

Clean Energy Authorization Permission Management

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Permission Management Overview

This User Guide and Instructions are meant to serve as an overview for creating clean energy accounts on IRS Energy Credits Online and the different permissions granted. These steps will show different screens and are meant to serve as a guide for the user.

To facilitate this, the IRS has created this user guide and Instructions to help entities navigate the tool.

This User Guide and Instructions includes general information and instructions on the following topics:

- Accessing the clean energy account log in page
- Creating one or more IRS Energy Credits Online Accounts
- Troubleshooting potential errors
- Creating additional authorizations and the role each one has

Identity Verification

All users will need to verify their personal identity. The IRS uses ID.me, a technology provider, to provide identity verification and sign-in services. If you have an ID.me account, just sign in. Don't create a new ID.me account for your business. If you're a new user, have your government issued photo identification ready. Verify your personal identity – not your business information – with ID.me. IRS Energy Credits Online Functionality

Users can register an organization to use IRS Energy Credits Online functionality for one or more of the following types tasks:

- Clean Vehicle Dealer or Seller: Submit required Time-Of-Sale reports and request Advance Payments for tax
- Clean Vehicle Manufacturer: Enter into qualified manufacturing agreements and submit required periodic reports
- Clean Energy (Elective Pay or Transfer Election) Entity or Semiconductor Manufacturer: Request registration numbers for clean energy tax credits or as a semiconductor manufacturer

To register, visit IRS.gov/CleanEnergy for more information. The first user to register on behalf of an entity will be assigned as a 'Clean Energy Officer' for the entity.

- This user has access to all IRS Energy Credits Online functionality for the entity. This includes the
- ability to authorize additional users and assign permissions governing what IRS Energy Credit Online functionality subsequent users will have.
- For any subsequent users to gain access to IRS Energy Credits Online functionality, the first user to register on behalf of an entity

must directly or by authorizing additional Clean Energy Officer's must first authorize each subsequent users access.

• Any user with the "Clean Energy Officer" role in IRS Energy Credits Online can modify or revoke permissions for any user associated with the entity, including the first user.

Additional Users

Once the first user has created an account for the organization, share the link with additional users who should have access to IRS Energy Credits Online. Each additional users will need:

1. An Account Associated with the Entity:

- An ID.me account is needed to verify the user's identity. Use an existing ID.me account or have government issued photo identification ready to create a new ID.me account.
- The entity's EIN and the entity's name as shown on the most recent tax return
- Their title within the organization

2. To Notify the Appropriate User of the Authorization Request

- Once the new login account and account creation request is submitted, notify the appropriate individual in your organization that you've submitted a request
- Only authorized users can review the request by visiting the "manage business users" tab of the entity's account.
- 3. To Receive Authorization
 - A 'Clean Energy Officer' for your entity will need to approve the request in IRS Energy Credits Online

User Roles

- The users who are responsible for managing an entity's users and assigning permissions (i.e., Clean Energy Officers) should pay close attention to the roles assigned to other users in their organization: All Clean Energy Officers have access to all IRS Energy Credits Online functionality.
- Clean vehicle dealers or sellers should generally assign employees who need access to submit Time-Of-Sale Reports and/or request Advance Payments access the "dealer/seller" role. Users assigned the "dealer/seller" role can't manage other users permissions.
- Users requesting elective pay election, transfer election, or semiconductor manufacturer registration numbers should generally be assigned the "Clean Energy Delegate" role or "CE Third Party User" role if they do not need authority to manage user permissions for the entity.
- Clean vehicle manufacturers: should generally assign employees who need access to submitperiodic reports



Clean Energy Authorization Permission Management

User Guide

Additional User Roles: This page displays the different roles each authorization can have along with the permissions assigned to each role.

The Clean Energy solution provides an authorization process for additional users after the first Clean Energy Officer (aka "super user") is authorized to act on behalf of an entity to access Clean Energy features.

				Clean Vehicle	Dealers/Sellers	Quali	fied Manufacturers
		Managed authorized users and permissions	Elective Pay and Transferability Only Submit, Edit, and Amend Registration Packages	Submit Time of Sale Report	Request Advance Payment from the IRS	Submit Qualified Manufacturer Agreement	Submit Qualified Manufacturer Periodic Reports
Clean Energy Officer	Person with binding authority for clean energy capabilities	X	X	X	X	X	X
Clean Energy Delegate	Equivalent to Super User but cannot manage user permissions		X	x	X	x	x
CE Third Party User	User not directly employed by the entity		X	x	X		x
Clean Vehicle Dealer/ Sellers	User employed directly by a dealership that can submit ToS reports			X	X		
Clean Vehicle Qualified Manufacturers	User employed directly by a manufacturer that can submit QM reports						X



Clean Energy Sign in

If you do not currently have an online account, you will need to create one.

The IRS uses ID.me, a technology provider, to provide identity verification and sign-in services.

- If you have an ID.me account, just sign in. Don't create a new ID.me account for your business.
- If you're a new user, have your photo identification ready. Verify your personal identity – not your business information – with ID.me.





GET STARTED

Related Resources

Elective Payment Elections

Elective Payment and Transferability Registration

Elective Payment Elections - FAQs

Clean Vehicle Credits

Dealer/Seller Eligibility Requirements

Manufacturer Eligibility Requirements 🖸

New Clean Vehicle Credit Eligibility Rules

Other Resourcees

Credits and Deductions under the Inflation Reduction Act of 2022



Clean Energy First User Authorization

The first Clean Energy Officer (aka "super user") This is someone who is authorized to act on behalf of an entity to access Clean Energy features.

Create Your Clean Energy Business Account



Authorization

(*) Indicates a required field

Before you create your account, we need confirm that you're an authorized user.

Employer ID Number (EIN) * ?

9 digits without spaces or dashes (for example: 123456789)

Only type in your EIN. Please do not copy and paste your EIN, because spaces and hidden characters can cause your EIN to be invalid.

9 digits without spaces or dashes

NEXT

<u>Cancel</u>



Create Your Clean Energy Business Account



Authorization



Before you create your account, we need confirm that you're an authorized user.

Employer ID Number (EIN) * 🗵

An EIN is also known as a Federal Employer Identification Number (FEIN) and is used to identify a business entity.

9 digits without spaces or dashes (for example: 123456789)



<u>Cancel</u>

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WIRS	FIRST LAST NAME Help C Logout (+
Create Your Clean En	nergy Business Account
Authorization Print	2 3 4 5 6 Personal Entity Attestation & Review & Confirmation Information Signature Submit
Personal Information	
(*) Indicates a required field Before you create your account, we need confirm that	at you're an authorized user.
First Name Annie	2
Last Name Brown	n
Personal Phone Number * 10-15 digits without spaces or dashes (for example: 91655512 123-456-7890 Type of Address *	212)
Domestic Foreign	
Street Address * Enter number, street, and room or suite no. If a P.O. box, enter the box number instead of the street address	Enter complete domestic address in appropriate fields
1234 First St., Suite 10	
City *	
Boston	
State/Territory *	
Massachusetts	~
ZIP Code * 5 digits (for example: 12345)	
02130	
BACK	
Cancel	

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FIRST LAST NAME | Help 🖸 | Logout [+

6

Confirmation

Personal Information

(*) Indicates a required field

Before you create your account, we need confirm that you're an authorized user.

First Name	Annie
Last Name	Brown

Personal Phone Number *

11 digits without spaces or dashes (for example: 9165551212)

1-123-456-7890

Type of Address

O Domestic

Foreign

Street Address * Enter number, street, and room or suite no. If a P.O. box, enter the box number instead of the street address

155, rue Notre-Dame Est

City *

Montreal

Province * Enter province or other principal subdivision

Quebec

Country Code *

Canada (CA)

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Foreign Postal Code

H2Y1B5



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State/Territory *

Select an option

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ZIP Code * 5 digits (for example: 12345)

Entity Type *

Select entity type

Your Title *

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Cancel			
BACK	NEXT	T	

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Create Your Clean Energy Business Account



Entity Information (*) Indicates a required field Before you create your account, we need confirm that you're an authorized user. EIN 12-1234567 Entity Name * 🕥 Annie's Electric Cars Phone Number * 10-15 digits without spaces or dashes (for example: 9165551212) 123-456-7890 Email Address * For example: abc123@example.com Business@outlook.com Type of Address Oomestic O Foreign Street Address * Enter number, street, and room or suite no. 1234 Main St. Suite 1 City * Los Angeles State/Territory * California \sim ZIP Code * 5 digits (for example: 12345) 90006 Entity Type * C corporation \sim

Your Title *

Chief Officer Vice President

Secretary Treasurer

Partner

Limited Partner

Member Beneficiary

Othe

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Check the attestation boxes

and click the next button.

