

IRS.gov Volunteer Recruitment for SPEC Partners

IRS made changes to the IRS.gov volunteer recruitment process and orientations managed by the Growth Teams.

IRS.gov Volunteer Portal

The volunteer portal on IRS.gov allows a person to **sign up** to be a VITA/TCE volunteer. The IRS offers all volunteers the opportunity to register for a Volunteer Orientation Webinar. The orientation is optional but provides more information about our programs and volunteer opportunities.

Webinars are recorded and made available for 30 days after the live event.

Once a potential volunteer has registered through the **IRS.gov portal**, they will receive an email from a Growth Territory Relationship Manager with a list of partners accepting volunteers for the current filing season. Volunteers will make direct contact either by email or telephone with the partner(s) of their choice. Partners are expected to respond to potential volunteers so they can contact another partner on their list if necessary.

Partners may request a list of available volunteers in their area from their Relationship Manager.

Growth Teams - Volunteer Follow up

Within 30 days after the volunteers were sent a list of partners, the Growth Territory will send an email to follow up with the volunteers. The email will include questions regarding if they were able to connect with a partner, if they are actively working with a partner, or if they have not received any responses from partners. The Growth Teams will provide the necessary feedback to the partner's Relationship Manager.

Note: Partners will follow their own policies and guidelines to conduct background checks on all volunteers.

Post Filing Season

After the filing season, each volunteer will receive an email that will assess their volunteer experience. This communication is to confirm the potential volunteer was able to volunteer at a site and to ask them questions about their experience.