code and Edit Research Clerk". Added a Note to clarify the street address as a location address and the P.O. Box as the mailing address. (IPU 24U0078 issued 01-11-2024)
- (22) IRM 3.11.217.8(4) - Updated If/Then table per SERP Feedback #16753. (IPU 24U0179 issued 02-01-2024)
- (23) IRM 3.11.217.13(3) - Removed reference to obsolete form.
- (24) IRM 3.11.217.13.6(3)(4)(5) - Removed Form 8693 and updated LIHTC reported area per Chief Counsel feedback.
- (25) IRM 3.11.217.13.7(3) - Added clarification per CD feedback.
- (26) Removed subsection 3.11.217.14.12 per Chief Counsel Feedback.
- (27) IRM 3.11.217.14.22(1) - Removed Form 8693 as obsolete per Chief Counsel.
- (28) IRM 3.11.217.15.1(1) - Added new forms per UWR 982654.
- (29) IRM 3.11.217.17.14 (4) - Deleted instruction to correspond for consistency. (IPU 24U0510 issued 04-11-2024)
- (30) IRM 3.11.217.17.17(1) - Updated line number in the table to reflect current form version.
- (31) IRM 3.11.217.17.17(1) - Updated the first "then" box, line 20 to line 21 per SERP Feedback 18347. (IPU 24U0436 issued 03-20-2024)
- (32) IRM 3.11.217.18(2) - Updated prior year line numbers. (IPU 24U0078 issued 01-11-2024)
- (33) Removed subsection 3.11.217.18.9 per Chief Counsel feedback.
- (34) IRM 3.11.217.19(1) - Added clarification to the sixth bullet per CD feedback.
- (35) IRM 3.11.217.24.8(1) - Added the correct letter to select.
- (36) IRM 3.11.217.35(1) - Updated line number per form revision.
- (37) IRM 3.11.217.39(3) - Deleted paragraph 3 as the instructions are no longer valid.
- (38) IRM 3.11.217.39(3) - Corrected table input. (IPU 24U0078 issued 01-11-2024)
- (39) IRM 3.11.217.39(3) - Removed paragraph 3 and renumbered remaining paragraphs and added new transcription lines to the table per UWR 982654.
- (40) IRM 3.11.217.39(6) - Added link to prior year(s) revision comparison chart.
- (41) IRM 3.11.217.43 - Added new subsection per UWR 982654 dated June 7, 2024.
- (42) IRM 3.11.217.44(2) - Updated the tax year in the second bullet and corrected the line number in the ninth bullet per SERP Feedback 18348. (IPU 24U0436 issued 03-20-2024)

- (43) IRM 3.11.217.45(4)f - Removed references to 2020 revisions per SERP Feedback #18258. (IPU 24U0436 issued 03-20-2024)
- (44) IRM 3.11.217.46(1) - Added comparison chart for Form 3800 prior year revision(s).
- (45) IRM 3.11.217.46(1) - Entered missing lines in conversion chart per SERP Feedback 16623. (IPU 24U0150 issued 01-29-2024)
- (46) IRM 3.11.217.46(1) - Updated title of the First Prior Year Chart per SERP Feedback #16754. (IPU 24U0179 issued 02-01-2024)
- (47) IRM 3.11.217.46(1) - Updated lines in the 2020-2018 and 2017 prior year conversion charts per SERP Feedback 18362. (IPU 24U0436 issued 03-20-2024)
- (48) IRM 3.11.217.46(1) - Updated line numbers in prior year conversion charts per SERP Feedback #18346. (IPU 24U0436 issued 03-20-2024)
- (49) Exhibit 3.11.217-1 - Terms/Definitions/Acronyms Table - Added Taxpayer Services (TS) and a Note about Wage and Investment (W&I) changing to Taxpayer Services. Removed Wage and Investment information. (IPU 24U0563 issued 04-24-2024)
- (50) Exhibit 3.11.217-3 - Updated instructions to the second column of the table for Form 8283.
- (51) Exhibit 3.11.217-3 - Updated IRM references in the second row of the IRC 965 column and the line numbers in the second and third bullets under Form 2290 row per SERP Feedback # 18593. (IPU 24U0449 issued 03-27-2024)
- (52) Exhibit 3.11.217-3 - Consolidated Form 965 Schedules per CD feedback.
- (53) Exhibit 3.11.217-9 - Added Form 3800 - Prior Year Revisions Comparison Chart.
- (54) IRM 3.11.217 revised throughout to update organizational title Wage and Investment (W&I) to Taxpayer Services (TS). (IPU 24U0563 issued 04-24-2024)
- (55) IRM 3.11.217 revised throughout to update tax year from 2023 to 2024.
- (56) Minor editorial changes have been made throughout this IRM (e.g., line number updates, spelling, punctuation, links, etc.) Other significant changes are shown above.
- (57) Revised the IRM, where necessary, for the following types of editorial changes:
 - Plain language, simpler words
 - Spelling, grammar, and formatting
 - IRM references, citations, and links
 - Form titles
 - IRM graphics and alternative text

EFFECT ON OTHER DOCUMENTS

IRM 3.11.217, Returns and Documents Analysis, Form 1120-S Corporation Income Tax Returns, dated November 4, 2023, effective January 1, 2025, is superseded. The following IRM Procedural Updates (IPUs), issued from January 11, 2024 through September 16, 2024 have been incorporated into this IRM: 24U0078, 24U0150, 24U0164, 24U0179, 24U0436, 24U0449, 24U0510, 24U0563 and 24U0978.

AUDIENCE

Taxpayer Services (TS) Submission Processing Code and Edit (C&E) personnel are the intended audience for this IRM.

James L Fish
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Taxpayer Services Division

3.11.217

Form 1120-S Corporation Income Tax Returns

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3.11.217.1
(01-01-2025)
Program Scope and Objectives

- (1) This subsection has instructions for Form 1120-S, U.S. Income Tax Return for an S Corporation. Form 1120-S is used to report the income, gains, losses, deductions, credits, etc., of a domestic corporation or other entity for any tax year covered by an election to be an S Corporation.
- (2) **Purpose:** This subsection gives instructions for Document Perfection Operation (DPO) Code and Edit (C&E) for coding and editing (perfecting) returns and other documents.
- (3) **Audience:** These procedures apply to Taxpayer Services (TS) Submission Processing (SP) Code and Edit (C&E) personnel:
 - Supervisory Tax Technician
 - Lead Tax Technician
 - Tax Examining Technician
 - Supervisory Clerk
 - Lead Clerk
 - Clerk
- (4) **Policy Owner:** Director, Submission Processing.
- (5) **Program Owner:** Return Processing Branch, Business Master File (BMF) Section.
- (6) **Primary Stakeholders:** Other areas that may be affected by these procedures include (but are not limited to):
 - Accounts Management (AM)
 - Chief Counsel
 - Compliance
 - Information Technology (IT) Programmers
 - Large Business and International (LB&I)
 - Modernized Electronic Filing (MeF) or Modernized e-file (MeF)
 - Small Business Self-Employed (SBSE)
 - Statistics of Income (SOI)
 - Submission Processing (SP)
 - Tax Exempt and Government Entities (TEGE)
 - Taxpayer Advocate Service (TAS)

3.11.217.1.1
(01-01-2022)
Background

- (1) Document Perfection codes and edits (perfects) returns and documents for input to Master File (MF) through the Integrated Submission and Remittance Processing System (ISRP) and the Service Center Recognition Image Processing System (SCRIPS).
- (2) Document Perfection forwards documents and attachments not related to the processing of the returns to the function responsible for handling.
- (3) Code and Edit does not mathematically verify or check the validity of returns and other documents being processed unless otherwise specified in the applicable section.

3.11.217.1.2
(01-01-2021)
Authority

- (1) Authority for these procedures is found in the following sections of the Internal Revenue Code and their corresponding Treasury Regulations:
 - IRC 6201(a)
 - IRC 6213(b)

- (2) Policy Statements for Submission Processing are contained in IRM 1.2.1, Servicewide Policies and Authorities, Servicewide Policy Statements.
- 3.11.217.1.3
(01-01-2018)
Roles and Responsibilities
- (1) The Campus Director monitors operational performance for the Submission Processing campus.
- (2) The Operations Manager monitors operational performance for their operation.
- (3) The Team Manager/Lead conducts performance monitoring and ensures employees have the tools to perform their duties.
- (4) Team employees follow the instructions contained in this IRM and maintain updated IRM procedures.
- 3.11.217.1.4
(01-01-2022)
Program Management and Reviews
- (1) Program Goals: Make sure documents are code and edit ready for transcription.
- (2) Program Reports: The Batch Block Tracking System (BBTS) captures and stores a vast amount of data which can be used in performance monitoring and production projections.
- (3) Program Effectiveness: The program goals are measured by using the following tools:
- Embedded Quality Submission Processing (EQSP)
 - Balanced Measures
 - Managerial Reviews
- (4) Annual Review: The processes outlined in this IRM must be reviewed annually to make sure accurate and promote consistent tax administration.
- 3.11.217.1.5
(01-01-2022)
Program Controls
- (1) Quality Review conducts a statistical valid sample size review of completed work to make sure IRM guidelines are followed.
- 3.11.217.1.6
(01-01-2022)
Terms and Acronyms
- (1) The table below lists Interpretation Words and their definitions.

Interpretation Words

Word	Definition	Example of using a word that is open to interpretation <i>Note: This column is for illustration purposes only.</i>
Fair	Provide accurate and professional service to all persons without regard to personal bias.	Per the Taxpayer Bill of Rights (TBOR), taxpayers have the right to expect a fair and just tax system which gives taxpayers the opportunity to have their facts and circumstances considered when it might affect their underlying liabilities, ability to pay, or ability to give information timely.
Significant Entry	Any entry other than zero or blank.	Place Form 8941, Credit for Small Employer Health Insurance Premiums, in sequence order if significant entries are present.
Timely	Coming early or at the right time.	Taxpayers have the right to receive help from the Taxpayer Advocate Service (TAS) if they are experiencing financial difficulty or if the IRS has not resolved their tax issues properly and timely through normal channels.

- (2) See Exhibit 3.11.217-1, Acronyms and Abbreviations, for a list of commonly used acronyms and abbreviations.

3.11.217.1.7
(01-01-2025)

Related Resources

- (1) The following resources will help in performing the work as outlined in this IRM.
- Servicewide Electronic Research Program (SERP)
 - Integrated Data Retrieval System (IDRS)
 - Instructor's Corner for Submission Processing
 - Integrated Automation Technologies (IAT)
 - IRM 3.12.217, Error Resolution, Error Resolution Instructions for Form 1120-S
 - IRM 3.24.16, ISRP System - Corporation Income Tax Returns

3.11.217.2
(01-01-2022)

General Information

- (1) The purpose of this subsection is to give instructions for general required processing actions on Form 1120-S, U.S. Income Tax Return for an S Corporation, to eliminate repetition of the same instructions in different subsections.
- (2) In case of a conflict of instruction between this general subsection and the subsequent specific subsection, the specific subsection will govern.

- (3) This IRM can't address every possibility that occurs while perfecting returns or documents. Take taxpayer intent into consideration. Refer issues not addressed in this IRM to the Subject Matter Expert (SME), lead or manager to determine the corrective action.

3.11.217.2.1
(01-31-2024)

◆ **Business Master File (BMF) Consistency** ◆

- (1) The purpose of this initiative is to achieve consistency in the Business Master File (BMF) Code and Edit (C&E) processing IRMs.
- (2) Ogden, Kansas City, and Return Processing Branch, BMF Code and Edit and Error Resolution System (ERS) identified and developed topics for BMF Consistency.
- (3) A ◆ (diamond) before and after the subsection title shows BMF Consistency subsections.
- (4) Text in normal print is the common processes for BMF returns. The text in **BOLD** print is form specific and applies to this IRM only.

3.11.217.2.2
(04-24-2024)

◆ **IRM Deviation Procedures** ◆

- (1) When procedures deviate from the IRM, submit IRM deviations in writing following instructions from IRM 1.11.2.2.3, When Procedures Deviate from the IRM, and elevate through proper channels for executive approval.

3.11.217.2.3
(01-01-2025)

◆ **Taxpayer Advocate Service (TAS)** ◆

- (1) The Taxpayer Advocate Service is an *independent* organization within the Internal Revenue Service (IRS), led by the National Taxpayer Advocate, that helps taxpayers and protects taxpayer rights. TAS offers free help to taxpayers when a tax problem is causing a financial difficulty, when they have tried and been unable to resolve their issue with the IRS, or when they believe an IRS system, process, or procedure just is not working as it must. TAS strives to ensure that every taxpayer is treated fairly and knows and understands their rights under the Taxpayer Bill of Rights. TAS has at least one taxpayer advocate office located in every state, the District of Columbia, and Puerto Rico.
- (2) TAS uses Form 12412, Operations Assistance Request (OAR), to start the OAR process of referring a case to the Taxpayer Services (TS) Division, to affect the resolution of the taxpayer's problem. For more information, refer to IRM 13.1.19, Taxpayer Advocate Service, Taxpayer Advocate Case Procedures, Advocating With Operations Assistance Requests (OARs).
- (3) Refer taxpayers to TAS when the contact meets TAS criteria, or when Form 911, Request for Taxpayer Advocate Service Assistance (and Application for Taxpayer Assistance Order), is attached and steps cannot be taken to resolve the taxpayer's issue the same day. See IRM 21.1.3.18, Taxpayer Advocate Service (TAS) Guidelines.
- (4) The definition of "same day resolution" is within 24 hours. The following two situations meet the definition of "same day resolution":
- The issue can be resolved within 24 hours.
 - The IRS takes steps within 24 hours to resolve the taxpayer's issue.
- (5) When making a TAS referral, use Form 911, and forward to TAS following your local procedures.

- (6) For more information, see IRM 13.1.7, Taxpayer Advocate Service (TAS) Case Criteria, and IRM 13.1.7.4 , Exceptions to Taxpayer Advocate Service Criteria, for information on cases that TAS will no longer accept.

3.11.217.2.3.1

(01-01-2025)

◆TAS Service Level Agreements (SLAs)◆

- (1) The National Taxpayer Advocate reached agreements with the Commissioners or Chiefs of the Taxpayer Services (TS) Division, Small Business/Self Employed (SBSE) Division, Tax Exempt Government Entities (TEGE), Criminal Investigation (CI), Independent Office of Appeals, and Large Business and International (LB&I), that outline the procedures and responsibilities for processing Taxpayer Advocate Service (TAS) casework when either the statutory or delegated authority to complete case transactions rests outside of TAS. These agreements are known as Service Level Agreements (SLAs).
- (2) The SLAs are found at [https://irs.gov.sharepoint.com/sites/TAS/SitePages/SLA.aspx](https://irs.gov/sharepoint.com/sites/TAS/SitePages/SLA.aspx)

3.11.217.2.4

(01-01-2024)

Business Master File (BMF) Identity (ID) Theft

- (1) BMF Identity (ID) Theft is increasing. If a case is found with attachments or correspondence showing the taxpayer is a victim of "ID Theft", give the entire case to the manager/lead.
- (2) The manager/lead expedites the case to the Planning and Analysis (P&A) staff for referral to one of the Submission Processing (SP) BMF ID Theft liaisons. The taxpayer must show they are a victim of "ID Theft"; do **not** send cases subject to Criminal Investigation (CI), Examination (Exam), or Fraud review.
- (3) Effective January 1, 2017, Computer Condition Code "E" will be edited on Form 1120-S (any year) by the BMF ID Theft Liaison to identify a potential identity theft filing. See IRM 3.11.217.14.3, CCC "E" - Potential Identity Theft Filing, for more information.

3.11.217.2.5

(01-01-2022)

◆Criminal Investigation (CI) Referral◆

- (1) Criminal Investigation (CI) investigates potential criminal violations of the Internal Revenue Code (IRC) and related financial crimes. Criminal violations of the IRC include willful effort to evade or defeat the income tax. Criminal tax violations also include the willful failure to collect or pay over tax and false claims for refunds based on bogus return information.
- (2) If CI stamped the return, do not send for further CI action.

#

Criminal Investigation (CI) Referral

Refund Claim	Ogden and Kansas City
	<ol style="list-style-type: none"> 1. Make a copy of the first two pages of the return along with any page of the return that appears suspicious 2. Attach Form 4227, Intra-SC Reject or Routing Slip, to the copy. 3. Route the copy to Ogden, Mail Stop 9001, Criminal Investigation (CI). 4. Edit an action trail "Copy to CI", or "CI Referral", or similar language in the lower left corner going vertically up the side of the return. 5. Edit Action Code 341 on the return. See IRM 3.11.217.3.11, Refund Returns 45 Day Jeopardy and High Dollar Refunds. 6. Continue processing the return.

#

- (4) Because of the repetitive nature of the Code and Edit (C&E) function, C&E Tax Examining Technicians often recognize income tax return data that is outside of the norm for data found on similar returns for each income tax return type. If C&E finds return characteristics not meeting Audit Code or Exam referral criteria it considered suspicious, CI is available to review the referral.
- (5) If you find a suspicious return, do the following:
1. Make a copy of the first two pages of the return along with any page of the return that appears suspicious.
 2. Attach Form 4227, Intra-SC Reject or Routing Slip, to the copy.
 3. Route the copy as shown in the table below.

CI Referral Criteria Routing

Submission Processing Campus/Center	Route the copy to:
Ogden	Mail Stop 9001, Criminal Investigation (CI)
Kansas City	Mail Stop S2 9000, Criminal Investigation (CI)

4. Edit an action trail "Copy to CI", or "CI Referral", or similar language in the lower left corner going vertically up the side of the return.
 5. Continue processing the return.
- (6) If the return fits other criteria (for example Frivolous Argument), take proper action.

3.11.217.2.6
(01-01-2025)
◆ **Examination (Exam)**
“Funny Box” ◆

- (1) The primary goal in identifying tax returns for Examination (Exam) is to promote the highest degree of voluntary compliance. Exam gives support and helps Submission Processing (SP) with any questionable return found during processing. Exam has a vast multitude of programs and tolerance criteria already found in several IRM sections and subsections. SP can refer any questionable return to Exam, unless prohibited by instructions currently found in several IRMs.

3.11.217.2.7
(01-01-2025)
◆ **Edit Marks** ◆

- (1) Edit marks are edited on the return for transcription to the Automated Data Processing (ADP) System through Integrated Submission and Remittance Processing (ISRP) System. Enter edit marks in brown, red, orange, purple, or green pencil or pen.
- (2) Only edit items on the return that are for transcription except where specific instructions require editing of a non-transcribed item. Leave lines blank if the entry would be a zero amount unless otherwise instructed.
- (3) Do not obliterate, alter, or erase the original entry on a return when deleting or correcting an entry. Always exercise care to make sure that the original entry remains legible. Perfected entries provide a legible “edit trail” for anyone who will work with the return later.
- (4) Do not re-edit edit marks entered by other areas, such as Collections, Entity or Accounts Management, except to place the marks in the correct area or perfect for legibility.

Exception: Photocopied Returns.

- (5) Photocopied Returns - Re-edit or underline any valid, black edit marks. See IRM 3.11.217.3.4.3, Correspondence Imaging Inventory (CII) Returns, and IRM 3.11.217.3.8, Re-Entry Document Procedures.
- (6) For a description of specific edit marks, see the table below:

Edit Marks

Edit Mark	Description
“X”	Deletes tax data or shows do not transcribe an item. For example, if deleting an original entry, edit an “X” to the left of the entry to delete. Edit the correct entry to the left or above the “X”.
“/” (slash)	Indicates do not transcribe a form or schedule.
“//\$”	Identifies the beginning and ending of a foreign country code in the entity area. For example, “/EI/\$” is edited for “Ireland” or “/GM/\$” is edited for “Germany”.
“%” or “c/o”	Indicates an “in-care-of” name for transcription.
Circle	Indicates do not transcribe an entry. Also, deletes entity data or a Received Date. Note: If the taxpayer circles an entry, edit the entry.

Edit Mark	Description
Underline	Identifies an entry for transcription (e.g., Name Control, Tax Period, etc.).
Arrow	Indicates the correct placement of a misplaced entry. Use an arrow if the misplaced item is close to the correct line and there is no question where the entry belongs. Note: Use a double arrow to identify the same figure for transcription in two different places (along with any required transcription data between the two arrows).
Check Mark	Indicates that an entry was manually math verified and is correct.
Bracket/Parenthesis	Indicates a negative numerical amount. Note: Code and Edit (C&E) is not required to bracket negative amounts when brackets are preprinted on the form or schedule or when the taxpayer clearly shows a negative amount with brackets “()”, or “-” sign. Bracket negative amounts when editing negative entries on transcription lines (e.g., computing and entering a line entry, entering a missing line entry, etc.).
Vertical Line or Decimal Point	Indicates the separation of dollars and cents.
Zero, Dash, None, or N/A	“ZERO”, “DASH”, “NONE”, or “N/A” are valid entries except when specific instructions require editing of an entry.
Rocker	Indicates the amount paid when drawn under a remittance amount.

3.11.217.2.8
(01-01-2024)

◆ **Frivolous Arguments** ◆

- (1) Businesses use frivolous arguments for expressing dissatisfaction with the substance, form or administration of the tax laws by trying to illegally avoid or reduce tax liabilities. See IRM 25.25.10, Frivolous Return Program, and Exhibit 3.11.217-5, Potential Frivolous Arguments for Examination Review, for a list of recognized frivolous arguments made by businesses.
- (2) Review the return to decide whether it appears to be a frivolous return.

Frivolous Arguments

If	Then
<p>The return meets any of the conditions shown as a frivolous return. See Exhibit 3.11.217-5, Potential Frivolous Arguments for Examination Review.</p> <p>Exception: If the return shows Action Code 331 and has a Form 4227, Intra-SC Reject or Routing Slip, attached with the remarks, "Refer to Exam FRP for audit after processing", continue to next procedure.</p>	<p>Remove return from the batch and place the return in the locally designated basket for Examination, Frivolous Return Program (FRP) for review.</p>
<p>Examination has selected the return as frivolous, shown by an Action Code 331 and a Form 4227, Intra-SC Reject or Routing Slip, with the remarks, "Refer to Exam FRP for audit after processing", but sends the return for processing.</p>	<p>Continue processing the return using procedures in IRM 3.11.217, Form 1120-S Corporation Income Tax Returns. However, do not circle or void the Action Code showing a frivolous return.</p>

- (3) Do not consider the following returns as frivolous, unless there is other evidence of a frivolous argument:

- Returns that have only zeros, blanks, or no entries.
- Returns showing "None", "Not Liable", etc.

3.11.217.2.9
(01-01-2016)
◆ **Foreign Currency** ◆

- (1) For returns completed in other than U.S. currency, process as filed. However, if corresponding for missing/incomplete item(s), include in the letter to resubmit in U.S. currency.

3.11.217.2.10
(01-01-2022)
◆ **Protective Claims** ◆

- (1) Remove returns marked as "Protective Claim", "Protective Refund", "Protective Claim for Refund", or similar statement from the batch and route to Accounts Management. Notate "Protective Claim" in the remarks box of Form 4227, Intra-SC Reject or Routing Slip.

Exception: If the return is amended, do **not** remove from batch. Edit Computer Condition Code "G" and follow normal processing procedures.

3.11.217.2.11
(03-27-2024)
Section 965 Returns
(201712 through 202012)

- (1) Section 14103 of the Tax Cuts and Jobs Act (TCJA) of 2017 overhauled Section 965 of the Internal Revenue Code. As a result of Section 965, now titled "Treatment of deferred foreign income upon transition to participation exemption system of taxation", US shareholders must pay a transition tax on the untaxed foreign earnings of certain specified foreign corporations as if those earnings had been repatriated to the United States.
- (2) Identify a Section 965 return when the tax period is 201712 through 202012 and any of the following are present:
- "Section 965" or "965 Tax" (or similar language) notated on the return, schedules, attachments, or, statements.
 - IRC 965 Transition Tax Statement (or similar 965 statement) is attached.
 - Form 965, Inclusion of Deferred Foreign Income Upon Transition to Participation Exemption System, is attached.

- Form 965, Schedule A, U.S. Shareholder's Section 965(a) Inclusion Amount, is attached.
- Form 965, Schedule B, Deferred Foreign Income Corporation's Earnings and Profits (E&P), is attached.
- Form 965, Schedule C, U.S. Shareholder's Aggregate Foreign Earnings and Profits Deficit, is attached.
- Form 965, Schedule D, U.S. Shareholder's Aggregate Foreign Cash Position, is attached.
- Form 965, Schedule E, U.S. Shareholder's Aggregate Foreign Cash Position - Detail, is attached.
- Form 965, Schedule F, Foreign Taxes Deemed Paid by Domestic Corporation, is attached.
- Form 965, Schedule G, Foreign Taxes Deemed Paid by Domestic Corporation for U.S. Shareholder Tax Year Ending in 2017, is attached.
- Form 965, Schedule H, Disallowance of Foreign Tax Credit and Amounts Reported on Forms 1116 and 1118, is attached. Before 2019, the title was Form 965, Schedule H, Amounts Reported on Forms 1116 and 1118 and Disallowed Foreign Taxes.
- Form 965-B, Corporate and Real Estate Investment Trust (REIT) Report of Net 965 Tax Liability and Electing REIT Report of 965 Amounts, is attached.
- Form 1120-S, Schedule K, Line 10, Other income (loss), shows a significant entry with the notation "Section 965" or similar language (202012 - 201712 form revisions). See IRM 3.11.217.24.3, Schedule K, Line 10 - Other income (loss), for more information.
- Form 1120-S, Schedule K, Line 12d, Other deductions, shows a significant entry with the notation "Section 965" or similar language (202012 - 201712 form revisions). See IRM 3.11.217.24.4, Schedule K, Line 12d, Other deductions, for more information.
- Form 1120-S, Schedule K, Line 14r, Other foreign tax information, shows a significant entry with the notation "Section 965" or similar language (202012 - 201712 form revisions). See IRM 3.11.217.24.11, Schedule K, Line 14r - other foreign tax information, for more information.
- Form 1120-S, Schedule K, Line 17d, Other items and amounts, shows a significant entry with the notation "Section 965" or similar language. See IRM 3.11.217.24.13, Schedule K, Line 17d - Other items and amounts, for more information.

Note: A significant entry is defined as any amount other than zero.

(3) When a return is identified as a Section 965 return, edit as follows:

1. Completely edit the return.
2. Edit CCC "J". See IRM 3.11.217.14.7, CCC "J" - Section 965 Tax.
3. Edit Action Code 460 (Management Suspense). See IRM 3.11.217.3.1, Action Codes.
4. Do **not** correspond on the return. ERS will take care of any correspondence needed.

Caution: Notate "K-1 Missing" (or similar language) in the lower left margin (Action Trail) of the return, if correspondence is needed for missing Schedules K-1.

3.11.217.2.12
(01-01-2025)

**Elective or Deemed
Payment Election (DPE)
and Credit Transfers**

(1) Under the Inflation Reduction Act (IRA) of 2022 and CHIPS and Science Act of 2022, the S-Corporation can elect to:

- Take certain credits as an “Elective or Deemed Payment”.
- Transfer a credit to another taxpayer.
- Claim the credit as a General Business Credit.

(2) For tax periods 202201 - 202212, identify an “Elective or Deemed Payment Election” when the taxpayer writes “IRA22DPE” on Form 1120-S line 23d dotted portion (prior year form revisions), or line 24d (year 2023 revision and subsequent) or on an attachment.

(3) When a return is identified with an “Elective or Deemed Payment Election”, do the following:

1. Completely edit the return.
2. Edit RPC “J”.
3. Place a flag at the top of the return and attach the “IRA22 DPE/TRE Reminder” sheet to the return.

Note: P&A will provide the pre-printed half-sheets for C&E to use.

4. Give the return to the lead.
5. The lead will have the returns rebatched with “DPE” in the batch ID.

(4) For tax periods 202201 - 202212, identify a “Credit Transfer” when the taxpayer writes “IRA22TRE” on Form 1120-S line 23d (prior year form revisions), or line 24d (year 2023 and subsequent) dotted portion or on an attachment. When found, do the following:

1. Completely edit the return.
2. Edit RPC “K”.
3. Place a flag at the top of the return and attach the “IRA22 DPE/TRE Reminder” sheet to the return.

Note: P&A will provide the pre-printed half-sheets for C&E to use.

4. Give the return to the lead.
5. The lead will have the returns rebatched with “TRE” in the batch ID.

Note: A return can have both an RPC “J” and an RPC “K”.

3.11.217.3
(01-01-2025)

**Unprocessable
Documents - Error
Resolution System**

(1) The Document Perfection tax examiner will have the first opportunity to identify a return requiring correspondence, research, or other action to make the return processable. An Action Code is edited to identify these unprocessable returns.

(2) A return must have specific items before it is considered processable. Perfect all documents to the extent possible from schedules and other attachments. The specific items needed are:

- An Employer Identification Number (EIN),
- A legible name (for name control),
- Valid tax period,
- Legible tax data, if tax liability is shown, and
- A signature attesting to the perjury statement Jurat shown the document.

(3) Conditions which make a return unprocessable are:

- Name so illegible or incomplete that the name control cannot be decided.
 - The EIN or Taxpayer Identification Number (TIN) is other than nine numeric digits and cannot be perfected from information on the return or attachments.
 - The document has two or more different EIN's.
 - Taxpayer has stated that he/she has combined liability for more than one tax period or more than one type of tax.
 - Tax data entries are so incomplete, illegible or contradictory that the tax liability cannot be decided.
 - The return is mis-blocked.
 - The return is unsigned.
 - The return has only entity data and no other statements, attachments from the taxpayer.
 - Any condition set forth as unprocessable in the sections and subsections on processing specific documents.
- (4) If a return has no entity data, or the signature on the return is illegible and the alpha letter of the last name cannot be decided, and the only entries are money amounts, then give the return to the manager.
- (5) Returns that cannot be perfected from schedules and other attachments and necessary data was not gotten through research, follow the guidance to reject the return. If you cannot correspond or send the return back to the taxpayer because of illegible entity data, consider the return unprocessable. See IRM 3.11.217.3.3(3) to determine the action needed for unnumbered and numbered returns.
- (6) If a 1120-S is received with a second Form 1120-S attached and the second return has the same EIN, Tax Period, and money amounts:
- Leave the second return attached to the first.
 - "X" the first page of the second return and treat as an attachment to the first return.
- Exception:** Do not "X" if an amended return. Detach amended return and process separately. The amended return will show on IDRS as a duplicate and be worked by Accounts Management.
- (7) The tax examiner decides the kind of action required and assigns an Action Code to the return which will force it to the Error Resolution System (ERS) (on-line correction system). The code indicates whether correspondence, research, or other action is needed.

3.11.217.3.1
(01-01-2025)
Action Codes

- (1) Action Codes are used to show whether correspondence, research, or other action is needed. The Action Code sets the suspense period for the return and places the return in the workable or unworkable suspense inventory.
- (2) When necessary, assign a three-digit Action Code.
- (3) Edit the Action Code in the bottom left margin of the return.

Caution: Do **not** edit (or write) over another area's edit marks or action trail.

- (4) Assign Action Codes in the following priority:

1. Action Code 310 (Statute Control)
2. Action Code 320 (Entity Control)
3. Action Code 4XX
4. Action Code 6XX
5. Action Code 3XX
6. Action Code 2XX (Correspondence)

- (5) Use the following table if more than one Action Code is needed on Form 1120-S, :

Action Codes

If	Then
Action Codes include 211, 215, 225, or 226 and Action Code 341,	<ol style="list-style-type: none"> 1. Edit the Action Code 211, 215, 225, or 226 on the Form 1120-S, U.S. Income Tax Return for an S Corporation. 2. Edit Action Code 341 on the Form 4227, Intra-SC Reject or Routing Slip.
Action Codes have the same priority,	<ol style="list-style-type: none"> 1. Edit the Action Code with the shorter suspense period on the Form 1120-S. 2. Edit the second Action Code on the Form 4227, Intra-SC Reject or Routing Slip. 3. See IRM 3.11.217.3.1(7) for suspense periods.
Action Codes have different priority,	<ol style="list-style-type: none"> 1. Edit the Action Code with the higher priority on the Form 1120-S. Exception: Use Action Code 211, 215, 225, or 226 before Action Code 341 to make sure the return is complete before a manual refund is issued. 2. Edit the second Action Code on the Form 4227, Intra-SC Reject or Routing Slip. 3. See Figure 3.11.217-1, Example of Editing Return When More Than One Action Code is Needed.

DRAFT

Form **1120-S**

Department of the Treasury
Internal Revenue Service

Filed Pursuant to Rev. Proc. 2013-30

U.S. Income Tax Return for an S Corporation

Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation.
Go to www.irs.gov/Form1120S for instructions and the latest information.

OMB No. 1545-0123

2024

For calendar year 2024 or tax year beginning , 2024, ending , 20

A Selection effective date

TYPE OR PRINT

Name
Aspen Museum
Number, street, and room or suite no. If a P.O. box, see instructions.
2502 Balsam Ave
City or town, state or province, country, and ZIP or foreign postal code
Washington DC 20013

B Business activity code number (see instructions)

712100

C Check if Sch. M-3 attached ☐

D Employer identification number

00-8764901

E Date incorporated

4-1-77

F Total assets (see instructions)

\$

G Is the corporation electing to be an S corporation beginning with this tax year? See instructions. ☐ Yes ☐ No

H Check if: (1) ☐ Final return (2) ☐ Name change (3) ☐ Address change (4) ☐ Amended return (5) ☐ S election termination

I Enter the number of shareholders who were shareholders during any part of the tax year

1

J Check if corporation: (1) ☐ Aggregated activities for section 465 at-risk purposes (2) ☐ Grouped activities for section 469 passive activity purposes

Caution: Include only trade or business income and expenses on lines 1a through 22. See the instructions for more information.

Income	1a	Gross receipts or sales	1,565	b Less returns and allowances		c Balance	1,565
	2	Cost of goods sold (attach Form 1125-A)					
	3	Gross profit. Subtract line 2 from line 1c					1,565
	4	Net gain (loss) from Form 4797, Part II, line 17 (attach Form 4797)					100
	5	Other income (loss) (see instructions—attach statement)					500
	6	Total income (loss). Add lines 3 through 5					2,165
	7	Compensation of officers (see instructions—attach Form 1125-E)					
	8	Salaries and wages (less employment credits)					

Intra-SC Reject or Routing Slip

Name-Unit **924** Date **031725**

<input checked="" type="checkbox"/> Accounting	<input type="checkbox"/> IMF	<input checked="" type="checkbox"/> Missing or illegible data <input type="checkbox"/> EIN <input type="checkbox"/> SSN <input type="checkbox"/> Name <input type="checkbox"/> Address <input type="checkbox"/> Other (specify) <input type="checkbox"/> Review for necessary action <input type="checkbox"/> Renummer to <input type="checkbox"/> Tax class <input type="checkbox"/> Doc. code <input type="checkbox"/> Other: <input type="checkbox"/> Unpostable code: Cycle: <input checked="" type="checkbox"/> Action Code: 225 <input type="checkbox"/> Reinput <input type="checkbox"/> Questionable items <input type="checkbox"/> Form W-2 <input type="checkbox"/> Contributions <input type="checkbox"/> Other (explain)
<input type="checkbox"/> Adjustments	<input checked="" type="checkbox"/> BMF	
<input type="checkbox"/> Batching and Numbering	<input type="checkbox"/> NMF	
<input type="checkbox"/> Clearing and Deposit	<input type="checkbox"/> EPMF	
<input type="checkbox"/> Collection	<input type="checkbox"/> IRAF	
<input type="checkbox"/> Criminal Investigation	<input type="checkbox"/> IRP	
<input type="checkbox"/> QRDT <input type="checkbox"/> ITPP	<input type="checkbox"/> CAWR	
<input type="checkbox"/> Data Control (Balancing)	<input type="checkbox"/> Other file:	
<input type="checkbox"/> Document Services		
<input type="checkbox"/> Entity Control		
<input type="checkbox"/> Error Resolution		
<input type="checkbox"/> Examination (Audit)		
<input type="checkbox"/> Files		
<input type="checkbox"/> Reject Correction		
<input type="checkbox"/> Returns Analysis		
<input type="checkbox"/> Statute Control		
<input type="checkbox"/> Other activity (explain)		

Form 4227 (Rev. 12-01)

Cat. No. 26915I

Department of the Treasury
Internal Revenue Service

26	Amount owed. If line 24z is smaller than the total of lines 23c and 25, enter amount owed	
27	Overpayment. If line 24z is larger than the total of lines 23c and 25, enter amount overpaid	
28	Enter amount from line 27: Credited to 2025 estimated tax Refunded	

Sign Here

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Signature of officer

Date

Title

Print/Type preparer's name

Preparer's signature

Date

Check ☐ if self-employed PTIN

Firm's name

Firm's EIN

Firm's address

Phone no.

For Paperwork Reduction Act Notice, see separate instructions.

Cat. No. 11510H

Form **1120-S** (2024)

347

Figure 3.11.217-1 Example of Editing Return When More Than One Action Code is Needed

(6) Continue perfecting the return after editing the Action Codes.

(7) Valid Action Codes are listed below:

3.11.217.3.1

Internal Revenue Manual

Cat. No. 51221V (11-14-2024)
Any line marked with a #
is for Official Use Only

Action Codes

Action Code	Description	Additional Information	Workday Suspense Period
211	First Taxpayer Correspondence	<ul style="list-style-type: none"> Return is illegible, incomplete, or contradictory and therefore unprocessable. The taxpayer notates on the return or attachment that they are reporting tax for more than one tax period or for more than one type of tax. 	40
212	Second Correspondence		25
215	International Correspondence	<ul style="list-style-type: none"> Return is illegible, incomplete, or contradictory and therefore unprocessable. The taxpayer notates on the return or attachment that they are reporting tax for more than one tax period or for more than one type of tax. 	45
225	Taxpayer Correspondence (Signature Only)	Unsigned returns (only issue for correspondence).	40
226	International Correspondence (Signature Only)	Unsigned foreign returns (only issue for correspondence).	40
310	Statute Control		10
320	Entity Control		10

Action Code	Description	Additional Information	Workday Suspense Period
331	Frivolous Review		3
341	Manual Refund		10
342	Credit Verification		10
343	Other Accounting Note: This Action Code is also used for "Black Liquor" claims on Form 6478, Biofuel Producer Credit (Credit for Alcohol Used as Fuel for 2012 - 2007). See "IRM 3.11.217.24.7, "Schedule K, Line 13f, - Biofuel Producer Credit.		10
347	Form 2553, Election by a Small Business Corporation, attached to Form 1120-S, U.S. Income Tax Return for an S Corporation, and/or taxpayer indicates "Revenue Procedure (Rev. Proc.) 2013-30" (effective September 3, 2013) or "Rev. Proc. 2007-62" on Form 1120-S. Note: Action Code 347 is used to route Form 1120-S to Entity Control for review of the Form 2553 or Rev. Proc. 2013-30 or Rev. Proc. 2007-62. Exception: Do not edit Action Code 347 if the return already has an action trail from Entity Control showing that they have worked it.		20
352	Name Research		3
360	Other-in-House Research		10
370	Examination - Prompt Assessment - Form 4810, Request for Prompt Assessment Under Internal Revenue Code Section 6501(d)		10
420	Management Suspense A Note: Action Code 420 was used for tax periods 200612 to 200711 when claiming credit on Form 8913, Credit for Federal Telephone Excise Tax Paid Only Tax Return.		5
440	Management Suspense		15

Action Code	Description	Additional Information	Workday Suspense Period
450	Management Suspense Note: Action Code “450” is used to identify Elective Payment Election (EPE) and Credit Transfers for processing under the Inflation Reduction Act of 2022.		20
460	Management Suspense Note: Used for “Section 965” identification (Tax Period 201712 through 202012).	Section 965, Treatment of Deferred Foreign Income upon Transition to Participation Exemption System of Taxation (Tax Period 201712 through 202012).	25
480	Early Filed Suspense	Early filed return.	150
610	Renumber - Non-Remittance	<ul style="list-style-type: none"> Mis-batched return (e.g., Form 1065 is found in a Form 1120-S batch of work). 	0
611	Renumber - Remittance	<ul style="list-style-type: none"> Mis-batched return (e.g., Form 1065 is found in a Form 1120-S batch of work). 	0
650	International	<ul style="list-style-type: none"> An International return, processed in Ogden Submission Processing Campus (OSPC). 	0

Reminder: Beginning with tax returns for periods ending 12-31-2007 and later, Form 2553, Election by a Small Business Corporation, may be filed as an attachment to Form 1120-S requesting to be considered an S Corporation. Edit Action Code (AC) 347 when a Form 2553 is attached to Form 1120-S or taxpayer shows “Revenue Procedure (Rev. Proc.) 2013-30” or “Rev. Proc. 2007-62” on Form 1120-S.

- (8) For more information and applicable Action Codes, see IRM 3.12.38.3.4, Error Resolution System (ERS) Action Codes, and the exhibit in IRM 3.12.38-1, Action Codes.

3.11.217.3.2
(01-01-2024)
**Unprocessable
Conditions and
Rejection of Documents**

- (1) A tax return is an Ogden Submission Processing Campus (OSPC) **only** return if at least one of the following conditions exists:
- The tax return has a foreign address.
 - There is a refund credit claimed because of U.S. income tax paid or withheld at source because of the Foreign Investors in Real Property Tax Act whether or not Form 8288-A, Statement of Withholding on Dispositions by Foreign Persons of U.S. Real Property Interests, is attached.

3.11.217.3.3
(01-01-2024)
**Treatment of All
Unprocessable Tax
Returns**

- (1) **Kansas City Submission Processing Campus (KCSPC)** - If the Form 1120-S, U.S. Income Tax Return for an S Corporation, is an "OSPC only" return:
- Discontinue perfection of the return.
 - Prepare Letter 86C, Referring Taxpayer Inquiry/Forms to Another Office, to inform the taxpayer the IRS sent the return to Ogden Submission Processing Campus (OSPC).
 - Edit an Action Trail (e.g., "86C Sent" or similar language) in the lower left corner going vertically up the side of the return.
- (2) If the Form 1120-S is other than an "OSPC only" return, perfect the return.
- Examine schedules and other attachments for necessary information and edit the return as needed for processing.
 - If perfection is not possible, perfect to the extent possible and proceed as set forth in (3) below.
- (3) Action to Secure Perfection:
- Where shown, prepare Form 4227, Intra-SC Reject or Routing Slip, indicating the reason for rejecting the document and that the taxpayer needs to resubmit for processing when it is perfected.
 - Attach the Form 4227, Intra-SC Reject or Routing Slip, below the entity area.
 - If the tax return is not numbered, withdraw it from processing and forward it to the proper area.
 - If the tax return is numbered, edit the proper Action Code in the bottom left margin of the return and leave it in the block.

3.11.217.3.4
(01-01-2018)
◆Correspondence◆

- (1) There are two types of correspondence that Code and Edit may encounter:
- Correspondence received from taxpayers, and
 - Correspondence issued to taxpayers.

3.11.217.3.4.1
(01-01-2022)
**◆Definition of
Correspondence from
Taxpayers◆**

- (1) Correspondence is all written communications from a taxpayer or a taxpayer's representative, excluding tax returns, whether solicited or unsolicited. This includes:
- Written communications in response to the IRS requests for information or data.

- b. Written communications, including annotated notice responses that provide more information or dispute a notice.
- c. A telephone call that results in a written referral or research (Form e-4442, Inquiry Referral).

(2) The key to identifying taxpayer's correspondence is to ask the following questions:

- a. Is the taxpayer waiting for a response from the IRS?
- b. Is the taxpayer waiting for the IRS to take action?
- c. Is the taxpayer asking a question?

Note: A Post-It-Note, Sticky Note, or some other type of note stuck on the return by another function, "Taxpayer (TP) requests penalties be waived", does not constitute correspondence from the taxpayer.

3.11.217.3.4.2
(01-01-2025)

◆Issuing
Correspondence◆

- (1) Issue correspondence to resolve any conditions causing the return to be unworkable or unprocessable.

Exception: Section 965 Returns - Do **not** correspond on the return. ERS will take care of any correspondence needed. Notate "K-1 Missing" (or similar language) in the lower left margin (Action Trail) of the return, if correspondence is needed for missing Schedules K-1. See IRM 3.11.217.2.11, Section 965 Returns (201712 through 202012), for more information.

Exception: Do **not** correspond on returns prepared by Collections, IRC 6020(b), or by Examination, "Substitute for Return" (SFR).

- (2) If the return is incomplete and does not appear to be a return meant for filing or is a conduit for providing information (e.g., indicates "payment only"), give the return to the lead. The lead must determine the correct course of action. The lead researches for a Transaction Code (TC) 150 and any other information necessary to determine if the return will continue processing, is an amended return, or must be routed to another function. An incomplete return could include any of the following:

- A one-page return, with or without a signature.
- Incomplete returns indicating "Payment Only".
- Incomplete returns indicating they have previously e-filed.

Note: This list is not all-inclusive. Tax examiners may see other unusual documents not addressed in this subsection or in other areas of the IRM.

- (3) Examine the return for **all** unprocessable conditions before initiating correspondence.

Correspondence

If	And	Then
The return needs correspondence,	Requires a response,	<ol style="list-style-type: none"> 1. Complete an approved Correspondence Action Sheet indicating the letter number (e.g., 86C, 118C, 319C, etc.), Master File Tax (MFT), and the proper paragraphs. Note: Some paragraphs will require fill-ins to enter, such as tax period, form number, Document Locator Number (DLN), etc. 2. Attach the approved Correspondence Action Sheet to the front of the return below the entity area. 3. Edit Action Code 211 (First Correspondence) or 215 (International Correspondence) on the return. 4. Finish editing the return and leave in the batch.
The return needs correspondence,	Does not require a response,	<ol style="list-style-type: none"> 1. Complete an approved Correspondence Action Sheet indicating the letter number (e.g., 86C, 118C, 319C, etc.), Master File Tax (MFT), and the proper paragraphs. Note: Some paragraphs will require fill-ins to enter, such as tax period, form number, DLN, etc. 2. Photocopy first page of return and attach the approved Correspondence Action Sheet below the entity area on the front of the return copy. Be sure the name and address clearly show above the approved Correspondence Action Sheet. 3. Forward the copy to the Correspondence Area. 4. Edit an Action Trail (e.g., 1382C Sent or similar language) in the lower left corner going vertically up the side of the return. 5. Finish editing the return and leave in the batch.

Note: There are more campus exclusive letters. They are for processing specific forms or conditions. Go to the lead or manager for copies of these letters.

3.11.217.3.4.3
(01-13-2023)

◆ **Correspondence
Imaging Inventory (CII)
Returns** ◆

- (1) Correspondence Imaging Inventory (CII) is an inventory system for scanning all Accounts Management (AM) receipts into digital images and working the cases from those images.

Note: Correspondence Imaging System (CIS) changed to Correspondence Imaging Inventory (CII).

- (2) "CII" returns **show** a "CII Image - Do not correspond for Signature" stamp below the signature line or a "CII" annotation on the front of the return.

- (3) Verify all edit marks and make sure placement is correct on a "CII" return.

Correspondence Imaging Inventory (CII) Return

If	Then
The edit marks are black,	Underline the edit mark if correct or circle if incorrect.
The edit marks are red or green,	Circle if incorrect.
The edit marks are missing or incorrect,	Perfect, as necessary.

- (4) Follow the instructions below for processing "CII" returns.

Correspondence Imaging Inventory (CII) Return

If	And	Then
The "CII" return has a Form 13596, Reprocessing Returns, attached,	The return is incomplete (e.g., missing signature, schedules, or forms),	a. Do not correspond. b. Remove the return from the batch and route to Accounts Management (AM). c. If the return comes back from AM with the information still incomplete, send the return to AM again to secure all the missing information. Indicate "Additional information needed to process incomplete CII return," or similar language on Form 4227 (or other proper routing slip).
The "CII" return has a Form 13596, Reprocessing Returns, attached and the return is incomplete (e.g., missing signature, schedules, or forms),	The return shows correspondence was sent (e.g., CCC "3" is edited on the return),	Do not route the return to Accounts Management (AM). Continue processing the return.
The "CII" return does not have a Form 13596, Reprocessing Returns, attached,	The return is incomplete (e.g., missing signature, schedules, or forms),	Follow normal correspondence procedures.

3.11.217.3.4.4
(01-01-2022)

◆ Internal Revenue Service (IRS) Employee Contacts ◆

- (1) The Internal Revenue Service (IRS) Restructuring and Reform Act of 1998 (RRA 98), Section 3705(a), gives identification requirements for all IRS employees working tax-related matters.
- (2) All IRS employees who communicate by telephone, or face-to-face, or any other method of correspondence with taxpayers or their personal representatives, on tax-related matters must give (at minimum) the following information:
 - a. Telephone Contact - Their title (e.g., Mr., Mrs., Ms., Miss), last name, and badge identification (ID Card) number. Toll-free employees may also give their location for identification purposes. Treat faxes to taxpayers on tax-related matters as correspondence and include the required information.