Create Your Clean Energy Business Account



Attestation & Signature

(*) Indicates a required field

Before you create your account, we need confirm that you're an authorized user.

Acts Authorized

I am authorized to perform acts on behalf of the taxpayer for the purpose of providing information and conducting transactions through this IRS Clean Energy Tax Credit platform.

Attestation

- Under penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief. *
- I am a designated employee, corporate officer, partner, trustee or individual other than the taxpayer and I attest that I am authorized to act on behalf of the taxpayer.*



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Clean Energy First User Authorization EIN Errors

This section displays errors the initial user might see and suggestions for how to resolve the error.



Create Your Clean Energy Business Account

Too Many Attempts

You've reached the maximum number of attempts. Please try again in 24 hours.

Return to Account Select

WIRS

Create Your Clean Energy Business Account



Authorization

(*) Indicates a required field

Before you create your account, we need confirm that you're an authorized user.

Employer ID Number (EIN) * ?

9 digits without spaces or dashes (for example: 123456789)

12-3456789

Error: Invalid EIN - after 3 tries you must wait 24 hours to try again

Be sure to remove spaces and dashes when entering EIN. Do not copy and paste.



<u>Cancel</u>



Create Your Clean Energy Business Account

i Service is currently unavailable.

We apologize for any inconvenience. Please try again later.

Go back

This error message indicates unscheduled system downtime. Our IT team is diligently working to restore functionality. We recommend trying the system again at a later time. We apologize for the inconvenience.

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Clean Energy Additional User Authorization Flow

Create Your Clean Energy Business Account



Authorization

(*) Indicates a required field

Before you create your Clean Energy business account, we need to confirm that you're an authorized user.

Employer ID Number (EIN) * 🗵

An EIN is also known as a Federal Employer Identification Number (FEIN) and is used to identify a business entity.

9 digits without spaces or dashes

Only type in your EIN. Please do not copy and paste your EIN, because spaces and hidden characters can cause your EIN to be invalid.

NEXT

Cancel

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					FIRST LAST NAME 📔 Help 🖒 🕴 Logout
Create Your	Clean Energy	y Busin	ess Acco	unt	
	Authorization Personal Info	3 Entity Info	4 Attestation & Signature	5 Review & Submit	Confirmation
Personal Inform	ation				
By beginning this process, you An individual from your organi	are requesting access to an existin zation must approve your request	ng Clean Energy bu: before you can acc	siness account. ess your account.		
First Name	Bob				
Personal Phone Number *					
Personal Phone Number * 10-15 digits without spaces or dash Type of Address *	tes (for example: 9165551212)				
Personal Phone Number * 10-15 digits without spaces or dest Type of Address * Domestic Foreign	hes (for example: 9165551212)				
Personal Phone Number * 10-15 digits without spaces or dash Type of Address * Domestic Foreign Street Address * Enter number, street, and room or: the box number instead of the street	hes (for example: 9165551212)				
Personal Phone Number * 10-15 digits without spaces or dest Uppe of Address * Domestic Foreign Street Address * Enter number, street, and room or the box number instead of the street 1234 First St., Suite 10	hes (for example: 9165551212) suite no. If a P.O. box, enter et address				
Personal Phone Number * 10-15 digits without spaces or dest Uppe of Address * Domestic Foreign Street Address * Enter number, street, and room or the box number instead of the stree 1234 First St., Suite 10 City •	hes (for example: 9165551212) suite no. If a P.O. box, enter et address				
Personal Phone Number * 10-15 digits without spaces or dast Uppe of Address * Domestic Foreign Street Address * Enter number, street, and room or the box number instead of the stree 1234 First St., Suite 10 City *	hes (for example: 9165551212) suite no. If a P.O. box, enter et address				

ZIP Code * 5 digits (for example: 12345)



Cancel

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Province *

Enter province or other principal subdivision
Quebec

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Country Code *

Canada (CA)

Foreign Postal Code *



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Create Your Clean Energy Business Account



Entity Information

(*) Indicates a required field

By beginning this process, you are requesting access to an existing Clean Energy business account. An individual from your organization must approve your request before you can access your account.

Entity Name * 🝞



Your Title *

Select title	~



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Create Your Clean Energy Business Account



Entity Information

(*) Indicates a required field

By beginning this process, you are requesting access to an existing Clean Energy business account. An individual from your organization must approve your request before you can access your account.

 \sim

Entity Name * 🗵

Enter entity name as shown on the most recent income tax return, IRS notice or IRS records.

Your Title *

Select title

BACK NEXT

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Create Your Clean Energy Business Account



Entity Information

(*) Indicates a required field

By beginning this process, you are requesting access to an existing Clean Energy business account. An individual from your organization must approve your request before you can access your account.

Entity Name * 🝞

Your Title *

Chief Officer	
Vice President	
Secretary	
Treasurer	
Partner	
Limited Partner	
Member	
Beneficiary	
Other	

Create Your Clean Energy Business Account



Attestation & Signature

(*) Indicates a required field

By beginning this process, you are requesting access to an existing Clean Energy business account. An individual from your organization must approve your request before you can access your account.

Attestation

Attesting to the statement below will act as an e-signature.

Under penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief.*

I am an employee or delegated authority user authorized to access this Clean Energy account on behalf of the taxpayer.*

BACK	NEXT
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Cancel

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Success

You completed the account creation process. You'll have access to your Clean Energy business account once a Clean Energy Officer approves your request.

Return to account selection

Confirmation

Personal Information			
First Name	Bob		
Last Name	Brown		
Personal Phone Number	123-456-7890		
Type of Address	Domestic		
Street Address	123 Main Street		
City	Los Angeles		
State/Territory	California		
ZIP Code	90006		

Entity Information	
Empløyer ID Number (EIN)	12-3456789
Entity Name	Annie's Electric Cars
Your Title	Member
Attestation & Signature	
Attestation	Under penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief.
Attestation	I am an employee or delegated authority user authorized to access this Clean Energy account on behalf of

tion			

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the taxpayer.
0	
Review & Submit	Submit your Clean Energy account request?
Personal Information	If your details look correct, submit your information to request access to your Clean Energy account. An individual from your organization will review your request.
First Name	CANCEL
Personal Phone Number	1021-00-1021
Type of Address	Domestic
Street Address	123 Maio Street
City	Los Angeles
State/Territory	LaWfornta
ZIP Code	90006
Entity Information	
Employer ID Number (EIN)	12-3456709
Entity Name	Annie's Electric Cara
Your Title	Nember
Attestation & Signature	
Attestation	Under penalties of perjury. I declare that the entered information is true, correct, and complete to the best of my knowledge and belief.
Attestation	9 and an employee or delegated authority user authorized to access this Clean Energy account on optimit of the taxpayer.
BED. Joseph	



Success

You completed the account creation process. You'll have access to your Clean Energy business account once a Clean Energy Officer approves your request. Return to account selection

Confirmation

Personal Information		
First Name	Bob	
Last Name	Brown	
Personal Phone Number	123-456-7890	
Type of Address	Domestic	
Street Address	123 Main Street	
City	Los Angeles	
State/Territory	California	
ZIP Code	90006	

Entity Information

Employer ID Number (EIN)	12-3456789
Entity Name	Annie's Electric Cars
Your Title	Member

Attestation & Signature Attestation Under penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief. Attestation I am an employee or delegated authority user authorized to access this Clean Energy account on behalf of the taxpayer.

