

1996



Department of the Treasury
Internal Revenue Service

Instructions for Form 5500-EZ

Annual Return of One-Participant (Owners and Their Spouses) Retirement Plan

Section references are to the Internal Revenue Code.

Paperwork Reduction Act Notice

We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to determine whether the plan is operating according to the law.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of ERISA or the Internal Revenue Code. Generally, the Form 5500 series return/reports and some of the related schedules are open to public inspection. However, Schedules E, F, and SSA (Form 5500) are confidential, as required by Code section 6103.

The time needed to complete and file this form will vary depending on individual circumstances. The estimated average time is:

| | |
|---|-----------------|
| Recordkeeping..... | 11 hr., 43 min. |
| Learning about the law or the form. | 1 hr., 16 min. |
| Preparing the form..... | 2 hr., 26 min. |
| Copying, assembling, and sending the form to the IRS..... | 16 min. |

If you have comments concerning the accuracy of these time estimates or suggestions for making this form simpler, we would be happy to hear from you. You can write to the Tax Forms Committee, Western Area Distribution Center, Rancho Cordova, CA 95743-0001. **DO NOT** send this form to this address. Instead, see **Where To File** on page 2.

How To Get Forms and Publications

By personal computer.— If you subscribe to an on-line service, ask if IRS information is available and, if so, how to access it. Tax forms, instructions, publications, and other IRS information are available through IRIS, the Internal Revenue Information Services, on FedWorld, a government bulletin board. The IRIS menus offer information on available file formats and software needed to read and print files. You must print the forms to use them; the forms are not designed to be filled out on-screen.

IRIS is directly accessible by modem at 703-321-8020. On the Internet, telnet to iris.irs.ustreas.gov or, for file transfer protocol services, connect to ftp.irs.ustreas.gov. If you are using the World Wide Web, connect to http://www.irs.ustreas.gov. FedWorld's help desk offers technical assistance on accessing IRIS (not tax help) during regular business hours at 703-487-4608.

Tax forms, instructions, and publications are also available on CD-ROM, including prior-year forms starting with the 1991 tax year. For ordering information and software requirements, contact the Government Printing Office's Superintendent of Documents (202-512-1800) or Federal Bulletin Board (202-512-1387).

By phone and in person.— To order forms and publications, call 1-800-TAX-FORM (1-800-829-3676). You can also get most forms and publications at your local IRS office.

General Instructions

Reminder

For 1994 and prior years, one-participant plan(s) that held \$100,000 or less in total plan assets at the end of any plan year did not have to file Form 5500-EZ (or any other annual information return) for that plan year. For Forms 5500-EZ filed in 1995 and later years, one-participant plans that held more than \$100,000 at the end of any plan year beginning on or after January 1, 1994, must file a Form 5500-EZ for the year the assets exceeded \$100,000 and for each year thereafter, even if total plan assets were reduced to \$100,000 or less. For example, if plan assets in a plan that otherwise satisfies the requirements for filing the Form 5500-EZ totaled \$110,000 at the end of the 1995 plan year, and a distribution occurred in 1996 so that total plan assets were \$85,000 at the end of the 1996 plan year, a Form 5500-EZ must be filed for the 1996 plan year.

Electronic Filing of Form 5500-EZ

Qualified tax return filers can file Form 5500-EZ by magnetic media (magnetic tapes, floppy diskettes) or electronically. If the plan administrator files the employee plan return electronically or on magnetic media, he or she must also file **Form 8453-E**, Employee Benefit Plan Declaration and Signature for Electronic/Magnetic Media Filing. This is the declaration and signature form for the electronic/magnetic media return. See **Pub. 1507**, Procedures for Electronic/Magnetic Media Filing of Forms 5500, 5500-C/R, and 5500-EZ, for more information.