- b. Face-to-Face Contact - Their title (e.g., Mr., Mrs., Ms., Miss), give as proper during the conversation, their last name, and badge identification (ID Card) number.
- c. Correspondence (sent to the taxpayer and authorized representatives) - A telephone number that taxpayers can call for answers to questions. In addition, manually generated correspondence must have the employee's title (e.g., Mr., Mrs., Ms., Miss), last name, Integrated Data Retrieval System (IDRS) number, and letter system number, which are systemically generated by IDRS. Treat faxes to taxpayers on tax-related matters as correspondence and include the required information.
- d. Correspondence letters - Specific employee name and telephone number if the employee initiating the correspondence is in the best position to respond to any questions the taxpayer may have or if the taxpayer is being asked to give more case-related information. If the taxpayer does not need to contact a specific employee, the correspondence needs only an IRS telephone number and standard signature.

- (3) When a taxpayer requests to speak with a specific employee who previously worked their inquiry or request, or complains about the level of service previously given, make every effort to resolve the **taxpayer's** inquiry. If unable to resolve the issue, refer the inquiry using established procedures to the manager.
- (4) Secretaries, receptionists, or other people who answer the telephone in functional offices need to identify themselves and will give their badge identification (ID Card) number only if they are answering telephones which are routinely used to give tax or account information.
- (5) It is not necessary to repeat the badge identification (ID Card) number on a subsequent contact, when the nature of an employee's work involves multiple contacts with the same taxpayer and the employee has given the taxpayer (either telephone or in-person) their badge identification (ID Card) number on the first contact.

3.11.217.3.4.5
(01-01-2023)

◆Use of Fax for
Taxpayer Submissions◆

- (1) Taxpayers may send tax return information via fax as part of return perfection even when submitting a signature. In circumstances where contact with the taxpayer was made and documented, **faxed signatures are acceptable**.
- (2) Contact the taxpayer by telephone or correspondence. Follow local procedures to decide which method of contact to use.
- (3) Indicate the fax paragraph on the **approved** Correspondence Action Sheet to inform the taxpayer of the fax options.
- (4) Use the following resources to make sure you are speaking with the taxpayer or authorized representative before disclosing any tax information:
 - IRM 21.1.3.2.3, Required Taxpayer Authentication
 - IRM 21.1.3.2.4, Additional Taxpayer Authentication
- (5) Before leaving any messages on a taxpayer's answering machine, review:
 - IRM 10.5.1.6.7.2, Answering Machine or Voicemail
 - IRM 10.8.1, Information Technology (IT) Security, Policy and Guidance

3.11.217.3.5
(01-01-2025)
C/SC Letters

- (1) Listed below are letters which are provided by Headquarters for Submission Processing Campus use in corresponding for items listed in this IRM. It is expected that tax examiners or their supervisors (or delegates) will have access to and be familiar with the Submission Processing Center Correspondence for selection of proper letters. The list is not all-inclusive.
 - a. Letter 86C, Referring Taxpayer Inquiry/Forms to Another Office - Letter referring taxpayer inquiry/forms to another office.
 - b. Letter 118C, Corporate Return Incomplete for Processing: Form 1120, Form 1120 Series, Form 1120-S - Letter requesting missing schedules or documents.
 - c. Letter 319C, Return Covers Other Than 12-Month Accounting Period - Letter advising the taxpayer that the IRS can't process return because it shows an improper tax period, or a period of more than 12 months, or a period less than 12 months without an explanation.
 - d. Letter 1382C, Penalty Removal Request Incomplete - Letter requesting taxpayer to resubmit request for penalty relief after receiving notice of penalty assessment.
 - e. Letter 3463C, Missing Information Request to Process Business Returns - Letter requesting missing information to process business returns.

3.11.217.3.6
(01-01-2022)
◆ Compliance Secured/Prepared Returns ◆

- (1) Compliance functions (Collections and Examination) secure returns from the taxpayer and prepare returns if the taxpayer does not provide them.
- (2) Compliance notates:
 - a. Prepared tax returns with "6020(b)" or "SFR" (Substitute for Return).
 - b. Secured tax returns with "TC 59X" or "ICS" or "Process as Original" with a Form 13133, Expedite Processing Cycle, attached with the "Delinquent Return" box checked.

Note: If "RD" (Return Delinquency) is notated on the front of the return **and not circled**, remove from the batch and route to Collections.

3.11.217.3.6.1
(01-01-2025)
◆ IRC 6020(b) Prepared by Collections ◆

- (1) When the taxpayer does not file a required return, IRC 6020(b) is the authority for the IRS to prepare the return.
- (2) These returns are identified by the notation: "PREPARED AND SIGNED UNDER AUTHORITY OF SECTION 6020(b) OF THE INTERNAL REVENUE CODE", which is located in the center bottom of Page 1 of the return.
 - a. Returns must have an IRS Received Date. If missing, follow the normal procedures for editing the IRS Received Date. See IRM 3.11.217.7, Received Date.
 - b. Compliance Function representatives must sign returns. If not signed, route to Compliance using Form 4227, Intra-SC Reject or Routing Slip.

Note: Accept revenue officer (RO) typed or electronic signatures as valid signatures on the return.

- c. Do not edit CCC "D" if the Return Due Date is after July 30, 1996 (without regard to extensions) even if the Compliance Function representative notates "DO NOT ASSESS FAILURE TO PAY PENALTY".
- d. **Do not** correspond with the taxpayer for unprocessable conditions. If the return is unprocessable, edit CCC "3" and continue processing.

- e. Edit CCC “W” if the IRS Received Date is more than two years and nine months after the Return Due Date. **Do not** send the return to Statute Control. See IRM 3.11.217.14.15, CCC “W” = “Cleared by Statute” and IRM 3.11.217.3.7, Statute Returns.

3.11.217.3.6.2
(01-01-2022)

◆ Collection Secured ◆

- (1) These returns are identified by the notations: “TC 59X” or “ICS”.

- a. **Do not** edit CCC “G” on these returns.
- b. Use **approved** Correspondence Action Sheet to correspond for conditions that are unprocessable (e.g., missing signatures, missing schedules, etc.).
- c. Edit CCC “W” if the received date is more than two years and nine months after the Return Due Date. **Do not** send to Statute Control. See IRM 3.11.217.3.7, Statute Returns.

Reminder: If there is an indication penalties require suppression, edit the proper Computer Condition Code(s). See IRM 3.11.217.14, Computer Condition Codes - General, for more information.

3.11.217.3.6.3
(01-01-2017)

◆ Examination Prepared ◆

- (1) These returns are identified by the notation “SFR” or “SUBSTITUTE FOR RETURN” on Page 1.

- a. Return must have a received date. If no received date is present, follow the normal procedures for editing the received date.
- b. **Do not** correspond with the taxpayer for unprocessable conditions. If the return is unprocessable, edit CCC “3” and continue processing the return.
- c. If Form 13133, Expedite Processing Cycle, is attached, edit the Computer Condition Codes that are checked on the form.

Note: **Do not** enter CCC “D” unless the Return Due Date (without regard to extensions) is July 30, 1996, or prior, even if the CCC “D” box is checked on Form 13133.

- d. Edit CCC “W” if the received date is more than two years and nine months after the Return Due Date. **Do not** send to Statute Control. See IRM 3.11.217.3.7, Statute Returns.

3.11.217.3.6.4
(01-01-2022)

◆ Examination Secured ◆

- (1) These returns are identified by the notation “Process as Original” on Page 1 of the return with a Form 13133, Expedite Processing Cycle, attached with the “Delinquent Return” box checked.

- a. **Do not** edit CCC “G” on these returns.
- b. Use **approved** Correspondence Action Sheet to correspond for conditions that are unprocessable (e.g., missing signatures, missing schedules, etc.).
- c. Edit the Computer Condition Codes that are checked on Form 13133.
- d. Edit CCC “W” if the received date is more than two years and nine months after the Return Due Date. **Do not** send to Statute Control. See IRM 3.11.217.3.7, Statute Returns.

Reminder: If Form 13133 (or something similar) shows penalties require suppression, edit the proper Computer Condition Code(s). Please refer to IRM 3.11.217.14, Computer Condition Codes - General, for more information.

3.11.217.3.7
(01-01-2025)

◆ Statute Returns ◆

- (1) Any return with a received date that is two years and nine months or more after the Return Due Date is a potential Statute Control return.
- (2) Route all Statute returns to the Statute Control Unit daily or more often if needed, unless any of the conditions below are present.
- (3) If any of the conditions listed below are present, **do not** route to Statute Control Unit for clearance. Instead, edit CCC "W" and continue processing.
 - Compliance IRC 6020(b) returns. See IRM 3.11.217.3.6.1, IRC 6020(b) Prepared by Collections.
 - Secured by Examination/Collections, secured by TEGE, secured by TEGE Employee Plan (EP) Exam.
 - Returns identified by the notation "Process as Original" on Page 1 of the return with Form 13133, Expedite Processing Cycle, attached with the "Delinquent Return" box checked. See IRM 3.11.217.3.6.4, Examination Secured.
 - Returns with Transaction Code (TC) 59X or Integrated Collection System "ICS" notated on the face of the return.
 - Returns showing "substitute returns prepared by Examination (SFR)" in top margin of the return. See IRM 3.11.217.3.6.3, Examination Prepared.
 - Returns with a stamp indicating a previous clearance by Statute Control within the last 90 days.
 - Return is a 2020 and prior year original. Due to the COVID-19 pandemic and subsequent Submission Processing (SP) and Accounts Management (AM) site closures, SP and AM developed procedures to bypass AM statute clearance and be processed. In addition, any 2020 and prior year returns previously cleared by AM statute will not be returned by SP to AM to be cleared again if the 90-calendar day statute stamp has expired.
- (4) If a return has any of the following computer paragraphs (CPs) or letters attached, **do not** route to Statute Control Unit for clearance. Edit CCC "W" if the return needs processing. See Exhibit 3.11.217-3, Routing Guide for Attachments, for more information.
 - CP 259, Master File Generated 1st TDI Notice.
 - CP 959, Master File Generated 1st TDI Notice (Spanish version).
 - CP 518, Final Notice - Return Delinquency.
 - Letter 112C, Payment/Overpayment/Credit Applied; No Record of Return Filed.
 - Letter 282C, Return Not Received: Copy Requested/Received.
 - Letter 2255C, Delinquent Return (Forms 720, 1041, 1065, 1120).
 - Letter 2284C, Delinquent Return (Form 940, 941, 942, 943).
- (5) If a return has a Form 12412, Operations Assistance Request (OAR), from TAS and is a potential statute control return but is not stamped "Cleared by Statute", give it to lead. The lead contacts the TAS employee listed on the OAR for rejection of the return and sends it back to TAS for clearance by the Statute Control Unit.

Note: If the return's received date is within 90 days of the statute expiration date, advise the TAS employee of such and route the return directly to Statute Control for clearance.

- (6) Statute returns are unprocessable until cleared by Statute Control.

Statute Returns

If	Then
The return is numbered,	<ol style="list-style-type: none"> 1. Edit Action Code 310 on the return. 2. Leave the return in the batch and continue processing the return.
The return is unnumbered,	<ol style="list-style-type: none"> 1. Do not continue processing the return. 2. Pull the return from the batch. 3. Attach Form 4227, Intra-SC Reject or Routing Slip, and route to Statute Control Unit.

- (7) Edit CCC "W" if the Statute Control Unit stamps or shows clearance on the front of the return. Exhibit 3.11.217-2, Due Date Chart.
- (8) Statute stamps "No Statute Issue" or shows clearance on the front of the return. Follow the chart below to determine if a CCC "W" is needed:

Statute Returns

If	And	Then
The return received date is two years and nine months or more after the Return Due Date,	The return is stamped, "No Statute Issue" or a similar statement indicating there is no statute issue (e.g., "Statute N/A"),	Edit CCC "W".
The return received date is less than two years and nine months from the Return Due Date,	The return is stamped, "No Statute Issue" or a similar statement indicating there is no statute issue (e.g., "Statute N/A"),	Do not edit CCC "W".

3.11.217.3.8
(01-01-2025)

◆**Re-Entry Document Procedures**◆

- (1) Reprocess a return posted to the wrong account or module to post it to the correct account module.
- (2) **Some re-entry returns will have originally been filed electronically through Modernized E-file (MeF). These returns may be identified by the presence of MeF printouts in lieu of an actual return. Do not correspond for missing signatures on these documents.**
- (3) Each re-entry return must have a Form 3893, Re-Entry Document Control, or Form 13596, Reprocessing Returns, attached.
 - Form 3893 is used to *re-input* documents that have not posted to an account or module.
 - Form 13596 is used to *reprocess* documents to the correct account or module that had previously posted to the wrong account or module.
- (4) Always leave the Form 3893 or Form 13596 on the front of the return. It must remain as a permanent part of the document.

- (5) Examine Form 3893 or Form 13596 to determine the action needed to make the return processable.

Caution: If the received date is two years and nine months or more after the Return Due Date, refer to Statute procedures before re-entering or reprocessing the return. See IRM 3.11.217.3.7, Statute Returns.

3.11.217.3.8.1
(01-01-2025)

◆ **Form 3893 - Re-Entry Document Control** ◆

- (1) Form 3893, Re-Entry Document Control, is used to re-input a return that has not posted to an account or module.
- (2) If more than one return is in the batch and only the top Form 3893 has an entry in Box 1 (Alpha/Numeric block control no.), edit all returns using current processing instructions and keep all returns clipped together.
- (3) Circle CCC "G" if present.
- (4) Do **not** edit CCC "G" on Amended returns.
- (5) Do **not** send Letter 1382C, Penalty Removal Request Incomplete, if a request for penalty relief is attached.
- (6) If the return is not edited according to current processing instructions, circle any Action Codes, Computer Condition Codes, and any other edit marks that are no longer applicable. Re-edit according to current processing instructions.
- (7) If the return is edited according to current processing instructions, make sure that the information from Form 3893 is edited to the return.

Form 3893

Form 3893	Action Taken
Box 14 (Remarks)	Make sure that the information is edited to the return.
Box 15 (Process as)	<ol style="list-style-type: none"> 1. Circle any green rocker and edit marks that show a receipt of remittance. 2. Do not change any Tax Due amounts.

- (8) Examine returns that have any color other than red editing in the tax data section to determine if the corrections are the result of improper perfection or taxpayer error.

Form 3893

If	Then
Improper perfection,	Edit the same correction in red/green (per local procedure) to the proper area.
Taxpayer error,	Leave the entries as shown on the document.

- (9) A received date must be present on all Re-input returns.

Re-input Returns

If	Then
The IRS Received date is not present,	Edit an IRS Received Date to the middle of the return. See IRM 3.11.217.7, Received Date.
Multiple IRS Received Dates present,	Circle all but the earliest date.

- (10) When more information is needed to make the return processable, prepare **approved** Correspondence Action Sheet or Form 4227, Intra-SC Reject or Routing Slip, for the proper action (e.g., correspondence, research, etc.).

Exception: Do not correspond for missing Schedules K-1, Shareholder's Share of Income, Deduction, Credits, etc.

- (11) When perfection is not possible, edit Action Code 640 on the return and attach Form 4227, Intra-SC Reject or Routing Slip, noting "Perfection not Possible" and leave in batch.

3.11.217.3.8.2
(01-01-2025)

◆ **Form 13596 - Reprocessing Returns** ◆

- (1) Form 13596, Reprocessing Returns, is used to reprocess a return to the correct account or module that had previously posted to the wrong account or module.
- (2) Circle CCC "G" if present.
- (3) Do **not** edit CCC "G" on Amended returns.
- (4) Do **not** send Letter 1382C, Penalty Removal Request Incomplete, if a request for penalty relief is attached.
- (5) If the return is not edited according to current processing instructions, circle any Action Codes, Computer Condition Codes, and any other edit marks that are no longer applicable. Re-edit according to current processing instructions.

Caution: If you receive a Form 1120-S, U.S. Income Tax Return for an S Corporation, converted from Form 1120, U.S. Corporation Income Tax Return, make sure that the following items are present: EIN, Name Control, NAICS, Received Date, Audit Code "4", tax period (prior year returns), CCC "3" (if applicable for "No Replies"), and CCC "F" (if applicable for Final returns). If not, then edit the needed items. Do not detach Form 1120. See IRM 3.11.217.4.2, Issuing Correspondence, for more information.

- (6) If the return is edited according to current processing instructions, make sure that the information from Form 13596 is edited on the return.

Form 13596

Form 13596	Action Taken
Taxpayer Identification Number (TIN) correction,	Edit the correct TIN on return.
Tax period correction,	Edit the correct tax period ending on the return.

Form 13596	Action Taken
Reasonable cause,	Edit proper Computer Condition Code(s). a. Edit CCC "R" if the Failure to File "FTF" box is checked. b. Edit CCC "D" if the Failure to Pay "FTP" box is checked.

- (7) Examine returns that have any color other than red editing in the tax data section to determine if the corrections are the result of improper perfection or taxpayer error.

Form 13596

If	Then
Improper perfection,	Edit the same correction in red/green (per local procedure) to the proper area.
Taxpayer error,	Leave the entries as shown on the document.

- (8) A received date must be present on all reprocessed returns.

Reprocessed Returns

If	Then
Received date is not present,	Edit a received date to the middle of the return. See IRM 3.11.217.7, Received Date.
Multiple received dates are present,	Circle all but the earliest date.

- (9) Circle any green rocker and edit marks that show a receipt of remittance.
- (10) When more information is needed to make the return processable, prepare **approved** Correspondence Action Sheet or Form 4227, Intra-SC Reject or Routing Slip, for the proper action (e.g., correspondence, research, etc.).

Exception: Do not correspond on CII returns, instead route to AM. See IRM 3.11.217.3.4.3(4), Correspondence Imaging Inventory (CII) Returns, for processing instructions.

Exception: Do not correspond for missing Schedules K-1, Shareholder's Share of Income, Deduction, Credits, etc.

3.11.217.3.9
(01-01-2025)

◆ Amended Returns ◆

- (1) A return is considered amended based on the following:
- The Amended box is checked.
 - Words such as "Supplemental", "Corrected", "Superseded", or "Additional" are present.
 - Any indication from the taxpayer that a previous return was filed.

3.11 Returns and Documents Analysis

Note: Words such as “Copy” or “Duplicate” are not sufficient indicators and must be accompanied by a statement from the taxpayer that a previous return was filed.

(2) Examine the return for attachments:

- Do not separate any related attachments submitted to explain the reason for the Amended Return. Accounts Management may use the information.
- Detach any unrelated documents and route them to the correct function using Form 4227, Intra-SC Reject or Routing Slip, and edit the Action Trail on the return.

Note: Pull any amended Form 1120-S, U.S. Income Tax Return for an S Corporation, with Case Base Reasoning “CBR” notated and route to Accounts Management.

(3) Follow the instructions in the chart below when there is an indication of an amended return:

Amended Returns

If	Then
Compliance Services entered “TC 59X” or “ICS” was edited on the return by Compliance Services,	Do not edit CCC “G”. Process the return as an original.
Statute Control stamped the return “Delinquent Original Cleared for Processing”,	Do not edit CCC “G”. Process the return as an original.
Form 3893 or Form 13596 is attached,	Do not edit CCC “G”. See IRM 3.11.217.3.8.1, Form 3893 - Re-Entry Document Control, and IRM 3.11.217.3.8.2, Form 13596 - Reprocessing Returns.
None of the above are present,	Edit CCC “G”. No other codes may be used with CCC “G”. Exception: CCC “S”, CCC “T”, CCC “W”, CCC “3” and/or Error Resolution System (ERS) Action Codes may be used with CCC “G”.

(4) The following data must be edited on all Amended returns:

- Name Control - See IRM 3.11.217.5.4, Entity Perfection - Name Control.
- Employer Identification Number (EIN) - See IRM 3.11.217.5.3, Entity Perfection - Employer Identification Number (EIN).
- Tax Period - See IRM 3.11.217.6, Tax Period.
- CCC “G” - See Exception above.
- Received Date - See IRM 3.11.217.7, Received Date.
- Signature - See IRM 3.11.217.19, Signature.

Note: No further editing is required.

- (5) **Detach Schedules K-1 for current year (TY2024), two preceding years (TY2023 and TY2022), and future Schedules K-1.** See IRM 3.0.101, Schedule K-1 Processing, for complete instructions to edit and process Schedules K-1.

3.11.217.3.10
(01-05-2016)

Prompt Assessment or Prompt Determination - Form 4810

- (1) A "Prompt Assessment", Internal Revenue Code (IRC) Section 6501 is requested, either in the form of a letter or on Form 4810, Request for Prompt Assessment Under Internal Revenue Code Section 6501(d). A "Prompt Determination" is requested under Section 505 of the U.S. Bankruptcy Code.

Prompt Assessment or Prompt Determination - Form 4810

If	And	Then
A Prompt Assessment or Prompt Determination request is not attached to a tax return,		Forward the Prompt Assessment/Prompt Determination request to Examination.
A Prompt Assessment or Prompt Determination is attached to a tax return,	A Transaction Code (TC) 150 has not posted for that return,	Process the return and forward the Prompt Assessment/Prompt Determination request to Examination with a copy of the tax return.
A Prompt Assessment or Prompt Determination is attached to a tax return,	A TC 150 has posted for that return,	Route the return and Prompt Assessment/Prompt Determination request to Examination. Note: If return is numbered, edit Action Code 370 and continue processing the return.

3.11.217.3.11
(01-01-2025)

◆ Refund Returns (45 Day Jeopardy and High Dollar Refunds)◆

- (1) Document Perfection identifies refunds in jeopardy and requests manual refunds.

Note: Expedient processing of refund returns is critical if the 45-day period is about to expire.

Refund Returns

If	Then
A refund return is batched in a non-refund batch,	<ol style="list-style-type: none"> 1. Pull the return from the non-refund batch using local procedures. 2. Code and edit the return as completely as possible. <p>Note: Follow the instructions below when the processing date is more than 20 days after the received date or the Return Due Date (2nd If box) or the refund</p>

#

If	Then
<p>The processing date is more than 20 days after the received date or the Return Due Date (whichever is later) and</p> <p>Note: Refund in this instruction means only the amount requested to be refunded to the taxpayer, not overpayments transferred to other periods.</p>	<ul style="list-style-type: none"> • Unnumbered Returns: <ol style="list-style-type: none"> 1. Pull the return from the batch. 2. Code and edit the return as completely as possible. 3. Edit Action Code 341. See Figure 3.11.217-2, Example of Editing Action Code 341. 4. Give the return to the manager for expedited processing. • Numbered Returns: <ol style="list-style-type: none"> 1. Code and edit the return as completely as possible. 2. Edit Action Code 341 and leave in the batch.
<p>Note: Refund in this instruction means only the amount requested to be refunded to the taxpayer, not overpayments transferred to other periods.</p>	<ul style="list-style-type: none"> • Unnumbered Returns: <ol style="list-style-type: none"> 1. Pull the return from the batch. 2. Code and edit the return as completely as possible. 3. Edit Action Code 341. 4. Make a copy of the first two pages of the return along with any page of the return that appears suspicious for Criminal Investigation (CI). See IRM 3.11.217.2.5, Criminal Investigation (CI) Referral. 5. Edit an action trail “Copy to CI” or “CI Referral”, or similar language in the lower left corner going vertically up the side of the return. 6. Expedite processing. • Numbered Returns: <ol style="list-style-type: none"> 1. Code and edit the return as completely as possible. 2. Edit Action Code 341. 3. Attach Form 4227, Intra-SC Reject or Routing Slip, to the return, edit Action Code 341 on Form 4227, and leave in batch. 4. Make a copy of the first two pages of the return along with any page of the return that appears suspicious for Criminal Investigation (CI). See IRM 3.11.217.2.5, Criminal Investigation (CI) Referral. 5. Edit an action trail “Copy to CI” or “CI Referral”, or similar language in the lower left corner going vertically up the side of the return.

#

#

Today's Date is June 6

DRAFT

Form **1120-S** U.S. Income Tax Return for an S Corporation

Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation.
Go to www.irs.gov/Form1120S for instructions and the latest information.

OMB No. 1545-0123
2024

Department of the Treasury
Internal Revenue Service

For calendar year 2024 or tax year beginning , 2024, ending , 20

A S election effective date
March 30, 2020

B Business activity code number (see instructions)
236110

C Check if Sch. M-3 attached ☐

Name
DJ Willow

TYPE OR PRINT
Number, street, and room or suite no. If a P.O. box, see instructions.
999 Cedar Corner
City or town, state or province, country, and ZIP or foreign postal code
Salt Lake City, UT 84100

D Employer identification number
00-0071904

E Date incorporated
Feb 19, 2021

F Total assets (see instructions)
\$

G Is the corporation electing to be an S corporation beginning with this tax year? See instructions. ☐ Yes ☒ No

H Check if: (1) ☐ Final return (2) ☐ Name change (3) ☐ Address change (4) ☐ Amended return (5) ☐ S election termination

I Enter the number of shareholders who were shareholders during any part of the tax year **1**

J Check if corporation: (1) ☐ Aggregated activities for section 465 at-risk purposes (2) ☐ Grouped activities for section 469 passive activity purposes

Caution: Include only trade or business income and expenses on lines 1a through 22. See the instructions for more information.

Income	1a Gross receipts or sales	1,900,000	b Less returns and allowances	1,000,000	c Balance	1c	900,000
	2 Cost of goods sold (attach Form 1125-A)					2	
	3 Gross profit. Subtract line 2 from line 1c					3	900,000
	4 Net gain (loss) from Form 4797, Part II, line 17 (attach Form 4797)					4	
	5 Other income (loss) (see instructions—attach statement)					5	
	6 Total income (loss). Add lines 3 through 5					6	900,000
Deductions (see instructions for limitations)	7 Compensation of officers (see instructions—attach Form 1125-E)					7	10,000
	8 Salaries and wages (less employment credits)					8	
	9 Repairs and maintenance					9	2,000
	10 Bad debts					10	
	11 Rents					11	2,000
	12 Taxes and licenses					12	
	13 Interest (see instructions)					13	15,000
	14 Depreciation from Form 4562 not claimed on Form 1125-A or elsewhere on return (attach Form 4562)					14	
	15 Depletion (Do not deduct oil and gas depletion.)					15	
	16 Advertising					16	
	17 Pension, profit-sharing, etc., plans					17	
	18 Employee benefit programs					18	
	19 Energy efficient commercial buildings deduction (attach Form 7205)					19	
	20 Other deductions (attach statement)					20	5,000
	21 Total deductions. Add lines 7 through 20					21	34,000
	22 Ordinary business income (loss). Subtract line 21 from line 6					22	866,000
Tax and Payments	23a Excess net passive income or LIFO recapture tax (see instructions)		23a				
	b Tax from Schedule D (Form 1120-S)		23b				
	c Add lines 23a and 23b (see instructions for additional taxes)					23c	
	24a Current year's estimated tax payments and preceding year's overpayment credited to the current year		24a	168,000			
	b Tax deposited with Form 7004		24b				
	c Credit for federal tax paid on fuels (attach Form 4136)		24c				
	d Elective payment election amount from Form 3800		24d				
	z Add lines 24a through 24d					24z	168,000
	25 Estimated tax penalty (see instructions). Check if Form 2220 is attached <input type="checkbox"/>					25	
	26 Amount owed. If line 24z is smaller than the total of lines 23c and 25, enter amount owed					26	
27 Overpayment. If line 24z is larger than the total of lines 23c and 25, enter amount overpaid					27	168,000	
28 Enter amount from line 27: Credited to 2025 estimated tax 140,000 Refunded					28	28,000	

Sign Here *Robert Magnolia* **4/25/25** **President**

Signature of officer Date Title

Paid Preparer Use Only **Raymond Spruce** **Raymond Spruce** **4-7-25**

Print/Type preparer's name Preparer's signature Date

Firm's name **Elm Accounting Service** Firm's EIN **00-1645689**

Firm's address **641 Ash Dr. Salt Lake City UT 84100** Phone no.

For Paperwork Reduction Act Notice, see separate instructions. Cat. No. 11510H Form 1120-S (2024)

341

Figure 3.11.217-2 Example of Editing Action Code 341

3.11.217.4 (1) This subsection provides instructions for editing general tax data.

(01-01-2019)

Examination of Tax Data

3.11.217.4.1
(01-01-2025)

**Non-Standard or Prior
Year Format**

- (1) All prior year returns must be reformatted to current year format. Refer to Code and Edit BMF Job Aids for specific year coding.
- (2) If the return is on other than current form format (either a prior year or non-standard form) and the transcription lines cannot be numbered to agree with the current year return:
 - a. Edit all available transcribed tax data items to the tax data part of a blank current year form.
 - b. Place a large "X" across the tax data entries of the prior year (or non-standard) form.
 - c. Staple the forms together, attaching the dummied form (current format) on top so that ISRP can enter the entity data from the prior year (or non-standard) form.

3.11.217.4.2
(01-04-2018)

**Conversion of Form
1120 to Form 1120-S**

- (1) If a taxpayer filed Form 1120 and the Entity Control Unpostable Unit has determined the taxpayer has a valid Small Business Election (Form 2553, Election by a Small Business Corporation) on file, Rejects function will convert Form 1120 to a Form 1120-S, U.S. Income Tax Return for an S Corporation. No action is required of Document Perfection. Do **not** detach Form 1120.
- (2) If you receive a Form 1120-S converted from Form 1120 and the Form 13596, Reprocessing Returns, is attached for reprocessing, see IRM 3.11.217.3.8.2, Form 13596 - Reprocessing Returns, for more information.

3.11.217.4.3
(01-01-2016)

Significant Entries

- (1) Reference is made throughout this IRM to "significant entries". A significant entry is defined as any amount other than zero.

Note: "Blank", "Dash", "None", "N/A", or "Zero" are not significant entries unless otherwise specified.

3.11.217.4.4
(01-01-2024)

Incomplete Return

- (1) When the return serves only as a transmittal for statements, schedules, and other attachments, or is otherwise incomplete, analyze the supporting documents and edit the missing entries on the form itself.
- (2) Examine attachments and edit the information to proper transcription lines of both the income and deduction sections.
 - a. Edit the income section if Line 6 is the only entry in the income section.
 - b. Edit the deduction section if Line 22 (line 21 for prior year form revisions) is the only entry in the deduction section.
 - c. Edit the income or deduction sections if blank and there is an indication the income or deduction items are included on an attachment (e.g., a notation such as "See attached", "See Schedule F", "Statement attached", etc.).

Note: When a doubt exists concerning placement of an income or deduction item because of terminology used by the taxpayer, edit income items as "other income" and deduction items as "other deductions".

- (3) Secured Delinquent Returns are returns secured by compliance personnel. If information is missing from one of these returns, do **not** send the return back to the taxpayer; **correspond** using approved Correspondence Action Sheet.

3.11.217.4.5
(01-01-2022)
Editing Dollars and Cents

- (1) Document Perfection is not required to edit a vertical line, 00, dash, or decimal point to show dollars and cents.

Editing Dollars and Cents

If	Then
The taxpayer has entered money amounts showing dollars and cents separated by a decimal point,	No editing is required.
The taxpayer has entered dollars only where dollars only must be entered,	No editing is required.
The taxpayer has entered dollars only where dollars and cents must be entered,	No editing is required.

3.11.217.4.6
(01-01-2022)
Negative Entries

- (1) Edit negative entries as follows:

Negative Entries

If	Then
Brackets “[]” or parentheses “()” are pre-printed on the form,	No editing is required.
The taxpayer shows a negative amount with brackets “[]” or parentheses “()” or a minus “-” sign,	No editing is required.
Editing a negative amount to a transcription line (e.g., computing a line entry, entering a missing entry, etc.),	Bracket “[]” (or “()”) the negative amount.

3.11.217.5
(01-01-2019)
◆Entity Perfection◆

- (1) This subsection provides instructions related to taxpayer identification for Form 1120-S, U.S. Income Tax Return for an S Corporation.

3.11.217.5.1
(01-01-2016)
◆Entity Perfection - General◆

- (1) The entity of a tax return identifies the taxpayer on the Business Master File (BMF). The entity area of the return contains the following:

- Employer Identification Number (EIN)
- Name
- “In-care-of” Name
- Address

3.11.217.5.2

(01-01-2023)

◆Bankruptcy◆

- (1) If the Form 1120-S, U.S. Income Tax Return for an S Corporation, shows bankruptcy (e.g., shows "RECEIVER", "TRUSTEE", or "DEBTOR IN POSSESSION") in the entity area or on an attachment, route to Entity Control. Follow local procedures using Form 13934, Entity Document/C&E Merge Transmittal.

Exception: Do not route Amended returns to Entity.

- (2) Completely edit the return except the name control prior to routing to Entity Control.

Exception: Do not route to Entity if there is an indication Entity has already edited the return, usually orange/purple editing of the EIN and name control.

3.11.217.5.3

(01-01-2022)

◆Entity Perfection -
Employer Identification
Number (EIN)◆

- (1) The EIN is a nine-digit number (XX-XXXXXXX) assigned to identify the taxpayer.
- (2) Determine the EIN as follows:

Employer Identification Number (EIN)

If	And	Then
EIN is missing,	You can determine the correct EIN from the attachments or schedules,	Edit the EIN to the proper location.
The EIN is either a Practitioner Tax Identification Number (PTIN) or Individual Taxpayer Identification Number (ITIN),	Unnumbered/Numbered,	<ul style="list-style-type: none"> Unnumbered <ol style="list-style-type: none"> 1. Remove return from batch. 2. Route to Entity Control following local procedures using Form 13934, Entity Document/C&E Merge Transmittal, for EIN assignment. Numbered <ol style="list-style-type: none"> 1. Edit Action Code 320. 2. Leave return in batch.
Multiple EINs are present,	Unnumbered/Numbered,	<ul style="list-style-type: none"> Unnumbered <ol style="list-style-type: none"> 1. Remove return from batch. 2. Route to Entity Control following local procedures using Form 13934, Entity Document/C&E Merge Transmittal, for EIN assignment. Numbered <ol style="list-style-type: none"> 1. Edit Action Code 320. 2. Leave return in batch.

If	And	Then
<p>The EIN contains any of the following conditions and can't be determined from attachments or schedules:</p> <ul style="list-style-type: none"> • Illegible • Missing • Other than nine digits • All zeros • All nines 	Unnumbered/Numbered,	<ul style="list-style-type: none"> • Unnumbered <ol style="list-style-type: none"> 1. Circle out all illegible EINs, zeros, or nines. 2. Research IDRS. 3. If found, edit to the proper location. 4. If not found, route to Entity Control following local procedures using Form 13934, Entity Document/C&E Merge Transmittal. • Numbered <ol style="list-style-type: none"> 1. Circle out all illegible EINs, zeros, or nines. 2. Edit Action Code 320. 3. Leave return in batch.
<p>"Pending", "applied for", etc., is shown in the EIN area,</p>	Unnumbered/Numbered,	<ul style="list-style-type: none"> • Unnumbered <ol style="list-style-type: none"> 1. Research Integrated Data Retrieval System (IDRS). 2. If found, edit to the proper location. 3. If not found, route to Entity Control following local procedures using Form 13934, Entity Document/C&E Merge Transmittal. • Numbered <ol style="list-style-type: none"> 1. Edit Action Code 320. 2. Leave return in batch.

3.11.217.5.4
(01-01-2025)
◆ **Entity Perfection -
Name Control** ◆

- (1) The Name Control consists of four characters or less.
 - a. Valid characters are alpha, numeric, ampersand (&), hyphen (-), and blank. However, blanks are only valid in the last three positions.
 - b. Disregard the word "The" in the Name Control only when followed by more than one word.
- (2) See Job Aid Document 7071-A, Name Control Job Aid - For Use Outside the Entity Area, to determine the Name Control.
- (3) If Box H(2) "Name Change" is checked, route the return to Entity Control following local procedures using Form 13934, Entity Document/C&E Merge Transmittal.
- (4) Edit the Name Control as follows:

Name Control

If	And	Then
Able to determine the Name Control,		Underline the Name Control. See Figure 3.11.217-3, Example of Editing a Name Control.
Unable to determine the Name Control,	Unnumbered/Numbered,	<ul style="list-style-type: none">Unnumbered<ol style="list-style-type: none">Research Integrated Data Retrieval System (IDRS).If found, edit to the proper location.If not found, route to Entity Control following local procedures using Form 13934, Entity Document/C&E Merge Transmittal.Numbered<ol style="list-style-type: none">Edit Action Code 352 (Name Research).Leave return in batch.

DRAFT

Form **1120-S**

Department of the Treasury
Internal Revenue Service

U.S. Income Tax Return for an S Corporation

Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation.
Go to www.irs.gov/Form1120S for instructions and the latest information.

OMB No. 1545-0123

For calendar year 2024 or tax year beginning , 2024, ending , 20

A S election effective date
Feb 10, 1981

B Business activity code number (see instructions)
446110

C Check if Sch. M-3 attached ☐

TYPE OR PRINT

Name
Maple Pharmacy

Number, street, and room or suite no. If a P.O. box, see instructions.
1213 Hemlock Dr.

City or town, state or province, country, and ZIP or foreign postal code
Buffalo, NY 14240

D Employer identification number
00-1106960

E Date incorporated
Feb 10, 1981

F Total assets (see instructions)
\$ **110,200**

G Is the corporation electing to be an S corporation beginning with this tax year? See instructions. ☐ Yes ☐ No

H Check if: (1) ☐ Final return (2) ☐ Name change (3) ☐ Address change (4) ☐ Amended return (5) ☐ S election termination

I Enter the number of shareholders who were shareholders during any part of the tax year: **1**

Figure 3.11.217-3 Example of Editing a Name Control

3.11.217.5.5 (01-01-2025)
◆ Entity Perfection - “In-Care-Of” Name ◆

(1) An “in-care-of” name can be identified by the words “in care of” or the symbols “c/o” or “%” (percent).

(2) Make sure the “in-care-of” name is in the proper location.

“In-Care-Of” Name

If	Then
The “in-care-of” name is located on the street address line preceding the street address,	No editing is required.

3.11.217.5.5

Internal Revenue Manual

Cat. No. 51221V (11-14-2024)
Any line marked with a #
is for **Official Use Only**

51221505

If	Then
The "in-care-of" name is located above the first name line or below the street address,	Arrow the "in-care-of" name so it appears below the first name line and above the street address.
The "in-care-of" name is shown on an attachment,	<ol style="list-style-type: none"> 1. Edit the "in-care-of" name above the street address beginning with the "%" or "c/o" in the first position. 2. Continue editing the return.
The street address for the "in-care-of" name is different from the street address of the S Corporation ,	<ol style="list-style-type: none"> 1. Arrow the "in-care-of" street address below the "in-care-of" name or edit the "in-care-of" street address below the "in-care-of" name if located on an attachment. 2. Circle the S Corporation's street address. 3. Notate TC 014 in the upper left margin. 4. Pull the return for research/input of TC 014 by the Code and Edit Research Clerk. <p>Note: BMF ISRP is not programmed for a mailing address and a location address. A TC 014 must be input into IDRS to capture both a location address and mailing address.</p>

Note: Always circle out the in-care-of symbol ("% or "c/o") if it is present with an address. **Do not** use the ampersand (&) and the percent sign (%) when editing address information.

(3) Determine a change in the in-care-of name by any of the following:

- A check mark in Box H(2) "Name Change", or
- A check mark in Box H(3) "Address Change", or
- Taxpayer edits or added to the "in-care-of" name (e.g., original "in-care-of" name crossed out, new name added, etc.)

"In-Care-Of" Name

If	Then
An "in-care-of" name is changed but there is no sign of an address change,	<ol style="list-style-type: none"> 1. Edit the "in-care-of" name as shown above. 2. Continue editing the return.
An "in-care-of" name is present and Box H(3) "Address Change" is checked (or there is a sign of an address change),	<ol style="list-style-type: none"> 1. Edit the "in-care-of" name as shown above. 2. Correct the address. 3. Continue editing the return.

3.11.217.5.6
(01-01-2025)

◆ **Entity Perfection - Domestic Addresses** ◆

(1) Perfect the address when the mailing address (Street or P.O. Box) is not easily identified.

Exception: Do **not** perfect the address on Amended returns (CCC "G").

(2) A business may have two addresses. One is the mailing address, and the other is the location address or physical location of the business.

Note: BMF ISRP is not programmed for a mailing address and a location address. A TC 014 must be input into IDRS to capture both a location address and mailing address.

(3) Perfect the address as follows:

Domestic Addresses

If	And	Then
An attachment shows the address has been changed,		Edit the new address in the entity section of the return. See Figure 3.11.217-4, Example of a Return With a Change of Address.
Form 8822, Change of Address, or Form 8822-B, Change of Address or Responsible Party - Business, is attached,	All apply: <ul style="list-style-type: none"> • Mailing address information is the same on Form 1120-S, • Form 8822 or Form 8822-B, Line 7, does not list a location address, • No entry on Form 8822-B, Lines 8 or 9, 	Take no action.
Form 8822, Change of Address, or Form 8822-B, Change of Address or Responsible Party - Business, is attached,	Any applies: <ul style="list-style-type: none"> • Mailing address information is different, • Form 8822 or Form 8822-B, Line 7, lists a location address, • Form 8822-B, Lines 8 or 9, have an entry, 	Detach Form 8822 or Form 8822-B and route to Entity Control following local procedures using Form 13934, Entity Document/C&E Merge Transmittal.
Both a P.O. Box and a street address are shown,		<ol style="list-style-type: none"> 1. Notate Transaction Code "TC 014" in the upper left margin. See Figure 3.11.217-5, Example of a Return With a P.O. Box and Street Address. 2. Pull the return for research/input of TC 014 by the Code and Edit Research Clerk. <p>Note: A TC 014 must be input to retain the street address as a location address and the P.O. Box as the mailing address.</p>

If	And	Then
Two street addresses are shown,		<ol style="list-style-type: none"> 1. Underline the second street address. 2. Notate the "TC 014" in the upper left margin. 3. Pull the return for research/input of TC 014 by the Code and Edit Research Clerk. <p>Note: BMF ISRP is not programmed for a mailing address and a location address. A TC 014 must be input into IDRS to capture both a location address and mailing address.</p>
One street address is shown,	The taxpayer changed the address to a P.O. Box,	<ol style="list-style-type: none"> 1. Notate the "TC 014" in the upper left margin. 2. Pull the return for research/input of TC 014 by the Code and Edit Research Clerk. <p>Note: A TC 014 must be input to retain the street address as a location address and the P.O. Box as the mailing address.</p>
The city and state are not shown on the return, but are shown on an attachment,		Edit the city and state in the entity section of the return.
The ZIP Code is missing or illegible,	Is not available from the return or attachments,	<p>See Document 7475, State and Address Abbreviations, Major City Codes (MCCs), ZIP Codes and Countries to determine the ZIP Code.</p> <p>Note: Edit the three digits followed by "01" of the first ZIP Code listed for the applicable state (e.g., "99501" for Alaska).</p>
Only the first three digits of the ZIP Code can be determined,		Edit "01" for the fourth and fifth digits.
Box H(3) "Change of Address" is checked,	An "in-care-of" name is present,	<ol style="list-style-type: none"> 1. Edit the "%" (percent sign) or "c/o" to the left of the "in-care-of name" (in the first position) followed by the correct name. 2. Correct the address. 3. Continue editing the return.

If	And	Then
It is necessary to edit the street address,		See Document 7475, State and Address Abbreviations, Major City Codes (MCCs), ZIP Codes and Countries, for current Address/Street Abbreviations.
The address contains information other than a street address or P.O. Box,		Do not perfect. ISRP will enter the complete address.

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Form 1120-S Department of the Treasury Internal Revenue Service	U.S. Income Tax Return for an S Corporation Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation. Go to www.irs.gov/Form1120S for instructions and the latest information.	OMB No. 1545-0122 <div style="font-size: 2em; font-weight: bold;">2024</div>
For calendar year 2024 or tax year beginning _____, 2024, ending _____, 20		
A Selection effective date <div style="font-size: 1.2em; font-weight: bold;">12-12-92</div>	<div style="display: flex; align-items: center;"> <div style="writing-mode: vertical-rl; transform: rotate(180deg); font-weight: bold; margin-right: 5px;">TYPE OR PRINT</div> <div> Name <div style="font-size: 1.2em; font-weight: bold;">Balsam Finance Co</div> <small>Number, street, and room or suite no. If a P.O. box, see instructions.</small> <div style="font-size: 1.2em; font-weight: bold;">206 Pine Lane 3501 Chestnut Ave</div> <small>City or town, state or province, country, and ZIP or foreign postal code</small> <div style="font-size: 1.2em; font-weight: bold;">San Jose CA 95101 Miami FL 33152</div> </div> </div>	D Employer identification number <div style="font-size: 1.2em; font-weight: bold;">00-0181650</div>
B Business activity code number (see instructions) <div style="font-size: 1.2em; font-weight: bold;">523900</div>		E Date incorporated <div style="font-size: 1.2em; font-weight: bold;">12-12-92</div>
C Check if Sch. M-3 attached <input type="checkbox"/>		F Total assets (see instructions) <div style="font-size: 1.2em; font-weight: bold;">\$ 79,850</div>
G Is the corporation electing to be an S corporation beginning with this tax year? See instructions. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
H Check if: (1) <input type="checkbox"/> Final return (2) <input type="checkbox"/> Name change (3) <input checked="" type="checkbox"/> Address change (4) <input type="checkbox"/> Amended return (5) <input type="checkbox"/> S election termination		
I Enter the number of shareholders who were shareholders during any part of the tax year _____ 1		

To whom it may concern,
Please change my address to:

3501 Chestnut Avenue
Miami, FL 33152

Thank You
 Sincerely,
John Cedar
 John Cedar

See instructions for section 469 passive activity purposes See instructions for section 469 passive activity purposes See instructions for section 469 passive activity purposes See instructions for section 469 passive activity purposes See instructions for section 469 passive activity purposes	1c	
	2	
	3	
	4	

Figure 3.11.217-4 Example of a Return With a Change of Address

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Form **1120-S** U.S. Income Tax Return for an S Corporation

Department of the Treasury Internal Revenue Service

Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation. Go to www.irs.gov/Form1120S for instructions and the latest information.

OMB No. 1545-0123

20**24**

For calendar year 2024 or tax year beginning , 2024, ending , 20

TC014

A S election effective date **06-01-88**

B Business activity code number (see instructions) **481000**

C Check if Sch. M-3 attached ☐

D Employer identification number **00-1234819**

E Date incorporated **06-01-88**

F Total assets (see instructions) \$ **607,040**

G Is the corporation electing to be an S corporation beginning with this tax year? See instructions. ☐ Yes ☐ No

H Check if: (1) ☐ Final return (2) ☐ Name change (3) ☐ Address change (4) ☐ Amended return (5) ☐ S election termination

I Enter the number of shareholders who were shareholders during any part of the tax year **1**

J Check if corporation: (1) ☐ Aggregated activities for section 465 at-risk purposes (2) ☐ Grouped activities for section 469 passive activity purposes

Caution: Include only trade or business income and expenses on lines 1a through 22. See the instructions for more information.

Name **Cypress Airlines**

Number, street, and room or suite no. If a P.O. box, see instructions. **21 Alder Drive PO Box 116**

City or town, state or province, country, and ZIP or foreign postal code **Dallas TX 75260**

Figure 3.11.217-5 Example of a Return With a P.O. Box and Street Address

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Form **1120-S** U.S. Income Tax Return for an S Corporation

Department of the Treasury Internal Revenue Service

Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation. Go to www.irs.gov/Form1120S for instructions and the latest information.

OMB No. 1545-0123

20**24**

For calendar year 2024 or tax year beginning , 2024, ending , 20

A S election effective date **01-01-90**

B Business activity code number (see instructions) **621330**

C Check if Sch. M-3 attached ☐

D Employer identification number **00-2233456**

E Date incorporated **01-01-90**

F Total assets (see instructions) \$ **310,008**

G Is the corporation electing to be an S corporation beginning with this tax year? See instructions. ☐ Yes ☐ No

H Check if: (1) ☐ Final return (2) ☐ Name change (3) ☐ Address change (4) ☐ Amended return (5) ☐ S election termination

I Enter the number of shareholders who were shareholders during any part of the tax year **1**

J Check if corporation: (1) ☐ Aggregated activities for section 465 at-risk purposes (2) ☐ Grouped activities for section 469 passive activity purposes

Caution: Include only trade or business income and expenses on lines 1a through 22. See the instructions for more information.

Name **Hickory Evaluations Inc.**

Number, street, and room or suite no. If a P.O. box, see instructions. **c/o 244 Aspen Lane**

City or town, state or province, country, and ZIP or foreign postal code **St. Louis, MO 63155**

Figure 3.11.217-6 Example of a Return With In-Care-Of on the Address Line

- (4) The U.S. Postal Service established new address requirements for Army Post Office (APO), Diplomatic Post Office (DPO), and Fleet Post Office (FPO) addresses. If the old address appears, convert to the new state code abbreviation based on the ZIP Code (e.g., APO New York, NY 091XX would be converted to APO AE 091XX). Consider APO/DPO/FPO addresses as domestic addresses. Refer to APO/DPO/FPO Conversion Chart below:

APO/DPO/FPO Addresses

Address	State Code Abbreviation	ZIP Code
APO/DPO/FPO	AA	340XX
APO/DPO/FPO	AE	090XX - 098XX
APO/DPO/FPO	AP	962XX - 966XX

3.11.217.5.7
(01-01-2023)

◆ **Entity Perfection -
Foreign Address
(OSPC)** ◆

- (1) A foreign (international) address is any address that is not in the 50 states or the District of Columbia.
- (2) Consider returns with Army Post Office (APO), Diplomatic Post Office (DPO), and Fleet Post Office (FPO) addresses as domestic addresses. See IRM 3.11.217.5.6, Entity Perfection - Domestic Addresses.
- (3) Route returns with a foreign address to Ogden Submission Processing Campus (OSPC) for processing. Prepare Letter 86C, Referring Taxpayer Inquiry/Forms to Another Office, to inform the taxpayer that the IRS sent the return to Ogden. Edit an Action Trail (e.g., "86C Sent" or similar language) in the lower left corner going vertically up the side of the return.
- (4) Consider returns with addresses in the following U.S. Possessions/Territories as foreign for processing purposes. Edit the same way as domestic addresses.
 - a. Edit a two-character alpha code for the Possession/Territory name.

