

Department
of the
Treasury

Internal
Revenue
Service

Office of
Chief Counsel

Notice

CC-2021-004

January 26, 2021

Subject: Correspondence to the Tax Division **Cancel Date:** Until Further Notice

This Notice provides a change in instructions for addressing correspondence to the Tax Division of the Department of Justice following the inauguration of President Biden on January 20, 2021.

As of noon on January 20, 2021, Deputy Assistant Attorney General David A. Hubbert is the supervisory career official in charge of the Tax Division. His title will remain Deputy Assistant Attorney General. Mr. Hubbert will continue in his role as Deputy Assistant Attorney General for Civil Matters and, until further notice, will also serve as Acting Deputy Assistant Attorney General for Appellate and Review and as Acting Deputy Assistant Attorney for Policy and Planning.

Effective immediately, all correspondence to the Tax Division should be addressed to:

Mr. David A. Hubbert
Deputy Assistant Attorney General
Tax Division
United States Department of Justice

Please refer to Chief Counsel Notice CC-2009-009, Correspondence Addressed to the Department of Justice (February 10, 2009), for details on how correspondence should be addressed depending on whether it is sent by U.S. Mail or by a private delivery service.

Notices of appeal from adverse Tax Court decisions should also be prepared bearing the name of David A. Hubbert. See CCDM Exhibit 36.4.1-5 (03-01-2013): Notices of Appeal — Tax Court.

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| Distribute to: | Tax Litigation staff | Tax Litigation staff & Support personnel |
| | X All Personnel | X Electronic Reading Room |
| Filename: | CC-2021-004 | File copy in: CC:FM:PFD |

The signature block on the Notice of Appeal should appear as follows:

David A. Hubbert
Deputy Assistant Attorney General
Tax Division
United States Department of Justice
950 Pennsylvania Avenue, N.W.
Room 4611
Washington, D.C. 20530
Telephone: 202-514-1958

Chief Counsel Notice CC-2018-003, Correspondence to the Tax Division (January 8, 2018), is superseded.

Please contact Richard Goldman, 202-317-5392, with any questions regarding the foregoing.

/s/
Kathryn A. Zuba
Associate Chief Counsel
(Procedure & Administration)

