

Caution: *DRAFT—NOT FOR FILING*

This is an early release draft of an IRS tax form, instructions, or publication, which the IRS is providing for your information as a courtesy. **Do not file draft forms.** Also, do not rely on draft instructions and publications for filing. We generally do not release drafts of forms until we believe we have incorporated all changes. However, unexpected issues sometimes arise, or legislation is passed, necessitating a change to a draft form. In addition, forms generally are subject to OMB approval before they can be officially released. Drafts of instructions and publications usually have at least some changes before being officially released.

Early releases of draft forms and instructions are at [IRS.gov/draftforms](https://www.irs.gov/draftforms). Please note that drafts may remain on IRS.gov even after the final release is posted at [IRS.gov/downloadforms](https://www.irs.gov/downloadforms), and thus may not be removed until there is a new draft for the subsequent revision. All information about all revisions of all forms, instructions, and publications is at [IRS.gov/formspubs](https://www.irs.gov/formspubs).

Almost every form and publication also has its own easily accessible information page on IRS.gov. For example, the Form 1040 page is at [IRS.gov/form1040](https://www.irs.gov/form1040); the Form W-2 page is at [IRS.gov/w2](https://www.irs.gov/w2); the Publication 17 page is at [IRS.gov/pub17](https://www.irs.gov/pub17); the Form W-4 page is at [IRS.gov/w4](https://www.irs.gov/w4); the Form 8863 page is at [IRS.gov/form8863](https://www.irs.gov/form8863); and the Schedule A (Form 1040) page is at [IRS.gov/schedulea](https://www.irs.gov/schedulea). If typing in the links above instead of clicking on them: type the link into the address bar of your browser, not in a Search box; the text after the slash must be lowercase; and your browser may require the link to begin with “www.”. Note that these are shortcut links that will automatically go to the actual link for the page.

If you wish, you can submit comments about draft or final forms, instructions, or publications on the [Comment on Tax Forms and Publications](#) page on IRS.gov. We cannot respond to all comments due to the high volume we receive, but we will carefully consider each one. Please note that we may not be able to consider many suggestions until the subsequent revision of the product.

Employer's Annual Railroad Retirement Tax Return

2016

► **Information about Form CT-1 and its separate instructions is at www.irs.gov/ct1.**

Type
or
Print

Name	Employer identification number (EIN)
Address (number and street)	RRB number
City or town, state or province, country, and ZIP or foreign postal code	

If final return, check here. ►

Part I Railroad Retirement Taxes. On lines 1 through 12 below, enter the amount of compensation paid in 2016 for each tax. Then, multiply it by the rate shown and enter the tax.

	Compensation	Rate	Tax
1	Tier 1 Employer Tax—Compensation (other than tips and sick pay) \$	× 6.2%	= 1
2	Tier 1 Employer Medicare Tax—Compensation (other than tips and sick pay) \$	× 1.45%	= 2
3	Tier 2 Employer Tax—Compensation (other than tips) \$	× 13.1%	= 3
4	Tier 1 Employee Tax—Compensation (other than sick pay) \$	× 6.2%	= 4
5	Tier 1 Employee Medicare Tax—Compensation (other than sick pay) (for tips, see instructions) \$	× 1.45%	= 5
6	Tier 1 Employee Additional Medicare Tax—Compensation (other than sick pay) (for tips, see instructions) \$	× 0.9%	= 6
7	Tier 2 Employee Tax—Compensation (for tips, see instructions) \$	× 4.9%	= 7
8	Tier 1 Employer Tax—Sick pay \$	× 6.2%	= 8
9	Tier 1 Employer Medicare Tax—Sick pay \$	× 1.45%	= 9
10	Tier 1 Employee Tax—Sick pay \$	× 6.2%	= 10
11	Tier 1 Employee Medicare Tax—Sick pay \$	× 1.45%	= 11
12	Tier 1 Employee Additional Medicare Tax—Sick pay \$	× 0.9%	= 12
13	Total tax based on compensation (add lines 1 through 12)		13
14	Adjustments to employer and employee railroad retirement taxes based on compensation. See the instructions for line 14 and attach required statements. Fractions of Cents \$ _____ ± Other \$ _____ =		14
15	Total railroad retirement taxes based on compensation (line 13 as adjusted by line 14) ►		15
16	Total railroad retirement tax deposits for the year, including overpayment applied from a prior year and overpayment applied from Form CT-1 X		16
17	Balance due. If line 15 is more than line 16, enter the difference and see the instructions		17
18	Overpayment. If line 16 is more than line 15, enter the difference ► \$ _____		

Check one: Apply to next return. Send a refund.

- **All filers:** If line 15 is less than \$2,500, **don't** complete *Part II* or Form 945-A.
- **Semiweekly schedule depositors:** Complete Form 945-A and see the *Part II* instructions on page 2.
- **Monthly schedule depositors:** Complete *Part II* on page 2.

Third-Party Designee Do you want to allow another person to discuss this return with the IRS? See separate instructions. **Yes.** Complete the following. **No.**

Designee's name ►	Phone no. ►	Personal identification number (PIN) ►
-------------------	-------------	--

Sign Here

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Signature ► Print Your Name and Title ► Date ►

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
Firm's name ►	Firm's EIN ►			
Firm's address ►	Phone no.			

Part II Record of Railroad Retirement Tax Liability

Complete the *Monthly Summary of Railroad Retirement Tax Liability* below only if you were a **monthly** schedule depositor for the entire year. Enter your Tier 1 and Tier 2 tax liability on the lines provided for each month.