U.S. Possession/Territory

U.S. Possession	Abbreviation
American Samoa	AS
Federated States of Micronesia	FM
Guam	GU
Marshall Islands	MH
Northern Mariana Islands	MP
Palau	PW
Puerto Rico	PR
Virgin Islands (U.S.)	VI

- b. A ZIP Code **must** be present for U.S. Possessions/Territories. Edit the correct ZIP Code if one is not provided. See Exhibit 3.11.217-7, U.S. Possessions ZIP Codes.
- (5) All other foreign addresses are edited the same as a domestic address with the following exceptions:
 - a. Ensure the foreign country is the last entry in the address.
 - b. Circle the foreign country and edit the Country Code preceded by a "/" and followed by "/"\$ (e.g., "/GM/\$" is edited for Germany). See Document 7475, State and Address Abbreviations, Major City Codes (MCCs), ZIP Codes and Countries, for acceptable Foreign Country Codes.
 - c. Edit a unique country code for returns filed with an address in Canada. See IRM 3.11.217.5.7.1, Country Code - Canada.

Note: Coding and Editing BMF Tax Returns, Foreign Addresses Job Aid (Number 2324-002) provides examples for editing foreign addresses.

 - d. If the foreign address is from Australia, Brazil, Canada, Cuba, Italy, Mexico, or The Netherlands, check if the address has a province, state, or territory:

Note: There may be other countries with provinces, states, and territories not listed above, see Coding and Editing BMF Tax Returns, Foreign Addresses Job Aid (Number 2324-002) for more information.

Province, State or Territory

If	Then
A province, state, or territory name is present,	<ol style="list-style-type: none"> 1. Circle the province, state, or territory name. 2. Enter the correct abbreviation. See Exhibit 3.11.217-6, Province, Foreign State and Territory Abbreviations.
A province, state, or territory name is not present,	Continue editing the return.
A province, state, or territory is shown in abbreviated format,	Continue editing the return.

- e. A ZIP Code or state is not required on a foreign address. Foreign addresses use a postal code that is entered before the city or foreign country and is part of the address.

3.11.217.5.7.1
(01-01-2023)

◆ Country Code - Canada ◆

- (1) To help Compliance with workload assignment, returns filed with an address in Canada will be edited using a unique Country Code based on the province/territory.

Country Code - Canada

If	Then
The foreign address contains a Canadian Province/Territory name, or abbreviation shown in the table below,	<ol style="list-style-type: none"> 1. See table below to make sure the correct Canadian Province/Territory is present or edited to the return. 2. Circle the country name. 3. Edit the correct Country Code based on the province/territory preceded by a "/" and followed by a "\$" as the last entry in the address.
The foreign address does not contain a Canadian Province/Territory name, or abbreviation shown in the table below,	<ol style="list-style-type: none"> 1. Circle the country name. 2. Edit the Country Code "/CA/\$" as the last entry in the address.

Canadian Province/Territory Abbreviations, Postal Codes, and Canadian Country Codes Table

Canadian Province/ Territory	Province Abbreviation	Postal Code Beginning <i>Note: If the Canadian Postal Code begins with one of the following, use the corresponding Country Code abbreviation in the right most column.</i>	Country Code
Alberta	AB	T	XA
British Columbia	BC	V	XB
Manitoba	MB	R	XM
New Brunswick	NB	E	XN
Newfoundland and Labrador	NL	A	XL
Northwest Territories	NT	X	XT
Nova Scotia	NS	B	XS
Nunavut	NU	X	XV
Ontario	ON	K, L, M, N, or P	XO
Prince Edward Island	PE	C	XP
Quebec	QC	G, H, or J	XQ
Saskatchewan	SK	S	XW
Yukon	YT	Y	XY

- (2) The rest of the foreign address is edited using procedures in IRM 3.11.217.5.6, Entity Perfection - Domestic Addresses.

3.11.217.6
(01-01-2021)
Tax Period

- (1) This subsection provides instructions for editing the tax period.

3.11.217.6.1
(01-01-2025)
Tax Period - General

- (1) Form 1120-S, U.S. Income Tax Return for an S Corporation, must have a tax period.

Exception: Form 1120-S is for the current processing calendar year (e.g., 202412).

Note: If the Form 1120-S has Schedule K-1s attached, the gusset can only contain the same tax year. If no Schedule K-1s are attached to the Form 1120-S, the

gussets can have mixed tax years. For fiscal year filers, use the tax period ending from the Schedule K-1 to determine which tax year the taxpayer is filing for.

- (2) Edit the tax period to the right of the title area of Form 1120-S in YYYY format following the instructions below.

Tax Period

If	Then
The return is for the current processing calendar year (e.g., 202412),	Do not edit the tax period.
The return is for a prior year,	Edit the tax period to the right of the form title in YYYY format.
The taxpayer has notated a tax period other than the preprinted year on the return,	Edit the tax period to the right of the form title in YYYY format based on the taxpayer's indication, per paragraph (3).
The tax period is missing, incomplete, or illegible,	<ol style="list-style-type: none"> 1. Review the return or attachments for the correct period. 2. If found, edit the tax period to the right of the form title in YYYY format. 3. If unable to determine the tax period after researching, process the return for the year currently being processed.

- (3) A tax period will end on the last day of a month. (Ignore a minor discrepancy such as October 30 instead of October 31). The exceptions are a 52-53-week filer, and final or short period returns. The table below identifies examples of tax periods.

Tax Period

Tax Period Ends	Tax Period
Oct. 3, 2024 (52-53-week document)	2409
Oct. 3, 2024 (Final short period return)	2410
Oct. 25, 2024 (52-53-week document)	2410
Oct. 25, 2024 (Final short period return)	2410
Nov. 30, 2024	2411
Dec. 31, 2024	2412 (no editing is required)
Feb. 28, 2025	2502

- (4) Tax periods reported under the 52-53-week rule must end not more than six days before, and not more than three days after, the end of a month. In the edit format, use the numeric designation of the month, the last day of which is closest to the actual ending date.

Tax Period

If	Then
The tax period ending is not more than three days after the beginning of the month,	Edit the previous month (e.g., October 3, use the numeric designation for September, YY09).
The tax period ending is not more than six days before the end of the month,	Edit the month shown on the return (e.g., October 25, use the numeric designation for October, YY10).
Tax period ending is more than six days before the end of the month or three days after the beginning of the month, and is not a Final,	Correspond to determine the correct tax period ending.

- (5) If the tax period is for more than 12 months or 53 weeks, **correspond**.
- (6) On a “Final” return, if the month and year is equal to or later than the received date month and year (future return) or the taxpayer has not shown in which month the business ended, edit the tax period to be one month before the received date. See Figure 3.11.217-7, Example of Editing an Early Filed Final Return.

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Form **1120-S** **U.S. Income Tax Return for an S Corporation** OMB No. 1545-0123

Department of the Treasury **010125** Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation. **2506** **2024**
Internal Revenue Service Go to www.irs.gov/Form1120S for instructions and the latest information.

For calendar year 2024 or tax year beginning 01/01/25, ending 10/16, 2025

A Election effective date 06/09/2001

B Business activity code number (see instructions) 441120

C Check if Sch. M-3 attached ☐

G Is the corporation electing to be an S corporation beginning with this tax year? See instructions. ☐ Yes ☐ No

H Check if: (1) ☒ Final return (2) ☐ Name change (3) ☐ Address change (4) ☐ Amended return (5) ☐ S election termination

I Enter the number of shareholders who were shareholders during any part of the tax year 1

J Check if corporation: (1) ☐ Aggregated activities for section 469 at-risk purposes (2) ☐ Grouped activities for section 469 passive activity purposes

Caution: Include only trade or business income and expenses on lines 1a through 22. See the instructions for more information.

Name Poplar Used Car Sales

Number, street, and room or suite no. If a P.O. box, see instructions. 204 Balsam Ave

City or town, state or province, country, and ZIP or foreign postal code Fargo, ND 58102

D Employer identification number 00-4623189

E Date incorporated 06/09/2001

F Total assets (see instructions) \$ 0

10 Bad debts

11 Rents

12 Taxes and licenses

13 Interest (see instructions)

14 Depreciation from Form 4562 not claimed on Form 1125-A or elsewhere on return (attach Form 4562)

15 Depletion (Do not deduct oil and gas depletion.)

16 Advertising

17 Pension, profit-sharing, etc., plans

1c Balance 0

2

3

4

5

6 0

7

8

9

10

11

12

13

14

15

16

17

RECEIVED
07182025
OGDEN, UT

**Early Filed Final:
Edit the Tax Period ending date
to be one month before the
Received Date.**

Figure 3.11.217-7 Example of Editing an Early Filed Final Return

(7) On a "Final" return, if the received date is **after** the short period due date **but**

CCC "R" and CCC "F". See IRM 3.11.217.6.3(2), Early Filed Return, and Exhibit 3.11.217-2, Due Date Chart, for more information. See Figure 3.11.217-8, Example of Editing CCC "F" and CCC "R" on Form 1120-S.

Note: Also edit CCC "D" if the return is a Balance Due.

DRAFT

Form **1120-S**

Department of the Treasury
Internal Revenue Service

U.S. Income Tax Return for an S Corporation

Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation.

Go to www.irs.gov/Form1120S for instructions and the latest information.

OMB No. 1545-0123

2024

010124

2408

For calendar year 2024 or tax year beginning 01/01/24, 2024, ending 08/31, 2024

A S election effective date
09/12/2011

B Business activity code number (see instructions)
811420

C Check if Sch. M-3 attached ☐

D Employer identification number
00-3229875

E Date incorporated
09/12/2011

F Total assets (see instructions)
\$ 0

TYPE OR PRINT

Name
Pine Antiques Shop
Number, street, and room or suite no. If a P.O. box, see instructions.
15 East Cypress Blvd
City or town, state or province, country, and ZIP or foreign postal code
Boise, ID 83708

G Is the corporation electing to be an S corporation beginning with this tax year? See instructions. ☐ Yes ☐ No

H Check if: (1) ☒ Final return (2) ☐ Name change (3) ☐ Address change (4) ☐ Amended return (5) ☐ S election termination

I Enter the number of shareholders who were shareholders during any part of the tax year **1**

J Check if corporation: (1) ☐ Aggregated activities for section 469 at-risk purposes (2) ☐ Grouped activities for section 469 passive activity purposes

Caution: Include only trade or business income and expenses on lines 1a through 22. See the instructions for more information.

1a Compensation of officers (see instructions—attach Form 1125-E)

1b Salaries and wages (less employment credits)

1c Repairs and maintenance

1d Bad debts

1e Rents

1f Taxes and licenses

1g Interest (see instructions)

1h Depreciation from Form 4562 not claimed on Form 1125-E, or elsewhere on return (attach Form 4562)

1i Depletion (Do not deduct oil and gas depletion.)

1j Advertising

1k Pension, profit-sharing, etc., plans

1l

1m

1n

1o

1p

1q

1r

1s

1t

1u

1v

1w

1x

1y

1z

2a

2b

2c

2d

2e

2f

2g

2h

2i

2j

2k

2l

2m

2n

2o

2p

2q

2r

2s

2t

2u

2v

2w

2x

2y

2z

3a

3b

3c

3d

3e

3f

3g

3h

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3j

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12e

12f

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12h

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12k

12l

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12n

12o

12p

12q

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12s

12t

12u

12v

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12y

12z

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13b

13c

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13g

13h

13i

13j

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13m

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13p

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13t

13u

13v

13w

13x

13y

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15x

15y

15z

16a

16b

16c

16d

16e

16f

16g

16h

16i

16j

16k

16l

16m

16n

16o

16p

16q

16r

16s

16t

16u

16v

16w

16x

16y

16z

17a

17b

17c

17d

17e

17f

17g

17h

17i

17j

17k

17l

17m

17n

17o

17p

17q

17r

17s

17t

17u

17v

17w

17x

17y

17z

Received Date after the Short Period Due Date, but before the regular full Tax Period Due Date.

RECEIVED
02182025
OGDEN, UT
IRS-OSC

Figure 3.11.217-8 Example of Editing CCC “F” and CCC “R” on Form 1120-S

(8) The separate short period return of a subsidiary which became affiliated with a “consolidated” group may end on the day preceding such affiliation. As a practical matter, do not question the ending date on any change-of-accounting period return.

(9) Check all tax periods for the Statute of Limitation (two years and nine months from the normal due date of the return). For statute instruction, see IRM 3.11.217.3.7, Statute Returns.

3.11.217.6.2
(01-01-2025)
Tax Period Beginning - Final, Initial, or Short Period Return

(1) Edit the Tax Period Beginning to the left of the title area of Form 1120-S, U.S. Income Tax Return for an S Corporation, in MMDDYY format following the instructions below: (See Figure 3.11.217-9, Example of Editing the Tax Period Beginning.)

Tax Period Beginning

If	And	Then
The return is a final, initial, or a short period,	Tax Period Beginning is present,	Edit the Tax Period Beginning (MMDDYY).
The return is a final, initial, or a short period,	The day is not present in the Tax Period Beginning,	Edit “01” for the day. For example, taxpayer writes May 2024, edit Tax Period Beginning as 050124.

3.11.217.6.2

Internal Revenue Manual

Cat. No. 51221V (11-14-2024)
Any line marked with a #
is for **Official Use Only**

51221518

If	And	Then
The return is a final, initial, or a short period,	Tax Period Beginning is not present,	No editing is required.

Note: See IRM 3.11.217.6.1, Tax Period - General, for more information.

DRAFT

Form **1120-S** U.S. Income Tax Return for an S Corporation

Department of the Treasury Internal Revenue Service

020124 Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation. **2408**

OMB No. 1545-0123

2024

For calendar year 2024 or tax year beginning **Feb. 01**, 2024, ending **Aug. 15**, 2024

A S election effective date **01-31-84**

B Business activity code number (see instructions) **523140**

C Check if Sch. M-3 attached ☐

D Employer identification number **00-0509487**

E Date incorporated **01-31-84**

F Total assets (see instructions) \$ **75,846**

G Is the corporation electing to be an S corporation beginning with this tax year? See instructions. ☐ Yes ☐ No

H Check if: (1) ☒ Final return (2) ☐ Name change (3) ☐ Address change (4) ☐ Amended return (5) ☐ S election termination

I Enter the number of shareholders who were shareholders during any part of the tax year **1**

J Check if corporation: (1) ☐ Aggregated activities for section 465 at-risk purposes (2) ☐ Grouped activities for section 469 passive activity purposes

Caution: Include only trade or business income and expenses on lines 1a through 22. See the instructions for more information.

Income	1a	Gross receipts or sales	b	Less returns and allowances	c	Balance	1c	
	2	Cost of goods sold (attach Form 1125-A)					2	
	3	Gross profit. Subtract line 2 from line 1c					3	
	4	Net gain (loss) from Form 4797, Part II, line 17 (attach Form 4797)					4	
	5	Other income (loss) (see instructions—attach statement)					5	
	6	Total income (loss). Add lines 3 through 5					6	

Figure 3.11.217-9 Example of Editing the Tax Period Beginning

3.11.217.6.3
(01-01-2025)

Early Filed Return

(1) **Never send an early filed return back to the taxpayer.**

(2) If the month of the tax period is the same or after the month of the received date, determine how early the return was filed:

Tax Period

If	Then
The Tax Period Ending (TPE) is equal to or later than the received date by four months or less (e.g., the received date is in April but the TPE is April, May, June, or July) and is not marked final ,	<ol style="list-style-type: none"> Edit Action Code 480 (Early Filed - Suspense). See Figure 3.11.217-10, Example of Early Filed Return – Editing Action Code 480 vs Action Code 211. Leave return in batch.
The Tax Period Ending (TPE) is later than the received date by more than four months (e.g., the received date is in April but the TPE is in September) and it is not marked final,	<ol style="list-style-type: none"> Edit Action Code 211 or 215 and attach approved Correspondence Action Sheet to request confirmation of the Tax Period Ending. See Figure 3.11.217-10, Example of Early Filed Return – Editing Action Code 480 vs Action Code 211. Completely edit the return. Edit the future tax period shown by the taxpayer. Leave return in batch.

If	Then
On a "Final" return, the received date is after the short period due date, but on or before the regular	<div>1. Edit CCC "R".</div> <div>2. Edit CCC "F".</div> <div>3. Edit CCC "D" if the return is a Balance Due.</div> <div>4. See IRM 3.11.217.6.1, Tax Period - General, for more information.</div>

#

Note: See IRM 3.11.217.6.1, Tax Period - General, for more information.

DRAFT

Form **1120-S** **U.S. Income Tax Return for an S Corporation** OMB No. 1545-0123

Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation. **2506** **2024**

Go to www.irs.gov/Form1120S for instructions and the latest information.

For calendar year 2024 or tax year beginning **07-01**, 2024, ending **06-30**, 20**25**

A S election effective date **07-01**, 2024, ending **06-30**, 20**25**

D Employer identification number

Tax and Payments

c Credit for federal tax paid on fuels (attach Form 4136) **24c**

d Elective payment election amount from Form 3800 **24d**

z Add lines 24a through 24d **24z**

25 Estimated tax penalty (see instructions). Check if Form 2220 is attached ☐ **25**

26 Amount owed. If line 24z is smaller than the total of lines 23c and 25, enter amount owed **26**

27 Overpayment. If line 24z is larger than the total of lines 23c and 25, enter amount overpaid **27**

28 Enter amount from line 27: Credited to 2025 estimated tax **28**

Sign Here Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Signature of officer **Mark Cypress** Date **04/18/2025** Time **1:30**

Print/Type preparer's name Preparer's signature Date Check ☐ if self-employed PTIN

Firm's name Firm's EIN

Firm's address Phone no.

For Paperwork Reduction Act Notice, see separate instructions. Cat. No. 11510H Form **1120-S** (2024)

480

Early Filed: Four Months or Less

DRAFT

Form **1120-S** **U.S. Income Tax Return for an S Corporation** OMB No. 1545-0123

Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation. **2509** **2024**

Go to www.irs.gov/Form1120S for instructions and the latest information.

For calendar year 2024 or tax year beginning **10-01**, 2024, ending **09-30**, 20**25**

A S election effective date **10-01**, 2024, ending **09-30**, 20**25**

D Employer identification number

Tax and Payments

c Credit for federal tax paid on fuels (attach Form 4136) **24c**

d Elective payment election amount from Form 3800 **24d**

z Add lines 24a through 24d **24z**

25 Estimated tax penalty (see instructions). Check if Form 2220 is attached ☐ **25**

26 Amount owed. If line 24z is smaller than the total of lines 23c and 25, enter amount owed **26**

27 Overpayment. If line 24z is larger than the total of lines 23c and 25, enter amount overpaid **27**

28 Enter amount from line 27: Credited to 2025 estimated tax **28**

Sign Here Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Signature of officer **Pamela Mangrove** Date **04/18/2025** Time **1:30**

Print/Type preparer's name Preparer's signature Date Check ☐ if self-employed PTIN

Firm's name Firm's EIN

Firm's address Phone no.

For Paperwork Reduction Act Notice, see separate instructions. Cat. No. 11510H Form **1120-S** (2024)

211

Early Filed: More than Four Months

Figure 3.11.217-10 Example of Early Filed Return – Editing Action Code 480 vs Action Code 211

3.11.217.6.4
(01-01-2025)**Short Period - Editing
Proof of Entitlement**

- (1) A Short Period Return is one which covers a period of less than 12 months or 52-53 weeks.

- If the Short Period Return is marked "Final", see instructions for editing the tax period in IRM 3.11.217.6.1, Tax Period - General.

- If the Short Period Return is marked “Initial”, “First Return”, “New Corporation”, etc., or meets any of the identifying conditions in the instructions for “Initial Return Code”, see IRM 3.11.217.11, Initial Return Code - Page 1, Box G, Is the corporation electing to be an S corporation beginning with this tax year?
- Process all other Short Period Returns as a “Change of Accounting Period”. In such cases, proof of entitlement to the change is required.

Reminder: Edit the Tax Period Beginning in MMDDYY format on short period returns per IRM 3.11.217.6.2, Tax Period Beginning - Final, Initial, or Short Period Return.

- (2) Use the Proof of Entitlement Table below to identify and edit proof of entitlement.

Proof of Entitlement

If	And	Then
A statement the S Corporation is changing tax period under: 1. National Office “Grant Letter” or 2. Revenue Procedure 2006-46,	Command Code BMFOLE shows a Transaction Code (TC) 053 or TC 054, Note: This is an indication that the Form 1128, Application to Adopt, Change, or Retain a Tax Year, or National Office “Grant Letter” was approved.	Continue processing the return. See Figure 3.11.217-11, Example of a Short Period Return with Proof of Entitlement. Note: No CCC “Y” is needed.
A statement the S Corporation is changing tax period under: 1. National Office “Grant Letter” or 2. Revenue Procedure 2006-46,	Command Code BMFOLE shows a TC 059, Note: This is an indication that the Form 1128, Application to Adopt, Change, or Retain a Tax Year, or National Office “Grant Letter” has not been approved.	The return is unprocessable. Follow the instructions for “Short Period Returns - Editing a Disapproved Application”. See IRM 3.11.217.6.6, Short Period Returns - Editing a Disapproved Application (Form 1128).

If	And	Then
Statement referring to "S" (1120-S) Status Termination or revocation under Section 1362, or Form 1120-S, Page 1, Item H, Box 5, S Election termination or revocation is checked,		Edit CCC "R". Note: No CCC "Y" is needed. Caution: If return reflects tax, or if return was filed after the due date based on a full year, prepare Form 3465, Adjustment Request, and route Form 3465 and a copy of Form 1120-S, Page 1 to Accounts Management (AM) requesting review of interest and/or Failure To File (FTF) penalty.
Statement referring to Termination of Shareholders Interest under Section 1377(a)(2) and Regulations Section 1.1377-1(b),		Continue processing the return. Note: No CCC "Y" is needed.
Statement referring to "S" Status Election and a National Office "Grant Letter" is attached allowing the fiscal year (other than 12/31/XX),		Continue processing the return. Note: No CCC "Y" is needed.
Notation referring to: 1. Section 444 or 2. Reference to Revenue Procedure 2006-46,	Command Code BMFOLE shows a Transaction Code (TC) 053, TC 054, or TC 055, Note: This is an indication that the Form 1128, Application to Adopt, Change, or Retain a Tax Year, or Form 8716, Election To Have a Tax Year Other Than a Required Tax Year, was approved.	Continue processing the return. Note: No CCC "Y" is needed.

If	And	Then
Notation referring to: 1. Section 444 or 2. Reference to Revenue Procedure 2006-46,	Command Code BMFOLE shows a TC 058 or TC 059, Note: This is an indication that the Form 8716, Election To Have a Tax Year Other Than a Required Tax Year, or Form 1128, Application to Adopt, Change, or Retain a Tax Year, has not been approved.	The return is unprocessable. Follow the instructions for "Short Period Returns - Editing a Disapproved Application". See IRM 3.11.217.6.6, Short Period Returns - Editing a Disapproved Application (Form 1128).
Form 1128, Application to Adopt, Change, or Retain a Tax Year,	Command Code BMFOLE shows a Transaction Code (TC) 053 or TC 054, Note: This is an indication that the Form 1128 was approved.	Continue processing the return. Note: No CCC "Y" is needed.
Form 1128, Application to Adopt, Change, or Retain a Tax Year,	Command Code BMFOLE shows a TC 059, Note: This is an indication that the Form 1128 has not been approved.	The return is unprocessable. Follow the instructions for Short Period Returns - Editing a Disapproved Application. See IRM 3.11.217.6.6, Short Period Returns - Editing a Disapproved Application (Form 1128).
Form 1128, Application to Adopt, Change, or Retain a Tax Year,	Command Code BMFOLE does not show Transaction Code (TC) 053, TC 054, or TC 059,	See IRM 3.11.217.6.7, Editing Form 1128 With No Indication of Approval or Disapproval.
Statement referring to Qualifying Disposition under Regulations Section 1.1368-1(g)(2)(i),		Edit CCC "Y".
Statement referring to "S" Status Election and taxpayer is changing to required tax year (12/31/XX),		Edit CCC "Y".
Statement the S Corporation is coming out of consolidation,		Edit CCC "Y".
Statement the corporation is a qualified sub chapter S subsidiary,		Edit CCC "Y".
Notation referring to: 1. "Section 1398 election" (Bankruptcy Petition was filed), or 2. "Second Short Year after Section 1398 Election",		Edit CCC "Y". Do not correspond.

Note: The following table is a list of transaction codes and meanings.

Transaction Code (TC)

Transaction Code (TC)	Meaning
053	A TC 053 identifies a Fiscal Year Month (FYM) change from Form 1128, Application to Adopt, Change, or Retain a Tax Year, (other than Revenue Procedure 2006-46).
054	A TC 054 identifies a FYM change from Form 1128, Application to Adopt, Change, or Retain a Tax Year, or Form 2553, Election by a Small Business Corporation, approved under Revenue Procedure 2006-46.
055	A TC 055 identifies a FYM change from Form 8716, Election To Have a Tax Year Other Than a Required Tax Year.
058	A TC 058 identifies a Denied Form 8716, Election To Have a Tax Year Other Than a Required Tax Year.
059	A TC 059 identifies a Denied Form 1128, Application to Adopt, Change, or Retain a Tax Year.

Reminder: Edit the Tax Period Beginning in MMDDYY format on short period returns according to IRM 3.11.217.6.2, Tax Period Beginning - Final, Initial, or Short Period Return.

STATEMENT UNDER REVENUE PROCEDURE 2006-46
IN RELATION TO CHANGE OF TAX PERIOD

(1) CORPORATION HAS NOT CHANGED ITS FISCAL YEAR DURING THE
LAST TEN CALENDAR YEARS.

DRAFT

Form **1120-S**

U.S. Income Tax Return for an S Corporation

OMB No. 1545-0123

Department of the Treasury
Internal Revenue Service

060124 Do not file this form unless the corporation has filed or
is attaching Form 2553 to elect to be an S corporation.
Go to www.irs.gov/Form1120S for instructions and the latest information.

2024

For calendar year 2024 or tax year beginning **06-01**, 2024, ending **12-31**, 20**24**

A S election effective date
6-1-80

B Business activity code
number (see instructions)
453110

C Check if Sch. M-3 attached ☐

TYPE
OR
PRINT

Name
Spruce Inc
Number, street, and room or suite no. If a P.O. box, see instructions.
3112 Willow Ave.
City or town, state or province, country, and ZIP or foreign postal code
Omaha, NE 68108

D Employer identification number
00-5718027

E Date incorporated
6-1-80

F Total assets (see instructions)
\$ **2,014,841**

G Is the corporation electing to be an S corporation beginning with this tax year? See instructions. ☐ Yes ☐ No

H Check if: (1) ☐ Final return (2) ☐ Name change (3) ☐ Address change (4) ☐ Amended return (5) ☐ S election termination

I Enter the number of shareholders who were shareholders during any part of the tax year **1**

J Check if corporation: (1) ☐ Aggregated activities for section 465 at-risk purposes (2) ☐ Grouped activities for section 469 passive activity purposes

Caution: Include **only** trade or business income and expenses on lines 1a through 22. See the instructions for more information.

Income statements	1a	Gross receipts or sales	1,222,796	b Less returns and allowances		c Balance	1,222,796
	2	Cost of goods sold (attach Form 1125-A)					794,152
	3	Gross profit. Subtract line 2 from line 1c					428,644
	4	Net gain (loss) from Form 4797, Part II, line 17 (attach Form 4797)					
	5	Other income					
	6	Total income					428,644
	7	Competing for contracts					
	8	Salaries					
	9	Repairs					

Research Transaction Code (TC):
TC 053 or TC 054 – Continue processing.
TC 059 – The return is unprocessable.

Figure 3.11.217-11 Example of a Short Period Return with Proof of Entitlement

3.11.217.6.5
(01-01-2022)
**Short Period - Missing
Proof of Entitlement**

(1) If proof of entitlement is missing or the taxpayer says on the return or an attachment that the S Corporation has filed an application but has not received a response, research IDRS using Command Code BMFOLE (or other applicable Command Code) for approval or disapproval information and proceed as follows:

If	Then
Command Code BMFOLE shows a Transaction Code (TC) 053, TC 054, or TC 055, Note: This is an indication that the Form 1128, Application to Adopt, Change, or Retain a Tax Year or Form 8716, Election To Have a Tax Year Other Than a Required Tax Year, was approved.	Continue processing the return. Note: No CCC “Y” is needed. Reminder: Edit the Tax Period Beginning on short period returns according to IRM 3.11.217.6.2, Tax Period Beginning - Final, Initial, or Short Period Return.

3.11.217.6.5

Internal Revenue Manual

Cat. No. 51221V (11-14-2024)
Any line marked with a #
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If	Then
Command Code BMFOLE shows a TC 058 or TC 059, Note: This is an indication that the Form 8716, Election To Have a Tax Year Other Than a Required Tax Year, or Form 1128, Application to Adopt, Change, or Retain a Tax Year, has not been approved.	The return is unprocessable. Follow the instructions for "Short Period Returns - Editing a Disapproved Application". See IRM 3.11.217.6.6, Short Period Returns - Editing a Disapproved Application (Form 1128).
Command Code BMFOLE does not show a TC 053, TC 054, TC 055, TC 058, or TC 059,	Correspond with the taxpayer using Letter 319C, Return Covers Other Than 12-month Accounting Period.

Reminder: Edit the Tax Period Beginning in MMDDYY format on short period returns per IRM 3.11.217.6.2, Tax Period Beginning - Final, Initial, or Short Period Return.

Note: See IRM 3.11.217.6.4(2) for the list of transaction codes and meanings.

3.11.217.6.6
(01-01-2016)

**Short Period Returns -
Editing a Disapproved
Application (Form 1128)**

- (1) If Form 1128, Application to Adopt, Change, or Retain a Tax Year, is disapproved, the return is considered unprocessable:
 - a. Edit Action Code 211 or 215 and **correspond**.
 - b. In the correspondence, instruct the taxpayer to file a return for the next regular full period due. Request a disposition of any remittance paid with the return or other credits which have posted to the short period module.

Reminder: Edit the Tax Period Beginning in MMDDYY format on short period returns per IRM 3.11.217.6.2, Tax Period Beginning - Final, Initial, or Short Period Return.

3.11.217.6.7
(01-01-2025)

**Short Period Returns -
Editing Form 1128 With
No Indication of
Approval or Disapproval**

- (1) When a Form 1128, Application to Adopt, Change, or Retain a Tax Year, is attached with no indication of approval or disapproval **and** no proof of entitlement is present, research Integrated Data Retrieval System (IDRS) using Command Code BMFOLE (or other applicable Command Code) for approval or disapproval and proceed as follows:

Form 1128

If	Then
Command Code BMFOLE shows a Transaction Code (TC) 053 or TC 054, Note: This is an indication that the Form 1128, Application to Adopt, Change, or Retain a Tax Year, was approved.	Continue processing the return. Note: No CCC "Y" is needed. Reminder: Edit the Tax Period Beginning on short period returns according to IRM 3.11.217.6.2, Tax Period Beginning - Final, Initial, or Short Period Return.

If	Then
Command Code BMFOLE shows a TC 059, Note: This is an indication that the Form 1128, Application to Adopt, Change, or Retain a Tax Year, has not been approved.	The return is unprocessable. Follow the instructions for “Short Period Returns - Editing a Disapproved Application”. See IRM 3.11.217.6.6, Short Period Returns - Editing a Disapproved Application (Form 1128).
Command Code BMFOLE does not show TC 053, TC 054, or TC 059,	Take the actions in (2) below.

Reminder: Edit the Tax Period Beginning in MMDDYY format on short period returns per IRM 3.11.217.6.2, Tax Period Beginning - Final, Initial, or Short Period Return.

Note: See IRM 3.11.217.6.4(2), Short Period - Editing Proof of Entitlement, for the list of transaction codes and meanings.

- (2) Form 1128, Application to Adopt, Change, or Retain a Tax Year, with neither approval nor disapproval, stop processing Form 1120-S, U.S. Income Tax Return for an S Corporation. Route Form 1120-S and Form 1128 to Entity Control as directed in the paragraphs below.
 - a. If Form 1128, Application to Adopt, Change, or Retain a Tax Year, is attached to a **numbered** return, enter Action Code 320. Attach Form 4227, Intra-SC Reject or Routing Slip, and check the box for Entity Control. Edit the Form 1120-S received date to Form 1128. Leave the return in the batch and continue processing the return.
Note: Do not detach Form 1128.
 - b. If Form 1128 is attached to an **unnumbered** return, edit the Form 1120-S received date to Form 1128, attach Form 4227, Intra-SC Reject or Routing Slip, and route the return to Entity Control. See Figure 3.11.217-12, Example of Form 1128 Attached With No Indication of Approval or Disapproval.
Note: Do not detach Form 1128.
 - c. Entity will process the Form 1128 and route the return back to Code and Edit with a Form 4227, Intra-SC Reject or Routing Slip, attached. The Form 4227 will show if the Form 1128 is approved, denied, or returned and the words “Process Return” or “Let Unpost”.

Form 1128
(Rev. October 2014)
Department of the Treasury

Application To Adopt, Change, or Retain a Tax Year

OMB No. 1545-0134
Attachment Sequence No. **148**

DRAFT

Form 1120-S
Department of the Treasury
Internal Revenue Service

U.S. Income Tax Return for an S Corporation
090124 Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation.
Go to www.irs.gov/Form1120S for instructions and the latest information.

OMB No. 1545-0123
2024

For calendar year 2024 or tax year beginning **9 - 1**, 2024, ending **12 - 31**, 20**24**

A S election effective date **12-02-84**

B Business activity code number (see instructions) **448140**

C Check if Sch. M-3 attached ☐

G Is the corporation electing to be an S corporation beginning with this tax year? See instructions. ☐ Yes ☐ No

TYPE OR PRINT

Name **Beech Fashion Inc.**
Number, street, and room or suite no. If a P.O. box, see instructions.
1177 Poplar Ave.
City or town, state or province, country, and ZIP or foreign postal code
New York, NY 10001

D Employer identification number **00-1758893**

E Date incorporated **12-02-84**

F Total assets (see instructions) **\$ 343,175**

8 Salaries and wages (less employment credits)

8 70,000
9
10
11
12 12,000
13
14
15 15,000
16
17
18
19
20 5,000
21 97,000
22 70,142
23c 990
24z
25
26 990
27
28

Intra-SC Reject or Routing Slip Name-Unit **210** Date **031825**

X	Route to	X	Reason
	Accounting	<input type="checkbox"/> IMF	Missing or illegible data
	Adjustments	<input checked="" type="checkbox"/> BMF	<input type="checkbox"/> EIN <input type="checkbox"/> Signature
	Batching and Numbering	<input type="checkbox"/> NMF	<input type="checkbox"/> SSN <input type="checkbox"/> Tax period
	Clearing and Deposit	<input type="checkbox"/> EPMF	<input type="checkbox"/> Name <input type="checkbox"/> Filing requirements
	Collection	<input type="checkbox"/> IRAF	<input type="checkbox"/> Address <input type="checkbox"/> Form
	Criminal Investigation	<input type="checkbox"/> IRP	<input type="checkbox"/> Other (specify)
	<input type="checkbox"/> QRDT <input type="checkbox"/> ITPP		Review for necessary action
	Data Control (Balancing)	<input type="checkbox"/> CAWR	Renumber to
	Document Services	<input type="checkbox"/> Other file:	<input type="checkbox"/> Tax class <input type="checkbox"/> Doc. code
<input checked="" type="checkbox"/>	Entity Control		<input type="checkbox"/> Other:
	Error Resolution		Unpostable code: Cycle:
	Examination (Audit)		Action Code:
	Files		Reinput
	Reject Correction		Questionable items
	Returns Analysis		<input type="checkbox"/> Form W-2 <input type="checkbox"/> Contributions
	Statute Control		<input type="checkbox"/> Other data:
	Other activity (explain)		Other (explain)

X Research for approval of Form 1128

Form **4227** (Rev. 12-01) Cat. No. 269151 Department of the Treasury Internal Revenue Service

25 Enter amount from line 27: Credited to 2025 estimated tax **Returned**

Sign Here **Sign Here** **Sign Here** **Sign Here**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Signature of officer **Audrey Ash** Date **02/13/25** Title **President**

Print/Type preparer's name Preparer's signature Date Check ☐ if self-employed PTIN

Firm's name Firm's EIN

Firm's address Phone no.

For Paperwork Reduction Act Notice, see separate instructions. Cat. No. 11510H Form **1120-S** (2024)

Figure 3.11.217-12 Example of Form 1128 Attached With No Indication of Approval or Disapproval

3.11.217.6.8
(01-01-2025)**Short Period Return with Prepaid Credits**

(1) Route to Accounting for possible adjustment action any return meeting both conditions below.

- A prepaid credit, Line 24a or Line 24b is claimed. (202301 and later)
- The return is a short period (an initial return, a final return, or one with a change of accounting period).

(2) Take the following action when routing these returns to Accounting:

1. Enter Action Code 342 on the return.
2. Attach Form 4227, Intra-SC Reject or Routing Slip, check the "Accounting" box and notate "Short period return with ES Credits".
3. Continue normal processing.
4. If the return shows a refund, follow "Refund Returns" instructions in IRM 3.11.217.3.11, Refund Returns 45 Day Jeopardy and High Dollar Refunds.
5. See Figure 3.11.217-13, Example of Short Period Return With ES Credits.

Note: 2022 and prior Form Revisions have Prepaid Credits listed on lines 23a and/or 23b.

Reminder: Edit the Tax Period Beginning in MMDDYY format on short period returns per IRM 3.11.217.6.2, Tax Period Beginning - Final, Initial, or Short Period Return.

DRAFT **Final!**

Form **1120-S** **U.S. Income Tax Return for an S Corporation** OMB No. 1545-0123

010125 Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation. **2504** **2024**

Department of the Treasury Internal Revenue Service Go to www.irs.gov/Form1120S for instructions and the latest information.

For calendar year 2024 or tax year beginning **01-01-25**, ending **04-30-25**

A S election effective date **1-16-85** **B** Business activity code number (see instructions) **812990** **C** Check if Sch. M-3 attached ☐

D Employer identification number **00-0001230** **E** Date incorporated **1-16-85** **F** Total assets (see instructions) **\$ 110,120,500**

G Is the corporation electing to be an S corporation beginning with this tax year? See instructions. ☐ Yes ☒ No

H Check if: (1) ☐ Final return (2) ☐ Name change (3) ☐ Address change (4) ☐ Amended return (5) ☐ S election termination

I Enter the number of shareholders who were shareholders during any part of the tax year **5**

J Check if corporation: (1) ☐ Aggregated activities for section 465 at-risk purposes (2) ☐ Grouped activities for section 469 passive activity purposes

Caution: Include only trade or business income and expenses on lines 1a through 22. See the instructions for more information.

Income	1a	Gross receipts or sales	650,800	b	Less returns and allowances	50,700	c	Balance	600,100
	2	Cost of goods sold (attach Form 1125-A)	F						
	3	Gross profit. Subtract line 2 from line 1c							600,100
	4	Net gain (loss) from Form 4797, Part II, line 17 (attach Form 4797)							
	5	Other income (loss) (see instructions—attach statement)							
	6	Total income (loss). Add lines 3 through 5							600,100
	7	Compensation of officers (see instructions—attach Form 1125-B)							25,000
	8	Salaries and wages (less employment credits)							25,000
	9	Repairs and maintenance							126,300
Tax	10								2,000
	11								5,800
	12								
	13								
	14								10,000
	15								
	16								5,100
	17								
	18								3,000
	19								
20								113,000	
21								315,200	
22								284,900	
23a									
23b								50,000	
23c								50,000	
24a								25,000	
24b								7,500	
24c									
24d									
24z								32,500	
25	Estimated tax penalty (see instructions). Check if Form 2220 is attached								
26	Amount owed. If line 24z is smaller than the total of lines 23c and 25, enter amount owed								17,500
27	Overpayment. If line 24z is larger than the total of lines 23c and 25, enter amount overpaid								
28	Enter amount from line 27: Credited to 2025 estimated tax Refunded								

Intra-SC Reject or Routing Slip Name-Unit **210** Date **7-22-25**

X	Route to	X	Reason
<input checked="" type="checkbox"/>	Accounting	<input type="checkbox"/>	IMF
<input type="checkbox"/>	Adjustments	<input checked="" type="checkbox"/>	BMF
<input type="checkbox"/>	Batching and Numbering	<input type="checkbox"/>	NMF
<input type="checkbox"/>	Clearing and Deposit	<input type="checkbox"/>	EPMF
<input type="checkbox"/>	Collection	<input type="checkbox"/>	IRAF
<input type="checkbox"/>	Criminal Investigation	<input type="checkbox"/>	IRP
<input type="checkbox"/>	ORDT	<input type="checkbox"/>	ITPP
<input type="checkbox"/>	CAWR	<input type="checkbox"/>	Other file:
<input type="checkbox"/>	Data Control (Balancing)	<input type="checkbox"/>	Other:
<input type="checkbox"/>	Document Services	<input type="checkbox"/>	Review for necessary action
<input type="checkbox"/>	Entity Control	<input type="checkbox"/>	Renumber to
<input type="checkbox"/>	Error Resolution	<input type="checkbox"/>	Tax class
<input type="checkbox"/>	Examination (Audit)	<input type="checkbox"/>	Doc. code
<input type="checkbox"/>	Files	<input type="checkbox"/>	Other:
<input type="checkbox"/>	Reject Correction	<input type="checkbox"/>	Unpostable code:
<input type="checkbox"/>	Returns Analysis	<input type="checkbox"/>	Cycle:
<input type="checkbox"/>	Statute Control	<input type="checkbox"/>	Action Code:
<input type="checkbox"/>	Other activity (explain)	<input type="checkbox"/>	Reinput
<input type="checkbox"/>		<input type="checkbox"/>	Questionable items
<input type="checkbox"/>		<input type="checkbox"/>	Form W-2
<input type="checkbox"/>		<input type="checkbox"/>	Contributions
<input type="checkbox"/>		<input type="checkbox"/>	Other data:
<input type="checkbox"/>		<input type="checkbox"/>	Other (explain)
<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	Short period with ES Credits

Form 4227 (Rev. 12-01) Cat. No. 269151 Department of the Treasury Internal Revenue Service

Sign Here **Catrina L. Cedar** **6-7-25** **Vice - Pres.** **May the IRS discuss this return with the preparer shown below? See instructions. ☐ Yes ☒ No**

Paid Preparer Use Only Print/Type preparer's name Preparer's signature Date Date Check ☐ if self-employed PTIN Firm's name Firm's EIN Firm's address Phone no.

For Paperwork Reduction Act Notice, see separate instructions. Cat. No. 11510H Form **1120-S** (2024)

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Figure 3.11.217-13 Example of Short Period Return With ES Credits

3.11.217.7
(01-01-2025)

◆ Received Date ◆

(1) The date a document is received in the Campus or an IRS Office is the date stamped as the "IRS Received Date".

(2) All Form 1120-S, U.S. Income Tax Return for an S Corporation, returns require an IRS Received Date.

(3) A return is considered timely if the envelope in which the return is contained is postmarked on or before the due date.

Received Date

If	Then
	The return is considered timely. See Exhibit 3.11.217-2, Due Date Chart, for more information.
The due date falls on a weekend or legal holiday,	The return is timely if postmarked by the first business day following the weekend or legal holiday.
postmark date or shipment date is on or before the legal or extended due date,	<p>Edit the received date to agree with the postmark date or shipment date. See Figure 3.11.217-14, Example of Editing a Timely Received Date.</p> <p>Note: The postmark date or shipment date includes returns delivered by:</p> <ul style="list-style-type: none">• U.S. Postal Service (USPS)• Private Delivery Services (PDS), e.g., Federal Express Corporation (FedEx) or United Parcel Service (UPS)“designated” by the IRS. See IRM 3.10.72, Receiving, Extracting and Sorting, for a list of designated private delivery services, or• Returns with a Foreign Postmark <p>Note: For certified mail only - If a postmark is not present, look for a “USPS.com Track & Confirm” record attached to the return (should be in front of the envelope). Use the “Acceptance” date on the record to determine timeliness and follow normal editing procedures. See Exhibit 3.11.217-8, USPS.com Track & Confirm Record. If the “USPS.com Track & Confirm” record is not attached, take no action.</p>

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DRAFT

Form **1120-S** U.S. Income Tax Return for an S Corporation

Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation. Go to www.irs.gov/Form1120S for instructions and the latest information.

OMB No. 1545-0123

20**24**

For calendar year 2024 or tax year beginning , 2024, ending , 20

A S election effective date **07-26-70**

B Business activity code number (see instructions) **444130**

C Check if Sch. M-3 attached ☐

D Employer identification number **00-7024653**

E Date incorporated **07-26-70**

F Total assets (see instructions) \$ **98,000**

G Is the corporation electing to be an S corporation beginning with this tax year? See instructions. ☐ Yes ☐ No

H Check if: (1) ☐ Final return (2) ☐ Name change (3) ☐ Address change (4) ☐ Amended return (5) ☐ S election termination

I Enter the number of shareholders who were shareholders during any part of the tax year **3**

J Check if corporation: (1) ☐ Aggregated activities for section 465 at-risk purposes (2) ☐ Grouped activities for section 469 passive activity purposes

Caution: Include only trade or business income and expenses on lines 1a through 22. See the instructions for more information.

	1a	Gross receipts or sales	b	Less returns and allowances	c	Balance	1c
2	Cost of goods sold (attach Form 1125-A)						
3	Gross profit. Subtract line 2 from line 1c						
4	Net gain (loss) from Form 4797, Part II, line 17 (attach Form 4797)						
5	Other income (loss) (see instructions—attach statement)						94,593
6	Total income (loss). Add lines 3 through 5						94,593
7	Compensation of officers (see instructions—attach Form 1125-F)						
8	Salaries and wages (less employment credits)						
9	Repairs and maintenance						2,150
10	Bad debts						1,500
11	Rents						
12	Taxes and licenses						

The Return is Timely-

Tax Period – 2412
Due Date – 3/17/25
Received Date – 03/25/25
Postmark Date – 03/17/25

Circle 25 from the Received Date and edit 17 above the date.

RECEIVED
03/25/2025
OGDEN, UT

IRS-OSC

Houston, TX
MAR
17
2025
77013

INTERNAL REVENUE SERVICE
OGDEN UT 84201

Figure 3.11.217-14 Example of Editing a Timely Received Date

- (4) When a Form 1120-S is delinquent and the taxpayer explains the return is late due to the rejection of a timely filed electronic return, check the return for a Modernized Electronic Filing (MeF) rejection notification.

Note: Taxpayers are instructed to notate in red in the top margin of the return **REJECTED ELECTRONIC RETURN** to show the timely filed return can't be filed electronically. The notation could be anywhere on the return and is not required, but they are required to attach a copy of the MeF rejection notification in order to show they qualify for an edited Received Date.

- (5) If a MeF rejection notification is not attached, perfection of the received date is not necessary. If a MeF rejection notification is attached, edit the IRS Received Date in MMDDYY format as follows:

Note: The taxpayer has 10 days to resubmit an electronically filed return after being rejected and 10 days to submit a paper return after the last rejection. The first transmission of any rejected return must have been filed before the due date of the relevant form for this rule to apply.

Received Date

If	And	Then
The postmark date is within 10 days of the date of the rejection,		Edit the IRS Received Date to be the date of the rejection. For example, postmark date is 03-22-2025 and first rejection is 03-12-2025. Change received date to 031225.
The postmark date is more than 10 days after the date of the rejection,		Leave the IRS Received Date as is. For example, postmark date is 03-25-2025 and first rejection is 03-12-2025. Leave the received date as is. Exception: Change the received date to the postmark date if the postmark date makes the return timely.
There are two rejections,	Within 10 days of one another and one is within 10 days of the postmark date,	Edit the IRS Received Date to be the date of the first rejection. For example, postmark date is 03-22-2025, the second rejection is 03-12-2025. The first rejection is 03-09-2025. Change the received date to 030925.
There are two rejections with the time between the first rejection and the second rejection greater than 10 days,	The second rejection is within 10 days of the postmark date,	Edit the IRS Received Date to be the date of the second rejection. For example, postmark date is 03-22-2025, the second rejection is 03-12-2025. The first rejection is 03-01-2025. Change the received date to 031225.