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Clean Energy Additional User Authorization Flow Errors

Create Your Clean Energy Business Account



The following error has occurred:

Correct the following field and then select 'NEXT':

1. Employer ID Number (EIN): This field is required

Authorization

(*) Indicates a required field

Before you create your account, we need to confirm that you're an authorized user.

Employer ID Number (EIN) * ③ 9 digits without spaces or dashes (for example: 123456789)

Error: This field is required

Only type in your EIN. Please do not copy and paste your EIN, because spaces and hidden characters can cause your EIN to be invalid.

NEXT

<u>Cancel</u>

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ZIP Code * 5 digits (for example: 12345)

123

Error: This field must be 5 digits



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Create Your Clean Energy Business Account



Correct the following fields and then select 'NEXT':

- 1. Entity Name: This field is required
- 2. Your Title: This field is required

Entity Information

(*) Indicates a required field

By beginning this process, you are requesting access to an existing Clean Energy business account. An individual from your organization must approve your request before you can access your account.



Error: This field is required

Your Title *

Select title	,	~
--------------	---	---

Error: This field is required



Cancel

Create Your Clean Energy Business Account



• The following 2 errors have occurred:

Correct the following fields and then select 'NEXT':

1. Attestation: This field is required

2. Attestation: This field is required

Attestation & Signature

(*) Indicates a required field

By beginning this process, you are requesting access to an existing Clean Energy business account. An individual from your organization must approve your request before you can access your account.

Attestation

Attesting to the statement below will act as an e-signature.

Under penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief.*

Error: This field is required

I am an employee or delegated authority user authorized to access this Clean Energy account on behalf of the taxpayer.*

Error: This field is required

BACK

Cancel





BACK Cancel

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Clean Energy Business Selection

Welcome to your business tax account

Account requests awaiting approval

ANNIE'S ELECTRIC CARS

THOMAS' TANK ENGINES

Requests will be reviewed within 60 days of date requested.

Add Clean Energy account

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Approve Business Users



Welcome to IRS Clean Energy

The Inflation Reduction Act (IRA) and the Chips and Science Act (CHIPS Act) offer credits for clean energy and manufacturing investments.



Related Resources

Elective Payment Elections	Clean Vehicle Credits	Other Resourcees
Elective Payment and Transferability Registration C Elective Payment Elections - FAQs	Dealer/Seller Eligibility Requirements C Manufacturer Eligibility Requirements C New Clean Vehicle Credit Eligibility Rules C Used Clean Vehicle Credit Eligibility Rules C	<u>Credits and Deductions under the Inflation</u> <u>Reduction Act of 2022</u> (ඊ

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Manage Business Users

EMIRS		FIRS	ST LAST NAME BUSINESS N/	AME 🗸 🔰 💄 Profile 📗	Help 🗗 📕 Logout 🕞
Clean Energy					
Profile	BUSINESS NU	MBER ONE		Vi	ew New User Requests here.
Manage Business Users	Clean Energy Clean Energy Officers Take action on new us days. New User Requests	Users manage who can access bus er requests or review existin Current Users	iness data and interact with t g users using the tab options	he IRS on behalf of your Cli below. New user requests	ean Energy business. will expire after 60

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	WIRS		FIRST LAST NAME BU	SINESS NAME 🗸 📔 💄 Profil	le Help	🖒 🛛 Logout (+		
	Clean Energy							
	Profile	BUSINESS NUMBER	RONE		Vie	w Current l	Users listed here.	
	Business Information Manage Business Users	Clean Energy Users Clean Energy Officers manage w Take action on new user request days. New User Requests Current	tho can access business data and intera ts or review existing users using the tab Users	ct with the IRS on behalf of y options below. New user rec	vour Clean Er quests will ex	nergy business. xpire after 60		
		Name	Role	Expiration Date	Action	\$		
		Bob Brown Sarah Allen	Clean Energy Delegate Vehicle Manufacturer	Jan 08, 2024 Mar 11, 2024	<u>Edit</u> Edit	Remove Remove		
		John Doe	Clean Energy Third Party User	Apr 01, 2024	<u>Edit</u>	<u>Remove</u>		
		Chris Anderson	Vehicle Manufacturer	Apr 08, 2024	<u>Edit</u>	<u>Remove</u>		
		Annie Park	Dealer/Seller	May 11, 2024	<u>Edit</u>	<u>Remove</u>		
		Louisa Song	Vehicle Manufacturer	May 04, 2024	Edit	Remove		

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<u>Edit</u>

Remove

June 07, 2024

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Dealer/Seller

Roseanne Park

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Approve Business Users

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Clean Energy

FIRST LAST NAME | BUSINESS NAME - A Profile | Help 🖒 | Logout (+

BUSINESS NUMBER ONE

Business Information				
Manage Business Users	Review Request			
	(*) Indicates a required field Selecting one or more of the options below may requ Please review the new user account request and mak	ire you to enter more information. le your decision.	Select wh	nether you approve or reject User Request.
	User Details			
	Personal Information			
	First and Last Name	Bob Brown		
	Personal Phone Number	123-456-7890		
	Type of Address	Domestic		
	Street Address	123 Main Street		
	City	Los Angeles		
	State	California		
	ZIP Code	90006		
	Entity Information			
	Employer ID Number (EIN)	12-3456789		
	Entity Name	Annie's Electric Cars		
	Your Title	Member		
	Attestation & Signature			
	Attestation	Under penalties of perjury, I declare that t is true, correct, and complete to the best o belief.	he entered information of my knowledge and	
	Attestation	I am an employee or delegated authority access this Clean Energy account on beha	user authorized to If of the taxpayer.	
	Approve or Reject New User Request			
	Would you like to create a Clean Energy business acco	ount for Beb Brown? *		
	Yes, approve and create account			
	 No, reject user request 			
	CANCEL			

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Clean Energy

Profile

BUSINESS NUMBER ONE

Business Information				
Manage Business Users	Review Request			
	(*) Indicates a required field			
	Selecting one or more of the options below may req	uire you to enter more information.		
	Please review the new user account request and ma	ske your decision.		+
	User Details		Approve or Reject New User Reques	
	B		Would you like to create a Clean Energy busines	s account for Bob Brown? *
	Personal Information		Yes, approve and create account	
	First and Last Name	Bob Brown	No, reject user request	
	Personal Phone Number	123-456-7890		
	Type of Address	Domestic	Assign a role	
	Street Address	123 Main Street	Assignatione	
	City	Los Angeles	Review the role descriptions below and assign l	Sob Brown a role.
	State	California	Assign Role *	
	ZIP Code	90006	Select an option	~
	Entity Information		Roles & Descriptions	
	Employer ID Number (EIN)	12-3456789	✓ Clean Energy Officers	
	Entity Name	Annie's Electric Cars		
	Your Title	Member	✓ Clean Energy Delegates	
	Attestation & Signature		✓ Clean Energy Third Party Use	3
	Attestation	Under penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief.	✓ Dealer/Sellers	
	Attestation	I am an employee or delegated authority user authorized to access this Clean Energy account on behalf of the taxpayer.	✓ Vehicle Manufacturers	
	Approve or Reject New User Request			
	Would you like to create a Clean Energy business acc	count for Beb Brewn? *	Attestation	
	Yes, approve and create account		Attesting to the statement below will act as an e	-signature.
	No, reject user request		Under penalties of perjury, I declare that t knowledge and belief.*	he entered information is true, correct, and complete to the best of my
		T		
			am a designated employee, corporate of am authorized to act on behalf of the taxp	icer, partner, trustee or individual other than the taxpayer and I attest that I ayer managing access to this Clean Energy account.*
			CANCEL	

FIRST LAST NAME BUSINESS NAME 🗸 💄 Profile 🛛 Help 🖒 Logout (+

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Clean Energy

Profile

BUSINESS NUMBER ONE

Business Information Manage Business Users

Assign role for approved user.

Review Request (*) Indicates a required field

Selecting one or more of the options below may require you to enter more information. Please review the new user account request and make your decision.

