

## **Caution: *DRAFT—NOT FOR FILING***

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Almost every form and publication also has its own easily accessible information page on IRS.gov. For example, the Form 1040 page is at [IRS.gov/form1040](https://www.irs.gov/form1040); the Form W-2 page is at [IRS.gov/w2](https://www.irs.gov/w2); the Publication 17 page is at [IRS.gov/pub17](https://www.irs.gov/pub17); the Form W-4 page is at [IRS.gov/w4](https://www.irs.gov/w4); the Form 8863 page is at [IRS.gov/form8863](https://www.irs.gov/form8863); and the Schedule A (Form 1040) page is at [IRS.gov/schedulea](https://www.irs.gov/schedulea). If typing in the links above instead of clicking on them: type the link into the address bar of your browser, not in a Search box; the text after the slash must be lowercase; and your browser may require the link to begin with “www.”. Note that these are shortcut links that will automatically go to the actual link for the page.

If you wish, you can submit comments about draft or final forms, instructions, or publications on the [Comment on Tax Forms and Publications](#) page on IRS.gov. We cannot respond to all comments due to the high volume we receive, but we will carefully consider each one. Please note that we may not be able to consider many suggestions until the subsequent revision of the product.

**Request for Public Inspection or Copy  
of Exempt or Political Organization IRS Form**

▶ **Type or print clearly. Request may be rejected if the form is incomplete or illegible.**  
▶ **Information about Form 4506-A and its separate instructions is at [www.irs.gov/form4506](http://www.irs.gov/form4506).**



**You may not have to complete Form 4506-A to get the copies you need.**

- **Internet. Form 8871, Political Organization Notice of Section 527 Status, and Form 8872, Political Organization Report of Contributions and Expenditures, are available for inspection from the Internet.** The website address for both forms is [www.irs.gov/polorgs](http://www.irs.gov/polorgs).
- **Public disclosure by the organization.** Exempt or political organizations must make their returns, reports, notices, and exempt applications available for public inspection. You can visit the organization to inspect the material instead of requesting it from the IRS. The organization may be able to mail the copies to you.
- **Form 990-N (e-Postcard) annual electronic notice is available for inspection on IRS.gov using Exempt Organization Select Check (see instructions).**

**1 Exempt or political organization. Complete a separate Form 4506-A for each organization.**

Name	Employer identification number
Address	
City or town, state or province, country, and ZIP or foreign postal code	

**2 Requester**

Name	Contact person
Address	
City or town, state or province, country, and ZIP or foreign postal code	
	Phone
	Date

**3 Category of requester:**  Commercial user  Non-commercial scientific institution  Media  Educational institution  All others  \_\_\_\_\_  
**You must check a box.** Name of Media Outlet

**4 Reason for request.** All requesters except for commercial users must provide an explanation of how the records will be used to avoid being charged the commercial rate. Attach additional sheets if necessary.

**Lines 5-9.** For each applicable form, check the box(es) for the item(s) you are requesting. You may request more than one form. For each form requested, check either the copy, inspection, DVD, or Sample DVD box and enter the specific tax year(s), as indicated. If ordering a partial set on DVD or Sample DVD, indicate the format, state(s), and month(s) requested.

**Note.** DVD and Sample DVD are not available for individual exempt organizations.

<p><b>5 Form 990, Form 990-EZ:</b></p> <p><b>a</b> Paper request: <input type="checkbox"/> Copy <input type="checkbox"/> Inspection                  Tax year(s) or period(s) requested: _____ ; _____ ; _____                  YYYYMM YYYYMM YYYYMM</p>	<p><b>b</b> DVD request: <input type="checkbox"/> DVD <input type="checkbox"/> Sample DVD                  Format: <input type="checkbox"/> Alchemy <input type="checkbox"/> Raw                  State(s): _____ ; _____ ; _____                  Calendar year(s): _____ ; _____ ; _____</p>
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<p><b>6 Form 990-PF:</b></p> <p><b>a</b> Paper request: <input type="checkbox"/> Copy <input type="checkbox"/> Inspection                  Tax year(s) or period(s) requested: _____ ; _____ ; _____                  YYYYMM YYYYMM YYYYMM</p>	<p><b>b</b> DVD request: <input type="checkbox"/> DVD <input type="checkbox"/> Sample DVD                  Format: <input type="checkbox"/> Alchemy <input type="checkbox"/> Raw                  State(s): _____ ; _____ ; _____                  Calendar year(s): _____ ; _____ ; _____</p>
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<p><b>7 Form 990-T (501(c)(3) organizations filed after August 17, 2006):</b></p> <p><b>a</b> Paper request: <input type="checkbox"/> Copy <input type="checkbox"/> Inspection                  Tax year(s) or period(s) requested: _____ ; _____ ; _____                  YYYYMM YYYYMM YYYYMM</p>	<p><b>b</b> DVD request: <input type="checkbox"/> DVD <input type="checkbox"/> Sample DVD                  Format: <input type="checkbox"/> Alchemy <input type="checkbox"/> Raw                  State(s): _____ ; _____ ; _____                  Calendar year(s): _____ ; _____ ; _____</p>
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<p><b>8 Form 5227 (for tax years beginning after December 31, 2006):</b></p> <p>Paper request: <input type="checkbox"/> Copy <input type="checkbox"/> Inspection                  Tax year(s) or period(s) requested: _____ ; _____ ; _____                  YYYYMM YYYYMM YYYYMM</p>	<p><b>9</b> <input type="checkbox"/> Form 1023 <input type="checkbox"/> Form 1024 <input type="checkbox"/> Determination Letter  <input type="checkbox"/> Updated Determination Letter</p>
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**IRS Use Only**

The form requested above was inspected by (name of requester)	IRS office where inspection was made
Signature of employee present at inspection	Date