If	And	Then
There are two rejections,	Not within 10 days of one another and second rejection not within 10 days of the postmark date,	<p>Leave the IRS Received Date as is. For example, postmark date is 03-25-2025, the second rejection is 03-12-2025. The first rejection is 03-01-2025. Leave the received date as is.</p> <p>Exception: Change the received date to the postmark date if the postmark date makes the return timely.</p>

(6) The received date may or may not be stamped on the face of the return.

(7) A valid received date stamp may consist of the following:

- The word "Received"
- Month (alpha or numeric)
- Day (for example "1" or "01")
- Year - four digits
- "Area Office", Campus, Field Office, "Taxpayer Assistance Center (TAC) Site" plus the city, location, or functional area within one of these sites (e.g., Compliance Services Collection Operations (CSCO), Examination, Image Control Team (ICT), Correspondence Imaging Inventory (CII), Accounts Management (AM), etc.)

Exception: Not all IRS offices are designated places for filing, and not all IRS employees are authorized to accept a tax return for processing. If a return contains a received date stamp from other than a Taxpayer Assistance Center (TAC), Lockbox, or the IRS campus (Compliance, Accounts Management, or Submission Processing (SP)), circle out the invalid received date and edit the correct received date according to instructions below. For example, returns received by the Taxpayer Advocate Service (TAS) or the IRS Office of Chief Counsel are not properly filed and a received date by that office is not the "IRS Received Date".

(8) If the received date stamp is not present or the date is illegible or invalid, edit the received date in "MMDDYY" format in the middle of Page 1 of the return. See Figure 3.11.217-15, Example of Editing the Received Date. Edit the received date according to the following priority:

1. The earliest legible postmark date (U. S. Postal Service (USPS), foreign postmark, or Private Delivery Service (PDS)) on the envelope. Rules for using the U. S. Postal Service (USPS) postmark or foreign postmark date are as follows:

Received Date

If	Then
An envelope is not attached,	Use the postmark date stamped on the face of the return.
A document was returned for insufficient postage,	Use the postmark date that coincides with the correct delivery of the return.
The postmark is missing, and the envelope is certified ,	Look for the “USPS.com Track & Confirm” record that was attached to the return (should be in front of the envelope). Use the “acceptance” date on the record to determine timeliness and follow normal editing procedures. See Exhibit 3.11.217-8, USPS.com Track & Confirm Record. If the “USPS.com Track & Confirm” record is not attached, take no action.
An envelope has both a USPS and private metered postmark,	Always use the USPS postmark.
An envelope has a foreign and private metered postmark,	Always use the foreign postmark.
An envelope has two private metered postmarks,	Always use the latest private metered postmark.
An envelope has only one private metered postmark,	Use the private metered postmark.

2. Service Center Automated Mail Processing System (SCAMPS) digital Date.
3. Revenue officer’s Signature Date.
4. Signature Date. (Only if within current year.)
5. Julian Date of the Document Locator Number (DLN) minus 10 days.
6. Current Date minus 10 days.

DRAFT

Form **1120-S** U.S. Income Tax Return for an S Corporation

Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation. Go to www.irs.gov/Form1120S for instructions and the latest information.

OMB No. 1545-0123

20**24**

For calendar year 2024 or tax year beginning , 2024, ending , 20

TC599

A S election effective date **7-5-87**

B Business activity code number (see instructions) **238100**

C Check if Sch. M-3 attached ☐

D Employer identification number **00-4560114**

E Date incorporated **7-5-87**

F Total assets (see instructions) \$ **27,460**

G Is the corporation electing to be an S corporation beginning with this tax year? See instructions. ☐ Yes ☐ No

H Check if: (1) ☐ Final return (2) ☐ Name change (3) ☐ Address change (4) ☐ Amended return (5) ☐ S election termination

I Enter the number of shareholders who were shareholders during any part of the tax year **2**

J Check if corporation: (1) ☐ Aggregated activities for section 465 at-risk purposes (2) ☐ Grouped activities for section 469 passive activity purposes

Caution: Include **only** trade or business income and expenses on lines 1a through 22. See the instructions for more information.

Income	1a Gross receipts or sales	44,620	b Less returns and allowances		c Balance	1c	44,620
	2 Cost of goods sold (attach Form 1125-A)					2	31,229
	3 Gross profit. Subtract line 2 from line 1c					3	
	4 Net gain (loss) from Form 4797, Part II, line 17 (attach Form 4797)					4	
	5 Other income (loss) (see instructions—attach statement)					5	
	6 Total income (loss). Add lines 3 through 5					6	13,391
	7 Compensation of officers (see instructions—attach Form 1125-E)					7	
	8 Salaries and wages (less employment credits)					8	
	9 Repairs and maintenance					9	

25 Estimated tax penalty (see instructions). Check if Form 2220 is attached ☐

26 Amount owed. If line 24z is smaller than the total of lines 23c and 25, enter amount owed **26**

27 Overpayment. If line 24z is larger than the total of lines 23c and 25, enter amount overpaid **27**

28 Enter amount from line 27: **Credited to 2025 estimated tax** **Refunded** **28**

Sign Here

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

B. Birch, revenue officer **8-1-25**

Signature of officer Date Title

Paid Preparer Use Only

Print/Type preparer's name Preparer's signature Date Check ☐ if self-employed PTIN

Firm's name Firm's EIN

Firm's address Phone no.

For Paperwork Reduction Act Notice, see separate instructions. Cat. No. 11510H Form **1120-S** (2024)

Figure 3.11.217-15 Example of Editing the Received Date

(9) Edit the received date as follows:

Received Date

If	And	Then
A timely received date is the only received date stamped on the return,		No editing is required.
Two or more dates are stamped on the return,		<ol style="list-style-type: none"> 1. Use the earliest IRS received date stamped on the return. 2. Circle all other dates (handwritten, or stamped, not needed for transcription. 3. See Figure 3.11.217-16, Example of a Multiple Valid Received Date. <p>Note: Treat received dates that are circled out by another function as if they are not present.</p>

If	And	Then
A Federal return is addressed to the IRS,	Delivered to a state agency,	Use the postmark date as the received date.
A Federal return is addressed to a State agency,		Use the IRS date stamp as the received date.
The only received date on the return is a Taxpayer Advocate Service (TAS) Received Date or Chief Counsel Received Date,		Circle out the TAS or Chief Counsel Received Date and edit the received date according to instructions.

Reminder: Check any envelope attached to the return for remittance. If found, hand carry remittance to manager.

DRAFT

Form **1120-S** **U.S. Income Tax Return for an S Corporation** OMB No. 1545-0123

Department of the Treasury
Internal Revenue Service

Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation.
Go to www.irs.gov/Form1120S for instructions and the latest information.

20**24**

For calendar year 2024 or tax year beginning , 2024, ending , 20

A S election effective date **07/05/2011**

B Business activity code number (see instructions) **4615**

C Check if Sch. M-3 attached ☐

G Is the corporation electing to be an S corporation beginning with this tax year? See instructions. ☐ Yes ☐ No

H Check if: (1) ☐ Final return (2) ☐ Name change (3) ☐ Address change (4) ☐ Amended return (5) ☐ S election termination

I Enter the number of shareholders who were shareholders during any part of the tax year **4**

J Check if corporation: (1) ☐ Aggregated activities for section 465 at-risk purposes (2) ☐ Grouped activities for section 469 passive activity purposes

Caution: Include only trade or business income and expenses on lines 1a through 22. See the instructions for more information.

	1a	b	c	1c
Income	Gross receipts or sales 110,000	Less returns and allowances		110,000
2	Cost of goods sold (attach Form 1125-A)			
3	Gross profit. Subtract line 2 from line 1c			110,000
4	Net gain (loss) from Form 4797, Part II, line 17 (attach Form 4797)			1,000
5	Other income (loss) (see instructions—attach statement)			
6	Total income (loss). Add lines 3 through 5			111,000
Deductions (see instructions for limitations)	7 Compensation of officers (see instructions—attach Form 1125-A)			20,000
8	Salaries and wages (less employment credit) (see instructions—attach Form 1125-A)			
9	Repairs and maintenance			
10	Bad debts			
11	Rents			17,000
12	Taxes and licenses (see instructions—attach Form 1125-A)			
13	Interest (see instructions—attach Form 1125-A)			
14	Depreciation from Form 4562 (attach Form 4562)			
15	Depletion (Do not deduct depletion on Form 1120-S)			
16	Advertising			
17	Pension, profit-sharing, etc., plans			
18	Employee benefit programs			
19	Energy efficient commercial buildings deduction (attach Form 4562)			
20	Other deductions (attach statement)			
21	Total deductions. Add lines 7 through 20			6,000
22	Ordinary business income (loss). Subtract line 21 from line 6			43,000
Tax and Payments	23a Excess net passive income or LIFO recapture tax (see instructions)			
b	Tax from Schedule D (Form 1120-S)			
c	Add lines 23a and 23b (see instructions for additional taxes)			
24a	Current year's estimated tax payments and preceding year's overpayment credited to the current year			
b	Tax deposited with Form 7004			
c	Credit for federal tax paid on fuels (attach Form 4136)			
d	Elective payment election amount from Form 3800			
z	Add lines 24a through 24d			
25	Estimated tax penalty (see instructions). Check if Form 2220 is attached <input type="checkbox"/>			
26	Amount owed. If line 24z is smaller than the total of lines 23c and 25, enter amount owed			
27	Overpayment. If line 24z is larger than the total of lines 23c and 25, enter amount overpaid			
28	Enter amount from line 27: Credited to 2025 estimated tax Refunded			

Sign Here Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Signature of officer **James Beech** Date **3/11/25** Title

Paid Preparer Use Only Print/Type preparer's name Preparer's signature Date Check ☐ if self-employed PTIN

Firm's name Firm's EIN

Firm's address Phone no.

For Paperwork Reduction Act Notice, see separate instructions. Cat. No. 11510H Form **1120-S** (2024)

Figure 3.11.217-16 Example of a Multiple Valid Received Date

- (10) If a return is faxed to another area of the IRS and then sent to Submission for processing, do **not** enter the Enterprise Electronic Fax (EEFax) Date as the IRS Received Date. Enter a received date according to normal procedures.

Caution: Do not use the EEFax Date as the IRS Received Date.

3.11.217.8
(02-01-2024)

North American Industry Classification System (NAICS) Code - Page 1, Box B

- (1) The Principal Business Activity (PBA) Code is based on the North American Industry Classification System Code (NAICS). These codes are a high priority to the IRS. It is critical data for Statistics of Income, Examination, Research, and other Service organizations.
- (2) The NAICS Code is a four-digit (prior year) or six-digit code on Page 1, Box B of Form 1120-S.
- (3) **A NAICS Code is required on Form 1120-S.**

Exception: Do **not** edit NAICS Code on an Amended (CCC "G") return.

- (4) Only one NAICS Code can be used on the return. Edit the NAICS Code as follows:

North American Industry Classification System (NAICS) Code

If	Then
A legible six-digit NAICS Code is shown on Page 1, Box B, Note: The number may not have all repeating numbers, e.g., "000000", "333333", "666666", etc.	No editing is required.
A legible four-digit NAICS Code is shown on Page 1, Box B, Note: The number may not have all repeating numbers, e.g., "0000", "3333", "6666", "9999", etc.	No editing is required.
Page 1, Box B is blank and Schedule B, Line 2a has a legible four-digits or six-digits NAICS code,	Edit the NAICS code to Page 1, Box B.
There is more than one NAICS Code on Page 1, Box B,	Circle all but the first NAICS Code listed.
Page 1, Box B is blank, illegible, has repeating numbers, or is other than four or six digits,	Edit NAICS Code "999999".

3.11.217.9
(01-01-2016)

Schedule M-3 Attached - Page 1, Box C

- (1) Edit Computer Condition Code "B" when the box on Form 1120-S, Line C, "Check if Schedule M-3 is attached" is marked or Schedule M-3 (Net Income (Loss) Reconciliation for S Corporations With Total Assets of \$10 Million or More) is attached to the return.

Note: Edit Audit Code "8" if Schedule M-3 is attached. See IRM 3.11.217.13.1, Audit Codes.

3.11.217.10
(01-01-2023)

Total Assets - Page 1, Box F

- (1) The first source for this entry is Form 1120-S, Page 1, Box F, Total Assets.
- (2) Compare Box F amount with Schedule L, Balance Sheets per Books, Line 15, Column (d), or an equivalent entry on a schedule(s) or attachment(s).

- (3) If Box F and Schedule L, Balance Sheets per Books, Line 15, Column (d),
(d). Edit the amount to Box F. Bracket if negative.
- (4) If Schedule L, Balance Sheets per Books, Line 15, Column (d), is blank, then compute Lines 1 through 14, Column (d), and compare it with Box F. If there is only one entry in Column (d), Lines 1 through 14, use that figure to compare to Box F.
- (5) If Box F is blank, enter the amount from Schedule L, Line 15, Column (d) to Box F, in dollars only. Bracket if negative.
- (6) If Schedule L, Balance Sheets per Books, is blank, or missing, and there is an amount in Box F, place an "X" to the left of the entry.
- (7) If the amount in Box F is for cents only (e.g., \$.89, -\$.99), place an "X" to the left of the entry.

#

3.11.217.11
(01-01-2025)
**Initial Return Code -
Page 1, Box G**

- (1) Edit an Initial Return Code "2" in the margin to the right of Page 1, Box E, "DATE INCORPORATED" if any of the following conditions are met:
- Form 1120-S, Page 1, Box E, Date incorporated, has a date which is within 12 months from the tax period ending date.
- Reminder:** Edit the Tax Period Beginning on initial returns according to IRM 3.11.217.6.2, Tax Period Beginning - Final, Initial, or Short Period Return.
- Page 1, Box G, "Is the corporation electing to be an S corporation beginning with this tax year?" is checked "Yes".
 - There is a taxpayer notation of initial filing, such as, "First Return", "New Corporation", etc.
 - The date incorporated is within 24 months from the Tax Period Ending (or is not shown) and the taxpayer's Balance Sheet, "Beginning of tax year" (first two columns of Schedule L, Balance Sheets per Books,) is blank or zeros (see Initial Return - 24 Month Rule Table below). See Figure 3.11.217-17, Example of Editing the Initial Return Code With 24 Month Rule.

Note: Do **not** edit Initial Return Code "2" if the Balance Sheet is missing or the Balance Sheet was dummied.

Initial Return Code

Tax Period Ending	24 Month Cutoff Date
2512	01/01/2024
2511	12/01/2023
2510	11/01/2023
2509	10/01/2023
2508	09/01/2023
2507	08/01/2023
2506	07/01/2023

Tax Period Ending	24 Month Cutoff Date
2505	06/01/2023
2504	05/01/2023
2503	04/01/2023
2502	03/01/2023
2501	02/01/2023
2412	01/01/2023
2411	12/01/2022
2410	11/01/2022
2409	10/01/2022
2408	09/01/2022
2407	08/01/2022
2406	07/01/2022
2405	06/01/2022
2404	05/01/2022
2403	04/01/2022
2402	03/01/2022
2401	02/01/2022
2312	01/01/2022
2311	12/01/2021
2310	11/01/2021
2309	10/01/2021
2308	09/01/2021
2307	08/01/2021
2306	07/01/2021
2305	06/01/2021
2304	05/01/2021
2303	04/01/2021
2302	03/01/2021
2301	02/01/2021
2212	01/01/2021
2211	12/01/2020
2210	11/01/2020
2209	10/01/2020

Tax Period Ending	24 Month Cutoff Date
2208	09/01/2020
2207	08/01/2020
2206	07/01/2020
2205	06/01/2020
2204	05/01/2020
2203	04/01/2020
2202	03/01/2020
2201	02/01/2020
2112	01/01/2020
2111	12/01/2019
2110	11/01/2019
2109	10/01/2019
2108	09/01/2019
2107	08/01/2019
2106	07/01/2019
2105	06/01/2019
2104	05/01/2019
2103	04/01/2019
2102	03/01/2019
2101	02/01/2019

DRAFT

Form **1120-S**

Department of the Treasury
Internal Revenue Service

U.S. Income Tax Return for an S Corporation

Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation.
Go to www.irs.gov/Form1120S for instructions and the latest information.

OMB No. 1545-0123

20**24**

2

For calendar year 2024 or tax year beginning , 2024, ending , 20

A S election effective date
8/09/2023

B Business activity code number (see instructions)
238300

C Check if Sch. M-3 attached ☐

TYPE OR PRINT

Name
Aspen Carpet Inc.

Number, street, and room or suite no. If a P.O. box, see instructions.
2875 Tupelo St

City or town, state or province, country, and ZIP or foreign postal code
Phoenix, AZ 85026

D Employer identification number
00-4171976

E Date incorporated
8/09/2023

F Total assets (see instructions)
\$ **8,485**

G Is the corporation electing to be an S corporation beginning with this tax year? See instructions. ☐ Yes ☒ No

H Check if: (1) ☐ Final return (2) ☐ Name change (3) ☐ Address change (4) ☐ Amended return (5) ☐ S election termination

I Enter the number of **1**

J Check if corporation

Caution: Include only tax

18 **Income (loss) reconciliation.** Combine the total amount on lines 1 through 10. From the result, subtract the sum of the amounts on lines 11 through 12e and

18

Schedule L

Balance Sheets per Books

	Beginning of tax year		End of tax year	
	(a)	(b)	(c)	(d)
1 Cash				3,291
2a Trade notes and accounts receivable				
b Less allowance for bad debts	()	()	()	
3 Inventories				
4 U.S. government obligations				5,194
5 Tax-exempt securities (see instructions)				
6 Other current assets (attach statement)				
7 Loans to shareholders				
8 Mortgage and real estate loans				
9 Other investments (attach statement)				
10a Buildings and other depreciable assets			28,705	
b Less accumulated depreciation	()	()	23,511	
11a Depletable assets				
b Less accumulated depletion	()	()	()	
12 Land (net of any amortization)				
13a Intangible assets (amortizable only)				
b Less accumulated amortization	()	()	()	
14 Other assets (attach statement)				
15 Total assets				8,485
Liabilities and Shareholders' Equity				
16 Accounts payable				14,229
17 Mortgages, notes, bonds payable in less than 1 year				
18 Other current liabilities (attach statement)				22,714
19 Loans from shareholders				8,485
20 Mortgages, notes, bonds payable in 1 year or more				

IF the Date Incorporated 1 is within 24 months of the Tax Period Ending 2 (or not shown) AND the taxpayer's beginning Balance Sheet 3 is blank or zeros THEN edit the Initial Return Code 2. 4

Figure 3.11.217-17 Example of Editing the Initial Return Code With 24 Month Rule

3.11.217.12 (01-01-2025)
Number of Shareholders - Page 1, Line I

(1) Follow the instructions below for editing Form 1120-S, Page 1, Line I, Number of Shareholders.
Note: If the entry on Line I is written in a non-numeric fashion (“two” instead of “2”), edit the numeric equivalent on Line I and circle the non-numeric characters.

Number of Shareholders

If	And	Then
Form 1120-S, Page 1, Line I, Number of Shareholders, is zero or blank,	No Schedule(s) K-1 are attached and Schedule(s) K-1 are required,	<ol style="list-style-type: none"> 1. Leave zero or blank. Do not edit Line I, Number of Shareholders 2. Correspond for the Schedules K-1. See IRM 3.11.217.44, Schedule K-1, for corresponding information. <p>Exception: Do not correspond on Section 965 Returns. ERS will take care of any correspondence needed. See IRM 3.11.217.2.11, Section 965 Returns (201712 through 202012), for more information.</p>
Page 1, Line I, Number of Shareholders, is zero or blank,	Schedule(s) K-1 are attached,	Edit the number of Schedules K-1 to Page 1, Line I, Number of Shareholders. See Figure 3.11.217-18, Example of Editing Number of Shareholders.
Page 1, Line I, Number of Shareholders, is zero or blank,	No Schedule(s) K-1 are attached and correspondence is not necessary according to IRM 3.11.217.44(2),	Edit a "1" to Page 1, Line I, Number of Shareholders.

Note: See IRM 3.11.217.44, Schedule K-1 - Shareholder's Share of Income, Deductions, Credits, etc., for more information.

Figure 3.11.217-18 Example of Editing Number of Shareholders

- (1) This subsection provides instructions for editing more Form 1120-S information.
- (2) Entries previously entered on the Form 3892, Corporation Edit Sheet, are edited in the left margin near Line 9 (Deductions area) of Form 1120-S.
- (3) Edit entries in numeric order (e.g., 1-2, 4-1). Edited information will be preceded by the applicable number as follows:

Additional Form 1120-S Perfection

If	Then
Editing an Audit Code,	Edit "1 -" followed by the correct Audit Code(s). (e.g., "1 - 2"). See IRM 3.11.217.13.1, Audit Codes.
Editing a Penalty and Interest Code,	Edit "2 -" followed by the Penalty and Interest Code. (e.g., "2 - 1"). See IRM 3.11.217.13.2, Penalty and Interest Code.
Editing an Installment Sale Indicator,	Edit "3 -" followed by the correct Installment Sale Indicator. (e.g., "3 - 2"). See IRM 3.11.217.13.3, Installment Sale Indicator.
Editing a Tax Preference Code,	Edit "4 -" followed by the Tax Preference Code. (e.g., "4 - 1"). See IRM 3.11.217.13.4, Tax Preference Code.
Editing Form 8586, Low Income Housing Credit,	Edit "5 -" followed by the Form 8586 credit in dollars only. (e.g., "5 - 357"). See IRM 3.11.217.13.5, Low-Income Housing Credit.
Editing Form 8611, Recapture of Low-Income Housing Credit,	Edit "6 -" followed by the Form 8611 credit in dollars only (e.g., "6 - 753"). See IRM 3.11.217.13.6, Form 8611, Recapture of Low-Income Housing Credit.

- (4) The Return Processing Code (RPC) is edited on Page 1, in the right margin next to Line 1c (Total, Add Lines 1a and 1b) of Form 1120-S. See IRM 3.11.217.13.7, Return Processing Code (RPC), for more information.

3.11.217.13.1
(01-01-2025)
Audit Codes

- (1) Up to nine (9) Audit Codes may be used at one time.

Note: Audit Codes do **not** need to be edited in a specific order on the return.

- (2) Edit Audit Codes in the left margin near Line 9 (Deductions area) of Form 1120-S.

- (3) Edit as "1 -" followed by the correct code(s).

- (4) Audit Code "1":

- Form 8082, Notice of Inconsistent Treatment or Administrative Adjustment Request, is attached.
- Form 8275 or Form 8275R, Disclosure Statement, is attached or statement referring specifically to IRC 6662, (Disclosure).
- Form 8886, Reportable Transaction Disclosure Statement, is attached. See IRM 3.11.217.14.14, CCC T - Form 8886, Reportable Transaction Disclosure Statement.

- (5) Audit Code "2":

- Form 1120-S, Schedule K, Line 16f*, Foreign taxes paid or accrued, has
Line 14p, 2017 - 2004: Line 14l).
- Form 926, Return by a U.S. Transferor of Property to a Foreign Corporation, is attached.

#

- c. Schedule N (Form 1120), Foreign Operations of U.S. Corporations, is attached and Questions 1a, 3, 4a (2019 and prior revisions), 5, or 7a are answered "Yes".
- d. Form 5471, Information Return of U.S. Persons With Respect To Certain Foreign Corporations, is attached or Schedule N (Form 1120), Foreign Operations of U.S. Corporations, Question 4a is checked "Yes".
- e. Form 5472, Information Return of a Foreign-Owned Corporation (Under Sections 6038A and 6038C of the Internal Revenue Code), is attached.
- f. Form 5713, International Boycott Report, is attached **and both** Questions in 7(f) are answered "Yes".
- g. Form 8621, Information Return by a Shareholder of a Passive Foreign Investment Company, or Qualified Electing Fund, is attached and Part V (Distributions From and Dispositions of Stock of a Section 1291 Fund),
- h. Form 8832, Entity Classification Election, is attached and Box 6(d), (e), or (f) is checked.
- i. Form 8833, Treaty-Based Return Position Disclosure Under Section 6114 or 7701(b), is attached.
- j. Form 8858, Information Return of U.S. Persons With Respect To Foreign Disregarded Entities (FDEs) and Foreign Branches (FBs), is attached or Schedule N (Form 1120), Foreign Operations of U.S. Corporations, Question 1a is checked "Yes".
- k. Form 8865, Return of U.S. Persons With Respect to Certain Foreign Partnerships, is attached.

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(6) Audit Code "3":

- a. Form 8883, Asset Allocation Statement Under Section 338, is attached
- 3.11.217.14.13, CCC S - Form 8883, Asset Allocation Statement Under Section 338 for more information.
- b. Form 8594, Asset Acquisition Statement Under Section 1060, is attached

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(7) Audit Code "4":

- a. Entity Control Unpostable Unit determines that a valid Form 2553, Election by a Small Business Corporation, is on file, the Form 1120, U.S. Corporation Income Tax Return, must be converted to Form 1120-S, U.S. Income Tax Return for an S Corporation.

Caution: If you receive a Form 1120-S converted from Form 1120 and the Form 13596, Reprocessing Returns, is attached for reprocessing, see IRM 3.11.217.3.8.2, Form 13596 - Reprocessing Returns, for more information.

(8) Audit Code "5":

- a. Form 1120-S, Schedule K, Line 10, Other Income (Loss), reflects a loss

#

(9) Audit Code "6":

- a. Presence of Form 3115, Application for Change in Accounting Method.

(10) Audit Code "7":

- a. Form 1120-S, Schedule K, Line 16f*, Foreign taxes paid or accrued, has
2018: Line 14p, 2017 - 2004: Line 14l) #
- b. Form 5713, International Boycott Report, is attached and both questions
in 7(f) are not answered "Yes".
- c. Form 8621, Information Return by a Shareholder of a Passive Foreign
Investment Company, or Qualified Electing Fund, is attached and Part V
(Distributions From and Dispositions of Stock of a Section 1291 Fund), #

(11) Audit Code "8":

- a. Edit Audit Code "8" if the following schedule is attached: Schedule M-3,
Net Income (Loss) Reconciliation for S Corporations With Total Assets of
\$10 Million or More.

Reminder: See IRM 3.11.217.14.1, CCC "B" - Schedule M-3 for more information.

(12) Audit Code "9":

- a. The date shown in Box A falls during the tax year for which the S Corpo-
ration return is being filed **and** the Date Incorporated in Box E is more
than one year earlier than the Date of Election as an S Corporation in
Box A. See Figure 3.11.217-19, Example of Editing Audit Code "9".

(13) Audit Code "C" - Edit audit code **C** when Form 8283, Noncash Charitable
Contribution, is attached and Part I has any of the following conditions:

- Form 8283 (Noncash Charitable Contributions), Box 2b is checked, or
- Box 2b1 is checked, or
- Line 3, column (h) has an entry.

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Form **1120-S**

U.S. Income Tax Return for an S Corporation

OMB No. 1545-0122

Department of the Treasury
Internal Revenue Service

050124 Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation. **1 2504**
Go to www.irs.gov/Form1120S for instructions and the latest information.

2024

For calendar year 2024 or tax year beginning **May 1**, 2024, ending **Apr 30**, 20**25**

A S election effective date **05/01/24** **2**

B Business activity code number (see instructions) **561500**

C Check if Sch. M-3 attached ☐

D Employer identification number **00-1070871**

E Date incorporated **06/01/07** **2**

F Total assets (see instructions) \$ **15,078**

G Is the corporation electing to be an S corporation beginning with this tax year? See instructions. ☒ Yes ☐ No

H Check if: (1) ☐ Final return (2) ☐ Name change (3) ☐ Address change (4) ☐ Amended return (5) ☐ S election termination

I Enter the number of shareholders who were shareholders during any part of the tax year **1**

J Check if corporation has 69 or more passive activity purposes

Caution: Include

1a Gross income

2 Cost of goods sold

3 Gross profit

4 Net income

5 Other income

6 Total income

7 Corporate tax

8 Sales tax

9 Repayment of tax

10 Back taxes

11 Rents

12 Other

IF

The date shown in Box A **2** falls during the tax year for which the S Corporation return is being filed **1**

AND

Box E (Date Incorporated) **3** is more than one year earlier than Box A **2**

THEN

Edit Audit Code 9.

1-9

for limitations)

Figure 3.11.217-19 Example of Editing Audit Code “9”

3.11.217.13.2
(01-01-2022)
Penalty and Interest Code

(1) Edit the Penalty and Interest Code in the left margin near Line 9 (Deductions area) of Form 1120-S.

(2) Edit as “2 - 1” if pre-computed interest or delinquency penalty is shown on a situation, such as an Estimated Tax Penalty, do **not** code “1” and do **not** edit Computer Condition Code “R”.

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3.11.217.13.3
(01-01-2022)
Installment Sale Indicator

(1) Form 6252, Installment Sale Income, is used to report the sale of property on the installment plan.

(2) Codes are based solely on the S Corporation’s response to Question 3 on Form 6252.

(3) Edit the Installment Sale Indicator in the left margin near Line 9 (Deductions area) of Form 1120-S.

(4) **Edit as “3 -” followed by the correct code.**

(5) Valid codes for installment Sale Indicator are as follows:

Installment Sale Indicator

Code	One Form 6252	Multiple Forms 6252
1	"Yes" response to Question 3.	At least one form has a "Yes" response.
2	"No" response to Question 3.	All "No" responses or a combination of "No" or blank responses.
3	"Yes" and "No" are checked or Question 3 is blank.	Question 3 is blank on all returns.

- (6) See IRM 3.11.217.40 Form 6252, Installment Sale Income, for more information.

3.11.217.13.4

(01-01-2023)

Tax Preference Code

- (1) Edit the Tax Preference Code in the left margin near Line 9 (Deductions area) of Form 1120-S as "4 - 1" if

- Form 4626, Alternative Minimum Tax - Corporations, for tax periods ending November 30, 2018 (201811) and prior, is attached and an amount is present on Lines 3, 6, or 11.
- Schedule K-1, Shareholder's Share of Income, Deduction, Credits, etc., Line 15, Alternative Minimum Tax (AMT) Items, sum equals an amount

#

computing positive or negative amounts.

Note: Entries on Form 1120-S, Schedule K, Lines 15a through Line 15f are an indication that the Schedule K-1 may have Tax Preference Items.

- See Figure 3.11.217-20, Example of Editing the Tax Preference Code.

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3.11.217.13.5
(01-01-2025)
**Form 8586, Low-Income
Housing Credit**

- (1) Edit the Form 8586, Low-Income Housing Credit, in the left margin near Line 9 (Deductions area) of Form 1120-S.
- (2) Edit as “5 -” followed by the credit amount in dollars only.
- (3) When editing Form 1120-S, Schedule K, Line 13a or Line 13b for Form 8586, Low-Income Housing Credit, take the following actions:

Form 8586, Low-Income Housing Credit

If	Then
Form 8586 is attached with an entry on Lines 1 through Line 3	Enter CCC "9".
Form 8609-A is attached,	Enter CCC "9".
	Correspond with the taxpayer for the missing Form 8586.
Form 8586 is attached,	In the left margin near Line 9 (Deductions area) of Form 1120-S, edit "5 -" followed by the amount on Line 5 of Form 8586 in dollars only. See Figure 3.11.217-21, Example of Editing Low-Income Housing Credit (Form 8586). Note: If the taxpayer attaches Form 8586 or shows the credit on Schedule K, but has not entered a significant entry on Line 13a or Line 13b, do not enter the amount from Form 8586 Line 5 in the left margin.

#

Form 8586 (Rev. December 2023) Department of the Treasury Internal Revenue Service		Low-Income Housing Credit Attach to your tax return. Go to www.irs.gov/Form8586 for the latest information.		OMB No. 1545-0984 Attachment Sequence No. 36a
Name(s) shown on return		Identifying number		
Beech One & Two		00-6647985		
1	Number of Forms 8609-A attached	3		
2	Has there been a decrease in the qualified basis of any buildings accounted for on line 1 since the close of the preceding tax year? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes," enter the building identification numbers (BINs) of the buildings that had a decreased basis. If you need more space, attach a schedule. (i) _____ (ii) _____ (iii) _____ (iv) _____	4	400	
3	Current year credit from attached Form(s) 8609-A (see instructions)	5	400	
4	Low-income housing credit from partnerships, S corporations, estates, and trusts	6		
5	Add lines 3 and 4. Estates and trusts, go to line 6. Partnerships and S corporations, stop here and report this amount on Schedule K. All others, stop here and report this amount on Form 3800, Part III, line 4d	7		
6	Amount allocated to beneficiaries of the estate or trust (see instructions)			
7	Estates and trusts, subtract line 6 from line 5. Report this amount on Form 3800, Part III, line 4d			
Future Developments		Recordkeeping		
7	Compensation of officers (see instructions—attach Form 1125-E)	7		
8	Salaries and wages (less employment credits)	8		
9	Repairs and maintenance	9		
10	Bad debts	10		
11	Rents	11		
12	Taxes and licenses	12		
13	Interest (see instructions)	13		
14	Depreciation from Form 4562 not claimed on Form 1125-A or elsewhere on return (attach Form 4562)	14		
15	Depletion (Do not deduct oil and gas depletion.)	15		
16	Advertising	16		
17	Pension, profit-sharing, etc., plans	17		
18	Employee benefit programs	18		
19	Energy efficient commercial buildings deduction (attach Form 7205)	19		
20	Other deductions (attach schedule)	20		

5-400

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Figure 3.11.217-21 Example of Editing Low-Income Housing Credit (Form 8586)

3.11.217.13.6
(01-01-2025)

**Form 8611, Recapture of
Low-Income Housing
Credit**

- (1) Edit the Form 8611, Recapture of Low-Income Housing Credit, in the left margin near Line 9 (Deductions area) of Form 1120-S.
- (2) Edit as "6 -" followed by the credit amount in dollars only.
- (3) Form 8611 is required if Schedule K-1, Box 17, Code E or F shows a Form
- (4) Edit Form 8611 as follows:

#

Form 8611

If	Then
Form 8611 is not attached,	Correspond with the taxpayer for the missing Form 8611.
Form 8611 is attached,	In the left margin near Line 9 (Deductions area) of Form 1120-S, edit "6 -" followed by the Line 14, Form 8611 amount (in dollars only).
Multiple Forms 8611 are attached,	In the left margin near Line 9 (Deductions area) of Form 1120-S, edit "6 -" followed by the total amount (in dollars only) of all Forms 8611, Line 14*).
Form 8611 is reported on Schedule K-1, Box 17, Code E or F or Form 8611 is attached,	Enter CCC "9".

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3.11.217.13.7
(01-01-2025)

**Return Processing Code
(RPC)**

- (1) A Return Processing Code (RPC) is an alpha character (e.g., A, B, C, D, E, F) or numeric character (e.g., 2, 4, 6, 7) used to alert the computer to a special condition.
- (2) The RPC is edited on Page 1, in the right margin next to Line 1c (Total, Add Lines 1a and 1b) of Form 1120-S. Thirty-five characters may be edited.

Note: RPCs do **not** have to be edited in any specific order.

- (3) The table below lists the RPC and explanation when to edit each RPC.

Return Processing Code (RPC)

RPC	Explanation
A	Form 5471, Schedule E, Income, War Profits, and Excess Profits Taxes Paid or Accrued, is attached.
B	Form 5471, Schedule H, Current Earnings and Profits, is attached.
C	Form 5471, Schedule I-1, Information for Global Intangible Low-Taxed Income, is attached.
D	Form 5471, Schedule P, Previously Taxed Earnings and Profits of U.S. Shareholder of Certain Foreign Corporations, is attached.
E	Form 8865, Schedule G, Statement of Application of the Gain Deferred Method Under Section 721(c), is attached.

RPC	Explanation
F	Form 8865, Schedule H, Acceleration Events and Exceptions Reporting Relating to Gain Deferral Method Under Section 721(c), is attached.
G	Form 5471, Schedule G-1, Cost Sharing Arrangement, is attached.
H	Form 5472, Foreign Corporation Engaged in a U.S. Trade or Business, Part VIII has an entry (e.g., description, checkbox marked, percent, or an amount).
J	<p>For tax periods 202201 - 202212, taxpayer writes IRA22DPE or CHIPS22DPE on Form 1120-S, line 24d or on an attachment.</p> <p>Note: Do not edit RPC "J" on Tax Year 2023 and later returns processed in processing year 2025.</p>
K	<p>For tax periods 202201 - 202212, taxpayer writes IRA22TRE at the top of the return or on an attachment.</p> <p>Note: Do not edit RPC "K" on Tax Year 2023 and later returns processed in processing year 2025.</p>
L	Form 7204, Consent to Extend the Time to Assess Tax Related to Contested Foreign Income Taxes - Provisional Foreign Tax Credit Agreement, is attached.
M	Form 7205, Energy Efficient Commercial Buildings Deduction, is attached.
1	Not Applicable (N/A) at this time
2	Form 8992, U.S. Shareholder Calculation of Global Intangible Low-Taxed Income (GILTI), is attached.
3	Not Applicable (N/A) at this time.
4	Form 8994, Employer Credit for Paid Family and Medical Leave, is attached.
6	<p>Form 8996, Qualified Opportunity Fund, is attached.</p> <p>Note: See IRM 3.11.217.23.2, Form 8996, Qualified Opportunity Fund Checkbox, and IRM 3.11.217.33 Form 8996, Qualified Opportunity Fund, for more information.</p>
7	Form 8990, Limitation on Business Interest Expense Under Section 163(j), is attached.
8	Not Applicable (N/A) at this time
9	Form 8997, Initial and Annual Statement of Qualified Opportunity Fund (QOF) Investments, is attached.

3.11.217.14
(01-01-2022)
Computer Condition Codes

- (1) Computer Condition Codes (CCCs) identify special conditions or computations for the computer. CCCs post to the Master File.
- (2) CCCs are edited in the center of Lines 1 and 2 of the Form 1120-S.

3.11.217.14.1
(01-01-2023)
CCC "B" - Schedule M-3

- (1) Edit CCC "B" when any of the following conditions are met:

- a. Schedule M-3 (Net Income (Loss) Reconciliation for S Corporations With Total Assets of \$10 Million or More) box on Form 1120-S, Page 1, Box C is checked, or
- b. Schedule M-3 is attached.

- (2) Edit Audit Code "8" if Schedule M-3 is attached. See IRM 3.11.217.13.1, Audit Codes.

3.11.217.14.2
(01-01-2022)

◆ CCC "D" - Reasonable Cause for Failing to Pay Timely ◆

- (1) Do not edit CCC "D" if the taxpayer requests abatement for "Failing to Pay Timely" when the return is submitted. Send Letter 1382C, Penalty Removal Request Incomplete, to inform the taxpayer of the proper procedure to follow to request penalty abatement when a penalty is assessed.
- (2) Edit CCC "D" when the return is stamped: "DO NOT ASSESS FAILURE TO PAY PENALTY".

Note: Do not enter CCC "D" if the return was prepared by the IRS under IRC 6020(b) and the Return Due Date (without regard to extensions) is after July 30, 1996.

- (3) Edit CCC "D" on a "Final", Balance Due return if the received date is after the

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- (4) Edit CCC "D" if an S Corporation attaches a statement indicating the S Corporation qualifies for an automatic 3-month extension under Regulations Section 1.6081-5 or shows one of the following:

- The domestic S Corporation transacts its business and keeps its books and records of account outside the United States and Puerto Rico, or
- The domestic S Corporation's principal income is from sources within the possessions of the United States.

Exception: Do **not** edit CCC "D" if the balance due is paid after the 15th day of the 6th month following the tax period ending date.

- (5) Do **not** edit CCC "D" when pre-computed penalty is shown on the return.

3.11.217.14.3
(01-01-2025)

CCC "E" - Potential Identity Theft Filing

- (1) Effective January 1, 2017, the BMF ID Theft Liaison may edit Computer Condition Code "E" on Form 1120-S (any year) to identify a potential identity edited, take no action.

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Note: CCC "E" may be edited by other functions. C&E will continue to follow procedures below.

- (2) If a tax examiner in Submission Processing (SP) Code and Edit (C&E) finds a case with attachments or correspondence indicating the taxpayer is a victim of

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case to your manager/lead. Your manager/lead will expedite the return to the Planning and Analysis (P&A) staff for referral to one of the SP BMF ID Theft liaisons. The taxpayer must show that they are a victim of "ID Theft"; do **not** send cases that are subject to "Criminal Investigation (CI)", "Examination (Exam)", or "Fraud" review.

- (3) If the SP Theft Liaison says the return is "ID Theft", the tax examiner will (upon request) edit CCC "E".

3.11.217.14.4
(01-01-2024)
CCC "F" - Final Return

- (1) Edit CCC "F" when the "Final Return" box is checked or there is another indication the S Corporation is not liable for filing future returns. Notations such as (but not limited to):

- Final
- Deceased
- Out-of-Business
- Liquidation
- Exempt under IRC 501(c)(3)
- Dissolved
- Cites IRC 708(b)(1)(B)
- Notates "Filed in accordance with Rev. Proc. 2003-84"

- (2) The presence of Form 966, Corporate Dissolution or Liquidation, is an indication of a possible dissolution. If Form 966 is attached, compare tax periods in Box 7a to the Form 1120-S being edited. If the tax periods are the same and the entity section of Form 966 is for the S Corporation, edit CCC "F"

Exception: If "Filed Pursuant to Notice 97-4" is written on Form 966, do **not** use Form 966 as an indication that this is a final return.

- (3) If a prepaid credit is claimed (Lines 24a and 24b (202301 and later)) on a short period "Final" return, enter Action Code 342 on the return. See IRM 3.11.217.6.8, Short Period Return with Prepaid Credits.

Note: 2022 and prior Form Revisions have Prepaid Credits listed on lines 23a and/or 23b.

- (4) Edit the Tax Period Beginning on final returns according to IRM 3.11.217.6.2, Tax Period Beginning - Final, Initial, or Short Period Return.

3.11.217.14.5
(01-01-2016)
**◆CCC "G" -
Amended Returns◆**

- (1) See IRM 3.11.217.3.9, Amended Returns.

3.11.217.14.6
(01-01-2016)
**CCC "I" -
Tax Straddles
and Future
Contracts
(Form 6781)**

- (1) Edit CCC "I" when Form 6781, Gains and Losses from Section 1256 Contracts and Straddles, is attached.

Note: CCC "I" needs to be edited as a capital in block style to distinguish it from CCC "1".

3.11.217.14.7
(01-01-2024)
**CCC "J" -
Section 965 Tax**

- (1) The instructions in this subsection only apply to tax periods 201712 through 202012.
- (2) CCC "J" shows Section 965 (Repatriation Provision), Treatment of deferred foreign income upon transition to participation exemption system of taxation for U.S. Shareholders of Specified Foreign Corporations per Tax Cuts and Jobs Act of 2017, Provision Section 14103, Public Law 115-97 (H.R. 1).

(3) Edit CCC “J” **and** Action Code 460 (Management Suspense) when:

- “Section 965” or “965 Tax” (or similar language) notated on the return, schedules, attachments, or statements.
- IRC 965 Transition Tax Statement (or similar 965 statement) is attached.
- Form 965, Inclusion of Deferred Foreign Income Upon Transition to Participation Exemption System, is attached.
- Form 965, Schedule A, U.S. Shareholder’s Section 965(a) Inclusion Amount, is attached.
- Form 965, Schedule B, Deferred Foreign Income Corporation’s Earnings and Profits, is attached.
- Form 965, Schedule C, U.S. Shareholder’s Aggregate Foreign Earnings and Profits Deficit, is attached.
- Form 965, Schedule D, U.S. Shareholder’s Aggregate Foreign Cash Position, is attached.
- Form 965, Schedule E, U.S. Shareholder’s Aggregate Foreign Cash Position - Detail, is attached.
- Form 965, Schedule F, Foreign Taxes Deemed Paid by Domestic Corporation, is attached.
- Form 965, Schedule G, Foreign Taxes Deemed Paid by Domestic Corporation, is attached.
- Form 965, Schedule H, Disallowance of Foreign Tax Credit and Amounts Reported on Forms 1116 and 1118, is attached.
- Form 965-B, Corporate and Real Estate Investment Trust (REIT) Report of Net 965 Tax Liability and Electing REIT Report of 965 Amounts, is attached.
- Form 1120-S, Schedule K, Line 10, Other income (loss), shows a significant entry with the notation “Section 965” or similar language (202012 - 201712 form revisions).
- Form 1120-S, Schedule K, Line 12d, Other deductions, shows a significant entry with the notation “Section 965” or similar language (202012 - 201712 form revisions).
- Form 1120-S, Schedule K, Line 14r, Other foreign tax information, shows a significant entry with the notation “Section 965” or similar language (202012 - 201712 form revisions).
- Form 1120-S, Schedule K, Line 17d, Other items and amounts, shows a significant entry with the notation “Section 965” or similar language.

Note: A significant entry is defined as any amount other than zero.

3.11.217.14.8
(01-01-2022)
**CCC “L” -
Treaty Based
Positions**

(1) Edit CCC “L” when:

- a. Taxpayer writes “Section 6114 Election” on the return or,
- b. Form 8833, Treaty-Based Return Position Disclosure Under Section 6114 or 7701(b), is attached.

Note: Edit Audit Code “2” if Form 8833 is attached to Form 1120-S. See IRM 3.11.217.13.1, Audit Codes.

3.11.217.14.9
(01-01-2025)
**CCC “M” - Form 8949
Sales and Other
Dispositions of Capital
Assets**

(1) Edit CCC “M” when:

- Tax period ending is 201712 and later, **and**
- Form 8949, Sales and Other Dispositions of Capital Assets, contains a code “Z” or code “Y” in Column (f).

- (2) CCC "M" is for Form 8949 per Tax Cuts and Jobs Act of 2017, P.L. 115-97 (H.R. 1), Section 13823, Opportunity Zones. Taxpayers who elect to defer gain on the sale of an asset by investing in an Opportunity Zone Fund will show that they are deferring the gain by entering code "Z" or "Y" in Column (f).

3.11.217.14.10
(01-01-2016)
**CCC "O" -
Module Freeze**

- (1) CCC "O" is entered when a Pre-Settlement Manual Refund will be made and a Form 3753, Manual Refund Posting Voucher, Form 5792, Request for IDRS Generated Refund (IGR), or Form 12857, Refund Transfer Posting Voucher, is attached. Verify that the Name Control, EIN, and Tax Period on the return is the same as the data on the form.
- a. Research to determine if "TC 840" (Manual Refund Transaction) has posted:

Manual Refund

If	Then
"TC 840" has posted,	Enter CCC "O" and continue processing the return.
"TC 840" has not posted,	Enter Action Code 341 to issue Manual Refund.

- (2) TAS manual refund returns, see IRM 3.11.217.3.11, Refund Returns 45 Day Jeopardy and High Dollar Refunds, for processing instructions.

3.11.217.14.11
(01-01-2022)
**CCC "P" - BMF Mail
Indicator**

- (1) No editing is required.

3.11.217.14.12
(01-01-2024)
**◆ CCC "R" -
Reasonable Cause for
Failing to Timely File
Return◆**

- (1) Do not edit CCC "R" when a reason is given by the taxpayer for the delay in filing a return. Issue Letter 1382C, Penalty Removal Request Incomplete, and continue editing the return.

Exception: Do not send Letter 1382C, Penalty Removal Request Incomplete, if the taxpayer has notated "Late filed return due to CCH software outage" or similar language.

- (2) Edit CCC "R" if an S Corporation attaches a statement indicating the S Corporation qualifies for an automatic 3-month extension under Regulations Section 1.6081-5 or shows one of the following:

- The domestic S Corporation transacts its business and keeps its books and record of account outside the United States and Puerto Rico, or
- The domestic S Corporation's principal income is from sources within the possessions of the United States

Exception: Do not edit CCC "R" if the return is filed after the 15th day of the 6th month following the tax period ending date.

- (3) Edit CCC "R" on a "Final" return if the received date is after the short period

#

- (4) Edit CCC "R" on the return when there is an indication such as "DO NOT ASSESS FAILURE TO FILE PENALTY" on a secured return annotated with "599".
- (5) Edit CCC "R" on the short period return when the Statement referring to "S" (1120-S) Status Termination or revocation under Section 1362, or Form 1120-S, Page 1, Item H, Box 5, S Election termination or revocation is checked. See IRM 3.11.217.6.4, Short Period - Editing Proof of Entitlement, for more information.
- (6) Edit CCC "R" on the return if an internal use form or routing slip is attached and shows "DO NOT ASSESS FAILURE TO FILE PENALTY".
- (7) All CCC "R" coded returns must have an IRS received date. If one is not present, edit the IRS received date in the middle of the return.

3.11.217.14.13
(01-01-2016)

**CCC "S" -
Form 8883, Asset
Allocation Statement
Under Section 338**

- (1) Edit CCC "S" when Form 8883, Asset Allocation Statement Under Section 338, is attached to Form 1120-S.

3.11.217.14.14
(01-01-2017)

**CCC "T" -
Form 8886, Reportable
Transaction Disclosure
Statement**

- (1) Edit CCC "T" when Form 8886, Reportable Transaction Disclosure Statement, is attached to Form 1120-S. Edit Audit Code "1" when Form 8886 is attached. See IRM 3.11.217.13.1, Audit Codes.

3.11.217.14.15
(01-01-2022)

**♦CCC "W" - Return
Cleared by Statute
Control♦**

- (1) Edit CCC "W" when Statute Control cleared the return. See IRM 3.11.217.3.7, Statute Returns.