Purpose of Form

Form 5500-EZ is a simpler form that you can use if you have a one-participant retirement plan and you meet the five conditions listed under **Who May File Form 5500-EZ**. If you do not meet the five conditions, see **Form 5500-C/R**, Return/Report of Employee Benefit Plan (With fewer than 100 participants), for reporting requirements.

Retirement plans can be either defined contribution plans (which include profit sharing plans, money purchase plans, stock bonus plans, and employee stock ownership plans (ESOPs)) or defined benefit pension plans.

Who May File Form 5500-EZ

You may file Form 5500-EZ instead of Form 5500-C/R if you meet **ALL** of the following conditions:

1. The plan is a one-participant plan. This means that as of the 1st day of the plan year for which this form is filed, either:
 - a. The plan only covers you (or you and your spouse) and you (or you and your spouse) own the entire business. (The business may be incorporated or unincorporated); OR
 - b. The plan only covers one or more partners (or partner(s) and spouse(s)) in a business partnership.
 2. The plan meets the minimum coverage requirements of section 410(b) without being combined with any other plan you may have that covers other employees of your business. See the instructions for line 10c for more information.
 3. The plan does not provide benefits for anyone except you, or you and your spouse, or one or more partners and their spouses.
 4. The plan does not cover a business that is a member of:
 - a. An affiliated service group,
 - b. A controlled group of corporations, or
 - c. A group of businesses under common control.
 5. The plan does not cover a business that leases employees. For an explanation of the technical terms above, see **Definitions** on page 2.
- If you do not meet all five of the conditions listed above, file Form 5500-C/R instead of Form 5500-EZ. If you meet all five of the conditions, read **Who May Not Have To File**.

Who May Not Have To File

You do not have to file Form 5500-EZ (or Forms 5500 or 5500-C/R) for 1996 if you meet the five conditions above, **AND**

You have a one-participant plan that had total plan assets of \$100,000 or less at the end of every plan year beginning on or after January 1, 1994, **OR**

You have two or more one-participant plans that together had total plan assets of \$100,000 or less at the end of every plan year beginning on or after January 1, 1994.

Note: All one-participant plans must file a Form 5500-EZ for their final plan year even if the total plan assets have always been less than \$100,000. The final plan year is the year in which distribution of all plan assets is completed. Check the "final return" box at the top of Form 5500-EZ if all assets under the plan(s) (including insurance/annuity contracts) have been distributed to the participants and beneficiaries or distributed to another plan.

What To File

One-participant retirement plans that are required to file should complete and file Form 5500-EZ for the first year that it is required to be filed and for every plan year thereafter. See

page 4 of these instructions for a filled-in sample of Form 5500-EZ.

When To File

File Form 5500-EZ and any applicable schedules by the last day of the 7th month following the end of the plan year, unless you were granted an extension of time to file.

Extension of Time To File

A one-time extension of time to file Form 5500-EZ (up to 2½ months) may be granted if **Form 5558**, Application for Extension of Time To File Certain Employee Plan Returns, is filed timely and approved by the IRS. **Attach a copy of the approved extension of time to file to Form 5500-EZ and check the box above line 1b.**

Exception. One-participant plans are automatically granted an extension of time to file Form 5500-EZ until the extended due date of the Federal income tax return of the employer (and are not required to file Form 5558) if all the following conditions are met: **(1)** the plan year and the employer's tax year are the same, **(2)** the employer has been granted an extension of time to file its Federal income tax return to a date later than the normal due date for filing the Form 5500-EZ, and **(3)** a copy of the IRS extension of time to file the Federal income tax return is attached to the Form 5500-EZ filed with the IRS. Be sure to check the box above line 1b. An extension granted by using this exception CANNOT be extended further by filing a Form 5558 after the normal due date (without extension) of Form 5500-EZ.

Short Plan Year

For a short plan year, file a return and all applicable schedules by the last day of the 7th month following the end of the short plan year. Modify the heading of the form to show the beginning and ending dates of your short plan year and check the box for a short plan year. If this is also the first or final return, check the appropriate box.