User Details

Personal Information	
First and Last Name	Bob Brown
Personal Phone Number	123-456-7890
Type of Address	Domestic
Street Address	123 Main Street
City	Los Angeles
State	California
ZIP Code	90006
Entity Information	
Employer ID Number (EIN)	12-3456789
Entity Name	Annie's Electric Cars
Your Title	Member
Attestation & Signature	
Attestation	Under penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief.
Attestation	I am an employee or delegated authority user authorized to access this Clean Energy account on behalf of the taxpayer.
Approve or Reject New User Request	
Vould you like to create a Clean Energy business acc	count for Beb Brown? *
Yes, approve and create account	
No, reject user request	A

FIRST LAST NAME BUSINESS NAME 🗸 💄 Profile 🛛 Help 🖒 Logout (+

Review	the role descriptions below and assign Bob Brown a role.
Accie	n Role *
- SHE	
Cle	an Energy Officer
Cle	an Energy Delegate
Cit	an chergy Third Party User
De Vel	aler, sever
ve	nicle Manufacturer
Roles	; & Descriptions
~	Clean Energy Officers
~	Clean Energy Delegates
~	Clean Energy Third Party Lisers
~	Dealer/Sellers
~	Vehicle Manufacturers
Attes	tation
Attesti	ng to the statement below will act as an e-signature.
_	······
U u	inder penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my
k	nowledge and bellet. "
	am a designated employee, corporate officer, partner, trustee or individual other than the taxpayer and I attest th
a	m authorized to act on behalf of the taxpayer managing access to this Clean Energy account.*

Profile

Clean Energy

BUSINESS NUMBER ONE

ers Review Request	
(*) Indicates a required field	
Selecting one or more of the options belo	ow may require you to enter more information.
Please review the new user account requ	est and make your decision.
User Details	
Personal Information	
First and Last Name	Bob Brown
Personal Phone Number	123-456-7890
Type of Address	Domestic
Street Address	123 Main Street
City	Los Angeles
State	California
ZIP Code	90006
Entity Information	
Employer ID Number (EIN)	12-3456789
Entity Name	Annie's Electric Cars
Your Title	Member
Attestation & Signature	
Attestation	Under penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief.
Attestation	I am an employee or delegated authority user authorized to access this Clean Energy account on behalf of the taxpayer.
	4 20
Approve or Reject New User Re	quest
Would you like to create a Clean Energy b	usiness account for Bob Brown?
Yes, approve and create account	
No, reject user request	
	▲

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Ass	ign a role
Rev	ew the role descriptions below and assign Bob Brown a role.
Assi	gn Role *
c	iean Energy Delegate 🗸
Ro	es & Descriptions
	✓ Clean Energy Officers
	✓ Clean Energy Delegates
	 Clean Energy Third Party Users
	V Dealer/Sellers
	✓ Vehicle Manufacturers
Att	estation
Atte	sting to the statement below will act as an e-signature.
	Under penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief. *
	I am a designated employee, corporate officer, partner, trustee or individual other than the taxpayer and I attest that am authorized to act on behalf of the taxpayer managing access to this Clean Energy account.*

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Clean Energy

Profile Business Information

Manage Business Users

BUSINESS NUMBER ONE

DODINESS NOMBER ONE			
Review Request			
(*) Indicates a required field			
Selecting one or more of the options below may re-	quire you to enter more information.		
Please review the new user account request and m	ake your decision.		Assists a vala
			Assign a role
User Details			Review the role descriptions below and assign Bob Brown a role.
Barrowal Information			Assign Role *
Personal Information			Clean Energy Delegate 🗸
First and Last Name	Bob Brown		
Personal Phone Number	123-456-7890		Roles & Descriptions
Type of Address	Domestic		
Street Address	123 Main Street		∧ Clean Energy Officers
City	Los Angeles		These users have access to all of the Clean Energy features within a Clean Energy business account.
State	California		They can submit:
ZIP Code	30006		Dealer Registration forms on behalf of the entity
	2020		Time of Sale Reports for credit 30D and 25E Manufacturer Qualification requests on behalf of the entity
			Qualified Manufacturer Periodic Reports
Entity Information			 Registration packages to qualify for credits 30C, 45, 45Q, 45U, 45V, 45V, 45X, 48, 48C and 48D
Employer ID Number (EIN)	12-3456789		Additionally, they may:
Entity Name	Annie's Electric Cars		 Request Advance Payment for a 30D or 25E credit from the IRS for up to \$7,500 per vehicle (must be a licensed dealer)
Your Title	Member		Amend or resubmit all forms, reports, and packages
			 Manage the access and permissions of other users
Attestation & Signature			✓ Clean Energy Delegates
Attestation	Under penalties of perjury, I declare that the entered information		
	is true, correct, and complete to the best of my knowledge and		Clean Energy Third Party Users
	belief.		
Attestation	I am an employee or delegated authority user authorized to access this Clean Energy account on behalf of the taxpayer.		V Dealer/Sellers
	e		
Approve or Reject New User Request			Vehicle Manufacturers
Would you like to create a Clean Energy business an	ccount for Bob Brown? "		
Yes, approve and create account			
No, reject user request	A		Attestation
			Attesting to the statement below will act as an e-signature.
			Under penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my
			knowledge and belief. *
	L]	I am a designated employee, corporate officer, partner, trustee or individual other than the taxpaver and I attest that I
			am authorized to act on behalf of the taxpayer managing access to this Clean Energy account.*
			CANCEL SUBMIT

WIRS

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WIRS Clean Energy

Profile

Business Information

Manage Business Users

BUSINESS NUMBER ONE

Review Request			
(*) Indicates a required field			
Selecting one or more of the options below may re	equire you to enter more information.	Polos & Descriptions	
Please review the new user account request and m	nake your decision.		*
User Details		Clean Energy Officers These users have access to all o	f the Clean Energy features within a Clean Energy business account.
		They can submit:	
Personal Information		Dealer Registration forms or Time of Sale Reports for cre	behalf of the entity dit 30D and 25E
First and Last Name	Beb Brown	Manufacturer Qualification Qualified Manufacturer Peri	equests on behalf of the entity adic Reports
Personal Phone Number	123-456-7890	 Registration packages to qui 	alify for credits 30C, 45, 45Q, 45U, 45V, 45W, 45X, 48, 48C and 48D
Type of Address	Domestic	Additionally, they may: • Request Advance Payment f	or a 30D or 25E credit from the IRS for up to \$7,500 per vehicle (must be a
Street Address	123 Main Street	licensed dealer) • Amend or resubmit all form	. reports, and packages
City	Los Angeles	Manage the access and per	hissions of other users
State	California	Clean Energy Delegates	
ZIP Code	90006	These users have access to all o	the Clean Energy features within a business account.
		They can submit:	
Fueling Information		Dealer Registration forms or Manufacturer Qualification	behalf of the entity equests on behalf of the entity
Entity information		Time of Sale Reports for cre Qualified Manufacturer Peri	dit 30D and 25E adic Reports
Employer ID Number (EIN)	12-3456789	 Registration packages to qui 	slify for credits 30C, 45, 45Q, 45U, 45V, 45W, 45X, 48, 48C and 48D
Entity Name	Annie's Electric Cars	Additionally, they may: • Reguest Advance Payment f	or a 30D or 25E credit from the IRS for up to \$7,500 per vehicle (must be a
Your Title	Member	licensed dealer) Amend or resubmit all form	, reports and packages
Attestation & Signature		Clean Energy Third Part	y Users
Attestation	Under penalties of perjury, I declare that the entered information	These users are not directly en except Dealer Registration and I	ployed by the entity. They may access all of the Clean Energy features fanufacturer Qualification.
	is true, correct, and complete to the best of my knowledge and belief.	They can submit:	
Attestation	I am an employee or delegated authority user authorized to	Time of Sale Reports for cre Qualified Manufacturer Peri	dit 30D and 25E adic Reports
	access this Clean Energy account on behalf of the taxpayer.	Registration packages to qu	alify for credits 30C, 45, 45Q, 45U, 45V, 45W, 45X, 48, 48C and 48D
		Additionally, they may: • Request Advance Payment f	or a 30D or 25E credit from the IRS for up to \$7,500 per vehicle (must be a
Approve or Reject New User Request		licensed dealer) - Amend or resubmit all form	r, reports and packages
Would you like to create a Clean Energy business a	account for Bob Brown? *		
Yes, approve and create account			
 No, reject user request 		These users are employed by th	e entity that sells eligible clean vehicles.
		Submit Time of Sale Report	for credit 30D and 25E
		licensed dealer)	ar a 300 or 251, creat from the iks for up to \$7,300 per vehicle (must be a
Assign a role			
Review the role descriptions below and assign Bob	b Brown a role.	Vehicle Manufacturers These user are employed of a	antituthat manufacturers elisible stean unbister
Assign Role *		They may:	rentry that manufacturers engine clean venicues.
Clean Energy Delegate	⊸ ↑	Submit Qualified Manufactu	rer Periodic Reports
	<u> </u>		
		Attestation Attesting to the statement below will ac	as an e-signature.
		Under penalties of periury, I decla	e that the entered information is true, correct, and complete to the best of my
		knowledge and belief. *	
		I am a designated employee, corp am authorized to est on habilitation	orate officer, partner, trustee or individual other than the taxpayer and I attest that I he taxpayer managing access to this Clean Energy account.*
		CANCEL SUBMIT	