3.11.217.14.16
(01-01-2022)

**CCC "X" -
Refund/Settlement
Freeze**

- (1) Edit CCC "X" when the taxpayer shows on the tax return a request that any balance left over after paying tax or penalties to be applied to another account. Take the following actions to route the request to Accounts Management (AM).
 1. Prepare Form 3465, Adjustment Request, and show in the "Routing" box "Adjustments".
 2. Notate the requested action in the "Remarks" box.
 3. Attach a copy of Page 1 of the tax return to Form 3465.

Reminder: Subtract the tax, penalties, and interest amounts from the remittance amount if available.

3.11.217.14.17
(01-01-2024)

**CCC "Y" -
Short Period Return for
Change of Accounting
Period**

- (1) Edit CCC "Y" for Change of Accounting Period. Enter only for short period returns due to change of accounting period (not due to initial or final filing). See "Short Periods" in IRM 3.11.217.6.4, Short Period-Editing Proof of Entitlement, through IRM 3.11.217.6.8, Short Period Return with Prepaid Credits.
- (2) Edit CCC "Y" on a Short Period Form 1120-S when the taxpayer shows any of the following:
 - Statement referring to Qualifying Disposition under Regulations Section 1.1368-1(g)(2)(i).
 - Statement referring to "S" Status Election and taxpayer is changing to required tax year (12/31/XX).
 - Statement the S Corporation is coming out of consolidation.
 - Statement the corporation is a qualified sub chapter S subsidiary.
 - Notation referring to "Section 1398 election" (Bankruptcy Petition was filed) or "Second Short Year after Section 1398 Election".

Note: See IRM 3.11.217.6.4, Short Period-Editing Proof of Entitlement, through IRM 3.11.217.6.8, Short Period Return with Prepaid Credits for more information.

- (3) **If a prepaid credit is claimed on a short period return (Lines 24a and 24b), enter Action Code 342 on the return.** See IRM 3.11.217.6.8, Short Period Return with Prepaid Credits.

Note: 2022 Form Revision has Prepaid Credits listed on lines 23a and/or 23b.

- (4) **Edit the Tax Period Beginning on short period returns** according to IRM 3.11.217.6.2, Tax Period Beginning - Final, Initial, or Short Period Return.

3.11.217.14.18
(01-01-2022)

**CCC "1" -
Like-Kind Exchanges**

- (1) Edit CCC "1" if Form 8824, Like-Kind Exchanges (and section 1043 conflict-of-interest sales), is attached.

3.11.217.14.19
(03-09-2017)

**CCC "2" -
Form 8938,
Statement of Specified
Foreign Financial Assets**

- (1) Edit CCC "2" if Form 8938, Statement of Specified Foreign Financial Assets, is attached to Form 1120-S.
- (2) See IRM 3.11.217.27.10, Schedule N (Form 1120), Line 8 - Statement of Specified Foreign Financial Assets, and IRM 3.11.217.45, Form 8938, Statement of Specified Foreign Financial Assets, for more information.

3.11.217.14.20
(01-01-2022)

**♦CCC "3" -
No Reply to
Correspondence♦**

- (1) Edit CCC "3" if the return is unprocessable and there is a sign that correspondence was sent, but no reply received.

3.11.217.14.21
(01-01-2022)

**CCC "8" -
Waiver of
Estimated
Tax Penalty**

- (1) Edit CCC "8" when any of the following is present:
 1. Form 2220, Underpayment of Estimated Tax by Corporations, is attached and Part II, Box 6 or Box 7 is checked.
 2. Form 2220 is attached and any column on Form 2220, Schedule A, Page 4, Line 38 has entries.

3.11.217.14.22
(01-01-2025)
**CCC “9” -
Low-Income
Housing Forms**

- (1) Edit CCC “9” when any of the following are attached:
 - Form 8611, Recapture of Low-Income Housing Credit
 - Form 8609-A, Annual Statement for Low-Income Housing Credit (prior year Form 8609, Schedule A)
 - Form 8586, Low-Income Housing Credit, with entries on any of Lines 1 or Line 3 (2016 and prior revisions)
- (2) Edit CCC “9” whenever recapture tax for Low-Income Housing Credit is reported on Schedule K-1, Line 13, Code A or B.

3.11.217.15
(01-01-2016)
Return Processing

- (1) This subsection provides instructions for processing Form 1120-S, U.S. Income Tax Return for an S Corporation. Form 1120-S can be filed for a calendar year or a fiscal year.

3.11.217.15.1
(01-01-2025)
**Sequence of Return -
Form 1120-S**

- (1) Document Perfection is responsible for arranging Form 1120-S in the following order when transcription line entries are present:
 - Pages 1, 2, 3, 4, 5
 - Schedule N, Foreign Operations of U.S. Corporations, - See IRM 3.11.217.27, Schedule N (Form 1120) - Foreign Operations of U.S. Corporations.
 - Schedule D, (Form 1120-S) Capital Gains and Losses and Built-in Gains, - See IRM 3.11.217.30, Schedule D (Form 1120-S) - Capital Gains and Losses and Built-in Gains.
 - Form 4797, Sales of Business Property, - See IRM 3.11.217.31, Form 4797, Sales of Business Property.
 - Form 8949, Sales and other Dispositions of Capital Assets, - See IRM 3.11.217.32, Form 8949, Sales and other Dispositions of Capital Assets.
 - Form 8996, Qualified Opportunity Fund, - See IRM 3.11.217.33, Form 8996, Qualified Opportunity Fund.
 - Form 8825, Rental Real Estate Income and Expenses of a Partnership or an S Corporation, - See IRM 3.11.217.28, Form 8825, Rental Real Estate Income and Expenses of a Partnership or an S Corporation.
 - Form 1125-A, Cost of Goods Sold, - See IRM 3.11.217.34, Form 1125-A, Cost of Goods Sold.
 - Form 8050, Direct Deposit of Corporate Tax Refund.

Note: It is not necessary to sequence Form 8050 if **blank**.

 - Form 4136, Credit for Federal Tax Paid on Fuels, - See IRM 3.11.217.35, Form 4136, Credit for Federal Tax Paid on Fuels.
 - Form 8941, Credit for Small Employer Health Insurance Premiums, - See IRM 3.11.217.37, Form 8941, Credit for Small Employer Health Insurance Premiums.
 - Form 5884-B, New Hire Retention Credit (Tax Periods 2010 and 2011).
 - Form 3800, General Business Credit (Tax Periods 202301 and later).
 - Form 8997, Initial and Annual Statement of Qualified Opportunity Fund (QOF) Investments, - See IRM 3.11.217.41, Form 8997, Initial and Annual Statement of Qualified Opportunity Fund (QOF).
 - Form 6252, Installment Sale Income, - See IRM 3.11.217.40 Form 6252, Installment Sale Income.
 - Form 8936, *Schedule A*, Clean Vehicle Credit Amount (Tax Periods 202301 and later).

- Form 4255, Certain Credit Recapture, Excessive Payments, and Penalties
- Schedule K-1 (Form 1120-S), Shareholder's Share of Income, Deductions, Credits, etc. - Place all Schedules K-1 (Form 1120-S), filed as attachments to Form 1120-S, as the last attachment in the package or follow local agreement. Detach Schedules K-1 for current year (TY2024), two preceding years (TY2023 and TY2022), and future Schedules K-1. See IRM 3.0.101, Schedule K-1 Processing, for complete instructions to edit and process Schedule K-1. See IRM 3.11.217.44, Schedule K-1 - Shareholder's Share of Income, Deductions, Credits, etc. and IRM 3.11.217.12, Number of Shareholders - Page 1, Line 1, for more editing instructions.
- Form 8938, Statement of Specified Foreign Financial Assets - Sequence Form 8938 to the back of the last page of Form 1120-S (after schedules and attachment pages), attaching the Form 8938 so that it is back-to-back with the parent return.

Note: Form 8938 will only be sequenced if Form 8938 meets the requirements in IRM 3.11.217.45, Form 8938, Statement of Specified Foreign Financial Assets.

- (2) It is not necessary to sequence the forms or schedules listed above if there are no transcription line entries.
- (3) It is not necessary to sequence an Amended return. See IRM 3.11.217.3.9, Amended Returns, for more information.

3.11.217.15.2

(01-01-2025)

Positive/Negative Figures

- (1) Income Items - Lines 1a, 1b, 1c, 2, 3, 4, 5, and 6 can have positive or negative amounts.
- (2) Deduction Items - All lines in the deduction section can have positive or negative amounts.
- (3) Tax and Payment Items - Following lines are positive only amounts:

- Line 23c - Total tax (Add Lines 23a and 23b)

Note: 2022 revision: Line 22c - Total tax

- Line 24a - Current year's estimated tax payments and preceding year's overpayment credited to the current year

Note: 2022 revision: Line 23a - Estimated tax payments and overpayment credited

- Line 24b - Tax Deposited with Form 7004

Note: 2022 revision: Line 23b - Tax Deposited with Form 7004

- Line 24c - Credit for Federal Tax Paid on Fuels (attach Form 4136)

Note: 2022 revision: Line 23c - Credit for Federal Tax Paid on Fuels

- Line 24d - Elective payment election amount from Form 3800

- Line 24z - Total Payments (Add Line 24a through Line 24d)

Note: Prior year line numbers: 2021 - 2022 revision: Line 23d - Total Payments, 2019 - 2020 revision: Line 23d - Reserved, 2018 revision: Line 23d - Refundable Credit from Form 8827; 2007 - 2017 revision: Line 23d - Total Payments.

- Line 25 - Estimated Tax Penalty
Note: 2022 revision: Line 24 - Estimated Tax Penalty
- Line 28 - Credit Elect Amount
Note: 2021-2022 revision: Line 27 - Credit Elect Amount

(4) Do **not** bracket any negative entries on Lines 26, 27, and 28.

3.11.217.16
(01-01-2016)

Income Items - Lines 1 through 6, Page 1

- (1) All line items are edited in dollars only and all the line items are either positive or negative.

3.11.217.16.1
(01-01-2023)

Line 1 - Gross Receipts or Sales

- (1) Line 1a is Gross Receipts or Sales and Line 1b is Returns and Allowances. Do **not** bracket or "X" amount on Line 1b if negative.
- (2) Edit Lines 1a, 1b, and 1c as follows:

Line 1 - Gross Receipts or Sales

If	And	Then
Line 1a is blank,	Amounts are present on Line 1b or Line 1c,	Add Line 1b and Line 1c, and edit the total amount to Line 1a. Bracket if negative.
Lines 1a, 1b, and 1c are blank,	The taxpayer shows "Gross Profit" on Line 3,	Add Lines 2 and 3, and edit the amount to Line 1a. Bracket if negative. Exception: If Line 2 is blank, determine from Form 1125-A, Line 8 amount, before computing Line 1a. If cost of goods sold is zero or blank on Form 1125-A, edit the Line 3 amount to Line 1a. Bracket if negative.
Line 1b is blank, check attachments. If found,		Edit the amount to Line 1b. Do not bracket if negative.
Line 1b is blank, check attachments. If not found,	Line 1a is greater than Line 1c,	Compute Line 1b (Line 1a minus Line 1c) and edit the amount to Line 1b.

3.11.217.16.2
(01-01-2023)

Line 2 - Cost of Goods Sold

- (1) Follow instructions below for editing Cost of Goods Sold (Line 2):

Line 2 - Cost of Goods Sold

If	And	Then
Line 2 is blank,	An amount is present on Form 1125-A, Line 8,	Edit the amount from Form 1125-A, Line 8. Bracket if negative.

If	And	Then
Line 2 is blank,	Form 1125-A, Line 8 is blank and Line 6 has an entry,	Edit the amount from Line 6, minus any amount on Line 7. Bracket if negative.
Line 2 is blank,	Form 1125-A, Lines 6 and 8 are blank and there are entries on Lines 1 through 5,	Edit the total of Lines 1 through 5 minus any amount on Line 7. Bracket if negative.

3.11.217.16.3

(02-17-2022)

Line 4 - Net Gain (Loss)

- (1) Correspond with the taxpayer for the missing Form 4797, Sales of Business

#

Page 1 and Form 4797 is not attached.

- (2) Form 4797 is a transcribed form. Place Form 4797 in sequence order if Line 1b or Line 1c (2021 and later revisions) has significant entries. See IRM 3.11.217.31, Form 4797, Sales of Business Property, for more information.

Note: A significant entry is defined as any amount other than zero.

3.11.217.16.4

(01-01-2016)

Line 5 - Other Income (Loss)

- (1) Accept taxpayer's entry.

3.11.217.16.5

(01-01-2017)

Line 6 - Total Income (Loss)

- (1) Edit Line 6 as follows:

Line 6 - Total Income (Loss)

If	Then
Line 6 is blank,	<p>1. Compute Lines 3 through 5 and edit to Line 6.</p> <p>Note: If Line 3 is blank, compute Line 3 by subtracting Line 2 from Line 1c.</p> <p>2. Bracket if negative.</p>
Line 6 is the only entry in the Income Section,	<p>1. Enter the amount from Line 6 to Line 5.</p> <p>2. Bracket if negative.</p>

3.11.217.17

(01-01-2024)

Deduction Items and Computation of Ordinary Income - Lines 7 through 22, Page 1

- (1) This subsection provides instructions for editing the Deduction area of Form 1120-S, including the Salary and Wage Code. All line items are edited in dollars only and all the line items are positive or negative unless otherwise stated.

3.11.217.17.1

(01-01-2016)

**Line 7 - Compensation
of Officers**

- (1) Accept taxpayer's entry.

3.11.217.17.2

(01-01-2016)

**Line 8 - Salaries and
Wages**

- (1) Accept taxpayer's entry.

3.11.217.17.3

(01-01-2025)

Salary and Wage Code

- (1) Edit a "1" in the right margin of Page 1, Line 8 Form 1120-S if an entry greater than zero is present on any of the following:

- Form 1120-S, U.S. Income Tax Return for an S Corporation, Page 1, Line 8.
- Form 1125-A, Cost of Goods Sold, Line 3. See Figure 3.11.217-22, Example of Editing Salary and Wage Code from Form 1125-A.
- Form 8825, Rental Real Estate Income and Expenses of a Partnership or an S Corporation, Page 1, Line 13, Columns A through D or Page 2, Line 13, Columns E through H.
- Schedule F, Profit or Loss From Farming, Line 22.
- Form 4835, Farm Rental Income and Expenses (Crop and Livestock Shares (Not Cash) Received by Landowner (or Sub-Lessor)), Line 20, or
- An attachment shows an entry for salaries, wages, labor, or payroll. See Figure 3.11.217-23, Example of Editing Salary and Wage Code from an Attachment.

- (2) Do
- not**
- code for any of the following entries:

- Contract, outside, custom, or miscellaneous labor
- Temporary help
- Management fees
- Janitorial services
- Maintenance fees
- Commissions
- Payroll taxes
- Casual labor

Edit the Salary and Wage Code "1" to Form 1120-S

Form 1125-A (Rev. November 2024) Department of the Treasury Internal Revenue Service		Cost of Goods Sold Attach to Form 1120, 1120-C, 1120-F, 1120S, or 1065. Go to www.irs.gov/Form1125A for the latest information.		OMB No. 1545-0123	
Name Cedar Chiropractic Clinic, PA				Employer identification number 00-4551212	
1 Inventory at beginning of year				1	
2 Purchases				2	
3 Cost of labor				3 581,900	
4 Additional section 263A costs (attach schedule)				4	

DRAFT Form 1120-S Department of the Treasury Internal Revenue Service		U.S. Income Tax Return for an S Corporation Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation. Go to www.irs.gov/Form1120S for instructions and the latest information.		OMB No. 1545-0123 2024	
For calendar year 2024 or tax year beginning , 2024, ending , 20					
A S election effective date 1/01/1988		TYPE OR PRINT Cedar Chiropractic Clinic, PA Number, street, and room or suite no. If a P.O. box, see instructions. 361 Highway 12 City or town, state or province, country, and ZIP or foreign postal code Tampa, FL 33602		D Employer identification number 00-4551212	
B Business activity code number (see instructions) 621310				E Date incorporated 10/30/1980	
C Check if Sch. M-3 attached <input type="checkbox"/>				F Total assets (see instructions) \$ 591,000	
G Is the corporation electing to be an S corporation beginning with this tax year? See instructions. <input type="checkbox"/> Yes <input type="checkbox"/> No					
H Check if: (1) <input type="checkbox"/> Final return (2) <input type="checkbox"/> Name change (3) <input type="checkbox"/> Address change (4) <input type="checkbox"/> Amended return (5) <input type="checkbox"/> S election termination					
I Enter the number of shareholders who were shareholders during any part of the tax year 2					
J Check if corporation: (1) <input type="checkbox"/> Aggregated activities for section 465 at-risk purposes (2) <input type="checkbox"/> Grouped activities for section 469 passive activity purposes					
Caution: Include only trade or business income and expenses on lines 1a through 22. See the instructions for more information.					
1a		Gross receipts or sales		1,145,500	
2		Cost of goods sold (attach Form 1125-A)		1,145,500	
3		Gross profit. Subtract line 2 from line 1c		5,500	
4		Net gain (loss) from Form 4797, Part II, line 17 (attach Form 4797)		1,151,000	
5		Other income (loss) (see instructions—attach statement)		144,500	
6		Total income (loss). Add lines 3 through 5		18,000	
7		Compensation of officers (see instructions—attach Form 1125-A)		30,200	
8		Salaries and wages (less employment credits)		67,050	
9		Repairs and maintenance			
10		Bad debts			
11		Rents			
12		Taxes and licenses			
13		Interest (see instructions)			
14		Depreciation from Form 4562 not claimed on Form 1125-A or elsewhere on return (attach Form 4562)			
15		Depletion (Do not deduct oil and gas depletion.)			

Figure 3.11.217-22 Example of Editing Salary and Wage Code from Form 1125-A

DRAFT

Form **1120-S**

Department of the Treasury
Internal Revenue Service

U.S. Income Tax Return for an S Corporation

Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation.
Go to www.irs.gov/Form1120S for instructions and the latest information.

OMB No. 1545-0123

2024

For calendar year 2024 or tax year beginning , 2024, ending , 20

A S election effective date
05/05/97

B Business activity code number (see instructions)
598320

C Check if Sch. M-3 attached ☐

TYPE OR PRINT

Name
Hemlock and Birch, Inc.

Number, street, and room or suite no. If a P.O. box, see instructions.
5484 Larch Ln.

City or town, state or province, country, and ZIP or foreign postal code
Rochester, NY 14603

D Employer identification number
00-3367842

E Date incorporated
01/01/97

F Total assets (see instructions)
\$ **35,014**

G Is the corporation electing to be an S corporation beginning with this tax year? See instructions. ☐ Yes ☐ No

H Check if: (1) ☐ Final return (2) ☐ Name change (3) ☐ Address change (4) ☐ Amended return (5) ☐ S election termination

I Enter the number of shareholders who were shareholders during any part of the tax year **3**

J Check if corporation: (1) ☐ Aggregated activities for section 465 at-risk purposes (2) ☐ Grouped activities for section 469 passive activity purposes

Caution: Include only trade or business income and expenses on lines 1a through 22. See the instructions for more information.

1a	Gross receipts or sales	27,554	b Less returns and allowances		c Balance	1c	27,554
						2	
						3	
						4	
						5	
						6	27,554
						7	
						8	
						9	
						10	
						11	
						12	
						13	
						14	
						15	
						16	
						17	
						18	
						19	
						20	14,055
						21	14,055
						22	13,499

Statement 1 (Other deductions)

Advertising2,898

Meals and Entertainment1,657

Cost of Labor5,035

Repairs & Maintenance4,465

Totals14,055

See Statement 1

Dedu

20 Other deductions (attach statement)

21 Total deductions. Add lines 7 through 20

22 Ordinary business income (loss). Subtract line 21 from line 6

23a Excess net passive income or LIFO recapture tax (see instructions)

23b Tax from Schedule D (Form 1120-S)

Figure 3.11.217-23 Example of Editing Salary and Wage Code from an Attachment

3.11.217.17.4

(1) Accept taxpayer's entry.

(01-01-2024)

Line 9 - Repairs and Maintenance

3.11.217.17.5

(1) Accept taxpayer's entry.

(01-01-2016)

Line 10 - Bad Debts

3.11.217.17.6

(1) Accept taxpayer's entry.

(01-01-2016)

Line 11 - Rents

3.11.217.17.7

(1) Accept taxpayer's entry.

(01-01-2024)

Line 12 - Taxes and Licenses

3.11.217.17.4

Internal Revenue Manual

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Any line marked with a #
is for Official Use Only

51221580

3.11.217.17.8 (1) Accept taxpayer's entry.
(01-01-2016)

Line 13 - Interest

3.11.217.17.9 (1) Accept taxpayer's entry.
(01-01-2022)

Line 14 - Depreciation

3.11.217.17.10 (1) Accept taxpayer's entry.
(01-01-2016)

Line 15 - Depletion

3.11.217.17.11 (1) Accept taxpayer's entry.
(01-01-2016)

Line 16 - Advertising

3.11.217.17.12 (1) Accept taxpayer's entry.
(01-01-2016)

**Line 17 - Pension Profit
Sharing Plan**

3.11.217.17.13 (1) Accept taxpayer's entry.
(01-01-2024)

**Line 18 - Employee
Benefit Programs**

3.11.217.17.14 (1) Accept taxpayer's entry.
(04-11-2024)

**Line 19 - Energy
Efficient Commercial
Buildings Deduction
(Form 7205) (202301 and
later)**

(2) For prior years, Line 19 was used for other deductions.

(3) Edit RPC "M" if Form 7205 is attached. See IRM 3.11.217.13.7, Return Processing Code (RPC), for more information.

3.11.217.17.15 (1) Edit Page 1, Line 20 as follows:
(01-01-2024)

**Line 20 - Other
Deductions**

Line 20 - Other Deductions

If	Then
If the taxpayer uses "Other Deduction" items on Lines 7 through 19,	<ol style="list-style-type: none"> 1. Add the "Other Deduction" items and edit the total to Line 20. 2. Bracket if negative. 3. "X" the Other Deductions items from Lines 7 through 19.

(2) In prior years, Other Deductions were listed on line 19.

3.11.217.17.16 (1) Edit Page 1, Line 21 as follows:

(01-01-2024)
Line 21 - Total Deductions

Line 21 - Total Deductions

If	Then
Line 21 is blank,	1. Add Lines 7 through 20 and edit this amount to Line 21. 2. Bracket if negative.
If Line 21 is the only entry in the "Deduction" section (Lines 7 through 21),	1. Edit the Line 21 amount to Line 20. 2. Bracket if negative.

(2) In prior years, Total Deductions were listed on line 20.

3.11.217.17.17 (1) Edit Page 1, Line 22 as follows:

(01-01-2025)
Line 22 - Ordinary Business Income (loss)

Line 22 - Ordinary Income

If	Then
Line 22 is blank,	Subtract Line 21 (Total Deductions) from Line 6 (Total Income) and edit this amount to Line 22. Bracket if negative.
If Line 22 is the only entry on Page 1 of the return and the amount is positive ,	Edit the Line 22 amount to both Lines 5 and 6.
If Line 22 is the only entry on Page 1 of the return and the amount is negative ,	Edit the Line 22 amount to both Lines 20 and 21 as a positive amount.

#

IRM 3.11.217.44, Schedule K-1.

Exception: Do **not** correspond on Section 965 Returns. ERS will take care of any correspondence needed. See IRM 3.11.217.2.11, Section 965 Returns (201712 through 202012), for more information.

Note: 2022 and prior form revisions have line 20 as line 19.

(2) In prior years, Ordinary Business Income was listed on line 21.

3.11.217.18 (01-11-2024)
Tax and Payments - Lines 23 through 28, Page 1

(1) This subsection provides instructions for editing the Tax and Payments section of Form 1120-S.
(2) In prior years, Tax and Payments were listed on Lines 22 through 27.

3.11.217.18.1

(01-01-2024)

Line 23b - Tax from Schedule D (Form 1120-S)

- (1) If there is a significant entry on Line 23b and Schedule D, (Form 1120-S) Capital Gains and Losses and Built-in Gains, is not attached, correspond.

Note: A significant entry is defined as any amount other than zero.

- (2) In prior years, Tax from Schedule D was listed on line 22b.

3.11.217.18.2

(01-01-2025)

Line 23c - Total Tax

- (1) Total Tax (Line 23c) can only be a positive amount. If blank, edit as follows:

Line 23c - Total Tax

If	Then
There is no entry on Line 23c (Total Tax),	Compute and edit the total of Lines 23a and 23b to Line 23c (Total Tax).
There is no entry on any of Lines 23a, 23b, and 23c (Total Tax), and Schedule D, (Form 1120-S) Capital Gains and Losses and Built-in Gains, is present,	Edit the amount from Schedule D, Line 23 to Form 1120-S, Page 1, Line 23c.

- (2) If Lines 23a and 23b are blank, and a significant amount is present on Line 23c (Total Tax), edit as follows:

Line 23c - Total Tax

If	Then
Line 23c includes pre-computed interest, delinquency penalty, or other charge,	<ol style="list-style-type: none"> 1. "X" the Line 23c (Total Tax) amount. 2. Delete the interest, penalty, or other charge from the Total Tax. 3. Edit the correct Total Tax to the left of the original entry, if other than "0" (zero).
Line 23c includes "Tax From Form 4255", Certain Credit Recapture, Excessive Payments, and Penalties (or similar language),	<ol style="list-style-type: none"> 1. Accept the taxpayer's entry. 2. Do not correspond with the taxpayer for the missing Form 4255, Certain Credit Recapture, Excessive Payments, and Penalties, if not present.
Line 23c includes "Last In First Out (LIFO) Tax" (or similar language),	Accept the taxpayer's entry.
No supporting form, schedule, or statement is attached to explain the entry on Line 23c (Total Tax),	Correspond with the taxpayer using Letter 118C, Corporate Return Incomplete for Processing: Form 1120, Form 1120 Series, Form 1120-S.

- (3) In prior years form revisions , Total Tax was listed on line 22c.

Note: A significant entry is defined as any amount other than zero (0).

3.11.217.18.3
(01-01-2024)

Line 24a - Estimated Tax Payments

- (1) Accept taxpayer's entry.
(2) In prior years, Estimated Tax Payments are listed on line 23a.

3.11.217.18.4
(01-01-2024)

Line 24b - Tax Deposited with Form 7004

- (1) Accept taxpayer's entry.
(2) In prior years, Tax Deposited with Form 7004 is listed on line 23b.

3.11.217.18.5
(01-01-2024)

Line 24c - Credit for Federal Tax Paid on Fuels – Form 4136

- (1) If Line 24c has a significant entry and Form 4136, Credit for Federal Tax Paid on Fuels, is not present, correspond with the taxpayer for the missing Form 4136.

Note: A significant entry is defined as any amount other than zero.

Note: 2022 and prior Form Revisions have listed on line 23c

3.11.217.18.6
(04-28-2023)

Line 23d Add lines 23a through 23c (2021 year revisions and 2017 - 2007 revision Form 1120-S)

- (1) If Line 23d (Prior year line numbers: 2020 - 2018 revisions: Line 23e) is blank or illegible and there are entries on any of Lines 23a, 23b or 23c, compute the total of Lines 23a, 23b and 23c and edit the total to Line 23d (Prior year line numbers: 2020 - 2018 revisions: Lines 23a, 23b, 23c and 23d).
(2) If Line 23d (Prior year line numbers: 2020 - 2018 revisions: Line 23e) has an entry, but there are no entries on Lines 23a through Line 23c, double arrow or edit the amount to Line 23a (Prior year line numbers: 2020 - 2018 revisions: Lines 23a, 23b, 23c and 23d).
(3) If Form 1120-S, line 23d, has an amount listed claiming the IRA22DPE, and Form 3800 is not attached, correspond with the taxpayer for the missing form for tax periods ending 202301 and subsequent.
(4) If the taxpayer has indicated an "Elective Payment" or "Deemed Payment" by writing "IRA22DPE" on Form 1120-S, line 23d dotted portion, refer to the instructions found at IRM 3.11.217.2.12, Elective or Deemed Payment Election (DPE) and Credit Transfers.

3.11.217.18.7
(01-01-2022)

Line 23d - Reserved (2020 - 2019 revision Form 1120-S)

- (1) If Line 23d has a significant entry, then "X" the entry.

Note: A significant entry is defined as any amount other than zero.

- (2) If Form 8827 is attached, do not edit the credit amount to Line 23d. Continue processing the return.

Note: On 2022, 2021, 2017 and prior revisions Form 1120-S returns, Line 23d is a subtotal for Lines 23a - 23c. On 2018 revision Form 1120-S, Line 23d is Refundable Credit from Form 8827.

3.11.217.18.8
(01-01-2024)

**Line 23d - Refundable
Credit from Form 8827
(2018 revision Form
1120-S)**

- (1) If the taxpayer shows a credit on Line 23d from Form 8827, Refundable Credit from Form 8827, then "X" the entry. Continue processing the return.

Note: On 2022, 2021, 2017 and prior revisions Form 1120-S returns, Line 23d is a subtotal for Lines 23a - 23c. On 2020 and 2019 revisions Form 1120-S, Line 23d is reserved for future use.

3.11.217.18.9
(01-01-2022)

**Line 23e - Tax and
Payments (2020 - 2018
revision Form 1120-S)**

- (1) If Line 23e is blank or illegible and there are entries on any of Lines 23a, 23b, 23c, or 23d, compute the total of Lines 23a, 23b, 23c, and 23d and edit the total to Line 23d.
- (2) If Line 23e has an entry, but there are no entries on Lines 23a through Line 23d, double arrow or edit the amount to Line 23a.

3.11.217.18.10
(01-01-2024)

**Line 24z - Add lines 24a
through 24d (2301 Form
1120-S revision and
later)**

- (1) If Line 24z is blank or illegible and there are entries on any of Lines 24a, 24b, 24c, or 24d, compute the total of Lines 24a, 24b, 24c and 24d and edit the total to Line 24z.

Note: Line 24z is a new line on the 2023 revision of Form 1120-S, U.S. Income Tax Return for an S Corporation.

- (2) If Line 24z has an entry, but there are no entries on Lines 24a through Line 24d, double arrow or edit the amount to Line 24a.
- (3) If Form 1120-S, line 24d, has an amount listed claiming the IRA22DPE, and Form 3800 is not attached, correspond with the taxpayer for the missing form for tax periods ending 202301 and subsequent.
- (4) If the taxpayer has indicated an "Elective Payment" or "Deemed Payment" by writing "IRA22DPE" on Form 1120-S, line 24d dotted portion, refer to the instructions found at IRM 3.11.217.2.12, Elective or Deemed Payment Election (DPE) and Credit Transfers.

3.11.217.18.11
(01-01-2025)

**Line 25 - Estimated Tax
Penalty**

- (1) Estimated Tax Penalty must be edited when either:
- An additional penalty is pre-computed on the return, or
 - Form 2220, Underpayment of Estimated Tax by Corporations, is attached to the return, and shows liability for estimated tax penalty.
- (2) In prior years, Estimated Tax Penalty was reported on line 24. IRM 3.11.217.18.12, Line 24 - Estimated Tax Penalty.
- (3) To edit Form 1120-S, Line 25, do the following:
- If the taxpayer follows the instructions on Form 2220, the applicable amount must be shown on Form 2220, Line 38*, and on Form 1120-S, Line 25. The taxpayer may have also increased Form 1120-S, Line 26 or decreased Form 1120-S, Line 27, accordingly. Do **not** adjust this amount.
 - If Form 1120-S, Line 25 is blank, edit the amount from Form 2220, Line 38, to Form 1120-S, Line 25.
 - If Form 1120-S, Line 25 is blank and Form 2220, Line 38 is also blank, review the Form 2220 to determine the taxpayer's method of computation. If there are entries on Form 2220, Line 37, Columns (a) - (d), compute the total amount and enter on Form 1120-S, Line 25.

Note: If Form 2220 is attached, some conditions will require CCC “8”.

3.11.217.18.12
(01-01-2025)

**Line 24 - Estimated Tax
Penalty (2022 - 2018
Form 1120-S revision)**

- (1) Estimated Tax Penalty must be edited when either:
 - a. An additional penalty is pre-computed on the return, or
 - b. Form 2220, Underpayment of Estimated Tax by Corporations, is attached to the return, and shows liability for estimated tax penalty.
- (2) To edit Form 1120-S, Line 24, do the following:
 - a. If the taxpayer follows the instructions on Form 2220, the applicable amount must be shown on Form 2220, Line 38*, and on Form 1120-S, Line 24. The taxpayer may have also increased Form 1120-S, Line 25 or decreased Form 1120-S, Line 26, accordingly. Do **not** adjust this amount.
 - b. If Form 1120-S, Line 24 is blank, edit the amount from Form 2220, Line 38, to Form 1120-S, Line 24.
 - c. If Form 1120-S, Line 24 is blank and Form 2220, Line 38 is also blank, review the Form 2220 to determine the taxpayer's method of computation. If there are entries on Form 2220, Line 37, Columns (a) - (d), compute the total amount and enter on Form 1120-S, Line 24.

Note: If Form 2220 is attached, some conditions will require CCC “8”.

3.11.217.18.13
(01-01-2024)

**Lines 26 and 27 -
Amount Owed/
Overpayment**

- (1) Lines 26 and 27 are edited as positive only. If the taxpayer enters a negative amount, no action is required.
- (2) Edit the proper entry to Line 26 or Line 27 if **both** are blank. Do both of the following:
 1. Add Lines 23c and 25. Subtract Line 24z (Prior year line numbers: 2022 - 2021 Form 1120-S revision: Line 23d, 2018 - 2020 revision: Line 23e; 2017 - 2007 revision: Line 23d).
 2. Edit the positive result on Line 26 **or** the negative result (do **not** bracket) on Line 27.
- (3) If pre-computed interest, delinquency penalty, or other charge is **evident**, make sure that it has not been included in Line 25 or reduced Line 26.

Lines 26 and 27 - Amount Owed/Overpayment

If	Then
The amount on Line 26 has pre-computed interest, delinquency penalty, or other charge,	<ol style="list-style-type: none"> 1. “X” Line 26 amount. 2. Delete the interest, penalty, or other charge from the amount owed. 3. Edit the correct amount owed to the left of the original entry.
The amount on Line 27 is reduced by pre-computed interest, delinquency penalty, or other charge,	<ol style="list-style-type: none"> 1. “X” Line 27 amount. 2. Compute the Overpayment amount without the interest, penalty, or other charge. 3. Edit the correct Overpayment to the left of the original entry.

- (4) In prior years, Amount Owed/Overpayment is listed on lines 25 and 26.

3.11.217.18.14
(01-01-2022)

Backup Withholding

- (1) If the taxpayer shows "Backup Withholding", edit an "X" to the left of the amount and continue processing the return.

3.11.217.19
(01-01-2025)

◆ Signature ◆

- (1) A signature and jurat are required on all returns **except** the following:

- Returns prepared under IRC 6020(b). These returns must be signed by a Compliance Function representative. See IRM 3.11.217.3.6.1, IRC 6020(b) Prepared by Collections.

Note: Accept electronic or typed revenue officer (RO) signatures as valid on the return.

- Returns prepared by Examination, for example Substitute for Return "SFR" or "SUBSTITUTE RETURN". See IRM 3.11.217.3.6.3, Examination Prepared.
- Dummy returns prepared by the IRS.
- Returns filed under IRC 501(d) (Religious or Apostolic Organization).
- Returns attached to taxpayer response to the IRS correspondence containing a jurat and the taxpayer's signature. See paragraph (5) below.
- Re-entry returns originally electronically filed (E-File). These returns may be identified by the presence of Modernized E-file (MeF) printouts or "efile GRAPHIC print - Do Not Process" or "Tax Return Print (TRPRT) Do Not Process" (or similar language) in lieu of an actual return.

Note: If the efile GRAPHIC print or TRPRT print says **efile GRAPHIC print - Do Not Process** or "TRPRT Print Do Not Process" in the top margin, circle the words "Do Not Process".

- (2) Do not correspond for a signature on "CII" returns with Form 13596, Reprocessing Returns, attached. See IRM 3.11.217.3.4.3, Correspondence Imaging Inventory (CII) Returns, for processing instructions.

- (3) If a signature is missing, correspond.

Exception: Do not correspond on Section 965 Returns. ERS will take care of any correspondence needed. See IRM 3.11.217.2.11, Section 965 Returns (201712 through 202012), for more information.

Note: See IRM 3.11.217.3.4.2(2) - Issuing Correspondence - for returns that are incomplete and appear to be duplicate filings.

Signature

If	Then
<ul style="list-style-type: none"> • The return is not signed on the line designated for the taxpayer's signature, or • The jurat is not present on the line designated for the taxpayer's signature (a non-standard return), or • Only the entity information is present and there are no attachments containing tax data, 	<ol style="list-style-type: none"> 1. Edit Action Code 225 (Correspondence for Signature only) or 226 (International Correspondence for Signature only). 2. Leave in batch and continue editing.

Note: Paper returns sent in by the filer that says their return was rejected through the E-file system require a signature. Form 8879-CORP, *E-file* Authorization for Corporations, is not an acceptable signature substitute for a paper return. Prior to Tax Year 2022 (process year 2023), Form 8879-S, **e-file** Signature Authorization for Form 1120-S, was used but the form is now retired.

- (4) If the jurat is altered or stricken (crossed out), see IRM 3.11.217.2.8, Frivolous Arguments, for frivolous return instructions.
- (5) Accept a “signature declaration” (a signature with jurat obtained through the IRS correspondence) if attached to the return.
 - a. If the “signature declaration” is altered or stricken (crossed out), see IRM 3.11.217.2.8, Frivolous Arguments, for frivolous return instructions.
 - b. If the taxpayer responds with a self-prepared “signature declaration”, it must contain the same language as the jurat on the tax return: e.g., “UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE EXAMINED THIS RETURN INCLUDING ACCOMPANYING SCHEDULES AND STATEMENTS, AND TO THE BEST OF MY KNOWLEDGE AND BELIEF, IT IS TRUE, CORRECT, AND COMPLETE.”
 - c. Form 8879-CORP, *E-file* Authorization for Corporations, is not an acceptable signature substitute for a paper return.

Note: Prior to Tax Year 2022 (process year 2023), Form 8879-S, *e-file* Signature Authorization for Form 1120-S, was used but the form is now retired.

- (6) Tax examiners are not handwriting experts. 26 Code of Federal Regulations (CFR) 301.6064-1 allows the Service to presume that the signature on the return, statement, or other document is the true signature of the person who signed the document.

Note: Do not accept a “✓” or “X” on the signature line as a valid taxpayer signature.

- (7) **The following types of signatures are not valid for Form 1120-S:**

- **Faxed signatures**

Exception: Tax return information can be received via fax as part of return perfection even if a taxpayer signature is required. In circumstances where contact with the taxpayer was made and documented, faxed signatures are acceptable.

- **Electronic signatures**
- **Docusign signatures**
- **Typed font signatures**

Exception: Starting July 1, 2013, the revenue officer’s (RO’s) electronic signature or typed signature will be accepted as a valid signature on the return.

- (8) Correspond one time for the signature.

3.11.217.20
(01-01-2022)

**◆Paid Preparer
Checkbox Indicator◆**

- (1) The Paid Preparer Checkbox is next to the taxpayer signature area. It shows whether the taxpayer has elected to allow the Paid Preparer to answer questions about the return as it is processed.
- (2) No action is required on Amended returns.
- (3) Take the following actions when an entry is present in the Paid Preparer Checkbox:

Paid Preparer Checkbox Indicator

If	Then
Only the "Yes" box is checked,	Take no action.
<ul style="list-style-type: none"> • "No" box is checked • Neither box is checked or • Both boxes are checked 	Circle the Paid Preparer's Telephone Number if present.

3.11.217.21
(01-01-2019)

**◆Paid Preparer
Section◆**

- (1) The Paid Preparer section is below the Signature area at the bottom of Form 1120-S, U.S. Income Tax Return for an S Corporation.

3.11.217.21.1
(01-01-2023)

**◆Paid Preparer's Tax
Identification Number
(PTIN)◆**

- (1) The Preparer's Tax Identification Number (PTIN) is to the right of the Preparer's Signature in the PTIN Box at the bottom right margin of Form 1120-S, Page 1.
- (2) No action is required on Amended returns.
- (3) A valid PTIN begins with the alpha "P" followed by an eight-digit number (e.g., PXXXXXXXX). Circle the PTIN if invalid, all zeros or all nines.

3.11.217.21.2
(01-01-2019)

**◆Firm's Employer
Identification Number
(EIN)◆**

- (1) The Firm's EIN is located below the Preparer's PTIN Box at the bottom right margin of Form 1120-S, Page 1.
- (2) No action is required on amended returns.
- (3) The Firm's EIN is a nine-digit number. Circle the EIN if it is invalid, all zeros or all nines.

3.11.217.21.3
(01-01-2019)

**◆Paid Preparer
Telephone Number◆**

- (1) The Paid Preparer's Phone Number is below the Paid Preparer's EIN at the bottom right corner of Form 1120-S, Page 1.

Paid Preparer Telephone Number

If	Then
The return is amended,	No action is required.
The Preparer's Phone Number is more than 10 digits,	No action is required.
The Preparer's Phone Number is illegible or less than 10 digits,	Circle the Phone Number.

3.11.217.22
(01-01-2016)
**Schedule A - Cost of
Goods Sold (2010 and
prior revisions)**

- (1) Schedule A was replaced with Form 1125-A, Cost of Goods Sold.
- (2) See IRM 3.11.217.34, Form 1125-A, Cost of Goods Sold, for processing instructions of prior year returns containing a Schedule A.

3.11.217.23
(01-01-2019)
**Schedule B - Other
Information**

- (1) This subsection provides instructions for editing Schedule B, Other Information, on Form 1120-S.

3.11.217.23.1
(01-01-2022)
**Accounting Method
Code**

- (1) The Accounting Method Code is transcribed from the taxpayer's response to the boxes on Form 1120-S, Schedule B, Line 1.
- (2) No editing is required.

3.11.217.23.2
(01-01-2022)
**Form 8996 - Qualified
Opportunity Fund
Checkbox**

- (1) If Form 1120-S, Schedule B, Question 15 "Is the corporation attaching Form 8996, Qualified Opportunity Fund, to certify as a Qualified Opportunity Fund" is answered "Yes" and the amount line is blank, search attachments for Form 8996. If Form 8996 is attached with an amount on Line 15 (Form 8996 prior year revision line numbers: 2020: Line 14, 2018: Line 13), then edit the amount to Schedule B, Question 15.

Note: Edit this amount using dollars and cents.

- (2) If Form 8996, Qualified Opportunity Fund, is attached, edit Return Processing Code (RPC) 6 to Page 1, in the right margin next to Line 1c (Total, Add Lines 1a and 1b) of Form 1120-S. See IRM 3.11.217.13.7, Return Processing Code (RPC), for more information.
- (3) See IRM 3.11.217.33, Form 8996, Qualified Opportunity Fund, for more information.

3.11.217.23.3
(01-01-2024)
Digital Asset Checkbox

- (1) Form 1120-S, Schedule B, line 16 has a checkbox regarding Crypto Currency Reporting for tax periods ending 202301 and subsequent.
- (2) The valid characters for the checkbox field (listed in the table below) are 0,1,2, and 3. Data will enter:

Character	Description
0	No boxes checked
1	"Yes" box checked
2	"No" box checked
3	Both boxes checked

3.11.217.24
(01-01-2025)

**Schedule K -
Shareholders' Pro Rata
Share Items**

- (1) This subsection provides instructions for editing Schedule K, Shareholders' Pro Rata Share Items, on Form 1120-S.
- (2) Correspond for Schedule K if missing or blank unless the return meets any of the following conditions:
 - The tax period 201412 and prior.
 - Attached Schedule K-1 (Form 1120-S), Part III, has no tax data or reports only Ordinary Income, on Line 1.
 - Any of the following are attached:
 - Schedule D, (Form 1120-S) Capital Gains and Losses and Built-in Gains
 - Form 8825, Rental Real Estate Income and Expenses of a Partnership or an S Corporation
 - Form 6478, Biofuel Producer Credit
 - Form 4797, Sales of Business Property
 - Form 4562, Depreciation and Amortization (Including Information on Listed Property)
 - Form 3468, Investment Credit
 - The return is for a short period.
 - The return has no significant entries or is blank.

Note: A significant entry is defined as any amount other than zero.

3.11.217.24.1
(01-01-2023)

**Schedule K, Line 2 - Net
rental real estate income
(loss)**

- (1) Correspond with the taxpayer for Form 8825, Rental Real Estate Income and Expenses of a Partnership or an S Corporation, if the amount on Form 1120-S, 8825 is not attached.
- (2) For processing of Form 8825, see IRM 3.11.217.28, Form 8825 - Rental Real Estate Income and Expenses of a Partnership or an S Corporation.

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3.11.217.24.2
(01-01-2016)

**Schedule K, Line 4 -
Interest income**

- (1) If Form 1120-S, Schedule K, Line 4, Interest income, is blank check the supporting attachments for Portfolio Income. If an amount is present, edit to Line 4.
- (2) Bracket if negative.

3.11.217.24.3
(01-01-2022)

**Schedule K, Line 10 -
Other income (loss)**

- (1) (ductions area). See IRM 3.11.217.13.1, Audit Codes, for more information.
- (2) If Form 1120-S, Schedule K, Line 10, Other income (loss) shows a significant entry with the notation "Section 965" or similar language (202012 - 201712

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form revisions), edit Computer Condition Code (CCC) “J” and Action Code 460 (Management Suspense). This instruction is only valid for Tax Periods 201712 - 202012.

Note: A significant entry is defined as any amount other than zero.

- (3) Form 1120-S, Schedule K-1, Box 10, with Code F (202012 - 201712 form revisions) may show a Section 965(a) return. See IRM 3.0.101, Schedule K-1 Processing, for complete instructions to edit and process Schedules K-1. This instruction is only valid for Tax Periods 201712 - 202012.
- (4) See IRM 3.11.217.2.11, Section 965 Returns (201712 through 202012), IRM 3.11.217.14.7, CCC “J” - Section 965 Tax, and IRM 3.11.217.3.1, Action Codes, for more information. This instruction is only valid for Tax Periods 201712 - 202012.

3.11.217.24.4
(01-01-2022)
**Schedule K, Line 12d -
Other deductions**

- (1) If Form 1120-S , Schedule K, Line 12d, Other deductions, shows a significant entry with the notation “Section 965” or similar language (202012 - 201712 form revisions), edit Computer Condition Code (CCC) “J” and Action Code 460 (Management Suspense). This instruction is only valid for Tax Periods 201712 - 202012.

Note: A significant entry is defined as any amount other than zero.

- (2) Form 1120-S, Schedule K-1, Box 12, with Code K (202012 - 201712 form revisions) may show a Section 965(c) return. See IRM 3.0.101, Schedule K-1 Processing, for complete instructions to edit and process Schedules K-1. This instruction is only valid for Tax Periods 201712 - 202012.
- (3) See IRM 3.11.217.2.11, Section 965 Returns (201712 through 202012), IRM 3.11.217.14.7, CCC J - Section 965 Tax, and IRM 3.11.217.3.1, Action Codes, for more information. This instruction is only valid for Tax Periods 201712 - 202012.

3.11.217.24.5
(01-01-2019)
**Schedule K, Line 13a -
Low-income housing
credit (section 42(j)(5))**

- (1) If Form 1120-S, Schedule K, Line 13a, Low-income housing credit (section

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Form 8586

If	Then
Form 8586 is attached,	See IRM 3.11.217.13.5, Form 8586, Low-Income Housing Credit.
Form 8586 is not attached,	Correspond with the taxpayer for the missing Form 8586.

3.11.217.24.6
(01-01-2019)

**Schedule K, Line 13b -
Low-income housing
credit (other)**

- (1) If Form 1120-S, Schedule K, Line 13b, Low-income housing credit (other), has

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Form 8586

If	Then
Form 8586 is attached,	See IRM 3.11.217.13.5, Form 8586, Low-Income Housing Credit.
Form 8586 is not attached,	Correspond with the taxpayer for the missing Form 8586.

3.11.217.24.7
(01-01-2023)

**Schedule K, Line 13f -
Biofuel producer credit**

Fuel, for 2012 - 2007), is required. If Form 6478 is not attached, correspond with the taxpayer for the missing form.

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- (2) Check Form 6478, Line 4 against Schedule K, Line 13f.
- If the amounts agree, continue processing the return.
 - If there is a discrepancy, edit the amount from Form 6478, Line 4 to Schedule K, Line 13f.

3.11.217.24.8
(01-01-2025)

**Schedule K, Line 13g -
Other credits**

8936, Schedule A is not attached, correspond using Letter 118C, Corporate Return Incomplete for Processing: Form 1120, Form 1120 Series, Form 1120-S, for the missing form for tax periods ending 202301 and subsequent.

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3.11.217.24.9
(01-01-2023)

**Schedule K, Line 14 -
International Checkbox**

- (1) Line 14 - No editing is required. Accept taxpayer's entry.

