

FSA Remote Sponsor Agreement

We appreciate your willingness and commitment to serve as a sponsor of a Facilitated Self Assistance (FSA) Remote site, by promoting web link(s) to a third-party provider offering free online tax preparation services to taxpayers.

This Remote Sponsor Agreement must only be completed if you are not required to complete the Form 13533.

This form only covers partners who are supporting remote Facilitated Self Assistance web links, and not any other VITA/TCE tax assistance programs, either separately or together with FSA Remote.

To maintain program integrity and provide for reasonable protection of information provided by the taxpayers serviced through the FSA Program, it is essential that partners adhere to the following key principles:

- Partner agrees not to connect the promotion of the above referenced web link(s) with any request for compensation or donation from the user.
- Partner agrees to offer IRS-certified volunteer support to taxpayers who have tax law-related questions. This can occur either directly through that organization's volunteers, or by referring taxpayers to another partner/resource that can supply that service within a reasonable time-frame (usually 48 hours).
- Partner agrees to connect taxpayers to IRS VolTax (Publication 4836) and Civil Rights (Publication 4053) guidance.
- Partner agrees to refer any taxpayer questions about the FSA Program back to their SPEC Relationship Manager for resolution.
- Partner agrees to follow any SPEC guidance on sharing the vendor link(s) with taxpayers to ensure the integrity of the FSA program, and to work with their Relationship Manager to resolve any issues that arise from the posting, distribution and/or use of the vendor link(s).
- Partner agrees not to engage in criminal, infamous, dishonest, notoriously disgraceful conduct, or other conduct deemed to have a negative effect on the FSA Program.

1. Sponsor name

2. Street address

3. City

4. State

5. ZIP code

6. Telephone number

7. Email address

By signing and dating this form, you are agreeing to the key principles outlined above.

Website(s) where FSA link will be located *(if more space is needed, list the additional websites on a separate document)*

The IRS may terminate this agreement and add you to a volunteer registry, effective immediately for disreputable conduct that could impact taxpayers' confidence in the FSA Program operated by you or your coalition members.

Sponsor signature

Date

Name *(print)*

Title

Privacy Act Notice

The Privacy Act of 1974 requires that when we ask for information we tell you our legal right to ask for the information, why we are asking for it, and how it will be used. We must also tell you what could happen if we do not receive it, and whether your response is voluntary, required to obtain a benefit, or mandatory. Our legal right to ask for information is 5 U.S.C. 301. We are asking for this information to assist us in contacting you relative to your interest and/or participation in the IRS volunteer income tax preparation and outreach programs. The information you provide may be furnished to others who coordinate activities and staffing at volunteer return preparation sites or outreach activities. The information may also be used to establish effective controls, send correspondence and recognize volunteers. Your response is voluntary. However, if you do not provide the requested information, the IRS may not be able to use your assistance in these programs.