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ntree ■ SUSIES NUMERON BURIES NUMERON BURI	nerve Text relations BURIESS NUMBER ONE BURIESS NUMBER ONE Decisions of use of us	IRS	FI	RST LAST NAME 🔰 BUSINESS NAME 🗸 📥 Profile 📔 Help 🗷 🕴 Legovit 🤅		
SUSSESSUMERONE Subject Attestation boxes to subject. Previous Previous Prev	SUSSESSMEENCE Subscience					
And the set of the set	Term of the service of the special value of the spe		BUSINESS NUMBER ONE	Select Attestatio	n hoxes to submit.	
(*) Indicate anywork field Material and formation Personal Information Personal Informati	(*) Indices anywell Microbias may deploy to home and indication. Derivation Arisy deploy The definition The definition <td>ation as Users</td> <td>Review Request</td> <td></td> <td></td> <td></td>	ation as Users	Review Request			
Jetr details Personal Information Personal Restance Personal Res	Jurb Drahl Prescal Information Prescal Research Pre		(*) Indicates a required field Selecting one or more of the options below may Please review the new user account request and	y require you to enter more information. d make your decision.		
Personal Information First exit later have First exit later have Variant Phase Washer Tyrant Phase Master Ration & Signature Tyrant Phase Master Ration & Signature Tyrant Phase Washer	Personal information Pirst not k insex No breve Presental black hunder: 234 400 Type of Address 234 400 The Argebra 234 400		User Details			•
Prot and call takes ab brown Present Hase binsher 132-45-700 Type of Address Bonnerick Steed 233 Adah Steed: City Las Angries Steed Caldeminia 27 Calse Caldeminia 27 Calse Caldeminia 28 Calse Caldeminia 29 Calse Caldeminia 20 Calse Calse Entity Interme Calse Entity Interme Maniter Electric Cars Very Titid Maniter Electric Cars Very Titid Maniter Electric Cars Very Calse States Very Calse States Very Calse States	Priot and Latituane Bade Browne Processed Processed Processes Descention 23 456 r 100		Personal Information			Assign a role
Type of Address Benerick Bitest Address 323 Mini Street City La Angredies Bate Caliominia 207 Code 90000	Type of Address Deneric Hires Address 323 Man Storet City is Angeles Site California 207 Cade 5000 Finity Information Encloyer ID Number (IIII) 323 ASJ789 Encloyer ID Number (IIII) 323 ASJ789 Encloyer ID Number (IIII) 323 ASJ789 Encloyer Title Member Attention & Signature Attention & Signature Attention & Under penaltie of perjors, i defaire that the entered information is true, common that's of the same		First and Last Name Personal Phone Number	Bob Brown 123-456-7890		review the role beschptions below and assign Bob Brown a role. Assign Role *
City Las Auglets City Las Auglets Stee California 2P Cade 50006 Entity Information Employer 10 Number (2M) 2.24 Sc19 Entity Name Auglety Name Your Title Member Attestation Line report of the state of the provide of degree of authority user subviced to access to the base of my knowledge and bailet. Attestation Attestation Line no mployee or degree of authority user subviced to access to the base of my knowledge and bailet. Attestation Attestation Line no mployee or degree of authority user subviced to access to the base of my knowledge and bailet. Attestation Attestation Line no mployee or degree of authority user subviced to access the table entered information access the Clean Enterpy Third Party Users Venday to like to create access Attestation Line no mployee or degree of authority user subviced to access the table entered information is true, correct, and complete or defegree of authority user subviced to access to the base of my knowledge and bailet. Attestation Attestation Attestation Attestation Attestation Attestation an employee or defegree of authority user subviced to access the table entered information is true, or knowledge and bailet. Attestation an employee or defegree authority user subviced to access the table entered information is true, or knowledge and bailet. Attestation Attestation an employee or defegree authority user subviced to access the table entered information is true, correct authority ac	Total condition Giv Balan California Bara Bara Bara California Bara Bara California <		Type of Address	Demestic		Clean Energy Delegate 🗸
Stee California Dr Cole 9006 Entity Information Entity Information 12.345719 Entity Name Annic's Electric Cur California 2.345719 Entity Name Annic's Electric Cur Vew Title Member Vew Title Member Attestation & Signature Vehicle Manufacturers Attestation Link on employee of degisted submity user submitted for the support. Attestation Link on employee of degisted submity user submitted for the support. Approve of Reject New User Request In an employee of degisted submity user submitted for the support. Would you like to create a Clean Intergy Submers account on behalf of the tappyer. In an entipologie store to behalf of the tappyer. Approve of Reject New User Request Interstore is to behalf of the tappyer. Would you like to create a Clean Intergy Submers account on behalf of the tappyer.	Stein California 20 Gole 000 Furtity Information 12-345779 Engloyner Dikunker (BH) 12-345779 Stoiny Manne Annie's Electric Cars Your Title Member Attestation & Signature > Dealer/Seliers Attestation & Signature > Under provide of delegated authonity user authorized information is true, complete auto the that of the tangayer. Attestation ans an employee or delegated authonity user autocircied to account on behalf of the tangayer. Approve or Reject New User Request In an employee autocirce is the based of my knowledge autocirce is the tangent information is true, complete autocirce is the tangent information is true, complete autocirce is the tangent information is true, complete autocirce is the tangent information is thue, complete autocirce is the tangent information is thue, complete autocirce is the tangent information is thue, complete autocirce i		City	Los Angeles		Roles & Descriptions
Entity Information Employer ID Number (EIN) 22-3457163 Entity Xame Annie's Electric Curs Your Title Attentation Kitestation & Signature Attentation Line: Line: Attentation Line: Attentation Line: Line: Vidia you like to create a Clean: Theory business account for Bob Breen?* * Yet, approve and Create account: * Yet, approve and create account: No. reject user request:	Entity Information Entity Name Entity Name Andrin Electric Corre Yew Titis Attention & Signature Attention & Signature Attention & Under penalties of perjury, (efficient that the entered information is true, carred, and camples to the best of my knowledge and is access this Clean Energy Society and care a segury of the tapayer. Attention & Reject New User Request Wood yee like to create a Clean Energy business accounds for Bob Rement** Iw No, riget user request		State ZIP Cøde	California 90006		✓ Clean Energy Officers
Entity information Endplayer ID Number (EM) 12:34567193 Endity Name Annie't Electric Cars Year Title Member Attestation & Signature Member > Control (Signature) Attestation & Signature Attestation & Signature Member > Second (Signature) Attestation & Signature Attestation & Signature Approve or Reject New User Request Would you like to create a Clean Energy business account for Beb Breen?* Would you like to create a Clean Energy business account (Signature)* No, reject user request	Entity information Wear Title Attestation & Signature Attestation & Signature Attestation & Signature Attestation Entity information Belief. Attestation Attestation Belief. Attestation Attestation Belief. Attestation Attestation Belief. Approve or Reject New User Request Would you like to create a Clean Energy account on behalf of the tapayer. Weak approve and create account Weak provide or Reject New User Request Weak approve and create account for Beb Brown?* Image: New Second for Beb Brown?* Image: New Second for Beb Brown?* Image: New Second for Be					V Clean Energy Delegates
Entity Name Annie's Electric Cars Your Title Member Attestation & Signature Attestation & Signature Attestation Inder penalties of perjury, 1 declare that the entered information is true, correct, and complete to the best of my knowledge and belief. Attestation In an employee or delegated authority user authorized to access this Clean Energy account on behalf of the taxpayer. One yes, approve and create account Now, reject user request In an designated employee, carporate officer, partner, truttee or individual am authorized to access this Clean Energy business account for Beb Brown?* Yes, approve and create account No, reject user request In an designated employee, carporate officer, partner, truttee or individual am authorized to account for Beb Brown?* South It is the partner request	Endity Name Annig's Ellectic Cars Your Title Member Attestation & Signature Attestation Metabolise of projury, idealare that the entered information is true, correct, and complete to the best of my knowledge and belief.* Attestation Attestation Image: an employee or delegated submity user authorized to access this Clean Energy success account for Beb Brown?* Would you like to create a Clean Energy business account for Beb Brown?* Yes, sporve and create account Image: Annight user request No, reject user request Image: Annight user request		Entity Information Employer ID Number (EIN)	12-3456789		 Clean Energy Third Party Users
How This Memory Attestation & Signature Inder penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief. Inder penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief. Attestation Iam an employee or delegated subheity user authorized to access this Clean Energy account on behalf of the tarpayee. Approve or Reject New User Request Image: Correct and create account for Bob Brown?* Image: Yes, approve and create account Iam a designated employee, corporate officer, partner, truttee or individual am subherized to access to this Clean among access to this Clean access to this clean access to the access access to this Clean among access to this Clean acce	Attestation & Signature Attestation & Signature Attestation & Signature Attestation & Under penalities of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief. Attestation & Ianna employee or delegated authority user authorized to access this Clean Energy account on behalf of the taxpayer. Approve or Reject New User Request Would you like to create a Clean Energy business account for Bob Brown?* Image: Perpendities of the barry business account for Bob Brown?* Image: Perpendities of the taxpayer managing access to this Clean Energy business account for Bob Brown?* No, reject user request Image: Perpendities of Perpendities of the taxpayer managing access to this Clean Energy business account for Bob Brown?* No, reject user request		Entity Name	Annie's Electric Cars		✓ Dealer/Sellers
Attestation & Signature Attestation & Complete Sof perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief. Attestation Iteration & Iam an employee or delegated submity user authorized to access this Clean Energy account on behalf of the taxpayer. Approve or Reject New User Request: Would you like to create a Clean Energy business account for Bob Brown?* Yes, approve and create a ccount No, reject user request:	Attestation & Signature Attestation & Control of Part (1) Attestation & Signature Attestation & Control of Part (1) Attestatin (1) Attestatin (1)		TOUP ITCLE	Member		Vehicle Manufacturers
is true, correct, and complete to the best of my knowledge and belief. Attestation Attestation Attestation access this Clean Energy account on behalf of the taxpayer. Mestating to the statement below will act as an e-signature. Approve or Reject New User Request Under penalties of perjury. I declare that the entered information is true, correct and belief. Would you like to create a Clean Energy business account I ann a designated employee, corporate officer, partner, trustee or individual an automized to act on behalf of the taxpayer managing access to this Clean No, reject user request I cancel CANCEL	Attestation Attestation Attestation </td <td></td> <td>Attestation & Signature</td> <td>Under penalties of perjury, I declare that the entered information</td> <td></td> <td></td>		Attestation & Signature	Under penalties of perjury, I declare that the entered information		
Attestation I am an employee or delegated subhrity user subhrited to access this Clean Energy account on behalf of the tapayer. Attesting to the statement below will act as an e-signature. Approve or Reject New User Request I under genatics of perjury, I declare that the entered information is true, cork howledge and belief.* I under genatics of perjury, I declare that the entered information is true, cork howledge and belief.* Would you like to create a Clean Energy business account for Bob Brown?* I undesignated employee, corporate officer, partner, trustee or individual am authorized to act on behalf of the tapayer managing access to this Clean an authorized to act on behalf of the tapayer managing access to this Clean an authorized to act on behalf of the tapayer managing access to this Clean Energy business account for Bob Brown?* I undesignated employee, corporate officer, partner, trustee or individual am authorized to act on behalf of the tapayer managing access to this Clean an authorized to act on behalf of the tapayer managing access to this Clean Energy business account for Bob Brown?* No, reject user request I undesignated employee, corporate officer, partner, trustee or individual am authorized to act on behalf of the tapayer managing access to this Clean Energy business	Attestation I am an employee of delegated authority user authorized to access this Clean Energy access this Clean Energy access this Clean Energy access this Clean Energy business account for Bob Brown? Attesting to the statement below will act as an e-signature. Approve or Reject New User Request Would you like to create a Clean Energy business account for Bob Brown? I am a designated employee, corporate officer, partner, trustee or individual am authorized to act on behalf of the taxpayer managing access to this Clean an authorized to act on behalf of the taxpayer managing access to this Clean an authorized to act on behalf of the taxpayer managing access to this Clean Energy business I am a designated employee, corporate officer, partner, trustee or individual am authorized to act on behalf of the taxpayer managing access to this Clean an authorized to act on behalf of the taxpayer managing access to this Clean Energy business			is true, correct, and complete to the best of my knowledge and belief.		Attestation
Approve or Reject New User Request Would you like to create a Clean Energy business account for Bob Brown?* Vex, approve and create account No, reject user request	Approve or Reject New User Request Would you like to create a Clean Energy business account for Beb Brown?* Vex. approve and create account No, reject user request SUBMIT SUBMIT		Attestation	I am an employee or delegated authority user authorized to access this Clean Energy account on behalf of the taxpayer.		Attesting to the statement below will act as an e-signature.
Would you like to create a Clean Energy business account for Bob Brown? *	Would you like to create a Clean Energy business account for Beb Brown? * Vex. approve and create account Vex. approve account Vex. approve and create account Vex. approve account Vex. appr		Approve or Reject New User Request	t		Concerption of a second period of the second of the sec
O No, reject user request	No, reject user request SUBMIT		Would you like to create a Clean Energy busines	ss account for Bob Brown ? *		I am a designated employee, corporate officer, partner, trustee or indivi am authorized to act on behalf of the taxpayer managing access to this
CANCEL SUBMIT	CANCEL SUBMIT		No, reject user request	A		
						CANCEL SUBMIT

