



**A Step-by-Step Guide to Using the IRS  
*Non-Filers: Enter Payment Info Here*  
Tool to Get an Economic Impact Payment**

***September 2020***



## Economic Impact Payments

**Some people don't have to file a tax return but may still be eligible for an Economic Impact Payment. See if you qualify, then follow the steps to register for your payment.**

### How much are payments worth?

Up to \$1,200 for individuals, \$2,400 for married couples and \$500 per [qualifying child](#) under 17.

### Who is eligible?

U.S. citizens, permanent residents and [qualifying resident aliens](#) who:

- ✓ Have a valid Social Security number,
- ✓ Could not be claimed as a dependent of another taxpayer, and
- ✓ Had adjusted gross income under certain limits.

People who are not required to file tax returns have income that is below the income limits. However, there are individuals who file a tax return to get a refund even if they are not required to file.

### How do you get an Economic Impact Payment?

Most taxpayers automatically received a payment. If you didn't and you are not required to file a tax return, the [Non-Filers: Enter Payment Info Here](#) is a free IRS tool that allows you to easily and quickly provide information about yourself and your family.

The IRS will use this information to determine your eligibility and send you an Economic Impact Payment.

### Who should use the Non-filers tool?

Only people who did not already use the Non-Filers tool, and:

- ✓ had gross income at or below \$12,200 (\$24,400 for married couples) for 2019,
- ✓ did not file a return for 2018 or 2019,
- ✓ do not plan to file a return for 2019,
- ✓ were not otherwise required to file a federal income tax return for 2019, and
- ✓ cannot be claimed as a dependent on someone else's tax return.

Some people who received an automatic payment also need to use the tool to provide information regarding a qualifying child to receive [a catch-up \\$500 payment per child](#). This only affects people who receive Social Security, Supplemental Security Income, Railroad Retirement or veteran's benefits, but didn't receive \$500 per child earlier this year when they received their own Economic Impact Payment.

To determine if you are required to file a 2019 tax return or if you should file to get a refund, you can use the IRS's Interactive Tax Assistant tool – [Do I Need to File a Tax Return?](#) – and answer basic questions.



### Before you begin

Anyone using the tool needs to have:

- ✓ Name, exactly as it appears on Social Security card
- ✓ A work-eligible Social Security number
- ✓ An email address to help create your account on the Non-Filers tool
- ✓ A mailing address where you can receive the payment and confirmation letter, which the IRS will mail within 15 days after your payment is issued

If you want your payment via **direct deposit**, you'll need banking information – the routing and account number.

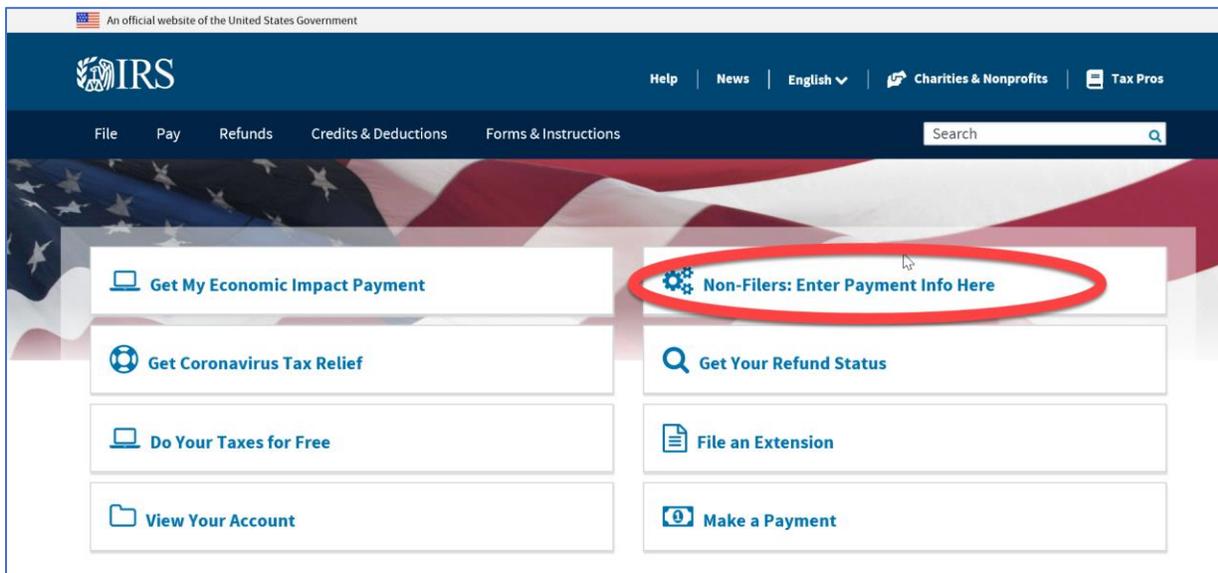
- If you want to receive your payment in a bank account but don't have one, visit the [FDIC website](#). FDIC has information on how to choose the right account and where to find a bank that can open an account online, if needed.

