

Date of Approval: 05/13/2026
Questionnaire Number: 2926

Basic Information/Executive Summary

What is the name of your project (system, database, pilot, product, survey, social media site, etc.)?

Personal Global Positioning System

Business Unit

Small Business/Self-Employed

Preparer

For Official Use Only

Subject Matter Expert

For Official Use Only

Program Manager

For Official Use Only

Designated Executive Representative

For Official Use Only

Executive Sponsor

For Official Use Only

Executive Summary: Provide a clear and concise description of your project and how it will allow the IRS to achieve its mission.

Revenue officers routinely travel to taxpayer locations as part of their fieldwork responsibilities, which include conducting in-person interviews, verifying financial information, and resolving outstanding tax issues. Because these duties require visiting a wide range of residential and business addresses - often in unfamiliar or geographically dispersed areas - efficient and accurate navigation is essential. To support this, some revenue officers are equipped with Global Positioning System (GPS) navigation systems that assist in locating taxpayer addresses, optimizing travel routes, and reducing time spent navigating between appointments. These systems can improve operational efficiency, enhance officer safety by minimizing distractions while driving, and help ensure timely arrival for scheduled visits

Personally Identifiable Information (PII)

Will this project use, collect, receive, display, store, maintain, or disseminate any type of Sensitive but Unclassified (SBU), Personally Identifiable Information (PII), or Federal Tax Information (FTI)?

Yes

Please explain in detail how this project uses sensitive data from inception to destruction (data lifecycle).

The only PII used with these devices is a taxpayer address, the GPS device locates the address in its computer chip and provides the employee with the most efficient route to get there. The employee must manually input the address into the GPS device. The employee would have an address as part of their case, so it is a need-to-know situation. There is no input of taxpayer names or Social Security Number (SSN) Employer Identification Number (EIN) into the GPS. The GPS does not connect to the internet to upload or download data. There is no information maintained in the system, the only information in these devices are the physical addresses that our Revenue Officers input into the GPS to locate an address while in the field making contacts.

Please select all types of Sensitive but Unclassified data (SBU)/Personally Identifiable Information (PII)/Federal Tax Information (FTI) that this project uses.

Address

Cite the authority for collecting SBU/PII/FTI (including SSN if relevant).

PII for federal tax administration - generally IRC Sections 6001 6011 or 6012

Product Information (Questions)

1 Is this PCLIA a result of a specific initiative or a process improvement?

Yes

1.1 What is the name of the Business Unit (BU) or Agency initiative?

Small Business/Self Employed Field Collection

2 What type of project is this (system, project, application, database, pilot/proof of concept/prototype, power platform/visualization tool)?

This is a GPS that is used to navigate to taxpayer's address.

3 What Tier designation has been applied to your system? (Number)

1

4 Is this a new system?

No

4.1 Is there a previous Privacy and Civil Liberties Impact Assessment (PCLIA) for this project?

Yes

4.11 What is the previous PCLIA number?

7948

4.12 What is the previous PCLIA title (system name)?

Personal Global Positioning System

4.2 You have indicated this is not a new system; explain what has or will change and why. (Expiring PCLIA, changes to the PII or use of the PII, etc.)

Expiring PCLIA

5 Is this system considered a child system/application to another (parent) system?

No

6 Indicate what OneSDLC State is the system in (Allocation, Readiness, Execution) or indicate if you go through Information Technology's (IT) Technical Insertion Process and what stage you have progressed to.

Execution

7 Is this a change resulting from the OneSDLC process?

No

8 Please provide the full name and acronym of the governance board or Executive Steering Committee (ESC) this system reports to.

Small Business/Self Employed (SBSE) Risk Committee

9 Is this System listed on As-Built-Architecture (ABA)? If the system is not in the ABA, then contact the ABA (<https://ea.web.irs.gov/aba/index.html>) for assistance.

No

10 Does this system disclose any PII to any third party outside the IRS?

No

10.1 Does the system have a process in place to account for such disclosures in compliance with IRC 6103(p)(3)(A) or Subsection c of the Privacy Act?

Yes

11 Does your project/system involve any use of artificial intelligence (AI), including virtual assistant, chat bot, and robotic process automation, as defined in Executive Order 13960 and 14110?

No

12 Does this system use cloud computing?

No

13 Does this system/application interact with the public?

No

14 Describe the business process allowing an individual to access or correct their information. (Due Process)

The taxpayer has due process by writing, calling, faxing or visiting the IRS. They are also provided with due process rights on the tax forms.

15 Is this system owned and/or operated by a contractor?

No

16 Identify what role(s) the IRS and/or the contractor(s) performs; indicate what access level (to this system's PII data) each role is entitled to. (Include details about completion status and level of access of the contractor's background investigation was approved for.)

IRS employees are users and managers. They are not sys admins or developments. They need read only.

17 The Privacy Act of 1974 (5 USC § 552a(e)(3)) requires each agency that maintains a system of records, to inform each individual requested to supply information about himself or herself. Please provide the Privacy Act Statement presented by your system or indicate a Privacy Act Statement is not used and individuals are not given the opportunity to consent to the collection of their PII.

The GPS does not collect information from individuals, the information in the GPS comes from other systems of record and business processes that allow for notification at time of collection.

18 How many records in the system are attributable to IRS Employees? Enter "Under 50,000", "50,000 to 100,000", "More than 100,000" or "Not Applicable".

Not applicable

19 How many records in the system are attributable to contractors? Enter "Under 5,000", "5,000 to 10,000", "More than 10,000" or "Not Applicable".

Not applicable

20 How many records in the system are attributable to members of the public? Enter "Under 100,000", "100,000 to 1,000,000", "More than 1,000,000" or "Not applicable".

Under 100,000

22 How is access to SBU/PII determined and by whom?

Revenue officers use the GPS system to navigate to a taxpayers address. They type the information into the GPS from their case file. Addresses for taxpayers are provided to revenue officers that are assigned their collection case.

23 Is there a data dictionary on file for this system? Note: Selecting "Yes" indicates an upload to the Attachment Section is required.

No

24 Explain any privacy and civil liberties risks related to privacy controls.

None

25 Please upload all privacy risk finding documents identified for the system (Audit trail, RAFT, POA&M, Breach Plan, etc.); click "yes" to confirm upload(s) are complete.

No

26 Describe this system's audit trail in detail. Provide supporting documents.

This system has no audit trail; these are stand-alone GPS devices that only connect to a satellite to transmit directions to the address input into the unit. The units are not connected to any IRS networks.

27 Does this system use or plan to use SBU data in a non-production environment?

No

Systems of Records Notices (SORNs)

SORN Number & Name

IRS 00.002 - Correspondence Files: Inquiries about Enforcement Activities

Describe the IRS use and relevance of this SORN.

Revenue officers routinely travel to taxpayer locations as part of their fieldwork responsibilities, which include conducting in-person interviews, verifying financial information, and resolving outstanding tax issues.

Records Retention

What is the Record Schedule System?

Non-Record

What is the retention series title?

Unknown

What is the GRS/RCS Item Number?

Unknown

What type of Records is this for?

Electronic

Please provide a brief description of the chosen GRS or RCS item.

This is for a personal GPS system.

What is the disposition schedule?

Unknown

Data Locations

What type of site is this?

System

What is the name of the System?

GPS

What is the sensitivity of the System?

Personally Identifiable Information (PII) including Linkable Data

Please provide a brief description of the System.

Global Positioning System

What are the incoming connections to this System?

The employee must manually input the address into the GPS device.