Amended Return

If you file an amended return, check the box at the top of the return. Be sure to circle the amended line numbers.

Where To File

File Form 5500-EZ with the Internal Revenue Service Center, Memphis, TN 37501-0024.

Signature and Date

The plan administrator or employer (owner) must sign and date Form 5500-EZ.

Penalties

The Internal Revenue Code imposes a penalty of \$25 a day (up to \$15,000) for not filing returns in connection with pension, profit-sharing, etc., plans by the required due date.

Schedules

- Actuaries of defined benefit plans subject to the minimum funding standards for this plan year must complete **Schedule B (Form 5500)**, Actuarial Information, and attach it to Form 5500-EZ. See the instructions for Schedule B (Form 5500).
- **Schedule P (Form 5500)**, Annual Return of Fiduciary of Employee Benefit Trust, can be filed as an attachment to Form 5500-EZ for a one-participant plan that is funded by a trust by any trustee or custodian to start the running

of the statute of limitations for the trust. See the instructions for Schedule P (Form 5500).

Definitions

Organizations defined in **Affiliated Service Group and Controlled Group of Corporations and a Group of Trades or Businesses Under Common Control** must file Form 5500-C/R rather than Form 5500-EZ.

Affiliated Service Group

In general, two or more businesses may be an affiliated service group if: **(a)** one or more of the businesses (or the shareholders, officers or highly compensated employees of one or more of the businesses) has an ownership interest in any of the other businesses, and **(b)** any of the businesses provide services to any of the other businesses (or are associated to provide services to third parties). If this applies to your business, read the rest of this definition for more details.

Section 414(m)(2) defines an affiliated service group as a group consisting of a service organization (referred to below as the "first service organization" (FSO)) and:

1. A service organization (A-ORG) that is a shareholder or partner in the FSO and that regularly performs services for the FSO or is regularly associated with the FSO in performing services for third persons, and/or
2. Any other organization (B-ORG) if:
 - a. A significant portion of the business of that organization consists of performing services for the FSO or A-ORG of a type historically performed by employees in the service field of the FSO or A-ORG, and
 - b. 10% or more of the interest of the B-ORG is held by persons who are officers, highly compensated employees, or owners of the FSO or A-ORG.

An affiliated service group also includes a group consisting of: **(a)** an organization whose principal business is performing management functions on a regular and continuous basis for another organization (or one organization and other related organizations), and **(b)** the organization (and related organizations) for which such functions are performed. See section 414 (m)(5).

Controlled Group of Corporations and a Group of Trades or Businesses under Common Control

These are corporations or unincorporated businesses in which there is common ownership by one or more individuals or persons. See sections 414(b) and 414(c).

Leased Employee

Under section 414(n), a leased employee provides employee services for you that are historically provided by employees in your business field (although the person is not your employee), the individual provides services on a substantially full-time basis for at least a year, and the services are provided pursuant to an agreement between you and a leasing organization.

Disqualified Person

Generally, a disqualified person in the case of a sole proprietorship or partnership includes you, your partners, your relatives and your partner's relatives, and other businesses in which you, your partners, or the partnership have an interest. In the case of a corporation, another corporation in which your corporation has an interest may be a disqualified person.

Specifically, the term "disqualified person" means:

1. Any fiduciary (including, but not limited to, any administrator, officer, trustee, or custodian), or counsel;
2. A person providing services to the plan;
3. An employer any of whose employees are covered by the plan;
4. An employee organization any of whose members are covered by the plan;
5. An owner, direct or indirect, of 50% or more of: **(a)** the combined voting power of all classes of stock entitled to vote or the total value of shares of all classes of stock of a corporation, **(b)** the capital interest or the profits interest of a partnership, or **(c)** the beneficial interest of a trust or unincorporated enterprise, which is an employer or an employee organization described in paragraph 3 or 4;
6. A relative of any individual, described in paragraph 1, 2, 3, or 5;
7. A corporation, partnership, or trust or estate of which (or in which) 50% or more of: **(a)** the combined voting power of all classes of stock entitled to vote or the total value of shares of all classes of stock of such corporation, **(b)** the capital interest or profits interest of such partnership, or **(c)** the beneficial interest of such trust or estate is owned directly or indirectly, or held by persons described in paragraph 1, 2, 3, 4, or 5;
8. An officer, director (or an individual having power or responsibilities similar to those of officers or directors), or a 10% or more shareholder, directly or indirectly, of a person described in paragraph 3, 4, 5, or 7; or
9. A 10% or more (directly or indirectly in capital or profits) partner or joint venturer of a person described in paragraph 3, 4, 5, or 7.