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Clear Energy	
Profile BUSINESS NUMBER ONE	
Business information	
Manage Business Users Review Request	
Approve new user request? Are you are you want to approve the new user account request for back The you are you want to approve the new user account request for back The you are you want to approve the new user account request for back The you are you want to approve the new user account request for back The you are you want to approve the new user account request for back The you are you want to approve the new user account request for back The you are you want to approve the new user account request for back The you are you want to approve the new user account request for back The you are you want to approve the new user account request for back The you are you want to approve the new user account request for back The you are you want to approve the new user account request for back The you are you want to approve the new user account request for back The you are	Confirm approva
Street Address 123 Main Street	
City Los Angeles	
Stata Colfornia	
ZIP Code 91005	
Entity Information Employer ID Number (EIN) 12-3456789	
Entity Name Annie's Electric Cars	
Your Title Member	
Attestation & Signature	
Attestation Under penalties of perjury, I declars that the entered is true, correct, and complete to the best of my know belief.	d information wiedge and
Attestation I am an employee or delegated authority user autho	orized to
Approve or Reject New User Request Would you like to create a Clean Energy business account for Bob Brown ? *	
Assign a role Review the role descriptions below and assign Bob Brown a role. Assign Bole * Clean Energy Delegate	
Roles & Descriptions	
V Clean Energy Officers	
V Clean Energy Delegates	
V Clean Energy Third Party Users	
V Dealer/Sellers	
Vehicle Manufecturers	



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Reject Business Users

You will also be able to reject user requests for permissions

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Business Information

Clean Energy

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Profile

BUSINESS NUMBER ONE

Manage Business Users Review Request

(*) Indicates a required field

Selecting one or more of the options below may require you to enter more information. Please review the new user account request and make your decision.