If the IRS sent you an Identity Protection Personal Identification Number (IP PIN) in the past, you'll need it to use this tool. If you lost your IP PIN, use the [Get an IP PIN](#) tool to retrieve your number.

NOTE: The Non-Filers tool includes a space for your license or state ID number, if you have one, to digitally sign your document in the Non-Filers tool. There are other ways to do this, so a license or state ID is optional in the tool. However, it may be requested by an organization that is helping you use the Non-Filers tool.

### Let's begin!

**Start at IRS.gov.** From the IRS.gov homepage, select [Non-Filers: Enter Payment Info Here](#).





**Choose language preference: English or Spanish.** After you review the important information and alerts on the [Non-Filers: Enter Payment Info Here](#) page, select whether you want to use the English or Spanish version.

**We've provided English and Spanish options for you to enter your information. Clicking either button below will take you from the IRS site to one of our Free File Alliance partners. The sites are safe and secure.**

**Enter your information**

**Ingrese su información**

**Confirm you can use the Non-Filers tool.** Carefully review the information on the screen to make sure you can use the tool. Click on "Get Started" after you confirm this is the correct tool to use.

## Non-Filers: Enter Payment Info

### Resources

[FAQs](#)

[Return to IRS](#)



**IT'S FAST. IT'S SAFE. IT'S FREE.**

This is a Free File Fillable Forms product.

### **If you don't usually file a tax return, submit your information here to get the Economic Impact Payment**

If you receive veterans disability compensation, a pension, or survivor benefits from the Department of Veterans Affairs, or your income level does not require you to file a tax return, then you need to submit information to the IRS to receive an Economic Impact Payment.

**Complete this free online form** so that the IRS can identify you and your dependents, and receive valid direct deposit and address information about you. This information allows the IRS to calculate your eligibility and send you the Economic Impact Payment.

**Do NOT continue here if:**

- You have already filed a 2019 federal income tax return.
- Your 2019 gross income exceeded \$12,200 (\$24,400 for a married couple) or other reasons require you to file a 2019 federal tax return.
- You were married at the end of 2019 and are not submitting information here with your spouse.
- You were not a U.S. citizen, permanent resident or qualifying resident alien in 2019.

**Get Started**



**Create an account.** Review the privacy statement. Then, to create your account, enter your email address and create a user ID and password. Enter a phone number, if applicable. If you already created an account and are returning to the tool, click the “Sign In” button or the “I forgot my user ID or password” link as needed.

Create an Account or Sign In

## Create an Account

Create a new account to file a minimal return for the Economic Impact Payment.

**This service is delivered by ██████. For details on how we process your personal information, see the [Privacy Statement](#).**

**Email address**

**Confirm email**

**User ID**

**Phone (recommended)**

  
Standard call, messaging or data rates may apply.  

**Password**

**Confirm password**

Remember me

🔒 Create Account

By clicking Create Account, you agree to our [Terms of Service](#) and [Privacy Statement](#).

Invisible reCAPTCHA by Google [Privacy Policy](#) and [Terms of Use](#).

### Or Continue Filing

Sign In

[I forgot my user ID or password](#)

Click “Create Account” to move on.



**Get your account confirmation.** This screen confirms you successfully created an account. You will also receive an email confirmation from customer\_service@freefilefillableforms.com. You can print this page for your records.

 **Account Creation Confirmation**

## Your Account Confirmation

Thank you for creating an account. A confirmation email has been sent to the address you provided.  [Print Page](#)

**Note:** Make sure you write down or save your password to prevent sign-in issues in the future.

User ID      **test229**

Password      \_\_\_\_\_

Email Address      **test@email.com**

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Select "Continue." You will be directed to a "Step 1" screen where you will input your information to register for the payment.