Specific Instructions

Information at the Top of the Form

Check box (i) if this is the first filing for this plan. Do not check this box if you have ever filed for this plan, even if it was a different form (e.g., Form 5500 or Form 5500-C/R).

Check box (ii) if you have already filed for the 1996 plan year and are now filing an amended return to correct errors and/or omissions on the previously filed return.

Check box (iii) if all assets under the plan(s) (including insurance/annuity contracts) have been distributed to the participants and beneficiaries or distributed to another plan. The final plan year is the year in which distribution of all plan assets is completed.

Check box (iv) if this form is filed for a period of less than 12 months. Show the dates at the top of the form.

Line 1a.— Enter the employer's name and address. Include the suite, room, or other unit number after the street address. If the Post Office does not deliver mail to the street address and the employer has a P.O. box, show the box number instead of the street address.

Line 1b.— Enter the employer's nine-digit employer identification number (EIN). For example, 00-1234567. **Do Not Enter Your Social Security Number.**

Employers who do not have an EIN should apply for one by attaching a completed **Form SS-4**, Application for Employer Identification Number, to this form when it is filed. You may also apply for an EIN before you are required to file Form 5500-EZ by filing a completed Form SS-4 with the IRS Service Center, Memphis, TN 37501. If you do not receive your EIN in time to enter it on the Form 5500-EZ you file, enter "Applied For" on line 1b. **Note:** Although EINs for funds (trusts or custodial

accounts) associated with plans are generally not required to be furnished on the Form 5500 series returns/reports (except on Schedule P (Form 5500)), the IRS will issue EINs for such funds for other reporting purposes. EINs may be obtained by filing Form SS-4 as explained above.

The plan administrator or employer should use the trust's EIN described in the **Note** above when opening a bank account or conducting other transactions for a plan that requires an EIN.

Line 1d.— From the list of business activity codes on pages 5 and 6, enter the one that best describes the nature of your business.

Line 2a.— If the employer is also the plan administrator, check "Yes." If the employer is not the plan administrator, check "No" and, at the bottom of Form 5500-EZ, write in the plan administrator's name and EIN.

Line 2b.— Enter the formal name of the plan or sufficient information to identify the plan.

The plan name should not exceed 70 characters including blank spaces. If your plan name is more than 70 characters, please abbreviate it.

Line 2c.— Enter the date the plan first became effective.

Line 2d.— Enter the three-digit number the employer assigned to the plan. Plans should be numbered consecutively starting with 001.

Once a plan number is used for a plan, it must be used as the plan number for all future filings of returns for the plan, and this number may not be used for any other plan even after the plan is terminated.

Line 3.— Check one box on this line. Profit-sharing, employee stock ownership (ESOP), stock bonus, and money purchase plans are types of defined contribution plans. A "defined contribution plan" is a plan that provides for an individual account for each participant and for benefits based solely on the amount in such account. If a plan is not a defined contribution plan, it is a defined benefit plan.

Line 3a.— All defined benefit pension plans subject to the minimum funding standards must complete and attach Schedule B (Form 5500) to this form. All defined benefit pension plans are subject to the minimum funding standards, except certain insurance contract plans described in section 412(i), church plans, governmental plans, and certain other plans described in section 412(h).