User Details

Personal Information

First and Last Name	Bob Brown
Personal Phone Number	123-456-7890
Type of Address	Domestic
Street Address	123 Main Street
City	Los Angeles
State	California
ZIP Code	90006
Entity Information	
Employer ID Number (EIN)	12-3456789
Entity Name	Annie's Electric Cars
Your Title	Member
Attestation & Signature	
Attestation	Under penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief.
Attestation	I am an employee or delegated authority user authorized to access this Clean Energy account on behalf of the taxpayer.
Approve or Reject New User Request	

For example, someone in the dealership is requesting permissions beyond their role in the company. This screen is where you can review and approve or reject the request.

WIRS

Would you like to create a Clean Energy business account for Beb Brown? *

Yes, approve and create account
 No, reject user request

SUBMIT

CANCEL

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Profile

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Clean Energy

BUSINESS NUMBER ONE

Business Information Review Request Manage Business Users

(*) Indicates a required field Selecting one or more of the options below may require you to enter more information. Please review the new user account request and make your decision.

Personal Information	-
First and Last Name	Bob Brown
Personal Phone Number	123-456-7890
Type of Address	Domestic
Street Address	123 Main Street
City	Los Angeles
State	California
ZIP Code	90006
Entity Information	
Employer ID Number (EIN)	12-3456789
Entity Name	Annie's Electric Cars
Your Title	Member
Attestation & Signature	
Attestation & Signature	Under penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief.
Attestation & Signature Attestation	Under penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief. I am an employee or delegated authority user authorized to access this Clean Energy account on behalf of the taxpayer.
Attestation & signature Attestation Attestation Approve or Reject New User Request Would you like to create a Clean Energy business ac Ves, approve and create account No, neject user request	Under penalities of perjury, I declare that the entered information is true, carrect, and complete to the best of my knowledge and belief. I am an employee or delegated authority user authorized to access this Clean Energy account on behalf of the taxpayer.

Provide rejection reason and check attestation boxes to submit.

Attesting to the statement below will act as an e-signature. Under penalities of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief." I am a designated employee, corporate officer, partner, trustee or individual other than the taxpayer and I attest that I am authorized to act on behalf of the taxpayer managing access to this Clean Energy account."
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WIRS	FIRST LAST NAME	BUSINESS NAME 🗸	1	
Clean Energy				

Profile

WIRS

Profile	BUSINESS NUMBER ONE	
Business Information	Review Request	
	(*) Indicates a required field Selecting one or more of the options below Please review the new user account reques User Details	may require you to enter more information. and make your decision.
	Personal Information	
	First and Last Name	Beb Brown
	Personal Phone Number	123-456-7890
	Type of Address	Domestic
	Street Address	123 Main Street
	City	Los Angeles
	State	California
	ZIP Code	40006
	Entity Information	
	Employer ID Number (EIN)	12-3456789
	Entity Name	Annie's Electric Cars
	Your Title	Member
	Attestation & Signature	
	Attestation	Under penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief.
	Attestation	I am an employee or delegated authority user authorized to access this Clean Energy account on behalf of the taxpayer.
	Approve or Reject New User Requ Would you like to create a Clean Energy bus () Yes, approve and create account () No, reject user request	Jest
	Rejection Reason Please provide an optional explanation for Rejection Reason 300 character limit User not qualified to create an account.	rejecting user account request.
	Attesting to the statement below will act as Inder penalties of perjury, I declare the innew decare and beint: In an decare and beint: In an adesignated employee, carponst am authorized to act on behalf of the answer and	an e-signature. hat the entered information is true, correct, and complete to the best of my e officer, partner, trustee or individual other than the taxpayer and I attest that I taxpayer managing access to this Clean Energy account. *
	CANCEL SUBMIT	

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WIRS	FIRST LAST NAME 🛛 BUSINESS NAME 🗸 💄 Profile 🗍 Help 🖸 📕 Logout 🚺				
Clean Energy					
Profile	BUSINESS NUMBER ONE				
Business Information					
Manage Business Users	Review Request				
	(*				
	s Reject new user req	uest? on.			
	P Are you sure you want to reject the new user account request for Bob Brown ? The IRS won't notify the individual about the rejected request.		Confirm rejection.		
	CANCEL				
	First and Last Name	Bob Brown			
	Personal Phone Number	123-456-7890			
	Type of Address	Domestic			
	Street Address	123 Main Street			
	City	Los Angeles			
	State	California			
	ZIP Code	90006			
	Entity Information				
	Employer ID Number (EIN)	12-3456789			
	Entity Name	Annie's Electric Cars			
	Your Title	Member			
	Attestation & Signature				
	Attestation	Under penalties of perjury, I declare that the entered is true, correct, and complete to the best of my know	information ledge and		







Review Business Users

Errors

WIRS		FIRST LAST NAME 🔰 BUSINESS NAME 🗸 🛔 Profile	e Help 🖒 Logout (+	
Clean Energy				
Profile Business Information Manage Business Users	BUSINESS NUMBER ONE The following error occurred: Correct the following field and then select 'SUBMIT': Approve or Reject. New User Request. This field is required		Approve or Reject selection is required to submit.	
	Review Request			
	(*) Indicates a required field Selecting one or more of the options below n Please review the new user account request	nay require you to enter more information. and make your decision.		
	User Details			
	Personal Information	Ark Barra		
	First and Last Name Personal Phone Number	Bob Brown 123-456-7890		
	Type of Address Street Address	Domestic 123 Main Street		
	City State	Los Angeles California		
	ZIP Code	90006		
	Entity Information			
	Employer ID Number (EIN) Entity Name	12-3456789 Annie's Electric Cars		
	Your Title	Member		
	Attestation & Signature			
	Attestation	Under penalties of perjury, I declare that th is true, correct, and complete to the best of belief.	e entered information my knowledge and	
	Attestation	I am an employee or delegated authority us access this Clean Energy account on behalf	ser authorized to of the taxpayer.	
	Approve or Reject New User Require Would you like to create a Clean Energy busin Yes, approve and create account No, reject user request Error: This field is required	est ness account for Bob Brown ? *		
	CANCEL			
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Clean Energy

Profile

Business Information

Manage Business Users

BUSINESS NUMBER ONE

Attestation boxes must be checked to submit.

The following 2 errors have occurred: Correct the following fields and then select 'SUBMIT':

- 1. Attestation: This field is required
- 2. Attestation: This field is required

Review Request

(*) Indicates a required field

Selecting one or more of the options below may require you to enter more information. Please review the new user account request and make your decision.

User Details

Personal Information	
First and Last Name	Bob Brown
Personal Phone Number	123-456-7890
Type of Address	Domestic
Street Address	123 Main Street
City	Los Angeles
State	California
ZIP Code	90006
Entity Information	
Employer ID Number (EIN)	12-3456789
Entity Name	Annie's Electric Cars
Your Title	Member

Attestation & Signature Attestation Under penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief. I am an employee or delegated authority user authorized to Attestation access this Clean Energy account on behalf of the taxpayer. Approve or Reject New User Request Would you like to create a Clean Energy business account for Bob Brown? Yes, approve and create account No, reject user request **Rejection Reason** Please provide an optional explanation for rejecting user account request. **Rejection Reason** 300 character limit Attestation Attesting to the statement below will act as an e-signature. Under penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief.* Error: This field is required I am a designated employee, corporate officer, partner, trustee or individual other than the taxpayer and I attest that I am authorized to act on behalf of the taxpayer managing access to this Clean Energy account.* Error: This field is required SUBMIT CANCEL

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WIRS Clean Energy

Profile

Manage Business Users

Business Information

The following 3 errors have occurred:

Correct the following fields and then select 'SUBMIT':

- 1. Assign Role: This field is required
- 2. Attestation: This field is required 3. Attestation: This field is required
- **Review Request**

BUSINESS NUMBER ONE

(*) Indicates a required field

Selecting one or more of the options below may require you to enter more information. Please review the new user account request and make your decision.