3.11.217.24.10
(01-01-2022)

**Schedule K, Line 16f -
Foreign taxes paid or
accrued**

- (1) If Form 1120-S, Schedule K, Line 16f*, Foreign taxes paid or accrued, has an 9 (Deductions area) *(Schedule K prior year line numbers: 2020 - 2018: Line 14p, 2017 - 2004: Line 14l). See IRM 3.11.217.13.1, Audit Codes.
- (2) If Form 1120-S, Schedule K, Line 16f*, Foreign taxes paid or accrued, has an near Line 9 (Deductions area). *(Schedule K prior year line numbers: 2020 - 2018: Line 14p, 2017 - 2004: Line 14l.) See IRM 3.11.217.13.1, Audit Codes.

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3.11.217.24.11
(01-01-2022)

**Schedule K, Line 14r -
Other foreign tax
information**

- (1) These instructions are only valid for Tax Periods 201712 - 202012.

- (2) If Form 1120-S, Schedule K, Line 14r, Other foreign tax information, shows a significant entry with the notation "Section 965" or similar language (202012 - 201712 form revisions), edit Computer Condition Code (CCC) "J" and Action Code 460 (Management Suspense).

Note: A significant entry is defined as any amount other than zero.

- (3) Form 1120-S, Schedule K-1, Box 14, with Code U (202012 - 201712 form revisions) may show a Section 965 return. See IRM 3.0.101, Schedule K-1 Processing, for complete instructions to edit and process Schedules K-1.
- (4) See IRM 3.11.217.2.11, Section 965 Returns (201712 through 202012), IRM 3.11.217.14.7, CCC J - Section 965 Tax, and IRM 3.11.217.3.1, Action Codes, for more information.

3.11.217.24.12
(01-01-2019)
**Schedule K, Line 16d -
Distributions**

- (1) Accept taxpayer's entry.

3.11.217.24.13
(01-19-2021)
**Schedule K, Line 17d -
Other items and
amounts**

- (1) If Form 1120-S, Schedule K, Line 17d, Other items and amounts, shows a significant entry with the notation "Section 965" or similar language, edit Computer Condition Code (CCC) "J" and Action Code 460 (Management Suspense).
- (2) Form 1120-S, Schedule K-1, Box 17, with Code AD may show a Section 965 return. See IRM 3.0.101, Schedule K-1 Processing, for complete instructions to edit and process Schedules K-1.

3.11.217.24.14
(01-01-2022)
**Schedule K, Line 18 -
Income/loss
reconciliation**

- (1) Accept taxpayer's entry on Form 1120-S, Schedule K, Line 18.

3.11.217.25
(01-01-2024)
**Schedule L - Balance
Sheets per Books**

- (1) Correspond with the taxpayer for missing or blank Schedule L, Balance Sheets per Books, unless the return meets **any** of the following conditions:

- Tax periods 0712 and prior.
- Amended return (CCC "G").
- Final return.
- Page 2, Schedule B, Line 11 (prior years: 2017 - 2012: Line 10) is checked "Yes".

Note: If both the "Yes" box and the "No" box are checked, or neither box is checked, and **none** of the conditions in the bullets listed here are met, **correspond**.

- There are no significant entries on Page 1, Lines 1 through 22 (Lines 1 through 20 2022 prior year form revision).

Note: A significant entry is defined as any amount other than zero.

- Page 1, Box F, Total assets **and** Line 1a, Gross receipts or sales, have

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- Schedule L is crossed out or annotated "0" (zero), "-" (dash), "None", "N/A", or some similar entry.
- Schedule B, Line 1 (Check accounting method) - The "Cash" box on Schedule B is checked or the taxpayer has notated "Single Entry Records", "See Books", "Balance Sheet not available", or similar entry.

(2) If the "Yes" box on Form 1120-S, Schedule B, Line 11* is checked and Total

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*Schedule B, Line 10 (prior years: 2017 - 2012: Line 10).

**Page 1, Box F.

***Page 1, Line 1a.

Reminder: Edit Total Assets, Page 1, Box F per IRM 3.11.217.10, Total Assets-Page 1, Box F.

(3) The following information is transcribed from Form 1120-S, Page 4, Schedule L, Balance Sheets per Books. No action is necessary to perfect these amounts. Accept the taxpayer's entry:

- Loans to Shareholders, end of year. Schedule L, Line 7 (d).
- Total Assets, beginning of year. Schedule L, Line 15 (b).
- Loans from Shareholders, end of year. Schedule L, Line 19 (d).
- Capital Stock, end of year. Schedule L, Line 22 (d).
- Additional Paid-In Capital, end of year. Schedule L, Line 23 (d).
- Retained Earnings, end of year. Schedule L, Line 24 (d).

3.11.217.26
(01-01-2019)
**Schedule M-1 and
Schedule M-2**

(1) This subsection provides instructions for Form 1120-S, Schedule M-1, Reconciliation of Income (Loss), and Schedule M-2, Analysis of Accumulated Adjustments Account.

3.11.217.26.1
(01-01-2016)
**Schedule M-1 -
Reconciliation of Income
(Loss)**

(1) The following information is transcribed from Schedule M-1, Reconciliation of Income (Loss), Form 1120-S, Page 5 (Page 4 for prior years).

(2) Schedule M-1, Line 3(b) - Travel and Entertainment. Accept taxpayer's entry.

3.11.217.26.2
(01-01-2016)
**Schedule M-2 - Analysis
of Accumulated
Adjustments Account**

(1) The following information is transcribed from Schedule M-2, Analysis of Accumulated Adjustments Account, Form 1120-S, Page 5 (Page 4 for prior years).

(2) Schedule M-2, Line 1, Column (a) - Balance at beginning of tax year. Accept taxpayer's entry.

3.11.217.27
(01-01-2022)
**Schedule N (Form 1120)
- Foreign Operations of
U.S. Corporations**

(1) Schedule N is valid for tax periods beginning 01-01-2000. Delete Schedule N if the tax period begins before 01-01-2000.

(2) S Corporations that, at any time during the tax year, have assets in or operate a business in a Foreign Country or U.S. possession may have to file Schedule N.

- (3) Do **not** correspond if Schedule N is missing. Dummy a Schedule N and edit the applicable entries when Form 8865, Return of U.S. Persons With Respect to Certain Foreign Partnerships, Form 5471, Information Return of U.S. Persons With Respect To Certain Foreign Corporations, or Form 8873, Extra-territorial Income Exclusion, is attached to the tax return.
- (4) If Schedule N is present and has no entries, do **not** correspond.
- (5) If more than one Schedule N is attached, combine the information from all Schedules N, including all subsidiaries and:
 - a. Edit to the first Schedule N that has the EIN of the return being processed. "Staple up" any remaining Schedules N, or
 - b. Dummy and edit Schedule N, for the parent return if one is not present on a consolidated return.
- (6) See IRM 3.11.217.15.1(1), Sequence of Return - Form 1120-S, for the sequence order of Schedule N.

3.11.217.27.1
(01-01-2022)
**Schedule N (Form 1120),
Line 1a - Form 8858,
Information Return of
U.S. Persons With
Respect to Foreign
Disregarded Entities
(FDEs) and Foreign
Branches (FBs)**

- (1) Form 8858 (Revision 12-2018), Information Return of U.S. Persons With Respect To Foreign Disregarded Entities (FDEs) and Foreign Branches (FBs), must be filed by U.S. persons with respect to FDEs and FBs. Also, Form 8858 (Revision 12-2018) must be filed by U.S. persons with respect to FDEs and FBs owned by certain controlled foreign corporations or controlled foreign partnerships.
- (2) Edit Audit Code "2" if:
 - a. Schedule N (Form 1120), Question 1a is answered "Yes", or
 - b. Form 8858 is present.

3.11.217.27.2
(01-01-2016)
**Schedule N (Form 1120),
Line 2 - Number of
Forms 8865**

- (1) No entry is required for Schedule N, Line 2 unless Form 8865 is present.
- (2) Edit Line 2 as follows:

Schedule N (Form 1120), Line 2

If	And	Then
A number is present for Schedule N, Line 2,		Take no further action.
Schedule N, Line 2 is blank,	Form(s) 8865 is attached,	Edit the number of Forms 8865 in the dotted line area of Line 2.
Form 8865 is attached,	Schedule N is not present,	Dummy a Schedule N and edit the number of Forms 8865 to Schedule N, Line 2.

- (3) Edit Audit Code "2" if Form 8865, Return of U.S. Persons With Respect to Certain Foreign Partnerships, is attached. See IRM 3.11.217.13.1, Audit Codes.

3.11.217.27.3

(01-01-2016)

**Schedule N (Form 1120),
Line 3 - Form 8865
Question**

- (1) Edit Audit Code "2" if Schedule N (Form 1120), Question 3 is answered "Yes" or Form 8865, Return of U.S. Persons With Respect to Certain Foreign Partnerships, is attached. See IRM 3.11.217.13.1, Audit Codes.

3.11.217.27.4

(01-01-2022)

**Schedule N (Form 1120),
Lines 4a and 4b - Form
5471, Controlled Foreign
Corporation**

- (1) Line 4a is "Reserved for future use".
- a. For prior year returns (2020 and prior revisions), edit Audit Code "2" if Schedule N, Question 4a is answered "Yes".
- (2) Line 4b - Edit Audit Code "2" if Form 5471 is attached. See IRM 3.11.217.13.1, Audit Codes.
- (3) No entry is required for Schedule N, Line 4b unless Form 5471 is present.
- (4) Edit Line 4b as follows:

Schedule N (Form 1120), Line 4

If	And	Then
A number is present for Schedule N, Line 4b,		Take no further action.
Schedule N, Line 4b is blank,	Form(s) 5471 is attached,	Edit the number of Forms 5471 in the dotted line area of Line 4b. Note: Document Perfection is responsible for determining the number of any and all Form(s) 5471 received, whether attached to a parent return in a consolidated group, or found as an attachment to a subsidiary return.
Form 5471, Information Return of U.S. Persons With Respect To Certain Foreign Corporations, is attached,	Schedule N is not present,	Dummy a Schedule N and edit the number of Forms 5471 to Schedule N, Line 4b.

3.11.217.27.5

(01-01-2016)

**Schedule N (Form 1120),
Line 5 - Form 3520
Question**

- (1) Edit Audit Code "2" if Schedule N (Form 1120), Question 5 is answered "Yes". See IRM 3.11.217.13.1, Audit Codes.

3.11.217.27.6

(01-01-2016)

**Schedule N (Form 1120),
Line 6b - Foreign
Country Code**

- (1) Edit Schedule N (Form 1120), Line 6b as follows:

Schedule N (Form 1120), Line 6b

If	And	Then
The taxpayer has entered the name of a Foreign Country in Line 6b,		Write the two letter Country Code to the left of Line 6b. See Acceptable Foreign Countries in Document 7475, State and Address Abbreviations, Major City Codes (MCCs), ZIP Codes and Countries. Exception: Edit Other Country Code "OC" if the foreign country is not listed in Document 7475. Note: Use "UK" for England, Northern Ireland, Scotland, and Wales. Also, "Holland" is not an official country name, but is part of The Netherlands.
No Foreign Country is present or "US", "USA", "America", or similar reference to the United States is present,	Question 6a is checked "Yes",	Edit Other Country Code, "OC".
More than one Foreign Country is present,		Edit the Country Code of the first Foreign Country shown.

3.11.217.27.7
(01-01-2016)

**Schedule N (Form 1120),
Line 7a - Form 8873
Question**

- (1) Edit Audit Code "2" if Schedule N (Form 1120), Question 7a is answered "Yes". See IRM 3.11.217.13.1, Audit Codes.

3.11.217.27.8
(01-01-2022)

**Schedule N (Form 1120),
Line 7b - Number of
Forms 8873**

- (1) No entry is required for Schedule N (Form 1120), Line 7b unless Form 8873, Extraterritorial Income Exclusion, is present.

Note: Input of Command Code (CC) REQ77 / FRM77 with IDRS Transaction Code (TC) "971" and correct IDRS Action Code (depending on which election was made) **may be needed** with the Form 8873. See IRM 3.11.217.29, Form 8873, Extraterritorial Income Exclusion.

- (2) Edit Line 7b as follows:

Schedule N (Form 1120), Line 7b

If	And	Then
A number is present for Schedule N, Line 7b,	Form(s) 8873 is attached,	Process Form 8873, Extraterritorial Income Exclusion, per IRM 3.11.217.29, Form 8873, Extraterritorial Income Exclusion.

If	And	Then
A number is present for Schedule N, Line 7b,	Form(s) 8873 are not attached,	Take no further action.
Schedule N, Line 7b is blank,	Form(s) 8873 is attached,	<ol style="list-style-type: none"> 1. Edit the number of Forms 8873 in the dotted line area of Line 7b. 2. Process Form 8873 per IRM 3.11.217.29, Form 8873, Extraterritorial Income Exclusion.
Form 8873 is attached,	Schedule N is not present,	<ol style="list-style-type: none"> 1. Dummy a Schedule N and edit the number of Forms 8873 to Line 7b of Schedule N. 2. Process Form 8873 per IRM 3.11.217.29, Form 8873, Extraterritorial Income Exclusion.

3.11.217.27.9

(01-01-2022)

Schedule N (Form 1120),**Line 7c - Total****Extraterritorial Income****Exclusion**

(1) No entry is required for Schedule N (Form 1120), Line 7c unless Form 8873 is present.

(2) Edit Line 7c as follows:

Schedule N (Form 1120), Line 7c

If	And	Then
An amount is present for Schedule N, Line 7c,	Form 8873 is attached,	Process Form 8873 per IRM 3.11.217.29, Form 8873, Extraterritorial Income Exclusion.
An amount is present for Schedule N, Line 7c,	Form 8873 is not attached,	Take no further action.
Schedule N, Line 7c is blank,	Form(s) 8873 is attached,	<ol style="list-style-type: none"> 1. Compute the total amount of extraterritorial income exclusion from Line 52 and edit to the area provided on Line 7c. 2. Process Form 8873 per IRM 3.11.217.29, Form 8873, Extraterritorial Income Exclusion.
Form 8873 is present with a significant entry on Line 52. Note: A significant entry is defined as any amount other than zero.	Schedule N is not attached,	<ol style="list-style-type: none"> 1. Dummy a Schedule N and compute the total amount of extraterritorial income exclusion from all attached Forms 8873. Edit the total to the area provided on Schedule N, Line 7c. 2. Process Form 8873 per IRM 3.11.217.29, Form 8873, Extraterritorial Income Exclusion.

Note: Input of Command Code (CC) REQ77 / FRM77 with IDRS Transaction Code (TC) "971" and correct IDRS Action Code (depending on which election was made) **may be needed** with the Form 8873. See IRM 3.11.217.29, Form 8873, Extraterritorial Income Exclusion.

3.11.217.27.10
(01-01-2025)

**Schedule N (Form 1120),
Line 8 - Statement of
Specified Foreign
Financial Assets**

- (1) For Tax Year (TY) 202201 and later, Form 8938, Statement of Specified Foreign Financial Assets, will be transcribed into the General Purpose Programming (GPP) database. If Form 8938 is attached, see IRM 3.11.217.45, Form 8938, Statement of Specified Foreign Financial Assets, for more information.

3.11.217.28
(01-01-2025)

**Form 8825 - Rental Real
Estate Income and
Expenses of a
Partnership or an S
Corporation**

- (1) If Form 8825, Rental Real Estate Income and Expenses of a Partnership or an S Corporation, is attached to Form 1120-S, compute Line 18a, Total Gross Rents, when there are entries on Page 1, Line 2, Columns A through D or Page 2, Line 2, Columns E through H. Edit Form 8825 in **positive** amounts in **dollars only** as follows:
- (2) See IRM 3.11.217.15.1(1), Sequence of Return - Form 1120-S, for the sequence order of Form 8825.

Form 8825

If	And	Then
Only one Form 8825 is attached,	Line 18a is negative,	"X" the negative amount.
Only one Form 8825 is attached,	Line 18a is blank,	Compute and enter a positive amount on Line 18a. See Figure 3.11.217-24, Example of Editing Form 8825.
Multiple Forms 8825 are attached,	Only one Form 8825 has an entry on Line 18a,	<ol style="list-style-type: none"> 1. Accept positive taxpayer entry ("X" negative amount). 2. Place Form 8825 in sequence order if Line 18a has a positive amount. 3. "X" the remaining Form 8825.
Multiple Forms 8825 are attached,	More than one Form 8825 has an entry on Line 18a or Line 18a is blank,	<ol style="list-style-type: none"> 1. Add all Form 8825, Line 2 amounts together. 2. If positive, edit the amount(s) to Line 18a of the first Form 8825. 3. "X" the remaining Forms 8825. 4. Place edited Form 8825 in sequence order.

Compute Line 18a of Form 8825				
Form 8825 (Rev. November 2018) Department of the Treasury Internal Revenue Service	Rental Real Estate Income and Expenses of a Partnership or an S Corporation ▶ Attach to Form 1065 or Form 1120S. ▶ Go to www.irs.gov/Form8825 for the latest information.			OMB No. 1545-0123
Name Oak, Hickory, and Birch PA.				Employer identification number 00-9914561
1 Show the type and address of each property. For each rental real estate property listed, report the number of days rented at fair rental value and days with personal use. See instructions. See page 2 to list additional properties.				
	Physical address of each property—street, city, state, ZIP code	Type—Enter code 1–8; see page 2 for list	Fair Rental Days	Personal Use Days
A	Office Bldg. 410 Willow Ave Los Angeles, CA, 90052			
B	Office Space 450 Poplar Blvd San Francisco, CA, 94101			
C	Office Bldg. 12458 Chestnut Way Anaheim, CA, 92803			
D				
Properties				
Rental Real Estate Income		A	B	C
2 Gross rents		2 12,500 00	10,000 00	2,500 00
16 Total expenses for each property. Add lines 3 through 15		16		
17 Income or (loss) from each property. Subtract line 16 from line 2		17		
18a Total gross rents. Add gross rents from line 2, columns A through H		18a 25000		
b Total expenses. Add total expenses from line 16, columns A through H		18b ()		
19 Net gain (loss) from Form 4797, Part II, line 17, from the disposition of property from rental real estate activities		19		
20a Net income (loss) from rental real estate activities from partnerships, estates, and trusts in which this partnership or S corporation is a partner or beneficiary (from Schedule K-1)		20a		
b Identify below the partnerships, estates, or trusts from which net income (loss) is shown on line 20a. Attach a schedule if more space is needed.				
(1) Name _____ (2) Employer identification number _____				
21 Net rental real estate income (loss). Combine lines 18a through 20a. Enter the result here and on: • Form 1065 or 1120S: Schedule K, line 2		21		
For Paperwork Reduction Act Notice, see instructions. Cat. No. 10136Z Form 8825 (Rev. 11-2018)				

Figure 3.11.217-24 Example of Editing Form 8825

3.11.217.29
(01-01-2022)

**Form 8873 -
Extraterritorial Income
Exclusion**

- (1) Document Perfection is responsible for processing Part I, “Elections and Other Information” of Form 8873. Elections are identified by inputting Command Code (CC) REQ77 / FRM77 with Transaction Code (TC) “971” and IDRS Action Code 361, 362, or 363 depending on which election was made.

Note: “Action Codes” referenced in the Form 8873 instructions are IDRS Action Codes, not to be confused with ERS Action Codes.

- (2) If Part I, Lines 1 through 3 of the Form 8873, are not checked, then no “TC 971” needs to be entered on IDRS.

3.11.217.29.1
(01-01-2016)

**Form 8873, Line 1 -
Section 942(a) (3)
Election**

- (1) If the box is marked for Part 1, Line 1 of Form 8873, enter “TC 971” with IDRS Action Code 361. Use the current date for the Effective Date.

Note: Edit Action Trail (e.g., “TC 971-361” or similar language) in the lower left margin going vertically up the side of the return.

3.11.217.29.2 (01-01-2016) Form 8873, Line 2 - Extraterritorial Income Exclusion in Lieu of Election	<p>(1) If the box is marked for Part I, Line 2 of Form 8873, enter “TC 971” with IDRS Action Code 362. Use the current date for the Effective Date.</p> <p>Note: Edit Action Trail (e.g., “TC 971 - 362” or similar language) in the lower left margin going vertically up the side of the return.</p>
3.11.217.29.3 (01-01-2016) Form 8873, Line 3 - Domestication Election	<p>(1) If the box is marked for Part I, Line 3 of Form 8873, enter “TC 971” with IDRS Action Code 363. Use the current date for the Effective Date.</p> <p>Note: Edit Action Trail (e.g., “TC 971 - 363” or similar language) in the lower left margin going vertically up the side of the return.</p>
3.11.217.30 (01-01-2024) Schedule D (Form 1120-S) - Capital Gains and Losses and Built-in Gains	<p>(1) Edit Schedule D, (Form 1120-S) Capital Gains and Losses and Built-in Gains:</p>

Schedule D (Form 1120-S)

If	Then
<p>All of the following conditions apply:</p> <ol style="list-style-type: none"> Form 1120-S is for 2012 tax year or later and The Schedule D is a 2012 or later revision and Significant entries are present on one or more of the transcription lines or checkbox is marked. <p>Note: A significant entry is defined as any amount other than zero.</p> <ul style="list-style-type: none"> Transcription lines for 2019 and subsequent are as follows: <ul style="list-style-type: none"> Checkbox above Part I, <p>Note: Valid for tax periods ending 201712 and later.</p> Part I, Line 1a, Columns (d) and (e), Part I, Lines 1b - 3, Columns (d), (e) and (g), Part II, Lines 8a, Columns (d) and (e), Part II, Lines 8b - 10, Columns (d), (e) and (g), Part II, Line 13. Transcription lines for 2018 through 2013 are as follows: <ul style="list-style-type: none"> Part I, Line 1a, Columns (d) and (e), Part I, Lines 1b - 3, Columns (d), (e), and (g) Part II, Lines 8a, Columns (d) and (e), Part II, Lines 8b - 10, Columns (d), (e), and (g), Line 13. 	<ol style="list-style-type: none"> Place Schedule D in sequence order. Edit Schedule D in dollars only. For 2013 and later Schedule D revisions: <ul style="list-style-type: none"> "X" any negative transcription entries, except the following: Lines 1b(g), 2(g), 3(g), 8b(g), 9(g), and 10(g). These lines can be positive or negative. For 2012 Schedule D revisions: <ul style="list-style-type: none"> "X" any negative transcription entries. Change Page 1, Part I, Line 1 to Line 1b and, Change Page 1, Part II, Line 8 to Line 8b.
Criteria above is not met,	<p>Cross-out or slash Schedule D.</p> <p>Exception: If Form 1120-S, Page 1, Line 23b (22b on prior form revisions) has a significant entry, do not cross-out or slash Schedule D. Continue processing the return.</p>

(2) See IRM 3.11.217.15.1(1), Sequence of Return - Form 1120-S, for the sequence order of Schedule D.

3.11.217.31
(02-17-2022)

**Form 4797 - Sales of
Business Property**

(1) Line 1b - No editing is required. See IRM 3.11.217.16.3, Line 4 - Net Gain (Loss), for more information.

3.11.217.32
(01-01-2025)
**Form 8949 - Sales and
Other Dispositions of
Capital Assets**

- (2) Line 1c - No editing is required. See IRM 3.11.217.16.3, Line 4 - Net Gain (Loss), for more information.
 - (3) Place Form 4797, Sales of Business Property, in sequence order if significant entries are present on Line 1b or Line 1c (2021 and later form revisions). See IRM 3.11.217.15.1(1), Sequence of Return - Form 1120-S, for the sequence order of Form 4797.
- (1) Form 8949, Sales and other Dispositions of Capital Assets, is valid for tax periods 201712 and later. See Figure 3.11.217-25, Example of Editing Form 8949.
 - (2) If the taxpayer has entered a "Z" or "Y" in any of the rows in either Part I, Line 1, Column (f), or Part II, Line 1, Column (f), of Form 8949, then edit CCC "M".
 - (3) If the taxpayer has entered a "Z" in any of the rows from **Part I, Line 1, Column (f)**, then edit Form 8949 as follows:
 - a. Place Form 8949 in sequence order if significant entries are present. See IRM 3.11.217.15.1(1), Sequence of Return - Form 1120-S. If there is more than one Form 8949 attached, then sequence the Form 8949 with the Part I edited data first.
 - b. Underline the EIN (Column (a)) from the first row with a "Z" present in Column (f) if EIN is present.
 - c. Underline the Date Acquired (Column (b)) from the first row with a "Z" present in Column (f) if the day, month, and year are present.
 - d. Underline the dollar amount (Column (g)) from the first row with a "Z" present in Column (f) if the money amount is present.
 - e. If the taxpayer has shown more than one row with a "Z" in Column (f), then edit "Z-1" to the right margin of Part I, Line 1 of Form 8949.
 - (4) If the taxpayer has entered a "Y" in any of the rows from **Part I, Line 1, Column (f)**, then edit the Form 8949 as follows:
 - a. Place the form in sequence order. If there are more than one Form 8949 attached, then sequence the Form 8949 with the edited data.
 - b. Underline the EIN (Column (a)) from the first row with a "Y" in Column (f) if the EIN is present.
 - c. Underline the Date Sold or Disposed Of (Column (c)) from the first row with a "Y" in Column (f) if the Date Sold or Disposed Of is present.
 - d. Underline the dollar amount (Column (g)) from the first row with a "Y" in Column (f) if a money amount is present.
 - e. If the taxpayer has shown more than one row with a "Y" in Column (f), then edit "Y-1" to the right margin of Part I, Line 1, Row 1 of Form 8949.
 - f. If "Z-1" was edited, then edit "Y-1" under "Z-1".
 - (5) If the taxpayer has entered a "Z" in any of the rows from **Part II, Line 1, Column (f)** then edit Form 8949 as follows:
 - a. Place the form in sequence order. See IRM 3.11.217.15.1(1), Sequence of Return - Form 1120-S. If there is more than one Form 8949 attached, then sequence the Form 8949 with the Part I edited data first followed by the Part II edited data.
 - b. Underline the EIN (Column (a)) from the first row with a "Z" present in Column (f) if EIN is present.

- c. Underline the Date Acquired (Column (b)) from the first row with a "Z" present in Column (f) if the day, month, and year are present.
 - d. Underline the dollar amount (Column (g)) from the first row with a "Z" present in Column (f) if a money amount is present.
 - e. If the taxpayer has shown more than one row with a "Z" in Column (f), then edit "Z-1" to the right margin of Part II, Line 1, Row 1 of Form 8949.
- (6) If the taxpayer has entered a "Y" in any of the rows from **Part II, Line 1, Column (f)**, then edit the Form 8949 as follows:
- a. Place the form in sequence order. If there are more than one Form 8949 attached, then sequence the Form 8949 with the Part I edited data first and then the Part II edited data.
 - b. Underline the EIN (Column (a)) from the first row with a "Y" in Column (f) if the EIN is present.
 - c. Underline the Date Sold or Disposed Of (Column (c)) from the first row with a "Y" in Column (f) if Date Sold or Disposed Of is present.
 - d. Underline the dollar amount (Column (g)) from the first row with a "Y" in Column (f) if money amount is present.
 - e. If the taxpayer has shown more than one row with a "Y" in Column (f), then edit "Y-1" to the right margin of Part II, Line 1, Row 1 of Form 8949.
 - f. If "Z-1" was edited, then edit "Y-1" under "Z-1".

DRAFT

Form 8949

Sales and Other Dispositions of Capital Assets

OMB No. 1545-0074

Department of the Treasury
Internal Revenue Service

File with your Schedule D to list your transactions for lines 1b, 2, 3, 8b, 9, and 10 of Schedule D.
Go to www.irs.gov/Form8949 for instructions and the latest information.

2024

Attachment
Sequence No. 12A

Name(s) shown on return
Spruce Holdings Co

Social security number or taxpayer identification number
00-0015487

Before you check Box A, B, or C below, see whether you received any Form(s) 1099-B or substitute statement(s) from your broker. A substitute statement will have the same information as Form 1099-B. Either will show whether your basis (usually your cost) was reported to the IRS by your broker and may even tell you which box to check.

Part I

Short-Term. Transactions involving capital assets you held 1 year or less are generally short-term (see instructions). For long-term transactions, see page 2.

Note: You may aggregate all short-term transactions reported on Form(s) 1099-B showing basis was reported to the IRS and for which no adjustments or codes are required. Enter the totals directly on Schedule D, line 1a; you aren't required to report these transactions on Form 8949 (see instructions).

You must check Box A, B, or C below. Check only one box. If more than one box applies for your short-term transactions, complete a separate Form 8949, page 1, for each applicable box. If you have more short-term transactions than will fit on this page for one or more of the boxes, complete as many forms with the same box checked as you need.

☐ (A) Short-term transactions reported on Form(s) 1099-B showing basis was reported to the IRS (see Note above)

☐ (B) Short-term transactions reported on Form(s) 1099-B showing basis wasn't reported to the IRS

☒ (C) Short-term transactions not reported to you on Form 1099-B

1	(a) Description of property (Example: 100 Sh. XYZ Co.)	(b) Date acquired (Mo., day, yr.)	(c) Date sold or disposed of (Mo., day, yr.)	(d) Proceeds (sales price) (see instructions)	(e) Cost or other basis (See the Note below and see Column (f) in the separate instructions.)	Adjustment, if any, to gain or loss (If you enter an amount in column (g), enter a code in column (f). See the separate instructions.	(h) Gain or (loss) Subtract column (e) from column (d) and combine the result with column (g).
					(f) Code(s) from instructions	(g) Amount of adjustment	
	00-1210068	1/8/24			Z	(10,000)	Z-1
	00-5644121	4/1/24			Z	(25,000)	

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Form 1120-S

U.S. Income Tax Return for an S Corporation

OMB No. 1545-0123

Department of the Treasury
Internal Revenue Service

Do not file this form unless the corporation has filed or
is attaching Form 2553 to elect to be an S corporation.
Go to www.irs.gov/Form1120S for instructions and the latest information.

2024

For calendar year 2024 or tax year beginning , 2024, ending , 20

A S election effective date
06/03/1995

B Business activity code
number (see instructions)
546680

C Check if Sch. M-3 attached ☐

TYPE
OR
PRINT
Spruce Holdings Co
Number, street, and room or suite no. If a P.O. box, see instructions.
1066 S Elm St
City or town, state or province, country, and ZIP or foreign postal code
Dallas, TX 75260

D Employer identification number
00-0015487

E Date incorporated
06/03/1995

F Total assets (see instructions)
\$ **5,200**

G Is the corporation electing to be an S corporation beginning with this tax year? See instructions. ☐ Yes ☐ No

H Check if: (1) ☐ Final return (2) ☐ Name change (3) ☐ Address change (4) ☐ Amended return (5) ☐ S election termination

I Enter the number of shareholders who were shareholders during any part of the tax year **12**

J Check if corporation: (1) ☐ Aggregated activities for section 465 at-risk purposes (2) ☐ Grouped activities for section 469 passive activity purposes

Caution: Include only trade or business income and expenses on lines 1a through 22. See the instructions for more information.

	1a Gross receipts or sales	b Less returns and allowances	c Balance	1c
Income	75,850			75,850
2 Cost of goods sold (attach Form 1125-A)				
3 Gross profit. Subtract line 2 from line 1c				75,850
4 Net gain (loss) from Form 4797, Part II, line 17 (attach Form 4797)				
5 Other income (loss) (see instructions—attach statement)				
6 Total income (loss). Add lines 3 through 5				75,850
7 Compensation of officers (see instructions—attach Form 1125-E)				
8 Salaries and wages (less employment credits)				
9				

Figure 3.11.217-25 Example of Editing Form 8949

3.11.217.33
(01-01-2022)
Form 8996 - Qualified
Opportunity Fund

(1) Form 8996, Qualified Opportunity Fund, is valid for tax periods ending 201712 and later. The table below compares Form 8996 line numbers based on the tax year of the return:

3.11.217.33

Internal Revenue Manual

Cat. No. 51221V (11-14-2024)
Any line marked with a #
is for Official Use Only

51221590

2021 and later	2020	2019	2018 and 2017
Line 5	Line 5	Line 5	N/A
Line 6	N/A	N/A	N/A
Line 7	Line 7	Line 6	Line 5
Line 8	Line 8	Line 7	Line 6
Line 10	Line 10	Line 9	Line 8
Line 11	Line 11	Line 10	Line 9
Line 14	Line 14	Line 13	Line 12
Line 15	Line 15	Line 14	Line 13

For prior year conversion instructions, see Exhibit 3.11.217-4, Form 8996 - Prior Year Conversion Chart.

- (2) Place Form 8996 in sequence order if significant entries are present on any of the lines listed in a through h below. See IRM 3.11.217.15.1(1), Sequence of Return - Form 1120-S, for the sequence order of Form 8996.

Note: Only Part III, Lines 14 and 15 require editing.

- a. Part I, Line 5 checkbox is marked.
 - b. Part I, Line 6 - Reserved for future use.
 - c. Part II, Line 7 - Total QOZ property held by the taxpayer on the last day of the first 6-month period of the taxpayer's tax year.
 - d. Part II, Line 8 - Total assets held by the taxpayer on the last day of the first 6-month period of the taxpayer's tax year.
 - e. Part II, Line 10 - Total QOZ property held by the taxpayer on the last day of the taxpayer's tax year.
 - f. Part II, Line 11 - Total assets held by the taxpayer on the last day of the taxpayer's tax year.
 - g. Part III, Line 14 - Perfect Line 14 as follows:
 - Edit the Line 14 percent in 0.00 format. For example, edit 50 percent as 0.50.
 - If the percent is greater than 1.00, "X" the percentage amount on Line 14. For example, if the percentage shown is 1.23.
 - h. Part III, Line 15 - Perfect Line 15 as follows:
 - If Form 8996, Part III, Line 15 is blank and Part IV, Line 8 has an amount, edit Part IV, Line 8 to Part III, Line 15 in dollars cents.
- (3) If Form 8996, Qualified Opportunity Fund, is attached, then edit Return Processing Code (RPC) "6". See IRM 3.11.217.13.7 Return Processing Code (RPC), for more information.

Note: If Form 8996 is attached, then further editing may be needed on Form 1120-S, Schedule B, Line 15. See IRM 3.11.217.23.2(1). Form 8996 Qualified Opportunity Fund.

3.11.217.34
(01-01-2025)
**Form 1125-A - Cost of
Goods Sold (Formerly
Form 1120-S, Page 2,
Schedule A)**

- (1) Place Form 1125-A, Cost of Goods Sold, in sequence order if entries are present on Line 1 or Line 7. See IRM 3.11.217.15.1, Sequence of Return - 1120-S.
- (2) Edit Form 1125-A in dollars only.
- (3) Form 1125-A Line 1 - Inventory at the beginning of the year. Accept taxpayer's entry. If Line 1 is blank, edit from the taxpayer's attachment (if present).
- (4) Form 1125-A Line 3 - Cost of labor. No specific editing is necessary, but an entry on this line is indicative of a Salary and Wage Code condition. See IRM 3.11.217.17.3, Salary and Wage Code.
- (5) Form 1125-A Line 7 - Inventory at the end of the year. Accept taxpayer's entry. If Line 7 is blank, edit from the taxpayer's attachment (if present).
- (6) Form 1125-A **must** be dummied if missing **and** if Line 1 or Line 7 are able to be edited. Use instructions in (2) through (5) above to edit lines. Place dummy Form 1125-A in sequence order.

Note: If a negative entry is present on either of Line 1 or Line 7, "X" the amount.

Form 1120S (2010) Page **2**

Schedule A Cost of Goods Sold (see instructions)

1	Inventory at beginning of year	1	250
2	Purchases	2	
3	Cost of labor	3	
4	Additional section 263A costs (attach statement)	4	
5	Other costs (attach statement)	5	
6	Total. Add lines 1 through 5	6	250
7	Inventory at end of year	7	100
8	Cost of goods sold. Subtract line 7 from line 6. Enter here and on page 1, line 2	8	

9a Check all methods used for valuing closing inventory: *(i)* ☐ Cost as described in Regulations section 1.471-3
(ii) ☐ Lower of cost or market as described in Regulations section 1.471-4

Form **1125-A** **Cost of Goods Sold**

(Rev. November 2024)
 Department of the Treasury
 Internal Revenue Service

Attach to Form 1120, 1120-C, 1120-F, 1120S, or 1065.
 Go to www.irs.gov/Form1125A for the latest information.

OMB No. 1545-0123

Name _____ Employer identification number _____

1	Inventory at beginning of year	1	250
2	Purchases	2	
3	Cost of labor	3	
4	Additional section 263A costs (attach schedule)	4	
5	Other costs (attach schedule)	5	
6	Total. Add lines 1 through 5	6	
7	Inventory at end of year	7	100
8	Cost of goods sold. Subtract line 7 from line 6. Enter here and on Form 1120, page 1, line 2, or the appropriate line of your tax return. See instructions	8	

9a Check all methods used for accounting for and valuing closing inventory. See instructions.
(i) ☐ Cost
(ii) ☐ Lower of cost or market
(iii) ☐ Other (specify method used and attach explanation) _____
 For certain small business taxpayers, alternative methods of accounting for inventories:
(iv) ☐ Non-incidental materials and supplies method
(v) ☐ AFS method
(vi) ☐ Non-AFS method

b Check if there was a writedown of subnormal goods ☐

c Check if the LIFO inventory method was adopted this tax year for any goods (if checked, attach Form 970) ☐

Figure 3.11.217-26 Example of Creating a “Dummy” Form 1125-A

- (7) See IRM 3.11.217.15.1(1), Sequence of Return - Form 1120-S, for the sequence order of Form 1125-A.

3.11.217.35
 (01-01-2025)
**Form 4136 - Credit for
 Federal Tax Paid on
 Fuels**

- (1) If Form 4136, Credit for Federal Tax Paid on Fuels, is missing and a significant entry is claimed on Form 1120-S, Page 1, Line 24c for a Fuel Tax Credit, correspond with the taxpayer for the missing Form 4136.

Note: A significant entry is defined as any amount other than zero.

Note: 2022 and prior Form Revisions have Fuel Tax Credits listed on line 23c.

- (2) If a fuel credit claim is found on other than the correct line on the return, and Form 4136 is attached, adjust incorrect entry before editing Fuel Tax Credits.
- (3) Form 4136 needs to be placed in sequence order.
- (4) If Fuel Tax Credit is claimed on Page 1, Form 1120-S and Form 4136 is attached, perfect Column (d) as necessary. Column (d) must equal Line 17 of Form 4136. If perfection is not possible, correspond.

- (5) **Code and Edit is no longer required to renumber the lines on prior year Form 4136 to current year format.** Column (d), Amount of credit, is transcribed using the corresponding Credit Reference Number (CRN) in Column (e).
- (6) See IRM 3.11.217.15.1(1), Sequence of Return - Form 1120-S, for the sequence order of Form 4136.

3.11.217.36
(01-01-2022)
Form 8913 - Credit for Federal Telephone Excise Tax Paid Only Tax Return

- (1) This credit was used for tax periods 200612 - 200711 when claiming credit on Form 8913, Credit for Federal Telephone Excise Tax Paid Only Tax Return. No editing is required.

3.11.217.37
(01-01-2023)
Form 8941 - Credit for Small Employer Health Insurance Premiums

- (1) Place Form 8941, Credit for Small Employer Health Insurance Premiums, in sequence order if significant entries are present.

Note: A significant entry is defined as any amount other than zero.

- (2) Significant entries are present on one or more of the transcription lines (T lines). Transcription lines are shown in the Transcription Line Table below.

Transcription Line

Transcription Line	Description
A	Small Business Health Options Program (SHOP) Marketplace Box - Did you pay premiums during your tax year for employee health insurance coverage you provided through a Small Business health Options Program (SHOP) Marketplace (or do you qualify for an exception to this requirement)?
B	Employer Identification Number (EIN) - Enter the employer identification number (EIN) used to report employment taxes for individuals included on Line 1 below if different from the identifying number listed above.
C	Does a tax return you (or any predecessor) filed for a tax year beginning in 2014 include a Form 8941, Credit for Small Employer Health Insurance Premiums, with Line A checked "Yes" and Line 12 showing a positive amount?
1	Enter the number of individuals you employed during the tax year who are considered employees for purposes of this credit (total from Worksheet 1, Column (a)).
2	Enter the number of full-time equivalent employees (FTEs) you had for the tax year (from Worksheet 2, Line 3). If you entered 25 or more, skip Lines 3 through 11 and enter -0- on Line 12.
3	Average annual wages you paid for the tax year (from Worksheet 3, Line 3). This amount must be a multiple of \$1,000.
4	Premiums you paid during the tax year for employees included on Line 1 for health insurance coverage under a qualifying arrangement (total from Worksheet 4, Column (b)).

Transcription Line	Description
5	Premiums you would have entered on Line 4 if the total premium for each employee equaled the average premium for the small group market in which the employee enrolls in health insurance coverage (total from Worksheet 4, Column (c)).
10	Enter the total amount of any state premium subsidies paid and any state tax credits available to you for premiums included on Line 4 (see instructions).
13	If Line 12 is zero, skip Lines 13 and 14 and go to Line 15. Otherwise, enter the number of employees included on Line 1 for whom you paid premiums during the tax year for health insurance coverage under a qualifying arrangement (total from Worksheet 4, Column (a)).
14	Enter the number of FTEs you would have entered on Line 2 if you only included employees included on Line 13 (from Worksheet 7, Line 3).
15	Credit for small employer health insurance premiums from partnerships, S corporations, cooperatives, estates, and trusts (see instructions).
16	Add Lines 12 and 15. Cooperatives, estates, and trusts, go to Line 17. Tax-exempt small employers skip Lines 17 and 18 and go to Line 19. Partnerships and S corporations, stop here and report this amount on Schedule K. All others, stop here and report this amount on Form 3800, Part III, Line 4h.

- (3) For prior year Form 8941, Credit for Small Employer Health Insurance Premiums, revisions, if significant amounts/entries are present on Form 8941, see Form 8941 Prior Year Revision Table below.

Form 8941 Prior Year Revision

Form 8941 Prior Year Revision	Action
2013	<ul style="list-style-type: none"> Change Line 1a to Line 1 Change Line 1b to Line B
2012	<ul style="list-style-type: none"> Change Line 1a to Line 1 Change Line 1b to Line B

See IRM 3.11.217.46, Form 1120-S Prior Year Conversion Charts, for more prior year information.

- (4) See IRM 3.11.217.15.1(1), Sequence of Return - Form 1120-S, for the sequence order of Form 8941.

3.11.217.38
(01-01-2023)
**Form 5884-B - New Hire
Retention Credit**

- (1) The status of Form 5884-B, New Hire Retention Credit, is historical and was valid March 19, 2010, to December 31, 2010 (Tax Periods 2010 and 2011).

3.11.217.39
(01-01-2025)

**Form 3800 - General
Business Credit**

- (1) Form 3800, General Business Credit, is valid for tax periods ending in 202301 and later. Part III, which may be attached to Form 1120-S, is transcribed to support the Elective payment election (EPE) on Line 24d.
- (2) Place in sequence order if entries are present on any of the transcription lines listed below. See IRM 3.11.217.15.1, Sequence of Return - Form 1120-S, for more information.
- (3) The followings lines are transcribed from Form 3800 Part III (Data will enter):

Form 3800, Part and Line	Credit From	Form Title	Columns transcribed
Part III, Line 1b	Form 7207	Advanced Manufacturing Production Credit	b, f, g, h, j
Part III, Line 1d	Form 3468, Part III	Investment Credit	b, f, g
Part III, Line 1f	Form 8835, Part II	Renewable Electricity Pro- duction Credit	b, f, g
Part III, Line 1g	Form 7210	Clean Hydrogen Pro- duction Credit	b, f, g, h, j
Part III, Line 1o	Form 3468, Part IV	Investment Credit	b, g, h, j
Part III, Line 1q	Form 7218, Part II	Clean Fuel Pro- duction Credit	b, f, g
Part III, Line 1s	Form 8911, Part I	Alternative Fuel Vehicle Refueling Property Credit	b, f, g
Part III, Line 1u	Form 7213, Part II	Nuclear Power Production Credit	b,f, g
Part III, Line 1v	Form 3468, Part V	Investment Credit	b, f, g
Part III, Line 1x	Form 8933	Carbon Oxide Sequestration Credit	b, f, g, h, j
Part III, Line 1aa	Form 8936, Part V	Clean Vehicle Credits	b, g
Part III, Line 1gg	Form 7211, Part II	Clean Electric- ity Production Credit	b, f, g

Form 3800, Part and Line	Credit From	Form Title	Columns transcribed
Part III, Line 4a	Form 3468, Part VI	Investment Credit	b, f, g
Part III, Line 4e	Form 8835, Part II	Renewable Electricity Pro- duction Credit	b, f, g

- (4) Edit indicator “1” in the bottom right margin of Form 3800, page 4, Part III when Form 3800, Part V, column b (Elective Payment or Transfer Registration Number) has significant data. See Figure 3.11.217-27, Example of Editing Form 3800, General Business Credit, Part V, Indicator below.
- (5) Correspond with Letter 118C, if Form 3800, General Business Credit, is **not** 24d. Edit Action Code “211”.

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Form **3800**

Department of the Treasury
Internal Revenue Service

General Business Credit

Go to www.irs.gov/Form3800 for instructions and the latest information.
You must include all pages of Form 3800 with your return.

OMB No. 1545-0895

2024

Attachment
Sequence No. **22**

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Form 3800 (2024)

Page **4**

Part III

Current Year General Business Credits (GBCs) (see instructions). If there is more than one number applicable for column (b) or (c) for a line in Part III, enter the number of such items in column (a), complete Part V, and see instructions for what to report on that line in Part III. (continued)

Current year credits from:	(a) No. of items	(b) Elective payment or transferor registration number	(c) Pass-through or transferor credit entity EIN	(d) Credits subject to the passive activity limit, before application of the limit	(e) Credits not subject to the passive activity limits	(f) Credit transfer election amount (enter amount transferred out as a negative amount)	(g) Combine columns (e) and (f) with the credit from column (d) allowed after the passive activity limit	(h) Gross elective payment election (EPE) amount	(i) Amount of column (g) applied against tax in Part II	(j) Net EPE amount. Enter the smaller of column (h) or column (g) minus column (i)
3 Form 8844										
4 Specified credits:										
a Form 3468, Part VI	1			1,523	4,555	975	5,530	2,098		2,098
b Form 5894										
c Form 6478										
d Form 8586										
e Form 8835, Part II										
f Form 8846										
g Form 8900										
h Form 8941										
i Form 6765 (ESB)										
j Form 8994										
k Form 3468, Part VII										
l Reserved										
m Reserved										
n Other specified credits										
5 Add lines 4a-4z										
6 Add lines 2, 3, and 5										

Form 3800 (2024)

1

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Form 3800 (2024)

Page **8**

Part V

Breakdown of Aggregate Amounts on Part III for Facility-by-Facility, Multiple Pass-Through Entities, etc.

(a) Part III line number	(b) Elective payment or transfer registration number	EIN		Credits subject to the passive activity limit			Not subject to the limit		
		(c)(1) Pass-through entity EIN	(c)(2) Transferor entity EIN	Before applying the limit		(d)(4) Credits from columns (d)(1) less column (d)(2) and (d)(3) allowed after limit	(e) Credits other than transfer election credits	(f)(1) Transfer election credits sold	
				(d)(1) Credits other than credit transfer election credits	(d)(2) Credit transfer election credits sold	(d)(3) Credit transfer election credits purchased			
1 4a	0001234567	00-7412003		2,971	(560)	975	1,436	2,098	(3,995)
2				()	()				()
3				()	()				()
4				()	()				()
5				()	()				()
6				()	()				()
7				()	()				()
8				()	()				()
9				()	()				()
10				()	()				()
11				()	()				()
12				()	()				()

Figure 3.11.217-27 Example of Editing Form 3800, General Business Credit, Part V, Indicator

(6) For prior year conversion instructions, see Exhibit 3.11.217-9, Form 3800 - Prior Year Revisions Comparison Chart.

- 3.11.217.40
(01-01-2023)
Form 6252 - Installment
Sale Income
- (1) Form 6252, Installment Sale Income, is valid for tax periods ending in 201712 and later.

(2) Only one Form 6252 can be processed. If multiple forms are attached, process the first one with significant transcription entries and delete the others.

Caution: Multiple Forms 6252 must be used to determine the Installment Sale Indicator.

- (3) Place Form 6252 in sequence order if entries are present on any of the transcription lines listed below. See IRM 3.11.217.15.1(1), Sequence of Return - Form 1120-S, for the sequence order of Form 6252.

Note: Part II, Line 19 is the only line that requires editing, however, an Installment Sale Indicator must be determined from Line 3. See IRM 3.11.217.13.3, Installment Sale Indicator.

- a. Line 1 - Description of Property - Taxpayer may enter a code and a description of installment sale property as described in the table below. No editing is required.

Indicator	Description of property
1	Sale property is Timeshare or residential lot
2	Sale by an individual of personal use property (within the meaning of Section 1275(b)(3))
3	Sale of any property used or produced in the trade or business of farming (within the meaning of Section 2032A(e)(4) or (5))
4	Other - All other installment sales not listed

- b. Line 2a - Date acquired.
c. Line 2b - Date sold.
d. Line 3 - Information is used to determine the Installment Sale Indicator - Edit "3 -" followed by the appropriate Installment Sale Indicator code in the left margin of Form 1120-S, Page 1, near line 9 when Form 6252 is present (e.g., "3 - 1"). Valid Installment Indicator codes are as follows:

Code	One Form 6252	More than one Form 6252
1	"Yes" response to Question 3,	At least one form has a "Yes" response.
2	"No" response to Question 3,	All "No" responses, or a combination of "No" and/or blank responses.
3	"Yes" and "No" are checked or Question 3 is blank,	Question 3 is blank on all forms.

