



Foreign Filer Transmitter Control Code (TCC) Registration - Quick Steps

Use this quick reference with the Foreign Filer TCC Registration User Guide for full instructions and screenshots.

Gather the following information before you begin:

- The official name of the firm or organization
- Mailing address
- Details for the Responsible Officer (RO)
- Point of Contact (POC) information, if applicable
- Employer Identification Number (EIN) for the firm or organization
- Credentials for sign-in options via Login.gov or ID.me
- Access to the email account linked to the RO

1 Set Up a Foreign Filer TCC Account

Objective: Acquire your Foreign Filer ID

- Create your new Foreign Filer TCC account, via the Foreign Filer TCC Registration page.
- **Record your Foreign Filer ID immediately.**
- **You will need the Foreign Filer ID to access the account in the future.**
- Ensure the **email address used to sign in matches the RO or POC email listed on the account.**

2 Complete and Submit Registration for a TCC Global Intermediary Identification Number (GIIN)

Objective: Submit the registration for IRS review and approval

- Enter the firm or organization's legal name exactly as it appears in official records.
- The firm or organization **name must match the name associated with the EIN.**
- The **RO does not have to be the same** individual associated with other IRS accounts.
- The RO must be designated by the firm or organization to maintain the registration and serve as the primary contact.
- Review all information carefully before submitting the registration.
- The TCC GIIN will be issued after the registration has been processed and approved by the IRS.

3 Monitor the Message Board

Objective: Watch for account updates and TCC GIIN approval messages

- Only the RO identified during registration will receive email notifications when updates are made to the Foreign Filer TCC account.
- Once a TCC GIIN is issued, you will be able to request a TCC to be used for electronic transmission of information return via IDES.

4 Request a TCC

Objective: Request the TCC used for electronic transmission

- After the TCC GIIN is issued, sign in to Foreign Filer TCC Registration system using your Foreign Filer ID.
- Select **Request TCC** under **Available Account Options.**
- Provide the EIN for the firm or organization.
- The firm or organization name **must match the name associated with the EIN.**
- After successful submission, the system will issue the TCC.
- Select **View TCC** under **Available Account Options** to view TCC.

5 Prepare for [International Data Exchange Services \(IDES\) Enrollment](#)

Objective: Use the TCC GIIN and TCC for IDES transmission readiness

- IDES will be used by Foreign Filer TCC account users to securely transmit Forms 1042-S, applicable Forms 1099, and other information returns electronically.
- After receiving both the TCC GIIN and TCC, allow 3-6 weeks processing time before enrolling in IDES.
- The RO must be the first to enroll with IDES as the account Administrator.
- The TCC GIIN and an Authorized Security Certificate from an approved Certificate Authority will be required as part of the IDES enrollment process.