User Details

Personal Information	
First and Last Name	Bob Brown
Personal Phone Number	123-456-7890
Type of Address	Domestic
Street Address	123 Main Street
City	Los Angeles
State	California
ZIP Code	90006

Entity Information

Employer ID Number (EIN)	12-3456789
Entity Name	Annie's Electric Cars
Your Title	Member

Attestation & Signature

Attestation

Attestation

Under penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief.
I am an employee or delegated authority user authorized to

access this Clean Energy account on behalf of the taxpayer.

Approve or Reject New User Request

Would you like to create a Clean Energy business account for Bob Brown?

Yes, approve and create account

No, reject user request

Role must be selected to continue and submit.

Assign a role Review the role descriptions below and assign Bob Brown a role. Assign Role Select an option \sim Error: This field is required **Roles & Descriptions** Clean Energy Officers Clean Energy Delegates Clean Energy Third Party Users ✓ Dealer/Sellers Vehicle Manufacturers Attestation Attesting to the statement below will act as an e-signature. Under penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief.* Error: This field is required I am a designated employee, corporate officer, partner, trustee or individual other than the taxpayer and I attest that I am authorized to act on behalf of the taxpayer managing access to this Clean Energy account.* Error: This field is required

The assign role option shows up if you select the "Yes, approve and create account box

SUBMIT

CANCEL

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Remove and Edit Business

Users

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Clean Energy					
Profile	BUSINESS NUMBE	RONE			
Business Information Manage Business Users	c Remove Indiv	vidual?			
-	Cle Sarah Allen will no long Ta vehicle manufacturer us da	er be able to access or submit informater.	tion as a on behalf o	f your Clean Energy business. equests will expire after 60	
	E-Signature Ne By selecting 'REMOVE' b	elow:		Confirm remo	oval of user.
	 I confirm I am an aut pursuant to applicat Under penalties of p 	horized person to legally bind the enti ole state law erjury, I declare that the information co	ty n Date	Actions	
	herein is true, correc belief	t and complete to the best of my know	ledge and 024	<u>Edit Remove</u>	
	CANCEL	VE	024	<u>Edit Remove</u>	
	John Doe	Clean Energy Third Party User	Apr 01, 2024	<u>Edit Remove</u>	
	Chris Anderson	Vehicle Manufacturer	Apr 08, 2024	<u>Edit Remove</u>	
	Annie Park	Dealer/Seller	May 11, 2024	<u>Edit</u> <u>Remove</u>	
	Louisa Song	Vehicle Manufacturer	May 04, 2024	<u>Edit Remove</u>	
	Roseanne Park	Dealer/Seller	June 07, 2024	<u>Edit</u> <u>Remove</u>	
100000					

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Clean Energy	

Profile

BUSINESS NUMBER ONE

Clean Energy Users

Business Information
Manage Business Users

Clean Energy Officers manage who can access business data and interact with the IRS on behalf of your Clean Energy business. Take action on new user requests or review existing users using the tab options below. New user requests will expire after 60 days.

You removed the user account for Sarah Allen.

New User Requests Current Users

Name	Role	Expiration Date	Actions
Bob Brown	Clean Energy Delegate	Jan 08, 2024	Edit Remove
John Doe	Clean Energy Third Party User	Apr 01, 2024	Edit <u>Remove</u>
Chris Anderson	Vehicle Manufacturer	Apr 08, 2024	Edit Remove
Annie Park	Dealer/Seller	May 11, 2024	Edit <u>Remove</u>
Louisa Song	Vehicle Manufacturer	May 04, 2024	Edit Remove
Roseanne Park	Dealer/Seller	June 07, 2024	Edit Remove

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Clean Energy	
Profile	BUSINESS NUMBER ONE
Business Information Manage Business Users	Edit User Role
-	(*) Indicates a required field
	User Details
	First Name Bob
	Last Name Brown
	Assign Role * Clean Energy Delegate
	Roles & Descriptions
	✓ Clean Energy Officers
	✓ Clean Energy Delegates
	✓ Clean Energy Third Party Users
	✓ Dealer/Sellers
	Vehicle Manufacturers
	Attesting to the statement below will act as an e-signature
	Under penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief *
	I am a designated employee, corporate officer, partner, trustee or individual other than the taxpayer and I attest that I am authorized to act on behalf of the taxpayer managing access to this Clean Energy account."

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Clean Energy

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Profile Business Information Manage Business Users	BUSINESS NUMBER ONE Edit User Role (*) Indicates a required field User Details Einst Name Bob	
	Last Name Brown Assign Role *	Use the drop down list to assign the specific role. "Clean Energy Officer" means they can change anyone's permissions, including revoking the permissions of the initial user (account takeover risk means it should only be someone highly trusted).
	Dealer/Sellers Vehicle Manufacturers Attestation Attesting to the statement below will act as an e-signature. Under penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief.* I am a designated employee, corporate officer, partner, trustee or individual other than the taxpayer and I attest th am authorized to act on behalf of the taxpayer managing access to this Clean Energy account.* CANCEL SAVE	at

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Clean Energy		
Profile	BUSINESS NUMBER ONE	
Business Information Manage Business Users	Edit User Role	
	(*) Indicates a required field	
	User Details	
	First Name Bob Last Name Brown	
	Assign Role *	
	Clean Energy Officer 🗸	
	Roles & Descriptions	
	Clean Energy Officers	
	Clean Energy Delegates	
	Clean Energy Third Party Users	-
	V Dealer/Sellers	-
	Vehicle Manufacturers	Select Attestation boxe
	Attestation	continue and save chai
	Attesting to the statement below will act as an e-signature.	
	Under penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief.*	
	I am a designated employee, corporate officer, partner, trustee or individual other than the taxpayer and I attest that I am authorized to act on behalf of the taxpayer managing access to this Clean Energy account.*	
		-

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WIRS	FIRST LAST NAME BUSINESS NAME 🗸 💧 Profile 📔 Help 🗗 🕴 Logout (
Clean Energy			
Clean Energy Profile Business Information Manage Business Users	BUSINESS NUMBER ONE Edit User Role Save changes? Are you sure you want to make changes to the assigned user role for Bob Brown?	Confirm to	save.
	Assign Role * Clean Energy Officer Roles & Descriptions		
	 ✓ Clean Energy Delegates 		
	 ✓ Clean Energy Third Party Users ✓ Dealer/Sellers 		
	Vehicle Manufacturers		
	Attestation Attesting to the statement below will act as an e-signature. Image: Under penalties of perjury, I declare that the entered information is true, correct, and complete to the best of my knowledge and belief.* Image: An a designated employee, corporate officer, partner, trustee or individual other than the taxpayer and I attest that I am authorized to act on behalf of the taxpayer managing access to this Clean Energy account.*		
MIRS	CANCEL SAVE	s	

ើ An official website of the United States government Here's how you know 🗸 **MIRS** FIRST LAST NAME 🛛 BUSINESS NAME 🗸 🔺 Profile 🛛 Help 🙆 Logout (+ **Clean Energy** Profile **BUSINESS NUMBER ONE** Update completed. **Business Information Clean Energy Users**

You updated the user role for Bob Brown to Clean Energy Officer.

New User Requests **Current Users** Name Role **Expiration Date** Actions Bob Brown Clean Energy Officer Jan 08, 2024 Edit Remove Sarah Allen Vehicle Manufacturer Mar 11, 2024 Remove Edit John Doe Clean Energy Third Party User Apr 01, 2024 <u>Edit</u> Remove Chris Anderson Vehicle Manufacturer Apr 08, 2024 Edit Remove Annie Park Dealer/Seller May 11, 2024 Edit Remove Louisa Song Vehicle Manufacturer May 04, 2024 Edit Remove Roseanne Park Dealer/Seller June 07, 2024 Edit Remove

Clean Energy Officers manage who can access business data and interact with the IRS on behalf of your Clean Energy business. Take action on new user requests or review existing users using the tab options below. New user requests will expire after 60

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Manage Business Users

days.