**STEP 1 page: Register for your payment.** On the top section of this page, take the following steps:

- ✓ Select your filing status (Single or Married filing jointly).
  - Alert:** If you are entering information for yourself, and your spouse receives Social Security, Supplemental Security Income, Railroad Retirement or Veteran’s benefits, you should enter your information as a “Single” filer instead of “Married Filing Jointly.”
- ✓ Enter your personal information, including your Social Security number (and your spouse’s, if you select “Married filing jointly),” and your address. **Note:** Do not use the “Foreign Country Name” field if your address is in the U.S.
- ✓ Check the box if someone can claim you or your spouse as a dependent.
- ✓ Enter any dependents and their SSN or Adoption Tax Identification number (ATIN). If you have more than four dependents, click the “Add” box to enter more.
- ✓ If the IRS has sent an Identity Protection Personal Identification Number (IP PIN) for any of your dependents, enter the IP PIN on the appropriate line for that dependent.

STEP 1. Fill Out Your Tax Forms
STEP 2. E-File Your Tax Forms

### Enter Your Information

**Filing Status**

Single     Married filing jointly

If there is one adult on this registration, select Single. If there are two, select Married filing jointly.

**Personal Info**

Your first name and middle initial <input style="width: 95%;" type="text"/>	Last name <input style="width: 95%;" type="text"/>	Your social security number <input style="width: 95%; background-color: #e0f0e0;" type="text" value="000-00-0000"/>
If joint return, spouse's first name and middle initial <input style="width: 95%;" type="text"/>	Last name <input style="width: 95%;" type="text"/>	Spouse's social security number <input style="width: 95%; background-color: #e0f0e0;" type="text" value="000-00-0000"/>
Home address (number and street). If you have a P.O. box, enter the P.O. box only if no mail is delivered to your home. <input style="width: 95%;" type="text"/>		Apt. no. <input style="width: 40%;" type="text"/>
City, town or post office, state, and ZIP code. If you have a foreign address, also complete spaces below.		
City/town/post office <input style="width: 95%;" type="text"/>	US state <input style="width: 40%;" type="text" value=""/>	US ZIP code <input style="width: 40%;" type="text"/>
Foreign country name <input style="width: 95%;" type="text" value=""/>	Foreign province/state/country <input style="width: 95%;" type="text"/>	Foreign postal code <input style="width: 40%;" type="text"/>

Someone can claim:     You as a dependent     Your spouse as a dependent

If someone else claimed you on their tax return you will not be eligible for the Economic Impact Payment.

**Dependents**

(1) First name	Last name	(2) Social security number	(3) Relationship to you	(4) Dependent's IP PIN (if applicable)
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%; background-color: #e0f0e0;" type="text" value="000-00-0000"/>	<input style="width: 95%;" type="text" value=""/>	<input style="width: 95%; background-color: #e0f0e0;" type="text" value="000000"/>
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%; background-color: #e0f0e0;" type="text" value="000-00-0000"/>	<input style="width: 95%;" type="text" value=""/>	<input style="width: 95%; background-color: #e0f0e0;" type="text" value="000000"/>
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%; background-color: #e0f0e0;" type="text" value="000-00-0000"/>	<input style="width: 95%;" type="text" value=""/>	<input style="width: 95%; background-color: #e0f0e0;" type="text" value="000000"/>
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%; background-color: #e0f0e0;" type="text" value="000-00-0000"/>	<input style="width: 95%;" type="text" value=""/>	<input style="width: 95%; background-color: #e0f0e0;" type="text" value="000000"/>

If you have additional dependents, check this box and add them here     Add



On the bottom two sections of this page:

- ✓ Complete your bank information if you want your payment as direct deposit (otherwise the IRS will mail your payment as a check or a debit card).
- ✓ Double check your routing and account numbers for accuracy.
- ✓ Enter an Identity Protection Personal Identification Number (IP PIN) for you or your spouse, if applicable.

Then select “Continue to Step 2” to advance to the next screen.

A screenshot of the IRS online form for banking information. The form is titled "Banking Information" and includes fields for "Routing number" (000000000), "Account number", and "Type" (Checking or Savings). Below this is a section for "Identity Protection PIN (if Applicable)" with fields for "Taxpayer Identity Protection PIN" and "Spouse Identity Protection PIN (if filing jointly)". A red arrow points from the top right towards a blue button labeled "Continue to Step 2" at the bottom right of the form area.

**Banking Information**

Routing number 000000000 Type:  Checking  Savings

Account number

Providing the IRS with direct deposit information can expedite your economic impact payment. If you don't have a bank account, the IRS will issue a check.

**Identity Protection PIN (if Applicable)**

Taxpayer Identity Protection PIN 000000

Spouse Identity Protection PIN (if filing jointly) 000000

If you or your spouse have experienced identity theft and the IRS sent you Identity Protection PINs, enter those PINs here to successfully file this return.

