

Date of Approval: **March 15, 2021**

PIA ID Number: **5795**

SYSTEM DESCRIPTION

Enter the full name and acronym for the system, project, application and/or database.

Fed/State/Local Information Referrals, FSLIR

Is this a new system?

No

Is there a PCLIA for this system?

Yes

What is the full name, acronym and milestone of the most recent PCLIA?

Fed/State/Local Information Referrals, FSLIR, PCLIA #3237 Project Maintenance

What is the approval date of the most recent PCLIA?

2/5/2018

Changes that occurred to require this update:

Expiring PCLIA

Were there other system changes not listed above?

No

What governance board or Executive Steering Committee (ESC) does this system report to? Full name and acronym.

Confirmed not applicable.

Current ELC (Enterprise Life Cycle) Milestones:

Operations & Maintenance (i.e. system is currently operational)

Is this a Federal Information Security Management Act (FISMA) reportable system?

No

GENERAL BUSINESS PURPOSE

What is the general business purpose of this system? Provide a clear, concise description of the system, application or database, the reason for the system, and the benefits to the IRS to use the information, and how the information will be used.

The Federal/State/Local Information Referrals covers the initial process of receiving information or data from federal/state/local agencies. The IRS systems that ultimately retain the data already have their own Privacy and Civil Liberties Impact Assessments (PCLIA) in place, and we are not replacing them. This PCLIA covers the process of receiving and sometimes evaluating the data to determine if further investigation or action is warranted. Information sent to IRS from federal/state/local agencies on ad hoc projects is reviewed by the business unit and then merged with existing IRS systems to evaluate and process referrals with tax implications, e.g., Work Opportunity Tax Credit (WOTC), Securities Exchange Commission (SEC), Commodity Futures Trading Commission (CFTC), Questionable Employment Tax Practices (QETP), State Audit Report Program (SARP), Suspicious Filers Exchange (SFE), Questionable Treasury Offset Program Leads (QTOPL), Overseas Passport Application Data, Social Security Administration (SSA) and other similar projects.

PII DETAILS

Does the system use, collect, receive, display, store, maintain, or disseminate IR Code 6103 taxpayer information; or any other type of Sensitive but Unclassified (SBU) information or PII such as information about IRS employees or outside stakeholders?

Yes

Does the system use, collect, receive, display, store, maintain, or disseminate Social Security Numbers (SSN's) or tax identification numbers (i.e. last 4 digits, etc.)?

Yes

What types of tax identification numbers (TIN) apply to this system?

Social Security Number (SSN)

List the approved Treasury uses of the SSN:

Interfaces with external entities that require the SSN

Legal/statutory basis (e.g. where collection is expressly required by statute)

When there is no reasonable alternative means for meeting business requirements

Delivery of governmental benefits, privileges, and services

Law enforcement and intelligence purposes

Explain why the authorized use(s) above support the new or continued use of SSNs (or tax identification numbers).

SSNs are a unique identifier to identify a user's record. IRS systems, including Information Data Retrieval System (IDRS), Centralized Information System (AIMS), Correspondence Examination Automation Support (CEAS), Report Generation System (RGS), Issue Management System (IMS), use the SSN because no other unique data item can be used to identify a taxpayer.

Describe the planned mitigation strategy and forecasted implementation date to mitigate or eliminate the use of SSN's (or tax identification numbers).

No plans to eliminate the use of SSNs.

Employer Identification Number

Other Taxpayer Identification Number

Does this system use, collect, receive, display, store, maintain or disseminate other (non-SSN) PII (i.e. names, addresses, etc.)?

Yes

Specify the PII Elements:

Name
Mailing address
Phone Numbers
E-mail Address
Date of Birth
Place of Birth
Protection Personal Identification Numbers (IP PIN)
Internet Protocol Address (IP Address)
Certificate or License Numbers
Vehicle Identifiers
Passport Number
Alien Number
Financial Account Numbers
Employment Information
Tax Account Information

Does this system use, collect, receive, display, store, maintain, or disseminate SBU information that is not PII?