Line 3b.— If this is a defined contribution plan for which a waived funding deficiency is being amortized in the current plan year, attach Schedule B (Form 5500) to this form. Complete only lines 3, 8a, 9, and 10 of Schedule B. An enrolled actuary does not have to sign the Schedule B under these circumstances.

Line 4a.— If this plan is a master/prototype plan, enter the latest opinion letter number issued for the master/prototype plan. If this plan is a regional prototype plan, enter the latest notification letter number issued for the regional prototype plan. Leave line 4a blank if this plan is not a master/prototype plan or a regional prototype plan.

Line 4b.— Check box (i) if you, or you and your spouse together, own 100% of the business which maintains the plan, and the business is unincorporated. Check box (ii) if you are a partner in the partnership which maintains the plan. Check box (iii) if you, or you and your spouse jointly, own 100% of the shares of the corporation which maintains the plan.

Line 5b.— File a separate Form 5500-EZ for each plan if you have two or more one-participant plans with combined total plan

assets that exceeded \$100,000 at the end of any plan year beginning on or after January 1, 1994.

Line 6.— In general, distributions received by a participant from any qualified plan prior to attainment of age 59½ death, or disability will be subject to a 10% tax on the amount of the distributions. In addition, individuals generally must begin to receive distributions from qualified plans by April 1 of the calendar year following the calendar year in which they reach age 70½.

For more details on early distributions and excess accumulations in qualified retirement plans, see **Pub. 560**, Retirement Plans for the Self-Employed, and **Pub. 590**, Individual Retirement Arrangements. In addition, **Form 5329**, Additional Taxes Attributable to Qualified Retirement Plans (Including IRAs), Annuities, and Modified Endowment Contracts, contains detailed information on how to report any excise tax or additional income tax in connection with your plan.

Line 7.— Do not include transfers received or rollovers received from other plans on lines 7b and 7c. Those should be included on line 8a.

Line 7b.— Enter the total cash contributions received by the plan during the year and the contributions owed to the plan at the end of the plan year including contributions for administrative expenses.

Line 7d.— Enter the total plan distributions made to participants or beneficiaries (including those distributions that are rolled over, whether or not in a direct transfer under section 401(a)(31)). If distributions include securities or other property, include the current value of the securities or other property at the date these assets were distributed. For distributions of insurance or annuity contracts to participants, enter the cash value of the contract when distributed.

Line 7e.— Enter the total plan distributions made during the year attributable to employee contributions or other basis under the plan.

Line 7f.— Enter the amount of assets transferred (under section 414(l)) from this plan to another plan, if any. Do not include rollovers or direct transfers under section 401(a)(31) included on line 7d.

Line 7g.— Include rollovers, direct transfers under Code section 401(a)(31), transfers under section 414(l) and net income received by the plan for the year. Do not include unrealized gains or losses.

Line 8a.— "Total plan assets" includes rollovers and transfers received from other plans, and unrealized gains and losses such as appreciation/depreciation in assets.

Line 8b.— Do not include the value of future distributions that will be made to participants.

Line 9.— Section 4975 prohibits dealing between the plan and disqualified persons in most instances and imposes an excise tax on the prohibited transaction.

The section 4975 tax is paid with the filing of **Form 5330**, Return of Excise Taxes Related to Employee Benefit Plans. References to disqualified person transactions refer to all such transactions, not only those that are prohibited.

See **Definitions** for the meaning of "disqualified person."

Line 10b.— Count your spouse and your partners' spouses only if they work in the business.

Line 10c.— Your plan meets the minimum coverage requirements of section 410(b), for purposes of Form 5500-EZ, if the employees of your business (other than those benefiting under the plan) are:

1. Covered by a collective-bargaining agreement, under which retirement benefits were subject to good-faith bargaining,
2. Nonresident aliens who receive no earned income from U.S. sources, or
3. Not eligible because they do not meet the plan's minimum age or years-of-service requirements.