Continue to Step 2



**STEP 2 page: Verifications and signatures:** Simply follow the instructions on the page. You'll need your driver's license (or state-issued ID) information. If you don't have one, leave it blank.

The form asks for last year's Adjusted Gross Income (AGI) from your tax return, or your five-digit self-selected signature PIN. If you didn't file a tax return last year, enter "0" for the AGI and continue to the next section, where you'll digitally sign.

For the last step on this page, you'll need to verify your email address. In your email account, look for a verification email from [customer\\_service@freefilefillableforms.com](mailto:customer_service@freefilefillableforms.com). In that verification email, select "Update Your Account." This will verify your email address. Then you can return to the Non-Filers tool to complete filing.

This is a Free File Fillable Forms product.

Save Print Return Start Over Check E-File Status FAQs

STEP 1. Fill Out Your Tax Forms STEP 2. E-File Your Tax Forms

**Enter Your Information**

**Personal Verification**  
 You must enter either your 2018 Adjusted Gross Income (AGI), or your 2018 five-digit self-selected signature PIN.  
 If you're filing together, you and your spouse must both complete this step.

A. Look at last year's federal tax return and enter your AGI in the space provided below. Look for your AGI on line 7 of the Form 1040  
 If you didn't file a return last year, enter 0.

- If you are filing Married Jointly this year with the same spouse you filed with last year, "Taxpayer" and "Spouse" will have the same AGI.
- If you did not file a return last year, enter a zero in the "Taxpayer" AGI space.
- If your spouse did not file a return last year, enter zero in the "Spouse" AGI space.
- If you don't have or can't remember last year's AGI, use the IRS [Get Transcript Link](#)

Last year's AGI: Taxpayer [ ] Spouse (if filing jointly) [ ]

OR

B. Enter last year's self-selected signature PIN. If you do not have or do not remember your PIN, skip this step and follow the instructions in step A above.

Last year's five-digit self-selected signature PIN: Taxpayer [00000] Spouse (if filing jointly) [00000]

**Electronic Signature**  
 To sign your return electronically, enter all the information and select Continue to E-File. If you are filing together, you and your spouse must both add a PIN and date of birth.

A. Today's Date (mm/dd/yyyy) [08/25/2020]

B. Cell phone number [\*\*\*-\*\*\*-\*\*\*\*]

C. You can choose any 5 numbers for your PIN. (Don't use 00000 or 12345)  
 Taxpayer [00000] Spouse (if filing jointly) [00000]

D. Date of birth (mm/dd/yyyy) [mm/dd/yyyy] [mm/dd/yyyy]

If you do not have a driver's license or State issued ID, you can leave the following fields blank.

E. Driver's license or State issued ID number [ ] [ ]

F. Driver's license or State issued ID state [ ] [ ]

G. Driver's license or State issued ID issue date [mm/dd/yyyy] [mm/dd/yyyy]

H. Driver's license or State issued ID expiration date [mm/dd/yyyy] [mm/dd/yyyy]

**Email Verification**  
 Filing status emails will be sent to: Your email address  
 To verify your email address, select [Update Your Account](#). Return here to complete filing.

**Continue to E-file**

Select "Continue to E-File."



**After you register:** You will receive an e-mail from Customer Service at Free File Fillable Forms, a trusted IRS partner. The email will either acknowledge you have successfully submitted your information or tell you there is a problem and how to correct it.

If you are using a public computer, such as a public library computer or other shared computer, be sure to sign out and completely close the Non-Filers: Enter Payment Info browser before leaving the computer.

**Getting your payment:** The IRS will confirm your eligibility, then calculate and send your Economic Impact Payment.

**Checking payment status:** You can use the [Get My Payment](#) tool at IRS.gov within two weeks to check your payment status. Until your payment is scheduled, you will receive a “Payment Status Not Available” message.

To use Get My Payment, you’ll need your Social Security number or individual tax ID number, date of birth and address.

Account information is updated once per day overnight, so there's no need to check back more than once per day. Checking more than five times per day will result in an account lock for 24 hours.

If you enter information that does not match our records three times within 24 hours, you will be locked out of Get My Payment for security reasons. Do not contact the IRS for assistance for a lockout. The lock out will only release when the 24 hours has passed. For more information, see the Get My Payment [Frequently Asked Questions](#).

## Resources

- Frequently Asked Questions at the IRS.gov [Economic Impact Payments Information Center](#) for information on eligibility, emerging issues and more.
- [Frequently Asked Questions within the Non-Filers tool](#) itself have information about using the tool.

**Non-Filers: Enter Payment Info**

**Resources**

- [FAQs](#)
- [Return to IRS](#)

**freefile**  
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