### General Instructions

**Paperwork Reduction Act Notice.**—The Paperwork Reduction Act of 1980 says we must tell you why we are collecting this information, how we will use it, and whether you have to give it to us. We ask for the information to carry out the Internal Revenue laws of the United States. We need it to ensure that you are complying with these laws and to allow us to figure and collect the right amount of tax. You are required to give us this information.

**Who May Deduct Moving Expenses.**—If you moved your residence because of a change in the location of your job, you may be able to deduct your moving expenses. You may qualify for a deduction whether you are self-employed or an employee. But you must meet certain tests of distance and time, explained below. If you need more information, please get Publication 921, Moving Expenses.

**Note:** If you are a U.S. citizen or resident who moved to a new principal work place outside the United States or its possessions, get Form 3903F, Foreign Moving Expense Adjustment.

- **Distance Test.**—Your new work place must be at least 35 miles farther from your old residence than your old work place was. For example, if your old work place was 3 miles from your old residence, your new work place must be at least 38 miles from that residence. If you did not have an old work place, your new work place must be at least 35 miles from your old residence. (The distance between two points is the shortest of the more commonly traveled routes between the points.)

- **Time Test.**—If you are an employee, you must work full time for at least 39 weeks during the 12 months right after you move. If you are self-employed, you must work for at least 39 weeks during the first 12 months and a total of 78 weeks during the 24 months right after you move.

You may deduct your moving expenses for 1982 even if you have not met the "time" test before your 1982 return is due. You may do this if you expect to meet the 39-week test by the end of 1983 or the 78-week test by the end of 1984. If you have not met the test by then, you will have to do one of the following:

- Amend your 1982 tax return on which you deducted moving expenses. To do this, use Form 1040X, Amended U.S. Individual Income Tax Return.
- Report as income on your tax return for the year you cannot meet the test the amount you deducted on your 1982 return.

(Continued on back)
Examples of expenses you CANNOT deduct are:

- Loss on the sale of your residence.
- Mortgage penalties.
- Cost of refitting carpets and draperies.
- Losses on quitting club memberships.

The line-by-line instructions below explain how to figure your moving expense deduction.

**Line-by-Line Instructions**

To see whether you meet the "distance" test, fill in the number of miles for questions a and b at the top of the form. If you meet the test in c, continue with the items that follow.

We have provided specific instructions for most of the lines on the form. Those lines that do not appear in these instructions are self-explanatory.

**Line 1.** Enter the actual cost of packing, crating, moving, storing in transit, and insuring your household goods and personal effects.

**Line 2.** Enter the costs of travel from your old residence to your new residence. These include transportation, meals, and lodging on the way, including costs for the day you arrive. You may only include expenses for one trip. However, all the members of your household do not have to travel together or at the same time. If you used your own car, you may figure the expenses in either of two ways:

- Actual out-of-pocket expenses for gas and oil (keep records to verify the amounts);
- At the rate of 9 cents a mile (keep records to verify your mileage).

You may add parking fees and tolls to the amount claimed under either method.

**Line 3.** Include the costs of travel before you move in order to look for a new residence. You may deduct the costs only if:

- You began the househunting trip after you got the job; and
- You returned to your old residence after looking for a new one; and
- You traveled to the general location of the new work place primarily to look for a new residence.

There is no limit on the number of househunting trips made by you and members of your household that may be included on this line. Your househunting does not have to be successful to qualify for this deduction. If you used your own car, figure transportation costs the same way as in the instructions for line 2. If you are self-employed, you can deduct these househunting costs only if you had already made substantial arrangements to begin work in the new location.

**Line 4.** Include the costs of meals and lodging while occupying temporary quarters in the area of your new work place. You may include these costs for any period of 30 days in a row after you get the job. If you are self-employed, you can count these temporary living expenses only if you had already made substantial arrangements to begin work in the new location.

**Lines 7 and 8.** You may include most of the costs to sell or buy a residence or to settle or get a lease. Examples of expenses you CAN include are:

- Sales commissions.
- Advertising costs.
- Attorney's fees.
- Title and escrow fees.
- State transfer taxes.
- Costs to settle an unexpired lease or to get a new lease.

Examples of expenses you CANNOT include are:

- Costs to improve the residence to help it sell.
- Charges for payment or prepayment of mortgage interest.
- Payments or prepayments of rent.

Check the appropriate box, (a) or (b), for line 7 and for line 8 when you enter the amounts for these two lines.

**Line 12.** Include all reimbursements and allowances for moving expenses in income. In general, Form W-2 includes such reimbursements and allowances. However, check with your employer if you are in doubt. Your employer must give you a statement showing a detailed breakdown of reimbursements or payments of moving expenses. Form 4782, Employee Moving Expense Information, may be used for this purpose. Use line 12 to report reimbursements and allowances that are not included elsewhere on Form 1040 or related schedules.

**No Double Benefit.** You cannot take double benefits. For example, you cannot use the moving expense on line 7 that is part of your moving expense deduction to lower the amount of gain on the sale of your old residence. You also cannot use the moving expense on line 8 that is part of your moving expense deduction to add to the cost of your new residence. (Use Form 2119, Sale or Exchange of Principal Residence, to figure the gain, if any, you must report on the old residence and the adjusted cost of the new one.)

**Dollar Limits.** Lines 1 and 2 (costs of moving household goods and travel expenses to your new residence) are not limited to the dollar limits. All the other expenses (lines 3, 4, 7, and 8) together cannot be more than $3,000. In addition, line 3 (househunting trip expenses) and line 4 (temporary living expenses) together cannot be more than $1,500. These are overall per-move limits.

There are some special cases:

- If both you and your spouse began work at new work places and shared the same new residence at the end of 1982, you must treat this as one move rather than two. If you file separate returns, each of you is limited to $1,500 for lines 3, 4, 7, and 8. Househunting trip expenses and temporary living expenses (lines 3 and 4) are limited to $750 for each of you.
- If both you and your spouse began work at new work places but you moved to separate new residences, this is treated as two separate moves. If you file a joint return, lines 3, 4, 7, and 8 are limited to $6,000, and lines 1, 2, 5, and 6 are limited to $3,000. If you file separate returns, each of you is limited to $3,000 for lines 3, 4, 7, and 8; and to $1,500 for lines 3 and 4.