Note: You cannot use Form 5500-EZ if you have employees covered by another plan and this one-participant plan relies on that plan to meet the minimum coverage requirements. Use Form 5500-C/R instead.

Line 11b.— A qualified joint and survivor annuity is an immediate annuity for the life of the participant, with a survivor annuity for the life of the spouse that is not less than 50% of, and is not greater than 100% of, the amount of the annuity that is payable during the joint lives of the participant and the spouse. The qualified joint and survivor annuity may be provided either by the purchase of an annuity contract from an insurance company or directly from the plan's trust. See section 417(b).

1996 Form 5500-EZ Example

The pension plan started in 1987. Mr. John Jones is the sole proprietor of a radio and TV repair shop (J & J Repair Service). Mr. Jones' wife is also employed in his business. The business has a money purchase pension plan adopted in 1987 with an effective date (beginning date) of January 1, 1987.

Contributions to the pension plan for 1996 were \$20,000. The income earned for 1996 was \$10,000. The bank charged Mr. Jones' plan a \$100 maintenance fee for 1996.

Mr. Jones would complete and file a Form 5500-EZ for 1996 as shown in the following sample of a filled-in Form 5500-EZ.

Supplemental Explanation

Line 1d.— Mr. Jones enters 7622 (radio and TV repair shops) as the business activity code that best describes his business.

Line 2a.— Mr. Jones is the plan administrator so line 2a is checked "Yes." If Mr. Jones was not the plan administrator he would check "No," and enter the plan administrator's name and EIN at the bottom of Form 5500-EZ.

Line 2d.— Mr. Jones, doing business as (DBA) J & J Repair Service, has only this pension plan. Therefore, he will number the pension plan "001."

Line 4b.— Mr. Jones checks box 4b(i) because he is self-employed.

Line 5a.— Mr. Jones has only one pension plan, so line 5a is "-1-."

Line 7a(i).— Because Mr. Jones' plan is not an annuity plan with an insurance company, the box on line 7a(i) is checked "No."

Line 8b.— There were no plan liabilities at the end of the year, so Mr. Jones enters zero on line 8b.

Lines 9a through 9d.— Because neither Mr. nor Mrs. Jones had any of the listed transactions with the plan, these items are checked "No."

Lines 10a through 10c.— Because Mr. Jones and his wife are the only employees of the business, line 10a is checked "No" and lines 10b and 10c are not answered.

Lines 11a through 11c.— There were no distributions or loans from the plan for the year, so lines 11a through 11c are checked "No."

Signature and Date

Mr. Jones signs and dates the return.

Annual Return of One-Participant (Owners and Their Spouses) Retirement Plan

1996

Department of the Treasury Internal Revenue Service

This form is required to be filed under section 6058(a) of the Internal Revenue Code.

This Form Is Open to Public Inspection

Please type or print

See separate instructions.

For the calendar plan year 1996 or fiscal plan year beginning , 1996, and ending , 19

This return is: (i) the first return filed (ii) an amended return (iii) the final return (iv) a short plan year (less than 12 mos.)

Check here if you filed an extension of time to file and attach a copy of the approved extension

1a Name of employer: John Jones DBA J & J Repair Service
1b Employer identification number: 00 1234567
1c Telephone number of employer: (518) 999-1234
1d Business activity code: 7622
1e If plan year has changed since last return, check here

2a Is the employer also the plan administrator? [X] Yes [] No
2b (i) Name of plan: J & J Repair Service Pension Plan
(ii) Check if name of plan has changed since last return

3 Type of plan: a [] Defined benefit pension plan, b [X] Money purchase plan, c [] Profit-sharing plan, d [] Stock bonus plan, e [] ESOP plan
4a If this is a master/prototype, or regional prototype plan, enter the opinion/notification letter number
4b Check if this plan covers: (i) [X] Self-employed individuals, (ii) [] Partner(s) in a partnership, or (iii) [] 100% owner of corporation
5a Enter the number of qualified pension benefit plans maintained by the employer (including this plan): 1
5b Check here if you have more than one plan and the total assets of all plans are more than \$100,000

Table with 3 columns: Category (6a, 6b, 6c), Description, and Number. 6a: Under age 59 1/2 at the end of the plan year, Number: 2. 6b: Age 59 1/2 or older at the end of the plan year, but under age 70 1/2 at the beginning of the plan year, Number: 0. 6c: Age 70 1/2 or older at the beginning of the plan year, Number: 0.