Yes

Specify the types of SBU from the SBU Types List:

Agency Sensitive Information Information which if improperly used or disclosed could adversely affect the ability of the agency to accomplish its mission.

Procurement sensitive data Contract proposals, bids, etc.

Official Use Only (OUO) or Limited Official Use (LOU) Information designated as OUO or LOU is information that: is exempt under one of the statutory Freedom of Information Act exemptions; is prohibited by other laws or regulations; would significantly impede the agency in carrying out a responsibility or function; or would constitute an unwarranted invasion of privacy.

Proprietary data Business information that does not belong to the IRS.

Protected Information Information which if modified, destroyed or disclosed in an unauthorized manner could cause: loss of life, loss of property or funds by unlawful means, violation of personal privacy or civil rights, gaining of an unfair procurement advantage by contractors bidding on government contracts, or disclosure of proprietary information entrusted to the Government.

Are there other types of SBU/PII used in the system?

No

Cite the authority for collecting SBU/PII (including SSN if relevant).

PII for federal tax administration is generally Internal Revenue Code Sections 6001, 6011, & 6012e(a)

SSN for tax returns and return information is Internal Revenue Code Section 6109

Has the authority been verified with the system owner?

Yes

BUSINESS NEEDS AND ACCURACY

Explain the detailed business needs and uses for the SBU/ PII, and how the SBU / PII is limited only to that which is relevant and necessary to meet the mission requirements of the system. If SSNs (or tax identification numbers) are used, explicitly explain why use of SSNs meets this criteria. Be specific.

Taxpayer Identification Numbers (TINs) and other personally identifiable information (PII) are part of the referrals or information items received from the federal, state, and local agencies to provide IRS leads to perform research and determine if further investigation or action is warranted.

How is the SBU/PII verified for accuracy, timeliness and completion?

Sources of SBU/PII are from federal, state, and local referrals with which information received have been verified by the agencies through completion of audits, reviews or other official purposes of the agency. Hence, source of information is considered accurate, timely, and complete. IRS will use the leads provided through these referrals to perform further research and verification with IRS data to determine audit potential or other appropriate action. Where indicators of non-compliance exist, IRS will take the necessary enforcement actions to ensure compliance.

PRIVACY ACT AND SYSTEM OF RECORDS

The Privacy Act requires Federal agencies that maintain a system of records to publish systems of records notices (SORNs) in the Federal Register for records from which information is retrieved by any personal identifier for an individual who is a US citizen or an alien lawfully admitted for permanent residence. The Privacy Act also provides for criminal penalties for intentional noncompliance.

Does your application or this PCLIA system pertain to a group of any record from which information is retrieved by any personal identifier for an individual who is a US citizen, or an alien lawfully admitted for permanent residence? An identifier may be a symbol, voiceprint, SEID, or other personal identifier that is used to retrieve information.

Yes

Identify the Privacy Act SORN(s) that cover these records.

IRS 42.021 Compliance Programs and Projects Files

IRS 34.037 Audit Trail and Security Records

RESPONSIBLE PARTIES

Identify the individuals for the following system roles:

Official Use Only

INCOMING PII INTERFACES

Does the system receive SBU/PII from other systems or agencies?

Yes

Does the system receive SBU/PII from IRS files and databases?

No

Does the system receive SBU/PII from other federal agency or agencies?

Yes

For each federal interface, identify the organization that sends the SBU/PII, how the SBU/PII is transmitted and if there is an Inter-Agency Agreement (ISA) /Memorandum of Understanding (MOU).