- e. Part I, Line 7 - Subtract Line 6 from Line 5.

- f. Part II, line 19 - Gross Profit Percentage. If Line 19 is not in 0.0000 format, edit the percentage as follows:

Taxpayer's Entry	Edit
50 percent	0.5000
.123	0.1230
.12345	0.1234

Note: ISRP will only transcribe four digits after the decimal. If more than four digits are present, e.g., 0.123456, it is not necessary to delete the extra digits. If the percent is greater than 1.00, X the percentage amount on Line 19. For example, the percentage is 1.2300 or 1.23 percent.

- g. Part II, Line 21 - Payments received during year.
h. Part II, Line 23 - Payments received in prior years.

- (4) See IRM 3.11.217.13.3, Installment Sale Indicator, for more information.

3.11.217.41
(01-01-2022)

Form 8997 - Initial and Annual Statement of Qualified Opportunity Fund (QOF) Investments

- (1) Form 8997, Initial and Annual Statement of Qualified Opportunity Fund (QOF) Investments, is valid for tax periods ending 201901 and later.
- (2) Place Form 8997 in sequence order if the form is attached and significant entries are present in any of Parts I, II, III or IV.
- (3) No editing is required except for the indicator in Parts I, II, III or IV. Transcription is from Row 1 of each part.
- (4) Part I - Total QOF Investment Holdings due to Deferrals Prior to Beginning of Tax Year (Row 1).
 - a. Column a - QOF EIN.
 - b. Column b - Date QOF Investment acquired.
 - c. Column d - Special gain code.
 - d. Column e - Amount of short-term deferred gain remaining in QOF.
 - e. Column f - Amount of long-term deferred gain remaining in QOF.
 - f. Part I Indicator - If more than one row of tax data is present in Part I, edit "1" in the right margin of Part I, row 1.
 - g. Line 2, Column e - total amount.
 - h. Line 2, Column f - total amount.
- (5) Part II - Current Tax Year Capital Gains Deferred by Investing in QOF (Row 1).
 - a. Column a - QOF EIN.
 - b. Column b - Date QOF investment acquired.
 - c. Column d - Special gain code.
 - d. Column e - Amount of short-term deferred gain remaining in QOF.
 - e. Column f - Amount of long-term deferred gain remaining in QOF.
 - f. Part II Indicator - If more than one row of tax data is present in Part II, edit "1" in the right margin of Part II, Row 1.
 - g. Line 2, Column e - total amount.
 - h. Line 2, Column f - total amount.
- (6) Part III - Inclusion Events and Certain Other Transfers During the Current Tax Year (Row 1).

- a. Column a - QOF EIN.
- b. Column b - Date of event.
- c. Column d - Special gain code.
- d. Column e - Amount of previously deferred short-term gain now included in taxable income.
- e. Column f - Amount of previously deferred long-term gain now included in taxable income.
- f. Part III Indicator - If more than one row of tax data is present in Part III, edit "1" in the right margin of Part III, row 1.
- g. Line 2, Column e - total amount.
- h. Line 2, Column f - total amount.

(7) Part IV - Total QOF Investments Due to Deferrals at Year End (Row 1).

- a. Column a - QOF EIN.
- b. Column b - Date QOF Investment acquired.
- c. Column d - Special gain code.
- d. Column e - Amount of short-term deferred gain invested in QOF.
- e. Column f - Amount of long-term deferred gain invested in QOF.
- f. Part IV Indicator - If more than one row of tax data is present in Part IV, edit "1" in the right margin of Part IV, row 1.
- g. Line 2, Column e total amount.
- h. Line 2, Column f total amount.

(8) If Form 8997, Initial and Annual Statement of Qualified Opportunity Fund (QOF) Investments, is attached, edit Return Processing Code (RPC) "9". See IRM 3.11.217.13.7, Return Processing Code (RPC), for more information.

3.11.217.42
(01-01-2025)

**Form 8936, Schedule A-
Clean Vehicle Credit
Amount (202301 and
later)**

- (1) Sequence up to two Form 8936, *Schedule As*. See IRM 3.11.217.15.1, Sequence of Return - Form 1120-S, for more information.
- (2) The following lines will be transcribed from the first two Form 8936, *Schedule As* attached.
 - a. Part I, Line 2, Vehicle identification number (VIN)
 - b. Part I, Line 3, Placed in service date
 - c. Part II, Line 9, Tentative credit amount
 - d. Part II, Line 11, Credit amount for business use of new clean vehicle
 - e. Part IV, Line 17, Smaller of line 15 or line 16
 - f. Part V, Line 26, Smaller of line 24 or line 25
- (3) If more than two Forms 8936, *Schedule A* are attached, edit an indicator of "1" on page 3 of the second Form 8936, *Schedule A* in the bottom right margin. See Figure 3.11.217-28

Figure 3.11.217-28 Example of Editing Form 8936, Schedule A, Indicator

#

3.11.217.43
(01-01-2025)
**Form 4255, Certain
Credit Recapture,
Excessive Payments,
and Penalties**

- (1) Form 4255, Certain Credit Recapture, Excessive Payments, and Penalties, is valid for tax period ending 202401 and later.
- (2) Place Form 4255 in sequence order if the form is attached and significant entries are present in Part I, columns (s) or (t). See IRM 3.11.217.15.1, Sequence of Return - Form 1120-S, for the sequence order of Form 4255.

- (3) No editing is required. The following lines will be transcribed from Form 4255.
- Part I, line 1a, column (s) - Form 7207, Recapture of Net EPE and 100% Excessive payment. Add columns (l) and (n).
 - Part I, line 1a, column (t) - Form 7207, 20% Excessive payment, Prevailing wage, and apprenticeship penalties. Add columns (o) and (p).
 - Part 1, line 1c, column (s) - Form 7210, Recapture of Net EPE and 100% Excessive payment. Add columns (l) and (n).
 - Part 1, line 1c, column (t) - Form 7210, 20% Excessive payment, Prevailing wage, and apprenticeship penalties. Add columns (o) and (p).
 - Part I, line 1d, column (s) - Form 3468, Part IV, Recapture of Net EPE and 100% Excessive payment. Add columns (l) and (n).
 - Part I, line 1d, column (t) - Form 3468, Part IV, 20% Excessive payment, Prevailing wage, and apprenticeship penalties. Add columns (o) and (p).
 - Part 1, line 2a, column (s) - Form 8933, Recapture of Net EPE and 100% Excessive payment. Add columns (l) and (n).
 - Part I, line 2a, column (t) - Form 8933, 20% Excessive payment, Prevailing wage, and apprenticeship penalties. Add columns (o) and (p).

3.11.217.44
(01-01-2025)
**Schedule K-1 -
Shareholder's Share of
Income, Deductions,
Credits, etc.**

- (1) All Form 1120-S filers must complete and file Schedule K-1, Shareholder's Share of Income, Deductions, Credits, etc., and attach it to the Form 1120-S. If no Schedules K-1 are attached, follow the procedures listed below:

Note: Detach Schedules K-1 for current year (TY2024), two preceding years (TY2023 and TY2022), and future Schedules K-1.

- (2) Do **not** correspond for Schedule K-1 if:

- Section 965 Returns - See IRM 3.11.217.2.11, Section 965 Returns (201712 through 202012), for more information.
- Form 1120-S is a TY2021 and prior tax period.
- Form 1120-S, Line 22 (line 21 on Form 1120-S 2022 form revision and
- There are attachments to the return in a standard format which may be used as a Schedule K-1.
- Re-entry return (Form 13596, Reprocessing Returns or Form 3893, Re-Entry Document Control, is attached to return).
- Amended (CCC "G") return.
- IRC 6020(b) return
- Examination Secured "Substitute for Return" (SFR) returns.
- There are no entries on Form 1120-S, Lines 1 through 22 (line 21 on Form 1120-S 2022 revision).
- Form 1120-S has a Form 4251, Return Charge-Out, attached and is being processed as an original return
- Payee is a foreign entity.

- (3) When correspondence with the taxpayer is required, see IRM 3.11.217.3.4.2, Issuing Correspondence.

- (4) If Schedule K-1, Line 15*, Alternative minimum tax (AMT) items, has an the left margin near Line 9 (Deductions area) of Form 1120-S. See IRM 3.11.217.13.4, Tax Preference Code.

- (5) Form 1120-S, Schedule K-1, Box 10 (with code F), Box 12 (with code K), and Box 14 (with code U) may show a Section 965 return. See IRM 3.11.217.2.11, Section 965 Returns (201712 through 202012), for more information.
- (6) See IRM 3.0.101, Schedule K-1 Processing, for complete instructions to edit and process Schedules K-1.
- (7) See IRM 3.11.217.15.1, Sequence of Return - Form 1120-S, for the sequence order of Schedule K-1.

3.11.217.45
(01-01-2025)

Form 8938, Statement of Specified Foreign Financial Assets

- (1) For Tax Year (TY) 202201 and later, Form 8938, Statement of Specified Foreign Financial Assets, will be transcribed into the General Purpose Programming (GPP) database.
- (2) Process Form 8938 with the following criteria:
 - a. The Tax Period Beginning on Form 1120-S is 202201 or later, and
 - b. Form 8938 is a 2021 revision, and
 - c. Form 8938 has significant entries.

Note: A significant entry is defined as any amount other than zero.
- (3) If Form 8938 is attached, but does not meet the criteria in paragraph (2), edit CCC "2" and continue normal processing of the Form 1120-S. Do **not** sequence the form to the back of the return or place the form in a designated basket.
- (4) If the return meets the criteria in paragraph (2), process Form 8938 per the instructions below:
 - a. Completely edit Form 1120-S.
 - b. Edit CCC "2".
 - c. Detach Schedules K-1.
 - d. Pull the Form 8938 from the return and sequence to the back of the last page of Form 1120-S (after schedules and attachment pages), attaching the Form 8938 so that it is back- to- back with the parent return.
 - e. Place the Form 1120-S in a designated basket.
 - f. Only one Form 8938, Pages 1 and 2, can be processed. If multiple Forms 8938 are attached, select the form that has the highest account value in Part V, Line 23; or highest asset value in Part VI, Line 32, and delete the others.

Note: The Form 8938 can have multiple "Additional or Continuation Statements". Do not confuse the multiple additional or continuation statements with multiple Form 8938.
- (5) Form 1120-S with Form 8938 attached must be batched separately. The transcription of Form 8938 occurs under Program Code 43300 after the parent Form 1120-S is transcribed.
- (6) See IRM 3.11.217.15.1(1), Sequence of Return - Form 1120-S, for the sequence order of Form 8938.

3.11.217.46
(03-20-2024)

**Form 1120-S Prior Year
Conversion Charts**

- (1) The following charts show information for converting Form 1120-S, U.S. Income Tax Return for an S Corporation (and other applicable forms and schedules) to the current year form (and schedule).

Form 3800 Prior Year Conversion 2023

Form/Line Number	Action
Form 7207, Line 1b	<ul style="list-style-type: none"> • Change column (g) to (f) • Change column (i) to (j) • Change column (j) to column (g)
Form 3468, Line 1d	<ul style="list-style-type: none"> • Change column (g) to (f) • Change column (j) to (g)
Form 8835, Line 1f	<ul style="list-style-type: none"> • Change column (g) to (f) • Change column (j) to (g)
Form 7210, Line 1g	<ul style="list-style-type: none"> • Change column (g) to (f) • Change column (i) to (j) • Change column (j) to (g)
Form 3468, Part IV, Line 1o	<ul style="list-style-type: none"> • Change column (i) to (j) • Change column (j) to (g)
Form 8911, Part I, Line 1s	<ul style="list-style-type: none"> • Change column (g) • Change column (j) to (g)
Form 7213, Part II, Line 1u	<ul style="list-style-type: none"> • Change column (g) to (f) • Change column (j) to (g)
Form 8933, Line 1x	<ul style="list-style-type: none"> • Change column (g) to (f) • Change column (i) to (j) • Change column (j) to (g)
Form 8936, Part V, Line 1aa	<ul style="list-style-type: none"> • Change column (j) to (g)
Form 3468, Part VI, Line 4a	<ul style="list-style-type: none"> • Change column (g) to (f) • Change column (j) to (g)
Form 8835, Part II, Line 4e	<ul style="list-style-type: none"> • Change column (g) to (f) • Change column (j) to (g)

Prior Year Conversion 2022 - 2021

Form/Schedule	Action
Form 1120-S	<ul style="list-style-type: none"> • Change line 19 to 20 • Change line 20 to 21 • Change line 21 to 22 • Change line 22b to 23b • Change line 22c to 23c • Change line 23a to 24a • Change line 23b to 24b • Change line 23c to 24c • Change line 23d to 24z • Change line 24 to 25 • Change line 25 to 26 • Change line 26 to 27 • Change line 27 to 28

Prior Year Conversion 2020 - 2018

Form/Schedule	Action
Form 1120-S	<ul style="list-style-type: none"> • Change Line 19 to Line 20 • Change Line 20 to Line 21 • Change Line 21 to Line 22 • Change Line 22b to 23b • Change Line 22c to Line 23c • Change Line 23a to Line 24a • Change Line 23b to Line 24b • Change Line 23c to Line 24c • Change Line 23e to Line 24z • Change Line 24 to Line 25 • Change Line 25 to Line 26 • Change Line 26 to Line 27 • Change Line 27 to Line 28
Form 8996	<p>2020</p> <ul style="list-style-type: none"> • Change Line 6 to Line 7 • Change Line 7 to Line 8 • Change line 9 to Line 10 • Change Line 10 to Line 11 • Change Line 13 to Line 14 • Change Line 14 to Line 15 <p>2019 and 2018</p> <ul style="list-style-type: none"> • Change Line 5 to Line 7 • Change Line 6 to Line 8 • Change Line 8 to Line 10 • Change Line 9 to Line 11 • Change Line 12 to Line 14 • Change Line 13 to Line 15

Prior Year Conversion 2017

Form/Schedule	Action
Form 1120-S Note: 2017 and Prior	<ul style="list-style-type: none"> • Line 19 to Line 20 • Line 20 to Line 21 • Line 21 to Line 22 • Line 22b to Line 23b • Line 22c to Line 23c • Line 23a to Line 24a • Line 23b to Line 24b • Line 23c to line 24c • Line 23d to Line 24z • Line 24 to Line 25 • Line 25 to Line 26 • Line 26 to Line 27 • Line 27 to Line 28
Form 8996	2017 <ul style="list-style-type: none"> • Change Line 5 to Line 7 • Change Line 6 to Line 8 • Change Line 8 to Line 10 • Change Line 9 to Line 11 • Change Line 12 to Line 14 • Change Line 13 to Line 15

Prior Year Conversion - 2013

Form/Schedule	Action
Form 8941	<ul style="list-style-type: none"> • Change Line 1a to Line 1 • Change Line 1b to Line B (EIN)

Prior Year Conversion - 2012

Form/Schedule	Action
Schedule D, (Form 1120-S) Capital Gains and Losses and Built-in Gains, Page 1, Part I	<ul style="list-style-type: none"> • Change Line 1 to Line 1b
Schedule D (Form 1120-S), Page 1, Part II	<ul style="list-style-type: none"> • Change Line 8 to Line 8b
Form 8941	<ul style="list-style-type: none"> • Change Line 1a to Line 1 • Change Line 1b to Line B

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Exhibit 3.11.217-1 (04-24-2024)**Acronyms and Abbreviations**

The table below lists commonly used acronyms, abbreviations, and their definitions.

Acronyms and Abbreviations

Acronyms and Abbreviations	Definition
ACA	Affordable Care Act
ADP	Automatic Data Processing
AM	Accounts Management
AMRH	Accounts Maintenance Research
APO	Army Post Office
AUR	Automated Underreporter
BBTS	Batch Block Tracking System
BMF	Business Master File
c/o	Care of
C&E	Code and Edit
CAS	Correspondence Action Sheet
CBR	Case Base Reasoning
CCC	Computer Condition Code
CDP	Collection Due Process
CFR	Code of Federal Regulations
CI	Criminal Investigation
CII	Correspondence Imaging Inventory
CP	Computer Paragraph
CSCO	Compliance Services Collection Operations
DLN	Document Locator Number
DPO	Diplomatic Post Office
DPO	Document Perfection Operation
EEFax	Enterprise Electronic Fax
E-File	Electronic Filing
e.g.	For Example
EIN	Employer Identification Number
EQSP	Embedded Quality Submission Processing
EOCU	EO Compliance Unit

Exhibit 3.11.217-1 (Cont. 1) (04-24-2024)**Acronyms and Abbreviations**

Acronyms and Abbreviations	Definition
ERS	Error Resolution System
etc.	Et Cetera
Exam	Examination
FATCA	Foreign Account Tax Compliance Act
Fax	Facsimile
FB	Foreign Branches
FDE	Foreign Disregarded Entities
FedEx	Federal Express Corporation
FPO	Fleet Post Office
FRP	Frivolous Return Program
FTF	Failure To File
FTP	Failure To Pay
GILTI	Global Intangible Low-Taxed Income
GPP	General Purpose Programming
HIRE	Hiring Incentives to Restore Employment
http	HyperText Transfer (or Transport) Protocol
ICS	Integrated Collection System
ICT	Image Control Team
ID	Identification or Identity
IDRS	Integrated Data Retrieval System
IMF	Individual Master File
IPU	IRM Procedural Update
IRC	Internal Revenue Code
IRS	Internal Revenue Service
ISRP	Integrated Submission and Remittance Processing
IT	Information Technology
KCSPC	Kansas City Submission Processing Campus or Kansas City Submission Processing Center
LB&I	Large Business and International
MeF	Modernized E-file
MFT	Master File Tax

Exhibit 3.11.217-1 (Cont. 2) (04-24-2024)**Acronyms and Abbreviations**

Acronyms and Abbreviations	Definition
MMDDYY	Month, Day, Year
NAICS	North American Industry Classification System
N/A	Not Applicable
NDC	National Distribution Center
OC	Other Country
OID	Original Issue Discount
OMB	Office of Management and Budget
OSPC	Ogden Submission Processing Campus or Ogden Submission Processing Center
PBA	Principal Business Activity
PDS	Private Delivery Service
P.L.	Public Law
PTIN	Preparer Tax Identification Number
POA	Power of Attorney
P.O.	Post Office
QSSS	Qualified Subchapter S Subsidiary
R&C	Receipt and Control
RD	Return Delinquency
Rev. Proc.	Revenue Procedure
RICS	Return Integrity and Compliance Services
RO	Revenue officer
RPC	Return Processing Code
RRA98	Restructuring and Reform Act of 1998
SBSE	Small Business Self-Employed
SCAMPS	Service Center Automated Mail Processing System
SCRIPS	Service Center Recognition Image Processing System
SERP	Servicewide Electronic Research Program
SFR	Substitute for Return
SLA	Service Level Agreement
SME	Subject Matter Expert

Exhibit 3.11.217-1 (Cont. 3) (04-24-2024)**Acronyms and Abbreviations**

Acronyms and Abbreviations	Definition
SOI	Statistics of Income
SP	Submission Processing
SPDC	Submission Processing Design Center
SSN	Social Security Number
TAC	Taxpayer Assistance Center
TAS	Taxpayer Advocate Service
TBOR	Taxpayer Bill of Rights
TC	Transaction Code
TCJA	Tax Cuts and Jobs Act of 2017
TE	Tax Examiner
TEGE	Tax Exempt and Government Entities
TETR	Telephone Excise Tax Refund
TIN	Taxpayer Identification Number
TP	Taxpayer
TPE	Tax Period Ending
TRPRT	Tax Return Print
TS	Taxpayer Services Note: April 2024, Wage and Investment (W&I) changed to Taxpayer Services.
TY	Tax Year
U.S.	United States
UCC	Uniform Commercial Code
UPS	United Parcel Service
USC	United States Code
USPS	United States Postal Service
UWR	Unified Work Request
ZIP	Zoning Improvement Plan

Note: The above list may not be all-inclusive.

Exhibit 3.11.217-2 (01-01-2025)**Due Date Chart*****Due Date Chart***

Tax Period	Return Due Date (weekends and holidays considered)		Extended Due Date - 6 months (weekends and holidays considered)	#
Jan. 2023	4-18-2023		10-16-2023	#
Feb. 2023	5-15-2023		11-15-2023	#
Mar. 2023	6-15-2023		12-15-2023	#
Apr. 2023	7-17-2023		1-16-2024	#
May 2023	8-15-2023		2-15-2024	#
Jun. 2023	9-15-2023		3-15-2024	#
Jul. 2023	10-16-2023		4-15-2024	#
Aug. 2023	11-15-2023		5-15-2024	#
Sept. 2023	12-15-2023		6-17-2024	#
Oct. 2023	1-16-2024		7-15-2024	#
Nov. 2023	2-15-2024		8-15-2024	#
Dec. 2023	3-15-2024		9-16-2024	#
Jan. 2024	4-16-2024		10-15-2024	#
Feb. 2024	5-15-2024		11-15-2024	#
Mar. 2024	6-17-2024		12-16-2024	#
Apr. 2024	7-15-2024		1-15-2025	#
May 2024	8-15-2024		2-18-2025	#
Jun. 2024	9-16-2024		3-17-2025	#
Jul. 2024	10-15-2024		4-15-2025	#
Aug. 2024	11-15-2024		5-15-2025	#
Sept. 2024	12-16-2024		6-16-2025	#
Oct. 2024	1-15-2025		7-15-2025	#
Nov. 2024	2-18-2025		8-15-2025	#
Dec. 2024	3-17-2025		9-15-2025	#
Jan. 2025	4-15-2025		10-15-2025	#
Feb. 2025	5-15-2025		11-17-2025	#
Mar. 2025	6-16-2025		12-15-2025	#

Exhibit 3.11.217-2 (Cont. 1) (01-01-2025)
Due Date Chart

Tax Period	Return Due Date (weekends and holidays considered)		Extended Due Date - 6 months (weekends and holidays considered)	#
Apr. 2025	7-15-2025		1-15-2026	#
May 2025	8-15-2025		2-17-2026	#
June 2025	9-15-2025		3-16-2026	#
July 2025	10-15-2025		4-15-2026	#
Aug. 2025	11-17-2025		5-15-2026	#
Sep. 2025	12-15-2025		6-15-2026	#
Oct. 2025	1-15-2026		7-15-2026	#
Nov. 2025	2-17-2026		8-17-2026	#
Dec. 2025	3-16-2026		9-15-2026	#

Exhibit 3.11.217-3 (01-01-2025)
Routing Guide for Attachments

Review all attachments to the return before the return can be considered processable.

Only detach attachments when specifically instructed.

Note: Consider a return or document an “Original” if it has an original signature or is stamped “Process as Original”.

Edit Action Trail(s) (e.g., “2848 detached” or similar language) in the lower left margin going vertically up the side of the return.

Edit the name and EIN (if not present) on the detached document. Also, edit the return received date (e.g., Rec’d MM/DD/YY) in the lower left margin of the detached document before routing.

Follow general guidelines below for each attachment:

Routing Guide for Attachments

Form/Document	Detach	Descriptions/Action
Adjustment - Request for Adjustment to another document	Yes	<ul style="list-style-type: none"> Route to appropriate function. Attachment must contain Name, Address, EIN, and Received Date. Edit if missing.
IRC 965 , Transition Tax Statement (or similar 965 statement) Note: Additional Form 965 series below.	No	<ul style="list-style-type: none"> Edit Computer Condition Code “J” and Action Code 460 (Management Suspense) on the return and continue processing. Caution: Do not correspond on Section 965 Returns. ERS will take care of any correspondence needed. See IRM 3.11.217.2.11, Section 965 Returns (201712 through 202012), for more information. See IRM 3.11.217.3.1, Action Codes, for more information. See IRM 3.11.217.14.7, CCC “J” - Section 965 Tax, for more information. See IRM 3.11.217.24.3, Schedule K, Line 10 - Other Income (Loss), for more information. See IRM 3.11.217.24.4, Schedule K, Line 12d - Other Deductions, for more information. See IRM 3.11.217.24.11, Schedule K, Line 14r - Other Foreign Tax Information, for more information. See IRM 3.11.217.24.13, Schedule K, Line 17d - Other items and amounts, for more information. See IRM 3.0.101, Schedule K-1 Processing, for complete instructions to edit and process Schedule K-1.

Exhibit 3.11.217-3 (Cont. 1) (01-01-2025)
Routing Guide for Attachments

Form/Document	Detach	Descriptions/Action
CP 259, CP 959, (Spanish version) Master File Generated 1st TDI Notice Note: Do not route to Statute Control Unit for clearance. See IRM 3.11.217.3.7, Statute Returns, for more information.	No	<p>Correspondence is attached or taxpayer's response shows:</p> <ul style="list-style-type: none"> • Taxpayer disagrees that they must file the return. • Only page one of the return is attached. • Employer Identification Number (EIN) on notice does not match EIN on return. • Return requested on notice not the same as return submitted. • Taxpayer asking question(s) or requesting the IRS take action(s) on their account. • Case involves any other IRS action(s) C&E not trained to complete. <p>Then, Route to Compliance Services Collection Operations (CSCO). Use return address on Computer Paragraph (CP) notice:</p> <ul style="list-style-type: none"> • Brookhaven - Mail Stop #662 • Memphis - Mail Stop #81 • Philadelphia - 4-N31.142 <p>If none of the above apply, correspondence or written response to the notice is not attached, and/or, "599" is notated:</p> <ol style="list-style-type: none"> 1. Move the notice to the back of the return. 2. Continue processing the return. <p>Note: If the return is unsigned, but the taxpayer signed the CP notice under the jurat, it is not necessary to correspond for the signature.</p>
CP 259 A through H Master File Generated 1st TDI Notice	No	Route to: Ogden Submission Processing Campus (OSPC) BMF Entity Mail Stop 6273
CP 504/504B Final Notice - Balance Due	No	<ol style="list-style-type: none"> 1. Place Computer Paragraph (CP) 504/CP 504B to the front of the return. 2. Route notice and return to Accounts Management (AM).

Exhibit 3.11.217-3 (Cont. 2) (01-01-2025)

Routing Guide for Attachments

Form/Document	Detach	Descriptions/Action
CP 518 Delinquency Notice Note: Do not route to Statute Control Unit for clearance. See IRM 3.11.217.3.7, Statute Returns, for more information.	No	<p>Correspondence is attached or taxpayer's response shows:</p> <ul style="list-style-type: none"> • Taxpayer disagrees that they must file the return. • Only page one of the return is attached. • Employer Identification Number (EIN) on notice does not match EIN on return. • Return requested on notice not the same as return submitted. • Taxpayer asking question(s) or requesting the IRS take action(s) on their account. • Case involves any other IRS action(s) C&E not trained to complete. <p>Then, Route to Compliance Services Collection Operations (CSCO). Use return address on Computer Paragraph (CP) notice:</p> <ul style="list-style-type: none"> • Brookhaven - Mail Stop #662 • Memphis - Mail Stop #81 • Philadelphia - 4-N31.142 <p>If none of the above apply, correspondence or written response to the notice is not attached, and/or, "599" is notated:</p> <ol style="list-style-type: none"> 1. Move the notice to the back of the return. 2. Continue processing the return. <p>Note: If the return is unsigned, but the taxpayer signed the CP notice under the jurat, it is not necessary to correspond for the signature.</p>

Exhibit 3.11.217-3 (Cont. 3) (01-01-2025)**Routing Guide for Attachments**

Form/Document	Detach	Descriptions/Action
<p>Letter 112C, Letter 282C, Letter 2255C, or Letter 2284C</p> <p>Note: Do not route to Statute Control Unit for clearance. See IRM 3.11.217.3.7, Statute Returns, for more information.</p>	No	<ol style="list-style-type: none"> Identify which organization initiated the letter to the taxpayer (e.g., What organization signed the letter?). Route letters initiated by Accounts Management (AM) to Accounts Maintenance Research (AMRH): <ul style="list-style-type: none"> Ogden - Mail Stop 6712 Kansas City - Mail Stop N2 6800 Route letters initiated by Collections as follows: <ol style="list-style-type: none"> If correspondence is attached or taxpayer's response shows any of the following: <ul style="list-style-type: none"> Taxpayer disagrees that they must file the return. Only page one of the return is attached. Employer Identification Number (EIN) on letter does not match EIN on return. Return requested on letter not the same as return submitted. Taxpayer asking question(s) or requesting the IRS take action(s) on their account. Case involves any other IRS action(s) C&E not trained to complete. <p>Then, Route to Compliance Services Collection Operations (CSCO). Use return address on letter:</p> <ul style="list-style-type: none"> Brookhaven - Mail Stop #662 Memphis - Mail Stop #81 Philadelphia - 4-N31.142 If none of the above apply, correspondence or written response to the letter is not attached and/or, no "599" is notated: <p>Then, Move the letter to the back of the return and continue processing the return.</p> <p>Note: If the return is unsigned, but the taxpayer has signed the letter under the jurat, it is not necessary to correspond for the signature.</p>

Exhibit 3.11.217-3 (Cont. 4) (01-01-2025)**Routing Guide for Attachments**

Form/Document	Detach	Descriptions/Action
Letter 2030 Initial Letter Issued to Request Verification for Unreported Income, Deductions, Payment and/or Credits on BMF Income Tax Returns Matched to Payer Information Documents Procedures	No	<ol style="list-style-type: none"> 1. Place Letter 2030 to the front of return. 2. Route letter and return to BMF Automated Underreporter (AUR) in Compliance.
Letter 2531 Initial Contact for Potential Discrepancy of Income, Deductions and/or Credits Claimed on BMF Income Tax Returns Matched to Payer Information Documents Procedures	No	<ol style="list-style-type: none"> 1. Place Letter 2531 to the front of return. 2. Route letter and return to BMF Automated Underreporter (AUR) in Compliance.
Includes tax liability for Multiple Tax Periods or Types of Tax	No	<ul style="list-style-type: none"> • Unnumbered Return - Prepare a dummy return if possible; otherwise, correspond. • Numbered Return - Route to Rejects.
Other Tax Returns (original signature)	Yes	<ol style="list-style-type: none"> 1. Edit the received date to the detached return. 2. Route to appropriate function, unless specifically directed otherwise. <p>Exception: Returns attached to a consolidated return will not be detached. Conversion of Form 1120 to Form 1120-S will not be detached. See IRM 3.11.217.4.2, Conversion of Form 1120 to Form 1120-S for more information.</p>
Statement establishing Election to be subject to the Tonnage Tax Regime - Sect 1354	No	Route a copy of the election to:: Brenda E. Sarini, Internal Revenue Agent 1719 C Route 10 Parsippany, New Jersey 07054-4507
Petitions in opposition of tax law provisions	Yes Note: Do not edit an action trail when detaching a petition.	Route to: IRS 1111 Constitution Avenue, NW Washington, DC 20224

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Exhibit 3.11.217-3 (Cont. 5) (01-01-2025)**Routing Guide for Attachments**

Form/Document	Detach	Descriptions/Action
Pro Forma Form 1120 (Form 1120 with a notation of "Pro Forma", "Pro Forma Form 1120", "Pro Forma Form 1120 New York State", or similar statement is notated on the return) for New York State	No	No action required.
Prompt Assessment/Prompt Determination Request	Yes/No	See Form 4810, Request for Prompt Assessment Under Internal Revenue Code Section 6501(d), information below.
Statement establishing Reasonable Cause for delinquent filing	No	<ol style="list-style-type: none"> Issue Letter 1382C, Penalty Removal Request Incomplete. Exception: Do not send Letter 1382C, Penalty Removal Request Incomplete, if the taxpayer has notated "Late filed return due to CCH software outage" or similar language. Continue editing the return. See the following IRM references for more information: <ul style="list-style-type: none"> IRM 3.11.217.14.2, CCC "D" - Reasonable Cause for Failing to Pay Timely IRM 3.11.217.14.12 CCC "R" - Reasonable Cause for Failing to Timely File Return
Remittance found	No	Immediately hand-carry return and remittance to supervisor.
Request for e-file Waiver Statement notating: "Form 1120-S e-file Waiver Request"	Yes/No	<ul style="list-style-type: none"> Yes - Ogden - Route request to: Mail Stop 1057. No - Kansas City - Fax request to: 877-477-0575.
Request for Form 8109 Deposit Slips, or Coupon Books	No	No action required.

Exhibit 3.11.217-3 (Cont. 6) (01-01-2025)

Routing Guide for Attachments

Form/Document	Detach	Descriptions/Action
Request for Forms or Schedules	No	<ul style="list-style-type: none"> • If requesting current year forms: <ol style="list-style-type: none"> 1. Prepare Form 4190, Order Form for Tax Forms and Publications. 2. Forward to National Distribution Center (NDC) for processing. • If requesting prior year forms: <ol style="list-style-type: none"> 1. Prepare Form 6112, Prior Year Tax Products Order Form. 2. Forward to National Distribution Center (NDC) for processing. <p>Note: Use the write-in sections of Form 4190 and Form 6112 for all BMF forms and schedule requests.</p>
Request for Acknowledgement	No	No action required.
Request for Installment Agreement	Yes	Route as follows: <ul style="list-style-type: none"> • Ogden - Route to Collections Mail Stop 5500. • Kansas City - Route to Mail Stop P4 5000.
Request for Information or Inquiries	Yes	<ol style="list-style-type: none"> 1. Photocopy any data necessary to process the return. 2. Attach the photocopy to the return. 3. Route original attachment to the proper office for necessary action.

Exhibit 3.11.217-3 (Cont. 7) (01-01-2025)
Routing Guide for Attachments

Form/Document	Detach	Descriptions/Action
Request for Money Transfer	Yes/No	<ul style="list-style-type: none"> • Yes - If the taxpayer notates "Transfer of Money" (or similar language) FROM the return you are processing: <ol style="list-style-type: none"> 1. Edit CCC "X" to freeze overpayment. 2. Detach Transfer of Money request. 3. Prepare Form 3465, Adjustment Request, and: <ul style="list-style-type: none"> • Indicate in the "Routing" box "Adjustments". • Notate the requested action in the "Remarks" box. 4. Attach Form 3465, Adjustment Request, to the Transfer of Money request and route to Accounts Management (AM). 5. Continue editing the return. • No - the taxpayer notates "Transfer of Money" (or similar language) TO the return you are processing: <ol style="list-style-type: none"> 1. Prepare Form 3465, Adjustment Request, and: <ul style="list-style-type: none"> • Indicate in the "Routing" box "Rejects". • Notate "See attached money transfer request" in the "Remarks" box. 2. Edit Action Code 450 to route the request to Rejects.
State Tax Returns Original or Copy with an original signature	Yes	Route to Receipt and Control.
State Tax Returns (Photocopy, facsimile or no signature)	No	Leave attached.
Indication of Final return	No	<ul style="list-style-type: none"> • Edit CCC "F". • See IRM 3.11.217.14.4, Computer Condition Code "F" - Final Return.
Notices - Payment Agreement or Disagreement with notice amount		Follow local Submission Processing Campus procedures. May involve inputting a STAUP and routing attachment to another function.

Exhibit 3.11.217-3 (Cont. 8) (01-01-2025)

Routing Guide for Attachments

Form/Document	Detach	Descriptions/Action
SS-4 Application for Employer Identification Number	Yes/No	<ul style="list-style-type: none"> Yes - Original - Route to Entity Control. No - Copy - No action required.
Schedule D (Form 1120-S) Capital Gains and Losses and Built-in Gains	No	<ul style="list-style-type: none"> Place in sequence order. See IRM 3.11.217.15.1, Sequence of Return - Form 1120-S, and IRM 3.11.217.30, Schedule D (Form 1120-S) - Capital Gains and Losses and Built-in Gains.
Schedule F (Form 1040) Profit or Loss From Farming	No	<ul style="list-style-type: none"> Possible Salary and Wage Code "1". See IRM 3.11.217.17.3, Salary and Wage Code.
Schedule K-1, Form 1120-S Shareholder's Share of Income, Credits, Deductions, etc.	Yes	<ol style="list-style-type: none"> Detach Schedules K-1 for current year (TY2024) and two preceding years (TY2023 and TY2022). Always detach Schedules K-1 for future years. See IRM 3.0.101, Schedule K-1 Processing, for complete instructions to edit and process Schedule K-1. See the following IRM references for further instructions regarding Schedule K-1: <ul style="list-style-type: none"> IRM 3.11.217.2.11, Section 965 Returns (201712 through 202012), and IRM 3.11.217.12, Number of Shareholders - Page 1, Line I. IRM 3.11.217.13.4, Tax Preference Code, and IRM 3.11.217.13.6, Form 8611, Recapture of Low-Income Housing Credit, and IRM 3.11.217.14.22, CCC "9" - Low-Income Housing Forms, and IRM 3.11.217.17.17, Line 22 (Line 21 in 2022 prior year form revision)- Ordinary Income, and IRM 3.11.217.24, Schedule K - Shareholders' Pro Rata Share Items, and IRM 3.11.217.44, Schedule K-1.
Schedule M-3 (Form 1120-S) Net Income (Loss) Reconciliation for S Corporations With Total Assets of \$10 Million or More	No	<ul style="list-style-type: none"> Edit CCC "B". See IRM 3.11.217.14.1, CCC "B" - Schedule M-3. Edit Audit Code "8". See IRM 3.11.217.13.1, Audit Codes.

Exhibit 3.11.217-3 (Cont. 9) (01-01-2025)**Routing Guide for Attachments**

Form/Document	Detach	Descriptions/Action
Schedule N (Form 1120) Foreign Operations of U.S. Corporations	No	<ul style="list-style-type: none"> Place in sequence order if significant entries are present. See IRM 3.11.217.15.1, Sequence of Return - Form 1120-S. See IRM 3.11.217.27, Schedule N (Form 1120) - Foreign Operations of U.S. Corporations. Edit Audit Code "2" if Questions 1a, 3, 4a (2019 and prior revisions), 5, or 7a are answered "Yes". See IRM 3.11.217.13.1, Audit Codes.
Form 56 Notice Concerning Fiduciary Relationship	Yes	<ol style="list-style-type: none"> Edit received date. Route to Entity Control.
Form 433-B Collection Information Statement for Businesses	Yes	Route as follows: <ul style="list-style-type: none"> Ogden - Route to Collections Mail Stop 5500. Kansas City - Route to Mail Stop P4 5000
Form 433-D Installment Agreement	Yes Parts 1, 2, or 3	Route as follows: <ul style="list-style-type: none"> Ogden - Route to Collections Mail Stop 5500. Kansas City - Route to Mail Stop P4 5000. Caution: If Parts 2 and/or 3 are present, leave attached to Part 1 when routing.
Form 637 Application for Registration (For Certain Excise Tax Activities)	Yes/No	<ul style="list-style-type: none"> Yes - TC 150 has not posted to the tax module: <ol style="list-style-type: none"> Edit received date. Route Form 637 to: Kansas City Submission Processing Campus (KCSPC), Excise Mail Stop 5701G No - TC 150 has posted to the tax module: Route Form 637 and the return to: Kansas City Submission Processing Campus (KCSPC), Excise Mail Stop 5701G
Form 843 Claim for Refund and Request for Abatement	Yes	<ol style="list-style-type: none"> Edit received date. Route to Accounts Management.
Form 851 Affiliations Schedule	No	No action required.

Exhibit 3.11.217-3 (Cont. 10) (01-01-2025)**Routing Guide for Attachments**

Form/Document	Detach	Descriptions/Action
Form 911 Request for Taxpayer Advocate Service Assistance (And Application for Taxpayer Assistance Order)	Yes	Route to Taxpayer Advocate Service (TAS).
Form 926 Return by a U.S. Transferor of Property to a Foreign Corporation	No	<ul style="list-style-type: none"> Edit Audit Code "2" in the left margin near Line 9 (Deductions area). See IRM 3.11.217.13.1, Audit Codes.
Form 965 , Inclusion of Deferred Foreign Income Upon Transition to Participation Exemption System; Form 965 , Schedule A, U.S. Shareholder's Section 965(a) Inclusion Amount; Form 965 , Schedule B, Deferred Foreign Income Corporation's Earnings and Profits (E&P); Form 965 , Schedule C, U.S. Shareholder's Aggregate Foreign Earnings and Profits Deficit; Form 965 , Schedule D, U.S. Shareholder's Aggregate Foreign Cash Position; Form 965 , Schedule E, U.S. Shareholder's Aggregate Foreign Cash Position - Detail; Form 965 , Schedule F, Foreign Taxes Deemed Paid by Domestic Corporation; Form 965 , Schedule G, Foreign Taxes Deemed Paid by Domestic Corporation for U.S. Shareholder Tax Year Ending in 2017; Form 965 Schedule H, Disallowance of Foreign Tax Credit and Amounts Reported on Forms 1116 and 1118; Form 965-B , Corporate and Real Estate Investment Trust (REIT) Report of Net 965 Tax Liability and Electing REIT Report of 965 Amounts	No	<ul style="list-style-type: none"> For Tax Years 201712 through 202012, edit Computer Condition Code "J" and Action Code 460 (Management Suspense) on the return and continue processing. Caution: Do not correspond on Section 965 Returns. ERS will take care of any correspondence needed. See IRM 3.11.217.2.11, Section 965 Returns (201712 through 202012), for more information. See IRM 3.11.217.3.1, Action Codes, for more information. See IRM 3.11.217.14.7, CCC "J" - Section 965 Tax, for more information. See IRM 3.11.217.24.3, Schedule K, Line 10 - Other income (loss), for more information. See IRM 3.11.217.24.4, Schedule K, Line 12d - Other deductions, for more information. See IRM 3.11.217.27.1, , Line 14r - Other foreign tax information, for more information. See IRM 3.0.101, Schedule K-1 Processing, for complete instructions to edit and process Schedule K-1.

Exhibit 3.11.217-3 (Cont. 11) (01-01-2025)
Routing Guide for Attachments

Form/Document	Detach	Descriptions/Action
Form 966 Corporate Dissolution or Liquidation	Yes/No	a. Yes - Qualified Subchapter S Subsidiary (QSSS), Consolidation, or subsidiary is shown: <ul style="list-style-type: none"> Route to Entity Control. b. No - No indication of items above: <ul style="list-style-type: none"> Possible CCC "F" IRM 3.11.217.14.4, CCC "F" - Final Return.
Form 1042 Annual Withholding Tax Return for U.S. Source Income of Foreign Persons	Yes	<ul style="list-style-type: none"> Ogden - Route to Receipt and Control. Kansas City - Route to Ogden Submission Processing Campus (OSPC).
Form 1042-S Foreign Person's U.S. Source Income Subject to Withholding	No	No action required.
Form 1096 Annual Summary and Transmittal of U.S. Information Returns	Yes	Route to Receipt and Control.
Form 1099 Information Return of Income and Payments (Copy A only)	Yes	Route to Receipt and Control.
Form 1120-POL U.S. Income Tax Return for Certain Political Organizations	Yes	<ul style="list-style-type: none"> Ogden - Route to Receipt and Control (R&C). Kansas City - Route to Ogden Submission Processing Campus (OSPC).
Form 1120-X Amended U.S. Corporation Income Tax Return	No	Give entire return to the Lead.

Exhibit 3.11.217-3 (Cont. 12) (01-01-2025)
Routing Guide for Attachments

Form/Document	Detach	Descriptions/Action
Form 1125-A Cost of Goods Sold	No	<ul style="list-style-type: none"> Place Form 1125-A in sequence order if significant entries are present. See IRM 3.11.217.34, Form 1125-A, Cost of Goods Sold.
Form 1128 Application to Adopt, Change, or Retain a Tax Year	No	<p>See IRM 3.11.217.6.4, Short Period - Editing Proof of Entitlement.</p> <p>a. Not Approved</p> <ul style="list-style-type: none"> See IRM 3.11.217.6.6, Short Period Returns - Editing a Disapproved Application-Form 1128 <p>b. No indication of Approval or Disapproval</p> <ul style="list-style-type: none"> See IRM 3.11.217.6.7, Short Period Returns - Editing Form 1128 With No Indication of Approval or Disapproval.
Form 1138 Extension of Time for Payment of Taxes by a Corporation Expecting a Net Operating Loss Carryback	Yes	<ol style="list-style-type: none"> Edit received date. Route to Accounts Management.
Form 1139 Corporation Application for Tentative Refund	Yes	<ol style="list-style-type: none"> Edit received date. Route to Accounts Management.
Form 2220 Underpayment of Estimated Tax by Corporations	No	<ul style="list-style-type: none"> Conditions may require CCC "8". May need to edit Form 2220, Line 38 to Form 1120-S, Line 25, if no entry is present. See IRM 3.11.217.14.21, CCC 8 - Waiver of Estimated Tax Penalty, and IRM 3.11.217.18.11, Line 25 - Estimated Tax Penalty.
Form 2553 Election by a Small Business Corporation	No	<ul style="list-style-type: none"> Possible Action Code 347. Note: Action Code 347 is used to route Form 1120-S to Entity Control. See IRM 3.11.217.3.1, Action Codes, for more information.

Exhibit 3.11.217-3 (Cont. 13) (01-01-2025)
Routing Guide for Attachments

Form/Document	Detach	Descriptions/Action
Form 2848 Power of Attorney and Declaration of Representative	Yes/No	Route as follows: a. Yes - <ul style="list-style-type: none"> Ogden - Route to Mail Stop 6737. Kansas City - Route to: Internal Revenue Service 5333 Getwell Road Mail Stop 8423 Memphis, TN 38118 b. No - No action is required if a "General Power of Attorney", "Durable Power of Attorney", or "Tax Information Authorization" is submitted on any document other than Form 2848 or Form 8821.
Form 3115 Application for Change in Accounting Method	Yes/No	<ul style="list-style-type: none"> Edit Audit Code "6". See IRM 3.11.217.13.1, Audit Codes. The original Form 3115 stays with the return. If a duplicate Form 3115 is present, and Part I is completed, then route one copy to: Internal Revenue Service M/S 6111 Ogden, UT 84201 For Private Delivery Carriers: Internal Revenue Service 1973 N Rulon White Blvd. M/S 6111 Ogden, UT 84201 If a duplicate Form 3115 is present, and Part I is not completed route one copy to: Internal Revenue Service CC:PA:LPD:DRU P.O. Box 7604 Ben Franklin Station Washington, DC 20044 For Private Delivery Carriers: Internal Revenue Service Attn: CC:PA:LPD:DRU Room 5336 1111 Constitution Ave., NW Washington, DC 20224 Duplicate Form 3115 attached to a subsidiary must also be pulled and routed to the address above. Original stays with return.

Exhibit 3.11.217-3 (Cont. 14) (01-01-2025)**Routing Guide for Attachments**

Form/Document	Detach	Descriptions/Action
Form 3520 Annual Return To Report Transactions With Foreign Trusts and Receipt of Certain Foreign Gifts	Yes/No	a. Yes - If Form 3520 has an original signature: <ul style="list-style-type: none"> Ogden - Route to Receipt and Control (R&C). Kansas City - Route to Ogden Submission Processing Campus (OSPC). b. No - If Form 3520 does not have an original signature, leave attached.
Form 3520-A Annual Information Return of Foreign Trust With a U.S. Owner (Under Section 6048(b))	Yes	<ul style="list-style-type: none"> Ogden - Route to Receipt and Control (R&C). Kansas City - Route to Ogden Submission Processing Campus (OSPC).
Form 3753 Manual Refund Posting Voucher	No	<ul style="list-style-type: none"> Edit CCC "O". See IRM 3.11.217.14.10, CCC "O" - Module Freeze.
Form 3800 General Business Credit	No	<ul style="list-style-type: none"> Place in sequence order. See IRM 3.11.217.15.1, Sequence of Return - Form 1120-S. See IRM 3.11.217.39, Form 3800 - General Business Credit (202301 and later).
Form 3949 Information Report Referral	Yes	1. Route Form 3949 according to Page 2 of Form 3949 to CI, Exam, Disclosure, etc., following local procedures. 2. Continue processing the return.
Form 3949-A Information Referral	Yes	Route as follows: Ogden - <ul style="list-style-type: none"> Route Form 3949-A to Receipt & Control. Continue processing the return. Kansas City - <ul style="list-style-type: none"> Route Form 3949-A to Ogden Service Center. Continue processing the return.
Form 4136 Credit for Federal Tax Paid on Fuels	No	<ul style="list-style-type: none"> Perfect necessary lines. Place Form 4136, Credit for Federal Tax Paid on Fuels, in sequence order. See IRM 3.11.217.35, Form 4136 - Credit for Federal Tax Paid on Fuels.
Form 4251 Return Charge-Out	No	<ul style="list-style-type: none"> No action required. May be an indication not to correspond for Schedule K-1. See IRM 3.11.217.44, Schedule K-1.