If you were a **semiweekly** schedule depositor during any part of the year or you accumulated \$100,000 or more on any day during a deposit period, you **must** complete Form 945-A, Annual Record of Federal Tax Liability. **Don't** complete the monthly summary below.

On Form 945-A for each payday, enter the sum of your employee and employer Tier 1 and Tier 2 taxes on the appropriate line.

Your total tax liability for the year (line **V** below or line M on Form 945-A) must equal your total taxes for the year (Form CT-1, line 15).

Note: See the separate instructions for the deposit rules for railroad retirement taxes.

Monthly Summary of Railroad Retirement Tax Liability

Complete if *Part I*, line 15, is \$2,500 or more and you were a monthly schedule depositor.

Date compensation paid:	First Quarter	Second Quarter	Third Quarter	Fourth Quarter
First month of quarter:	January	April	July	October
Tier 1 and Tier 2 taxes I First month liability ▶				
Second month of quarter:	February	May	August	November
Tier 1 and Tier 2 taxes II Second month liability ▶				
Third month of quarter:	March	June	September	December
Tier 1 and Tier 2 taxes III Third month liability ▶				
IV Total for quarter, add lines I, II, and III.				
V Total railroad retirement tax liability for the year. This must equal <i>Part I</i> , line 15 ▶				

Form CT-1(V), Payment Voucher

Purpose of Form

Complete Form CT-1(V) if you're making a payment with Form CT-1. We will use the completed Form CT-1(V) to credit your payment more promptly and accurately, and to improve our service to you.

Making Payments With Form CT-1

To avoid a penalty, make a payment with Form CT-1 **only** if one of the following applies.

- Your total railroad retirement taxes for the year (Form CT-1, line 15) are less than \$2,500 and you're paying in full with a timely filed return.
- You're a monthly schedule depositor making a payment in accordance with the Accuracy of Deposits Rule. See the separate instructions for details. This amount may be \$2,500 or more.

Otherwise, you must make deposits by electronic funds transfer. Don't use Form CT-1(V) to make federal tax deposits. See *Electronic Deposit Requirement* in the separate instructions.



Use Form CT-1(V) when paying any amount with Form CT-1. However, if you pay an amount with Form CT-1 that should've been deposited, you may be subject to a penalty. See Penalties and Interest in the separate instructions.

Specific Instructions

Box 1 – Employer identification number (EIN). If you don't have an EIN, you may apply for one online. Go to IRS.gov and enter "EIN" in the search box. You may also apply for an EIN by faxing or mailing Form SS-4 to the IRS. If you haven't received your EIN by the due date of Form CT-1, write "Applied For" and the date you applied in this entry space.

Box 2 – Amount paid. Enter the amount paid with Form CT-1.

Box 3 – Name and address. Enter your business name and address as shown on Form CT-1.

- Enclose your check or money order made payable to "United States Treasury." Be sure to enter your EIN, "Form CT-1," and the tax period on your check or money order. Don't send cash. Don't staple Form CT-1(V) or your payment to Form CT-1 or to each other.

- Detach Form CT-1(V) and send it with your payment and Form CT-1 to the address in the Instructions for Form CT-1.

▼ **Detach Here and Mail With Your Payment and Form CT-1.** ▼

Form CT-1(V)

Department of the Treasury
Internal Revenue Service

Payment Voucher

OMB No. 1545-0001

2016

► **Use this voucher when making a payment with Form CT-1.**

<p>1 Enter your employer identification number (EIN)</p>	<p>2 Enter the amount of your payment. ► Make your check or money order payable to "United States Treasury."</p>	Dollars	Cents
	<p>3 Enter your business name.</p> <p>_____</p> <p>Enter your address.</p> <p>_____</p> <p>Enter city or town, state or province, country, and ZIP or foreign postal code.</p> <p>_____</p>		

Privacy Act and Paperwork Reduction Act Notice. We ask for the information on this form to carry out the Internal Revenue laws of the United States. You're required to give us this information. We need it to ensure that you're complying with these laws and to allow us to figure and collect the right amount of tax. Our authority to ask for information is found in sections 6001, 6011, and 6012(a) and their regulations. Section 6109 requires you to provide your identifying number on the return. If you don't provide the information we ask for, or provide false or fraudulent information, you may be subject to penalties.

You're not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books and records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law.

Generally, tax returns and return information are confidential, as required by section 6103. However, section 6103 allows or requires the IRS to disclose or give the information shown on your tax return to others as described in the Code. For example, we may disclose your tax information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of

Columbia, and U.S. commonwealths and possessions for use in administering their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

The time needed to complete and file Form CT-1 will vary depending on individual circumstances. The estimated average time is:

Recordkeeping 8 hr., 36 min.

Learning about the law or the form 2 hr., 7 min.

Preparing, copying, assembling, and sending the form to the IRS 4 hr., 45 min.

If you have comments concerning the accuracy of these time estimates or suggestions for making Form CT-1 simpler, we would be happy to hear from you. You can send us comments from www.irs.gov/formspubs. Click on *More Information* and then click on *Give us feedback*. Or write to: Internal Revenue Service, Tax Forms and Publications Division, 1111 Constitution Ave. NW, IR-6526, Washington, DC 20224. Don't send Form CT-1 to this address. Instead, see *Where To File* in the Instructions for Form CT-1.