Name: Federal agencies

Transmission Method: SDT, US Postal Service, fax, private carrier, hand delivery

ISA/MOU: Yes

Name: US Department of Labor

Transmission Method: SDT, US Postal Service, fax, private carrier, hand delivery

ISA/MOU: Yes

Name: Securities Exchange Commission

Transmission Method: SDT, US Postal Service, fax, private carrier, hand delivery

ISA/MOU: Yes

Name: Social Security Administration

Transmission Method: SDT, US Postal Service, fax, private carrier, hand delivery

ISA/MOU: Yes

Name: United States Immigration and Customs Enforcement

Transmission Method: SDT, US Postal Service, fax, private carrier, hand delivery

ISA/MOU: Yes

Name: Railroad Retirement Board

Transmission Method: SDT, US Postal Service, fax, private carrier, hand delivery

ISA/MOU: Yes

Name: Department of State

Transmission Method: SDT, US Postal Service, fax, private carrier, hand delivery

ISA/MOU: Yes

Does the system receive SBU/PII from State or local agency (-ies)?

Yes

For each state and local interface identify the organization that sends the SBU/PII, how the SBU/PII is transmitted and if there is an Inter-Agency Agreement (ISA) /Memorandum of Understanding (MOU).

Organization Name: State Revenue Agencies

Transmission Method: SDT, US Postal Service, fax, private carrier, hand delivery

ISA/MOU: Yes

Organization Name: State Child Support Agencies
Transmission Method: SDT, US Postal Service, fax, private carrier, hand delivery
ISA/MOU: Yes

Organization Name: Other State Agencies
Transmission Method: SDT, US Postal Service, fax, private carrier, hand delivery
ISA/MOU: Yes

Organization Name: State Workforce Agencies
Transmission Method: SDT, US Postal Service, fax, private carrier, hand delivery
ISA/MOU: Yes

Does the system receive SBU/PII from other sources?

Yes

Identify the source that sends the SBU/PII, how the SBU/PII is transmitted and if there is an Inter-Agency Agreement (ISA) /Memorandum of Understanding (MOU).

Organization Name: Local Agencies (County, City, Etc.)
Transmission Method: SDT, US Postal Service, fax, private carrier, hand delivery
ISA/MOU: Yes

Does the system receive SBU/PII from Taxpayer forms?

No

Does the system receive SBU/PII from Employee forms (e.g. the I-9)?

No

DISSEMINATION OF PII

Does this system disseminate SBU/PII?

Yes

Does this system disseminate SBU/PII to other IRS Systems?

Yes

Identify the full name and acronym of the IRS system(s) that receive SBU/PII from this system.

System Name: AIMS - Centralized Information System
Current PCLIA: Yes
Approval Date: 9/19/2018
SA&A: Yes
ATO/IATO Date: 10/25/2019

System Name: IDRS - Integrated Data Retrieval System
Current PCLIA: Yes
Approval Date: 10/1/2018
SA&A: Yes
ATO/IATO Date: 6/18/2020

System Name: RGS - Report Generation Software
Current PCLIA: Yes
Approval Date: 4/29/2016
SA&A: Yes
ATO/IATO Date: 3/29/2018

System Name: IMS - Issue Management System
Current PCLIA: Yes
Approval Date: 9/3/2019
SA&A: Yes
ATO/IATO Date: 5/8/2020

System Name: Joint Operation Center National Data Center
Current PCLIA: Yes
Approval Date: 3/9/2017
SA&A: Yes
ATO/IATO Date: 8/21/2017

System Name: EFDS - Electronic Fraud Detection System
Current PCLIA: Yes
Approval Date: 12/18/2017
SA&A: Yes
ATO/IATO Date: 4/21/2020

System Name: CEAS - Correspondence Examination Automation Support
Current PCLIA: Yes
Approval Date: 2/14/2018
SA&A: Yes
ATO/IATO Date: 12/20/2019

Identify the authority.

The information that the IRS receives can go to a variety of business units and be input to numerous IRS compliance systems that assign work for further investigation or action, e.g., AIMS, EFDS, etc.

For what purpose?

Tax compliance

Does this system disseminate SBU/PII to other Federal agencies?

No

Does this system disseminate SBU/PII to State and local agencies?

No

Does this system disseminate SBU/PII to IRS or Treasury contractors?