Exhibit 3.11.217-3 (Cont. 15) (01-01-2025)**Routing Guide for Attachments**

Form/Document	Detach	Descriptions/Action
Form 4255 Certain Credit Recapture, Excessive Payments, and Penalties	No	<ul style="list-style-type: none"> Place in sequence order. See IRM 3.11.217.15.1, Sequence of Return - Form 1120-S. See IRM 3.11.217.43, Form 4255, Certain Credit Recapture, Excessive Payments, and Penalties (202401 and later).
Form 4466 Corporation Application for Quick Refund of Overpayment of Estimated Tax	No	No action required.
Form 4626 Alternative Minimum Tax - Corporations , for tax periods ending November 30, 2018 (201811) and prior	No	<ul style="list-style-type: none"> Tax Cuts and Jobs Act (TCJA) of 2017 - P.L. 115-97 (H.R. 1), Section 12001 repeals the corporate alternative minimum tax (Form 4626). Possible Tax Preference Code. If required, edit the code as "4 - 1" in the left margin near Line 9 (Deductions area). See IRM 3.11.217.13.4, Tax Preference Code.
Form 4684 Casualties and Thefts	No	No action required.
Form 4797 Sales of Business Property (Also Involuntary Conversions and Recapture Amounts Under Sections 179 and 280F(b)(2))	No	<ul style="list-style-type: none"> Place in sequence order if significant entries are present on Line 1b or Line 1c (2021 and later form revisions). See IRM 3.11.217.15.1, Sequence of Return - Form 1120-S. Support for Form 1120-S, Line 4. See IRM 3.11.217.16.3, Line 4 - Net Gain/Loss and IRM 3.11.217.31, Form 4797, Sales of Business Property.
Form 4810 Request for Prompt Assessment Under Internal Revenue Code Section 6501(d)	Yes/No	<p>a. Yes - TC 150 Not Posted:</p> <ul style="list-style-type: none"> Unnumbered and Numbered - Route a copy of the return and original Form 4810 to the Examination Function. Process the original return. See IRM 3.11.217.3.10, Prompt Assessment or Prompt Determination - Form 4810. <p>b. No - TC 150 Posted:</p> <ul style="list-style-type: none"> Unnumbered - Route Form 4810 and return to the Examination Function. Numbered - Edit Action Code 370.

Exhibit 3.11.217-3 (Cont. 16) (01-01-2025)**Routing Guide for Attachments**

Form/Document	Detach	Descriptions/Action
Form 4835 Farm Rental Income and Expenses (Crop and Livestock Shares (Not Cash) Received by Landowner (or Sub-Lessor))	No	<ul style="list-style-type: none"> Possible Salary and Wage Code. See IRM 3.11.217.17.3, Salary and Wage Code.
Form 5471 Schedule E, Income, War Profits, and Excess Profits Taxes Paid or Accrued	No	<ul style="list-style-type: none"> Possible Return Processing Code (RPC) "A". See IRM 3.11.217.13.7, Return Processing Code (RPC), for more information.
Form 5471 , Schedule G-1, Cost Sharing Arrangement,	No	Possible Return Processing Code (RPC) G . See IRM 3.11.217.13.7, Return Processing Code (RPC), for more information.
Form 5471 Schedule H, Current Earnings and Profits	No	<ul style="list-style-type: none"> Possible Return Processing Code (RPC) "B". See IRM 3.11.217.13.7, Return Processing Code (RPC), for more information.
Form 5471 Schedule I-1, Information for Global Intangible Low-Taxed Income	No	<ul style="list-style-type: none"> Possible Return Processing Code (RPC) "C". See IRM 3.11.217.13.7, Return Processing Code (RPC), for more information.
Form 5471 Schedule P, Previously Taxed Earnings and Profits of U.S. Shareholder of Certain Foreign Corporations	No	<ul style="list-style-type: none"> Possible Return Processing Code (RPC) "D". See IRM 3.11.217.13.7, Return Processing Code (RPC), for more information.
Form 5471 Information Return of U.S. Persons With Respect To Certain Foreign Corporations (Including 5471 Schedules J, M, N and O)	No	<ol style="list-style-type: none"> Edit Audit Code "2" in the left margin near Line 9 (Deductions area). See IRM 3.11.217.13.1, Audit Codes. Edit the Number of Forms 5471 to Line 4b of Schedule N. Dummy a Schedule N if not present and edit the number of Forms 5471 to Line 4b. See IRM 3.11.217.27.4, Schedule N (Form 1120), Line 4 - Form 5471, Controlled Foreign Corporation. .

Exhibit 3.11.217-3 (Cont. 17) (01-01-2025)
Routing Guide for Attachments

Form/Document	Detach	Descriptions/Action
Form 5472 Information Return of a 25% Foreign-Owned U.S. Corporation or a Foreign Corporation Engaged in a U.S. Trade or Business (Under Sections 6038A and 6038C of the Internal Revenue Code)	No	<ul style="list-style-type: none"> Edit Audit Code "2" in the left margin near Line 9 (Deductions area). See IRM 3.11.217.13.1, Audit Codes. Possible Return Processing Code (RPC) "H". See IRM 3.11.217.13.7, Return Processing Code (RPC), for more information.
Form 5500 Annual Return/Report of Employee Benefit Plan	Yes	<ol style="list-style-type: none"> Route to the appropriate area or Submission Processing Campus. Attach Form 4227, Intra-SC Reject or Routing Slip, with the following information: <ul style="list-style-type: none"> Type of return DLN Received date Notation of either "original" or "substitute" return
Form 5713 International Boycott Report	No	<ul style="list-style-type: none"> Keep original and copy attached. Edit Audit Code "2" if both questions on Form 5713, Line 7(f), are answered "Yes". Edit Audit Code "7" if both questions on Form 5713, Line 7(f) are not answered "Yes". See IRM 3.11.217.13.1, Audit Codes.
Form 5792 Request for IDRS Generated Refund (IGR)	No	<ul style="list-style-type: none"> Possible CCC "O". See IRM 3.11.217.14.10, CCC "O" - Module Freeze.
Form 5884-B New Hire Retention Credit	No	<ul style="list-style-type: none"> The status of Form 5884-B, New Hire Retention Credit, is historical and was valid March 19, 2010, to December 31, 2010 (Tax Periods 2010 and 2011)..
Form 6252 Installment Sale Income	No	<ul style="list-style-type: none"> Edit Installment Sale Indicator Code in the left margin near Line 9 (Deductions area). See IRM 3.11.217.13.3, Installment Sale Indicator for more information. Place in sequence order if significant entries are present. See IRM 3.11.217.15.1, Sequence of Return - Form 1120-S. See IRM 3.11.217.40 Form 6252, Installment Sale Income, for more information.

Exhibit 3.11.217-3 (Cont. 18) (01-01-2025)**Routing Guide for Attachments**

Form/Document	Detach	Descriptions/Action
Form 6478 Biofuel Producer Credit (Alcohol and Cellulosic Biofuel Fuels Credit for 2012 - 2007)	No	<ul style="list-style-type: none"> a. Compare Form 6478 with Form 1120-S, Schedule K, Line 13f. b. See IRM 3.11.217.24.7, Schedule K, Line 13f, - Biofuel Producer Credit.
Form 6781 Gains and Losses from Section 1256 Contracts and Straddles	No	<ul style="list-style-type: none"> • Edit CCC "I". • See IRM 3.11.217.14.6, CCC "I" - Tax Straddles and Future Contracts (Form 6781).
Form 7004 Application for Automatic Extension of Time to File Certain Business Income Tax, Information, and Other Returns	Yes/No	<ul style="list-style-type: none"> • Yes - If Form 7004 is for other than the tax return or tax period being filed, route to Receipt and Control. • No - If Form 7004 is for the tax return it is attached.
Form 7204 , Consent to Extend the Time to Assess Tax Related to Contested Foreign Income Taxes - Pro- visional Foreign Tax Credit Agreement	No	<ul style="list-style-type: none"> a. Edit RPC "L". b. See IRM 3.11.217.13.7, Return Processing Codes (RPC).
Form 7205 , Energy Efficient Commercial Buildings Deduction.	No	<ul style="list-style-type: none"> a. Edit RPC "M". b. See IRM 3.11.217.13.7, Return Processing Codes (RPC). c. IRM 3.11.217.17.14, Line 19 - Energy Efficient Commercial Buildings Deduction (Form 7205) (202301 and later).
Form 8027 Employer's Annual Informa- tion Return of Tip Income and Allocated Tips Form 8027-T Transmittal for Form 8027	Yes	<ul style="list-style-type: none"> • Ogden - Route to Receipt and Control (R&C). • Kansas City - Route to Ogden Submission Processing Campus (OSPC).
Form 8050 Direct Deposit of Corporate Tax Refund	No	<ul style="list-style-type: none"> • Place in sequence order if entries are present. • Continue processing the return. • See IRM 3.11.217.15.1, Sequence of Return - Form 1120-S.
Form 8082 Notice of Inconsistent Treatment or Administrative Adjustment Request (AAR)	No	<ul style="list-style-type: none"> • Edit Audit Code "1" in the left margin near Line 9 (Deductions area). • See IRM 3.11.217.13.1, Audit Codes.

Exhibit 3.11.217-3 (Cont. 19) (01-01-2025)
Routing Guide for Attachments

Form/Document	Detach	Descriptions/Action
Form 8275 Disclosure Statement Form 8275-R Regulation Disclosure Statement	No	<ul style="list-style-type: none"> Edit Audit Code "1" in the left margin near Line 9 (Deductions area). See IRM 3.11.217.13.1, Audit Codes.
Form 8283 Noncash Charitable Contributions	No	a. Edit Audit Code "C" if either: <ul style="list-style-type: none"> Page 1, Part I, Question 2b, Qualified conservation contribution, is checked, Box 2b(1), Certified historic structure, is checked or Line 3, column (h), Qualified conservation contribution relevant basis, has an entry. b. See IRM 3.11.217.13.1, Audit Codes.
Form 8288 U.S. Withholding Tax Return for Dispositions by Foreign Persons of U.S. Real Property Interests	Original - Yes	<ul style="list-style-type: none"> Ogden - Route to Code and Edit Foreign/ FIRPTA Team. Kansas City - Route to Ogden Submission Processing Campus (OSPC).
Form 8288 U.S. Withholding Tax Return for Dispositions by Foreign Persons of U.S. Real Property Interests	Copy - No	No action required.
Form 8288-A Statement of Withholding on Certain Dispositions by Foreign Persons	No	<ul style="list-style-type: none"> Ogden - Route to Code and Edit Foreign/ FIRPTA Team. Kansas City - Route to Ogden Submission Processing Campus (OSPC).
Form 8288-B Application for Withholding Certificate for Dispositions by Foreign Persons of U.S. Real Property Interests	Original - Yes	<ul style="list-style-type: none"> Ogden - Route to Code and Edit Foreign/ FIRPTA Team. Kansas City - Route to Ogden Submission Processing Campus (OSPC).
Form 8288-B Application for Withholding Certificate for Dispositions by Foreign Persons of U.S. Real Property Interests	Copy - No	No action required.
Form 8404 Interest Charge on DISC-Related Deferred Tax Liability	Yes	<ul style="list-style-type: none"> Ogden - Route to Kansas City Submission Processing Campus (KCSPC). Kansas City - Route to Receipt and Control (R&C).

Exhibit 3.11.217-3 (Cont. 20) (01-01-2025)

Routing Guide for Attachments

Form/Document	Detach	Descriptions/Action
Form 8586 Low-Income Housing Credit	No	<ul style="list-style-type: none"> Possible CCC "9". See IRM 3.11.217.14.22, CCC "9" - Low-Income Housing Forms. Follow editing procedures in IRM 3.11.217.13.5, Form 8586, Low-Income Housing Credit.
Form 8594 Asset Acquisition Statement Under Section 1060	No	<ul style="list-style-type: none"> Edit Audit Code "3" if Form 8594 has an See IRM 3.11.217.13.1, Audit Codes.
Form 8609 Low-Income Housing Credit Allocation and Certification Form 8609-A (prior year Form 8609 Schedule A) Annual Statement for Low-Income Housing Credit	No	<ul style="list-style-type: none"> Edit CCC "9". See IRM 3.11.217.14.22, CCC "9" - Low-Income Housing Forms.
Form 8611 Recapture of Low-Income Housing Credit	No	<ol style="list-style-type: none"> Edit Line 14, Form 8611 in the left margin near Line 9 (Deductions area). Edit as "6 -" followed by the credit amount. Follow editing procedures in IRM 3.11.217.13.6, Form 8611, Recapture of Low-Income Housing Credit. Edit CCC "9". See IRM 3.11.217.14.22, CCC "9" - Low-Income Housing Forms.
Form 8621 Information Return by a Shareholder of a Passive Foreign Investment Company or Qualified Electing Fund	No	<ul style="list-style-type: none"> Edit Audit Code "2" if Form 8621, Part V (Distributions From and Dispositions of Stock of a Section 1291 Fund), Lines 15a through Line Edit Audit Code "7" if Form 8621, Part V (Distributions From and Dispositions of Stock of a Section 1291 Fund), Lines 15a through Line See IRM 3.11.217.13.1, Audit Codes.
Form 8697 (Refund) Interest Computation Under the Look-Back Method for Completed Long-Term Contracts	Yes	<p>If Form 8697, Part I, Line 9 or Form 8697, Part II, Line 10 shows a refund, then do the following:</p> <ol style="list-style-type: none"> Edit tax period, EIN, and received date on Form 8697, if not already present. Route to Accounts Management (AM).
Form 8716 Election To Have a Tax Year Other Than a Required Tax Year	No	See IRM 3.11.217.6.4 Short Period - Editing Proof of Entitlement.

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Exhibit 3.11.217-3 (Cont. 21) (01-01-2025)
Routing Guide for Attachments

Form/Document	Detach	Descriptions/Action
Form 8752 Required Payment or Refund Under Section 7519	Yes/No	KCSPC and OSPC: Yes: Original - Route to Receipt and Control. No: Copy - No action required.
Form 8821 Tax Information Authoriza- tion	Yes/No	Route as follows: a. Yes - <ul style="list-style-type: none"> Ogden - Route to Mail Stop 6737. Kansas City - Route to: Internal Revenue Service 5333 Getwell Road Mail Stop 8423 Memphis, TN 38118 b. No - No action is required if a "General Power of Attorney", "Durable Power of Attorney", or "Tax Information Authorization" is submitted on any document other than Form 2848 or Form 8821.
Form 8822 Change of Address, or Form 8822-B Change of Address or Re- sponsible Party - Business	Yes/No	a. Yes - If any of the following applies: <ul style="list-style-type: none"> Mailing address information is different, Location address is listed on Form 8822/8822-B, Line 7, An entry is listed on Form 8822-B, Lines 8 or 9, Then detach Form 8822 or Form 8822-B and route to Entity Control following local procedures using Form 13934, Entity Document/C&E Merge Transmittal. b. No - If all the following applies: <ul style="list-style-type: none"> Mailing address information is the same, No location address is listed on Form 8822/8822-B, Line 7, No entry on Form 8822-B, Lines 8 or 9, Then take no action. c. See IRM 3.11.217.5.6(3), Entity Perfection-Domestic Addresses, for more information. Note: A business may have two addresses. One is the mailing address and the other is the location address or physical location of the business.
Form 8824 Like-Kind Exchanges (and section 1043 conflict-of- interest sales)	No	<ul style="list-style-type: none"> If Form 8824 is attached, edit CCC "1". See IRM 3.11.217.14.18, CCC "1" - Like-Kind Exchanges.

Exhibit 3.11.217-3 (Cont. 22) (01-01-2025)**Routing Guide for Attachments**

Form/Document	Detach	Descriptions/Action
Form 8825 Rental Real Estate Income and Expenses of a Partnership or an S Corporation	No	<ul style="list-style-type: none"> Place in sequence order if significant entries are present. See IRM 3.11.217.15.1, Sequence of Return - Form 1120-S. Form 8825 - Compute Line 2, Columns A through H and enter on Line 18a of Form 8825. See IRM 3.11.217.28, Form 8825 - Rental Real Estate Income and Expenses of a Partnership or an S Corporation.
Form 8832 Entity Classification Election	No	<ul style="list-style-type: none"> Edit Audit Code "2" if Form 8832 is attached and Box 6(d), (e), or (f) is checked. See IRM 3.11.217.13.1, Audit Codes.
Form 8833 Treaty-Based Return Position Disclosure Under Section 6114 or 7701(b)	No	<ul style="list-style-type: none"> Edit CCC "L". See IRM 3.11.217.14.8, CCC "L" - Treaty Based Positions. Edit Audit Code "2" in the left margin near Line 9 (Deductions area). See IRM 3.11.217.13.1, Audit Codes.
Form 8858 Information Return of U.S. Persons With Respect To Foreign Disregarded Entities (FDEs) and Foreign Branches (FB)	No	<ul style="list-style-type: none"> Edit Audit Code "2" in the left margin near Line 9 (Deductions area). See IRM 3.11.217.13.1, Audit Codes.
Form 8865 Return of U.S. Persons With Respect to Certain Foreign Partnerships	No	<ul style="list-style-type: none"> Edit Audit Code "2" in the left margin near Line 9 (Deductions area). See IRM 3.11.217.13.1, Audit Codes. Edit the number of Forms 8865 to Line 2 of the Schedule N. Dummy a Schedule N if not present and edit the number of Forms 8865 to Line 2. See IRM 3.11.217.27.3, Schedule N (Form 1120), Line 3 - Form 8865 Question.
Form 8865 Schedule G, Statement of Application of the Gain Deferred Method Under Section 721(c)	No	<ul style="list-style-type: none"> Possible Return Processing Code (RPC) "E". See IRM 3.11.217.13.7, Return Processing Code (RPC), for more information.
Form 8865 Schedule H, Acceleration Events and Exceptions Reporting Relating to Gain Deferral Method Under Section 721(c)	No	<ul style="list-style-type: none"> Possible Return Processing Code (RPC) "F". See IRM 3.11.217.13.7, Return Processing Code (RPC), for more information.

Exhibit 3.11.217-3 (Cont. 23) (01-01-2025)
Routing Guide for Attachments

Form/Document	Detach	Descriptions/Action
Form 8866 (Refund) Interest Computation Under the Look-Back Method for Property Depreciated Under the Income Forecast Method	Yes	If Form 8866, Line 9 shows a refund, then do the following: a. Edit tax period, EIN, and received date on Form 8866, if not already present. b. Route to Accounts Management (AM).
Form 8866 (Balance Due) Interest Computation Under the Look-Back Method for Property Depreciated Under the Income Forecast Method	No	No action required.
Form 8869 Qualified Subchapter S Subsidiary Election	Yes/No	<ul style="list-style-type: none"> Yes - Original - Route to Entity Control. No - Copy - If a copy is present, or a Form 8869 is stamped "IRS Accepted", "IRS Approved", (or similar language), then no action is required.
Form 8870 Information Return for Transfers Associated With Certain Personal Benefit Contracts (Under section 170(f)(10))	Yes	Route to: EO Entity IRS Ogden Campus Mail Stop 6273
Form 8871 Political Organization Notice of Section 527 Status	Yes	Route to Receipt and Control to be re-batched.
Form 8872 Political Organization Report of Contributions and Expenditures	Yes	Route to Receipt and Control to be re-batched.

Exhibit 3.11.217-3 (Cont. 24) (01-01-2025)

Routing Guide for Attachments

Form/Document	Detach	Descriptions/Action
Form 8873 Extraterritorial Income Exclusion	No	<ul style="list-style-type: none"> a. Edit the number of Form(s) 8873 attached to Line 7b, Schedule N. b. See IRM 3.11.217.27.8, Schedule N (Form 1120), Line 7b - Number of Forms 8873. c. Edit the total of Line 52 of all attached Form 8873 to Line 7c, Schedule N. d. Dummy a Schedule N if not present and edit the number of Forms 8873 to Line 7b and edit the total amount from Line 52, Form 8873 to Line 7c, Schedule N. e. See IRM 3.11.217.27.9, Schedule N (Form 1120), Line 7c - Total Extraterritorial Income Exclusion. f. Input Command Code (CC) REQ77 / FRM77 with IDRS Transaction Code (TC) "971" and appropriate IDRS Action Code depending on which election was made. g. See IRM 3.11.217.29, Form 8873, Extraterritorial Income Exclusion.
Form 8875 Taxable REIT Subsidiary Election (Under section 856(l)(1) of the Internal Revenue Code)	Yes/No	<p>KCSPC and OSPC:</p> <p>Yes: Original - Route to OSPC BMF Entity - Mail Stop 6273.</p> <p>No: Copy - No action required.</p> <p>Note: Form 8875 is processed at OSPC only.</p>
Form 8883 Asset Allocation Statement Under Section 338	No	<ul style="list-style-type: none"> • Edit CCC "S" if Form 8883 is attached. • See IRM 3.11.217.14.13, CCC "S" - Form 8883, Asset Allocation Statement Under Section 338. • Edit Audit Code "3" if Form 8883 has an • See IRM 3.11.217.13.1, Audit Codes.
Form 8886 Reportable Transaction Dis- closure Statement	No	<ul style="list-style-type: none"> • Edit CCC "T". • See IRM 3.11.217.14.14, CCC "T" - Form 8886, Reportable Transaction Disclosure Statement. • Edit Audit Code "1" if Form 8886 is attached. • See IRM 3.11.217.13.1, Audit Codes.
Form 8913 Credit for Federal Telephone Excise Tax Paid Only Tax Return	No	This credit was used for tax periods 200612 - 200711.

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Exhibit 3.11.217-3 (Cont. 25) (01-01-2025)
Routing Guide for Attachments

Form/Document	Detach	Descriptions/Action
Form 8936 , <i>Schedule A</i> , Clean Vehicle Credit Amount	No	<ul style="list-style-type: none"> Place in sequence order. See IRM 3.11.217.15.1, Sequence of Return - Form 1120-S. See IRM 3.11.217.42, Form 8936, Schedule A, - Clean Vehicle Credit Amount (202301 and later) for more information.
Form 8938 Statement of Specified Foreign Financial Assets	No	<ul style="list-style-type: none"> Edit CCC "2" if Form 8938, Statement of Specified Foreign Financial Assets, is attached to Form 1120-S. See IRM 3.11.217.14.19, CCC "2" - Form 8938, Statement of Specified Foreign Financial Assets. See IRM 3.11.217.27.10, Schedule N (Form 1120), Line 8 - Statement of Specified Foreign Financial Assets, and IRM 3.11.217.45, Form 8938, Statement of Specified Foreign Financial Assets, for more information. Place in sequence order. See IRM 3.11.217.15.1, Sequence of Return - Form 1120-S.
Form 8941 Credit for Small Employer Health Insurance Premiums	No	<ul style="list-style-type: none"> Place in sequence order if significant entries are present. See IRM 3.11.217.15.1, Sequence of Return - 1120-S, and IRM 3.11.217.37, Form 8941 - Credit for Small Employer Health Insurance Premiums.
Form 8949 Sales and Other Disposi- tions of Capital Assets	No	Edit CCC "M" when: <ul style="list-style-type: none"> Tax period ending is 201712 and later, and Form 8949, Sales and Other Dispositions of Capital Assets, contains a code "Z" and/or "Y" in Column (f). See IRM 3.11.217.14.9, CCC "M" - Form 8949 Sales and Other Dispositions of Capital Assets. Place in sequence order if significant entries are present. See IRM 3.11.217.15.1, Sequence of Return - Form 1120-S.
Form 8990 Limitation on Business Interest Expense Under Section 163(j)	No	<ul style="list-style-type: none"> Possible Return Processing Code (RPC) "7". See IRM 3.11.217.13.7, Return Processing Code (RPC), for more information.
Form 8992 U.S. Shareholder Calcula- tion of Global Intangible Low-Taxed Income (GILTI)	No	<ul style="list-style-type: none"> Possible Return Processing Code (RPC) "2". See IRM 3.11.217.13.7, Return Processing Code (RPC), for more information.

Exhibit 3.11.217-3 (Cont. 26) (01-01-2025)**Routing Guide for Attachments**

Form/Document	Detach	Descriptions/Action
Form 8994 Employer Credit for Paid Family and Medical Leave	No	<ul style="list-style-type: none"> • Possible Return Processing Code (RPC) "4". • See IRM 3.11.217.13.7, Return Processing Code (RPC), for more information.
Form 8996 Qualified Opportunity Fund	No	<ul style="list-style-type: none"> • Possible Return Processing Code (RPC) "6". • See IRM 3.11.217.13.7, Return Processing Code (RPC), for more information. • Place in sequence order if significant entries are present. • See IRM 3.11.217.15.1, Sequence of Return - Form 1120-S. • See IRM 3.11.217.23.2, Form 8996 - Qualified Opportunity Fund Checkbox, for more information.
Form 8997 Initial and Annual Statement of Qualified Opportunity Fund (QOF) Investments	No	<ul style="list-style-type: none"> • Possible Return Processing Code (RPC) "9". • See IRM 3.11.217.13.7, Return Processing Code (RPC), for more information. • Place in sequence order if significant entries are present. • See IRM 3.11.217.15.1, Sequence of Return - Form 1120-S.
Form 9465 Installment Agreement Request	Yes	Route as follows: <ul style="list-style-type: none"> • Ogden - Route to Collections Mail Stop 5500. • Kansas City - Route to Mail Stop P4 5000.
Form 12857 Refund Transfer Posting Voucher	No	<ul style="list-style-type: none"> • Possible CCC "O". • See IRM 3.11.217.14.10, CCC "O" - Module Freeze.

Exhibit 3.11.217-3 (Cont. 27) (01-01-2025)
Routing Guide for Attachments

Form/Document	Detach	Descriptions/Action
Form 14039-B Business Identity Theft Affidavit	No	<p>a. If a specific function is indicated by the envelope address or an IRS CP notice or an IRS letter:</p> <ul style="list-style-type: none"> Place the Form 14039-B on top of the return and Route Form 14039-B and the return to the specific function <p>b. If Ogden or Kansas City receives a Form SS-4, Application for Employer Identification Number, and Form 14039-B, route the returns to: Internal Revenue Service Ogden BMF Entity. Mail Stop 6273 Ogden, UT 84201</p> <p>c. For the following returns:</p> <ul style="list-style-type: none"> Loose Form 14039-B No correspondence attached (e.g., no IRS CP notice or IRS letter) The envelope is not addressed to a specific function <p>Place the Form 14039-B on top of the return and route to the local Image Control Team (ICT).</p> <ul style="list-style-type: none"> Ogden - Mail Stop 6552 Kansas City - Mail Stop C1 6525
Form 14157 Return Preparer Complaint	Yes	Route to: Attn: Return Preparer Office 401 W. Peachtree Street NW Mail Stop 421-D Atlanta, Georgia 30308
Schedule K-2 Shareholders' Pro Rata Share Items - International	No	Added to Mail Routing Guide for information purpose only.
Schedule K-3 Shareholders' Share of Income, Deductions, Credits, etc. - International	No	Added to Mail Routing Guide for information purpose only.

Exhibit 3.11.217-4 (01-01-2022)**Form 8996 - Prior Year Conversion Chart**

- 2020 and 2019 Tax Periods

Part II
Change Line 6 to 7
Change Line 7 to 8
Change Line 9 to 10
Change Line 10 to 11
Part III
Change Line 13 to 14
Change Line 14 to 15

- 2018 and 2017 Tax Periods

Part II
Change Line 5 to 7
Change Line 6 to 8
Change Line 8 to 10
Change Line 9 to 11

Part III
Change Line 12 to Line 14
Change Line 13 to Line 15

Exhibit 3.11.217-5 (01-01-2022)**◆ Potential Frivolous Arguments for Examination Review ◆*****Potential Frivolous Arguments for Examination Review***

Potential Frivolous Argument	Description
Alleged Churches/First Amendment	Income from non-religious sources and may claim a vow of poverty.
Altered Form	Altering any or all line items with the intent of facilitating non-compliance with the tax laws.
Altered Jurat/Uniform Commercial Code (UCC) 1-207 or UCC 1-308	Return has income and deductions but the jurat is altered or stricken. May include reference to UCC 1-207/UCC 1-308 or a statement that the return was not signed under penalties of perjury.
Amended Returns/Form 843 Claim	Amended return or a Form 843, Claim for Refund and Request for Abatement, filed to obtain a total refund of all taxes paid in prior years, based on a tax avoidance argument.
C-Filings	This frivolous position includes the following four categories: <ul style="list-style-type: none"> a. Files a return claiming several types of deductions, credits, or overpayments/refunds that have no relation to reality and because of their outrageous character, qualify as frivolous returns. b. Files a return containing the filers identifying information but does not request a refund, often lacking sufficient information to determine a tax liability. c. Files a return with several types of rambling dialogue or confusing arguments that no one could reasonably view as a good faith effort to comply with the law. d. Files a return that tries to send some type of message or protest to the IRS, but does not include sufficient identifying information for the IRS to either determine the identity of the taxpayer or correspondent or return address.
Challenges to Authority/Due Process	Questions several administrative authorities such as delegation orders, summons authority, Privacy Act, etc. Argues that they must be afforded a hearing or a trial before taxes can be assessed or before property can be seized.
Challenges to Authority/Title 26 or "law" in Other Documents	Argues that Title 26 of the United States Code is not law because it was never enacted as named.
Collections Issues	Files frivolous documents contending that several collections issues are invalid (e.g., Offers in Compromise, Collection Due Process Requests, Installment Agreements, Appeals Requests, etc.) because they are not filed and signed by someone with delegated authority. They may have no certificate of assessment attached, do not comply in form or content with a State or Local law, are not in a certain format, or lack a valid Office of Management and Budget (OMB) number, or other frivolous positions.

Exhibit 3.11.217-5 (Cont. 1) (01-01-2022)**◆ Potential Frivolous Arguments for Examination Review ◆**

Potential Frivolous Argument	Description
Disclaimer	Submits a disclaimer stating, “disclaims the liability for the tax due”, making the liability on the return zero.
Fifth Amendment	Assertion of the Fifth Amendment right against self-incrimination as a basis for not providing any financial information.
Foreign Income	Argues that United States citizens and residents are not subject to tax on their wages or other income derived from sources within the United States, as only foreign-based income or income received by nonresident aliens and foreign S Corporations from sources within the United States is taxable.
Form 1099-OID (Original Issue Discount)	An individual or business files a return reporting false amounts of income (Generally “Other” or “Miscellaneous” income) and claims a false amount of income tax withholding approximately equal to the amount of falsely reported income. Although the returns report income, they do not calculate any tax due. Some of the returns have Form 1099-OID attached and some have Form 1096, Annual Summary and Transmittal of U.S. Information Returns. Other false financial instruments may be filed in the place of or in addition to the Form 1099-OID such as Form 2439, Notice to Shareholder of Undistributed Long-Term Capital Gains, promissory notes, bonds, sight drafts, etc.
IRC 861 Business Employment Tax (BMF 861)	Argument targets employers and advises them that wages are exempt from withholding. These taxpayers rely on Sections 861 through 865 of the Code and the regulations (in particular, Treasury Regulation 1.861-8), promoters of this scheme advise employers to stop withholding and paying payroll taxes on their employee’s wages. In addition, some employers file amended payroll tax returns and request refunds of previously paid payroll taxes.
IRS is a Private Organization/Collects Tribute, Not Taxes	Argues that the IRS is an entity named the Internal Revenue and Tax Service, Inc., which was incorporated in Delaware in 1933, it is a collection agency for the Federal Reserve Bank, or is part of the United Nations and is clandestinely leading the tax-paying public into a “new world order”.
Not a Person	Argues that a taxpayer is not a “person” within the meaning of IRC 7701(a)(14).
Obscene, Vulgar, Harassing	Submits documents or other materials indicating that non-filing is due to dissatisfaction with tax policies or taxation in general. Often, this argument is expressed with obscene, vulgar, or crude language and characters in an extremely demeaning manner.

Exhibit 3.11.217-5 (Cont. 2) (01-01-2022)**◆ Potential Frivolous Arguments for Examination Review ◆**

Potential Frivolous Argument	Description
Protest Against Government Action/ Inaction	Argues that refusal to file or pay is justified because they disagree with government policies or spending plans.
Sixteenth Amendment	Argues the Sixteenth Amendment was not properly ratified and therefore the federal government does not have the legal authority to collect an income tax without apportionment.
Straw Men	Argues the government has created an entity separate and distinct from the taxpayer - a "straw man" and any tax obligations are exclusively those of the "straw man".
Taxes are Voluntary/Law Does Not Require	Submits a return, Amended return or correspondence that argues income taxes are voluntary.
U.S. vs. Long	Submits a return with zero money amounts. To explain the zeros inserted on the form the individual references "U.S. vs. Long".
Unsigned Returns	The individual completes a return but does not sign. A statement indicating disagreement with the tax system is attached or added to the return.
Valuation	Income is not taxable because of the declining fair market value of the dollar, because the dollar is not backed by gold/silver, because the value of services is offset by the value of the labor (barter income), etc.
Zero Returns	<p>Submits a return with zero money amounts on all or most line items on the form (e.g., IRC 861, Form 2439, OID, and other BMF filings that claim no income and request refunds). See Revenue Ruling 2004-34. A statement is attached claiming there is no section of the Internal Revenue Code that established an income tax liability. The statement contains arguments about the definition of income. There are several variations on this type of filing such as those bearing the words "nunc pro tunc" and "not liable".</p> <p>Note: Returns having only zeros, no entries, are blank, or show "None", "Not Liable", etc. with no evidence of a frivolous argument are not to be considered as frivolous returns.</p>

Exhibit 3.11.217-5 (Cont. 3) (01-01-2022)

◆ Potential Frivolous Arguments for Examination Review ◆

Potential Frivolous Argument	Description
Other	<p>All others including those in Notice 2010-33 or any later superseding notice. See also http://www.irs.gov/Tax-Professionals/The-Truth-About-Frivolous-Tax-Arguments-Introduction on irs.gov. This category includes non-filer accounts resulting from initial compliance check such as cross-reference Taxpayer Identification Numbers (TINs).</p> <p>Note: Frivolous arguments citing “Collection Due Process” (CDP) must be reviewed by Collections for possible referral to Appeals. Refer to IRM 5.19.8, Collection Appeal Rights, for more information.</p>

Exhibit 3.11.217-6 (01-01-2018)**♦ Province, Foreign State and Territory Abbreviations ♦*****Australia State***

Australia State	Abbreviation
Australian Capital Territory	ACT
New South Wales	NSW
Northern Territory	NT
Queensland	QLD
South Australia	SA
Tasmania	TAS
Victoria	VIC
Western Australia	WA

Brazil State

Brazil State	Abbreviation
Acre	AC
Alagoas	AL
Amapa	AP
Amazonas	AM
Bahia	BA
Ceara	CE
Distrito Federal	DF
Espirito Santo	ES
Goias	GO
Maranhao	MA
Mato Grosso	MT
Mato Grosso do Sul	MS
Minas Gerais	MG
Parana	PR
Paraiba	PB
Para	PA
Pernambuco	PE
Piaui	PI
Rio Grande do Norte	RN

Exhibit 3.11.217-6 (Cont. 1) (01-01-2018)**◆ Province, Foreign State and Territory Abbreviations ◆**

Brazil State	Abbreviation
Rio Grande do Sul	RS
Rio de Janeiro	RJ
Rondonia	RO
Roraima	RR
Santa Catarina	SC
Sergipe	SE
Sao Paulo	SP
Tocantins	TO

Canada Province/Territory

Canada Province/Territory	Abbreviation
Alberta	AB
British Columbia	BC
Manitoba	MB
New Brunswick	NB
Newfoundland and Labrador	NL
Northwest Territories	NT
Nova Scotia	NS
Nunavut	NU
Ontario	ON
Prince Edward Island	PE
Quebec	QC
Saskatchewan	SK
Yukon	YT

Cuba Province

Cuba Province	Abbreviation
Camaguey	CG
Ciego de Avila	CA
Cienfuegos	CF
Ciudad di La Habana	CH

Exhibit 3.11.217-6 (Cont. 2) (01-01-2018)**♦ Province, Foreign State and Territory Abbreviations ♦**

Cuba Province	Abbreviation
Granma (Bayamo)	GR
Guantanamo	GT
Holguin	HO
La Habana	HA
Matazas	MT
Municipio Especial Isla de la Juventud	IJ
Pinar del Rio	PR
Sancti Spiritus	SS
Santiago de Cuba	SC
(Victoria de) Las Tunas	LT
Villa Clara	VC

Italy Province

Italy Province	Abbreviation
Agrigento	AG
Alessandria	AL
Ancona	AN
Aosta/Aoste	AO
Arezzo	AR
Ascoli Piceno	AP
Asti	AT
Bari	BA
Belluno	BL
Benevento	BN
Bergamo	BG
Biella	BI
Bologna	BO
Bolzano Bozen	BZ
Brescia	BS
Brindisi	BR
Cagliari	CA

Exhibit 3.11.217-6 (Cont. 3) (01-01-2018)**◆ Province, Foreign State and Territory Abbreviations ◆**

Italy Province	Abbreviation
Caltanissetta	CL
Campobasso	CB
Caserta	CE
Catania	CT
Catanzaro	CZ
Chieti	CH
Como	CO
Cosenza	CS
Cremona	CZ
Crotone	KR
Cuneo	CN
Enna	EN
Ferrara	FE
Firenze	FI
Foggia	FG
Forli	FO
Frosinone	FR
Genoa	GE
Gorizia	GO
Grosseto	GR
Imperia	IM
Isernia	IS
L'Aquila	AQ
La Spezia	SP
Latina	LT
Lecce	LE
Livorno	LI
Lodi	LO
Lucca	LU
Macerata	MC
Mantova	MN

Exhibit 3.11.217-6 (Cont. 4) (01-01-2018)**◆ Province, Foreign State and Territory Abbreviations ◆**

Italy Province	Abbreviation
Massa-Carrara	MS
Matera	MT
Messina	ME
Milan	MI
Modena	MO
Napoli	NA
Novara	NO
Nuoro	NU
Oristano	OR
Padova	PD
Palermo	PA
Parma	PR
Pavia	PV
Perugia	PG
Pesaro-Urbino	PS
Pescara	PE
Piacenza	PC
Pisa	PI
Pistoia	PT
Pordenone	PN
Potenza	PZ
Prato	PO
Ragusa	RG
Pavenna	RA
Peggio de Calabria	RC
Reggio nell'Emilia	RE
Rieti	RI
Rimini	RN
Roma	RM
Rovigo	RO
Salerno	SA

Exhibit 3.11.217-6 (Cont. 5) (01-01-2018)**◆ Province, Foreign State and Territory Abbreviations ◆**

Italy Province	Abbreviation
Sassari	SS
Savona	SV
Siena	SI
Siracusa	SR
Sondrio	SO
Taranto	TA
Teramo	TE
Terni	TR
Torino	TO
Trapani	TP
Trento	TN
Treviso	TV
Trieste	TS
Udine	UD
Varese	VA
Venezia	VE
Verbania	VB
Vercelli	VC
Verona	VR
Vibo Valentia	VV
Vincenza	VI
Viterbo	VT

Mexico State

Mexico State	Abbreviation
Aguascalientes	AGS
Baja California Norte	BCN
Baja California Sur	BCS
Campeche	CAM
Chiapas	CHIS
Chihuahua	CHIH

Exhibit 3.11.217-6 (Cont. 6) (01-01-2018)**◆ Province, Foreign State and Territory Abbreviations ◆**

Mexico State	Abbreviation
Coahuila	COAH
Colima	COL
Distrito Federal	DF
Durango	DGO
Guanajuato	GTO
Guerrero	GRO
Hidalgo	HGO
Jalisco	JAL
Mexico	MEX
Michoacan	MICH
Morelos	MOR
Nayarit	NAY
Nuevo Leon	NL
Oaxaca	OAX
Puebla	PUE
Queretaro	QRO
Quintana ROO	QROO
San Luis Potosi	SLP
Sinaloa	SIN
Sonora	SON
Tabasco	TAB
Tamaulipas	TAMPS
Tlaxcala	TLAX
Veracruz	VER
Yucatan	YUC
Zacatecas	ZAC

The Netherlands Province

The Netherlands Province	Abbreviation
Drenthe	DR
Flevoland	FLD

Exhibit 3.11.217-6 (Cont. 7) (01-01-2018)**◆ Province, Foreign State and Territory Abbreviations ◆**

The Netherlands Province	Abbreviation
Friesland	FR
Gelderland	GLD
Groningen	GN
Limburg	LB
North Brabant	NB
North Holland	NH
Overijssel	OV
South Holland	ZH
Utrecht	UT
Zeeland	SLD

Exhibit 3.11.217-7 (01-01-2018)**◆ U.S. Possessions ZIP Codes ◆*****American Samoa (AS)***

American Samoa (AS) City	American Samoa (AS) ZIP Code
Faga'itua	96799
Leone	96799
Olosega Manua'	96799
Pago Pago	96799

Federated States of Micronesia (FM)

Federated States of Micronesia (FM) City	Federated States of Micronesia (FM) ZIP Code
Chuuk	96942
Kosrae	96944
Pohnpei	96941
Yap	96943

Guam (GU)

Guam (GU) City	Guam (GU) ZIP Code
Agana	96910
Inarajan	96917
Merizo	96916
Tamuning	96931
Umatac	96915
Yona	96915

Marshall Islands (MH)

Marshall Islands (MH) City	Marshall Islands (MH) ZIP Code
Ebeye	96970
Majuro	96960

Northern Marianna Islands (MP)

Northern Marianna Islands (MP) City	Northern Marianna Islands (MP) ZIP Code
Capitol Hill	96950
Rota	96951

Exhibit 3.11.217-7 (Cont. 1) (01-01-2018)**◆ U.S. Possessions ZIP Codes ◆**

Northern Marianna Islands (MP) City	Northern Marianna Islands (MP) ZIP Code
Saipan	96950
Tinian	96952

Palau (PW)

Palau (PW) City	Palau (PW) ZIP Code
Koror	96940
Palau	96940

Puerto Rico (PR)

Puerto Rico (PR) City	Puerto Rico (PR) ZIP Code
Adjuntas	00601
Aguada	00602
Aguadilla	00603
Aguas Buenas	00703
Aguirre	00704
Aibonito	00705
Anasco	00610
Angeles	00611
Arecibo	00612
Arroyo	00714
Bajadero	00616
Barceloneta	00617
Barranquitas	00794
Barrio Obrero Station	00935
Bayamon	00956
Boqueron	00622
Cabo Rojo	00623
Caguas	00725
Camuy	00627
Canovanas	00729
Caparra Heights	00920

Exhibit 3.11.217-7 (Cont. 2) (01-01-2018)**◆ U.S. Possessions ZIP Codes ◆**

Puerto Rico (PR) City	Puerto Rico (PR) ZIP Code
Carolina	00982
Catano	00962
Cayey	00736
Ceiba	00735
Cerro Gordo	00754
Ciales	00638
Cidra	00739
Coamo	00769
Comerio	00782
Condado	00907
Corozal	00783
Coto Laurel	00780
Culebra	00775
Dorado	00646
Ensenada	00647
Esperanza	00765
Fajardo	00738
Fernandez Juncos	00936
Florida	00650
Fort Buchanan	00934
Garrachales	00652
Guanica	00653
Guayama	00784
Guayanilla	00656
Guaynabo	00965
Gurabo	00778
Hatillo	00659
Hato Rey	00936
Hormigueros	00660
Humacao	00791
Isabela	00662

Exhibit 3.11.217-7 (Cont. 3) (01-01-2018)**◆ U.S. Possessions ZIP Codes ◆**

Puerto Rico (PR) City	Puerto Rico (PR) ZIP Code
Jayuya	00664
Juana Diaz	00795
Juncos	00777
La Cumbre	00926
Lajas	00667
La Plata	00786
Lares	00669
Las Marias	00670
Las Piedras	00771
Levittown	00949
Loiza	00772
Loiza Street Station	00936
Luquillo	00773
Manati	00674
Maricao	00606
Maunabo	00707
Mayaguez	00680
Mercedita	00715
Minillas Center	00936
Moca	00676
Morovis	00687
Naguabo	00718
Naranjito	00719
Orocovis	00720
Palmer	00721
Patillas	00723
Penuelas	00624
Ponce	00731
Puerta de Tierra	00936
Puerta Real	00740
Punta Santiago	00741

Exhibit 3.11.217-7 (Cont. 4) (01-01-2018)**◆U.S. Possessions ZIP Codes◆**

Puerto Rico (PR) City	Puerto Rico (PR) ZIP Code
Quebradillas	00678
Ramey	00603
Rincon	00677
Rio Blanco	00744
Rio Grande	00721
Rio Piedras	00927
Rosario	00636
Sabana Grande	00637
Sabana Hoyos	00688
Sabana Seca	00952
Saint Just	00978
Salinas	00751
San Antonio	00690
San Francisco	00927
San German	00683
San Juan	00936
San Lorenzo	00754
San Sebastian	00685
Santa Isabel	00757
Santurce	00936
Toa Alta	00953
Toa Baja	00949
Trujillo Alto	00976
University	00936
Utuado	00641
Vega Alta	00692
Vega Baja (Box 1 - 9049)	00694
Vieques	00765
Villalba	00766
Yabucoa	00767
Yauco	00698

Exhibit 3.11.217-7 (Cont. 5) (01-01-2018)


◆ U.S. Possessions ZIP Codes ◆

Virgin Islands - U.S. (VI)

Virgin Islands - U.S. (VI) City	Virgin Islands - U.S. (VI) ZIP Code
Charlotte Amalie	00802
Christiansted	00820
Cruz Bay	00830
Downtown	00840
Frederiksted	00840
Kingshill	00850
Saint Croix	00820
Saint John	00830
Saint Thomas	00805
Sunny Isle	00850
Veterans Annes	00820

Exhibit 3.11.217-8 (01-01-2025)
◆USPS.com Track & Confirm Record◆

EnglishCustomer ServiceUSPS Mobile



Quick Tools

Ship a Package

Send Mail

Manage Your Mail

Track & Confirm

PRINT DETAILS

\$

YOUR LABEL NUMBER	SERVICE	STATUS OF YOUR ITEM	DATE & TIME
0010309000163721544	First-Class Mail	Delivered	March 13, 2025, 2:48 PM
		Arrival at Unit	March 12, 2025, 3:40 PM
		Acceptance	March 11, 2025, 1:15 PM

Check on Another Item

What's your label (or receipt) number?

Find

Exhibit 3.11.217-9 (01-01-2025)**Form 3800 - Prior Year Revisions Comparison Chart**

See Form 3800, Part III, revision(s) below.

Form 3800, Part III Column Comparison for Years 2023 to 2024

Form, Line Number	2023	2024
Form 7207, Line 1b	<ul style="list-style-type: none"> • Column (b) • Column (g) • Column (h) • Column (i) • Column (j) 	<ul style="list-style-type: none"> • Column (b) • Column (f) • Column (h) • Column (j) • Column (g)
Form 3468, Part III, Line 1d	<ul style="list-style-type: none"> • Column (b) • Column (g) • Column (j) 	<ul style="list-style-type: none"> • Column (b) • Column (f) • Column (g)
Form 8835, Part II, Line 1f	<ul style="list-style-type: none"> • Column (b) • Column (g) • Column (j) 	<ul style="list-style-type: none"> • Column (b) • Column (f) • Column (g)
Form 7210, Line 1g	<ul style="list-style-type: none"> • Column (b) • Column (g) • Column (h) • Column (i) • Column (j) 	<ul style="list-style-type: none"> • Column (b) • Column (f) • Column (h) • Column (j) • Column (g)
Form 3468, Part IV, Line 1o	<ul style="list-style-type: none"> • Column (b) • Column (h) • Column (i) • Column (j) 	<ul style="list-style-type: none"> • Column (b) • Column (h) • Column (j) • Column (g)
Form 7218, Part II, Line 1q	NEW in 2024	<ul style="list-style-type: none"> • Column (b) • Column (g) • Column (j) • Column (h) • Column (i)
Form 8911, Part I, Line 1s	<ul style="list-style-type: none"> • Column (b) • Column (g) • Column (j) 	<ul style="list-style-type: none"> • Column (b) • Column (f) • Column (g)
Form 7213, Part II, Line 1u	<ul style="list-style-type: none"> • Column (b) • Column (g) • Column (j) 	<ul style="list-style-type: none"> • Column (b) • Column (f) • Column (g)
Form 3468, Part V, Line 1v	New in 2024	<ul style="list-style-type: none"> • Column (b) • Column (f) • Column (g)
Form 8933, Line 1x	<ul style="list-style-type: none"> • Column (b) • Column (g) • Column (h) • Column (i) • Column (j) 	<ul style="list-style-type: none"> • Column (b) • Column (f) • Column (h) • Column (j) • Column (g)

Exhibit 3.11.217-9 (Cont. 1) (01-01-2025)**Form 3800 - Prior Year Revisions Comparison Chart**

Form, Line Number	2023	2024
Form 8936, Part V, Line 1aa	<ul style="list-style-type: none">• Column (b)• Column (j)	<ul style="list-style-type: none">• Column (b)• Column (g)
Form 7211, Part II, Line 1gg	New in 2024	<ul style="list-style-type: none">• Column (b)• Column (f)• Column (g)
Form 3468, Part VI, Line 4a	<ul style="list-style-type: none">• Column (b)• Column (g)• Column (j)	<ul style="list-style-type: none">• Column (b)• Column (f)• Column (g)
Form 8835, Part II, Line 4e	<ul style="list-style-type: none">• Column (b)• Column (g)• Column (j)	<ul style="list-style-type: none">• Column (b)• Column (f)• Column (g)

4

45 Day Jeopardy

Action Code 34131

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