7a (i) Is this a fully insured pension plan which is funded entirely by insurance or annuity contracts? [] Yes [X] No
(ii) If 7a(i) is "Yes," are the insurance contracts held: [] under a trust [] with no trust
7b Cash contributions received by the plan for this plan year: 20,000
7c Noncash contributions received by the plan for this plan year: 0
7d Total plan distributions to participants or beneficiaries: 0
7e Total nontaxable plan distributions to participants or beneficiaries: 0
7f Transfers to other plans: 0
7g Amounts received by the plan other than from contributions: 10,000
7h Plan expenses other than distributions: 100
8a Total plan assets at the end of the year: 108,490
8b Total plan liabilities at the end of the year: 0

Table with 4 columns: Question (9a-9d), Yes, No, Amount. 9a: Sale, exchange, or lease of property, No [X], Amount: . 9b: Payment by the plan for services, No [X], Amount: . 9c: Acquisition or holding of employer securities, No [X], Amount: . 9d: Loan or extension of credit, No [X], Amount: .

10a Does your business have any employees other than you and your spouse (and your partners and their spouses)? [] Yes [X] No
10b Total number of employees (including you and your spouse and your partners and their spouses)
10c Does this plan meet the coverage requirements of Code section 410(b)?
11a Did the plan distribute any annuity contracts this plan year? [] Yes [X] No
11b During this plan year, did the plan make distributions to a married participant in a form other than a qualified joint and survivor annuity or were any distributions on account of the death of a married participant made to beneficiaries other than the spouse of that participant? [] Yes [X] No
11c During this plan year, did the plan make loans to married participants? [] Yes [X] No

Under penalties of perjury and other penalties set forth in the instructions, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete.

Signature of employer (owner) or plan administrator: John Jones Date: 7/20/97

Codes for Principal Business Activity and Principal Product or Service

These industry titles and definitions are based, in general, on the Enterprise Standard Industrial Classification System authorized by the Regulatory and Statistical Analysis Division, Office of Information and Regulatory Affairs, Office of Management and Budget, to classify enterprises by type of activity in which they are engaged.

