Form **13768** (April 2015)	Department of the Treasury - Internal Revenue Service **Electronic Tax Administration Advisory Committee Membership Application**	OMB Number 1545-2231

Complete this application and return it to the address below by **Friday, May 22, 2015**.

You may also fax your application to: 202-317-6238.

Internal Revenue Service
Attn: ETAAC Analyst (Room 7045) SE:OLS:SAS
1111 Constitution Ave, NW
Washington, DC 20224

Part I - Applicant Information *(Some of the information requested in Part I is required to perform an FBI background check)*

Name	Maiden name/other name(s) used	Date(s) name(s) were used
Home address		Home telephone number
City	State	ZIP code

Date of birth *(mm-dd-yyyy)*	City of birth	State of birth

Business name	
Business address	Job title

City	State	ZIP code

Business telephone number	Business FAX number	Email address

Part II - Desired Skills and Qualifications *(Complete the remainder of this section)*

An ideal member of ETAAC is tech savvy with knowledge about the digital economy and experience analyzing and synthesizing data, interacting with a variety of stakeholders and communicating complex information to multiple audiences. Submit a short (one or two page) statement, including recent examples, addressing your specific skills, experience, and qualifications as they relate to the following:

1. Filing, preparing, or processing tax or information returns/requests electronically (e.g. e-file);
2. Managing a multi-channel customer service environment;
3. Developing web or mobile applications, including experience with human-centered design, front-end and back-end development;
4. Developing software product lines for businesses (specify small/medium sized businesses or large enterprise) and/or consumers;
5. Working in digital commerce environment or financial institution, including managing large volume of digital transactions and improving associated processes;
6. Mitigating cybersecurity risks affecting digital commerce, including, but not limited to identity theft, authentication, and transmission of sensitive data;
7. Incorporating mobile, cloud computing, digital communication, and/or analytics into product or service design;
8. Thinking critically and planning strategically in order to collaborate on digital issues and ideas, preferably electronic tax administration;
9. Managing large scale-business transformation, including digital migration, change management and culture change;
10. Communicating (oral and written) issues and recommendations;

Can you adopt an IRS-centered mindset separate from personal or business-related perspectives that will benefit all taxpaying citizens?

☐ Yes ☐ No

Part III - Applicant Resume

Attach a copy of your resume, to include prior Treasury and/or IRS employment, state position(s), title(s), and dates of employment. In addition, list professional credentials, membership in professional organizations, and local liaison activities with IRS, if applicable.

Part IV - Prior IRS Councils/Committees

Have you ever been a member of the Internal Revenue Service Advisory Council, *(formerly known as the Commissioner's Advisory Group)*, Art Advisory Panel, Electronic Tax Administration Advisory Committee, Tax Exempt Advisory Committee, Taxpayer Advocacy Panel, or Information Reporting Program Advisory Committee? If so, please include the name of the councils/committees and dates of membership.

Council/Committee Name	Dates of Membership

Part V - Applicant Signature

I certify that to the best of my knowledge and belief, all of my statements are true, correct, complete and made in good faith.

Signature	Date signed

Privacy Act Statement

The Privacy Act of 1974 requires that when we ask you for information about yourself, we state our legal right to do so, tell you why we are asking for it, and how it will be used. We must also tell you what could happen if we do not receive it, and whether your response is voluntary, required to obtain a benefit, or mandatory. Our legal right to ask for the information is Public Law 92-463 and Executive Order (E.O.) 9397. We are asking for the information in order to perform Federal income tax, FBI, and practitioner checks as required of all members and applicants to the Electronic Tax Administration Advisory Committee (ETAAC).

Supplying the information is voluntary and not directly required by law, but facilitates the processing of your application for membership in the ETAAC. Requesting your social security number, which is solicited under authority of E.O. 9397, is also voluntary and no right, benefit, or privilege provided by law will be denied as a result of refusal to disclose it. However, not providing all or any part of the information may limit consideration of your application.