No

Does this system disseminate SBU/PII to other Sources?

No

PRIVACY SENSITIVE TECHNOLOGY

Does this system use social media channels?

No

Does this system use privacy-sensitive technologies such as mobile, global position system (GPS), biometrics, RFID, etc.?

No

Does the system use cloud computing?

No

Does this system/application interact with the public?

No

INDIVIDUAL NOTICE AND CONSENT

Was/is notice provided to the individual prior to collection of information?

No

Why not? If information is not collected directly from an individual, please discuss the factors considered in deciding to collect information from third party sources.

Information referrals are from federal, state, and local agencies who determined the information has tax compliance implications.

Do individuals have the opportunity to decline from providing information and/or from consenting to particular uses of the information?

No

Why not?

Federal, state, and local agencies gather the information in the course of conducting official business. In some cases, the agency is required to share the information with IRS under the statute.

How does the system or business process ensure 'due process' regarding information access, correction and redress?

This system won't allow due process because it only receives the data to move to systems that process the data. The systems that process the data will offer due process pursuant to 5 U.S.C.

INFORMATION PROTECTION

Identify the owner and operator of the system (could be IRS owned and Operated; IRS owned, contractor operated; contractor owned and operated).

IRS Owned and Operated

The following people have access to the system with the specified rights:

IRS Employees

Users: Read Write

Managers: Read Write

System Administrators: Administrator

How is access to SBU/PII determined and by whom?

Access/permissions are based on a function by function need to know basis and approved by management.

RECORDS RETENTION SCHEDULE

Are these records covered under a General Records Schedule (GRS, IRS Document 12829), or has the National Archives and Records Administration (NARA) approved a Records Control Schedule (RCS, IRS Document 12990) for the retention and destruction of official agency records stored in this system?

Yes

How long are the records required to be held under the corresponding GRS or RCS, and how are they disposed of? In your response, please provide the GRS or RCS chapter number, the specific item number, and records series title.

Information received in accordance with agreements/memoranda of understanding (MOUs) are covered in IRS Records Control Schedule (RCS) Document 12990 under RCS 8, item 52 (B1) which has a retention of 5 years after the processing year. Referrals with no further action taken are covered in Document 12990 under RCS 23, item 77 which has a retention of 3 years after the processing year.

SA&A OR ASCA

Has the system been through SA&A (Security Assessment and Authorization) or ASCA (Annual Security Control Assessment)?

No

Is the system secured in accordance with all applicable federal, treasury, and IRS security policy, procedures, and requirements?

Yes

Describe the system's audit trail.

Management must approve user access to the secure data transfer folders. Once approved, Information Technology (IT) will contact the folder point of contact for approval to grant permission the user permissions. The systems where the data is transferred and stored, once they leave the secure data transfer folders, require OL5081 request and managerial permissions prior to gaining access. These systems record audit trails.

PRIVACY TESTING

Does the system require a System Test Plan?

No

Please explain why:

System covers the initial process of receiving data before it is dispersed to the applicable function for investigation or other action.

SBU DATA USE

Does this system use, or plan to use SBU Data in Testing?

No

NUMBER AND CATEGORY OF PII RECORDS

Identify the number of individual records in the system for each category:

IRS Employees: 50,000 to 100,000

Contractors: Not Applicable

Members of the Public: More than 1,000,000

Other: No

CIVIL LIBERTIES

Does the system maintain any information describing how any individual exercises their rights guaranteed by the First Amendment?

No

Is the system information used to conduct 'data-mining' as defined in the Implementing Recommendations of the 9/11 Commission Act of 2007, Public Law 110-53, Section 804?

No

Will this system have the capability to identify, locate, and monitor individuals or groups of people?

No

Does computer matching occur?

No

ACCOUNTING OF DISCLOSURES

Does the system include or require disclosure of tax or employee information to anyone other than IRS employees in the performance of their duties, or to the person to whom the information pertains or to a 3rd party pursuant to a Power of Attorney, tax or Privacy Act consent?

No