| Code | Code | Code |
|---|--|--|
| <p>AGRICULTURE, FORESTRY, AND FISHING</p> <p>0120 Field crop. 0150 Fruit, tree nut, and vegetable. 0180 Horticultural specialty. 0230 Livestock. 0270 Animal specialty.</p> <p>Agricultural services and forestry:</p> <p>0740 Veterinary services. 0750 Animal services, except veterinary. 0780 Landscape and horticultural services. 0790 Other agricultural services. 0800 Forestry.</p> <p>Farms:</p> <p>Fishing, hunting, and trapping:</p> <p>0930 Commercial fishing, hatcheries, and preserves. 0970 Hunting, trapping, and game propagation.</p> | <p>Lumber and wood products:</p> <p>2415 Logging camps and logging contractors, sawmills, and planing mills. 2430 Millwork, plywood, and related products. 2498 Other wood products, including wood buildings and mobile homes. 2500 Furniture and fixtures.</p> <p>Paper and allied products:</p> <p>2625 Pulp, paper, and board mills. 2699 Other paper products.</p> <p>Printing, publishing, and allied industries:</p> <p>2710 Newspapers. 2720 Periodicals. 2735 Books, greeting cards, and miscellaneous publishing. 2799 Commercial and other printing, and printing trade services.</p> | <p>Electrical and electronic machinery, equipment, and supplies:</p> <p>3630 Household appliances. 3665 Radio, television, and communication equipment. 3670 Electronic components and accessories. 3698 Other electric equipment.</p> <p>Transportation equipment:</p> <p>3710 Motor vehicles and equipment. 3725 Aircraft, guided missiles, and parts. 3730 Ship and boat building and repairing. 3798 Other transportation equipment.</p> <p>Measuring and controlling instruments; photographic and medical goods, watches and clocks:</p> <p>3815 Scientific instruments and measuring devices; watches, and clocks. 3845 Optical, medical, and ophthalmic goods. 3860 Photographic equipment and supplies. 3998 Other manufacturing products.</p> |
| <p>MINING</p> <p>Metal mining:</p> <p>1010 Iron ores. 1070 Copper, lead and zinc, gold and silver ores. 1098 Other metal mining. 1150 Coal mining.</p> <p>Oil and gas extraction:</p> <p>1330 Crude petroleum, natural gas, and natural gas liquids. 1380 Oil and gas field services.</p> <p>Nonmetallic minerals (except fuels) mining:</p> <p>1430 Dimension, crushed and broken stone; sand and gravel. 1498 Other nonmetallic minerals, except fuels.</p> | <p>Chemical and allied products:</p> <p>2815 Industrial chemicals, plastics materials, and synthetics. 2830 Drugs. 2840 Soap, cleaners, and toilet goods. 2850 Paints and allied products. 2898 Agricultural and other chemical products.</p> <p>Petroleum refining and related industries (including those integrated with extraction):</p> <p>2910 Petroleum refining (including those integrated with extraction). 2998 Other petroleum and coal products.</p> <p>Rubber and misc. plastic products:</p> <p>3050 Rubber products, plastic footwear, hose, and belting. 3070 Miscellaneous plastic products.</p> | <p>TRANSPORTATION, COMMUNICATION, ELECTRIC, GAS, SANITARY SERVICES</p> <p>Transportation:</p> <p>4000 Railroad transportation.</p> <p>Local and interurban passenger transit:</p> <p>4121 Taxicabs. 4189 Other passenger transportation.</p> <p>Trucking and warehousing:</p> <p>4210 Trucking, local and long distance. 4289 Public warehousing and trucking terminals.</p> <p>Other transportation including transportation services:</p> <p>4400 Water transportation. 4500 Transportation by air. 4600 Pipelines, except natural gas. 4722 Passenger transportation arrangement. 4723 Freight transportation arrangement. 4799 Other transportation services.</p> <p>Communication:</p> <p>4825 Telephone, telegraph, and other communication services. 4830 Radio and television broadcasting.</p> <p>Electric, gas, and sanitary services:</p> <p>4910 Electric services. 4920 Gas production and distribution. 4930 Combination utility services. 4990 Water supply and other sanitary services.</p> |
| <p>CONSTRUCTION</p> <p>General building contractors and operative builders:</p> <p>1510 General building contractors. 1531 Operative builders.</p> <p>Heavy construction contractors:</p> <p>1611 Highway and street construction. 1620 Heavy construction, except highway.</p> <p>Special trade contractors:</p> <p>1711 Plumbing, heating, and air conditioning. 1721 Painting, paperhanging, and decorating. 1731 Electrical work. 1740 Masonry, stonework, and plastering. 1750 Carpentering and flooring. 1761 Roofing and sheet metal work. 1771 Concrete work. 1781 Water well drilling. 1790 Miscellaneous special trade contractors.</p> | <p>Leather and leather products:</p> <p>3140 Footwear, except rubber. 3198 Other leather and leather products.</p> <p>Stone, clay, glass, and concrete products:</p> <p>3225 Glass products. 3240 Cement, hydraulic. 3270 Concrete, gypsum, and plaster products. 3298 Other nonmetallic mineral products.</p> <p>Primary metal industries:</p> <p>3370 Ferrous metal industries; miscellaneous primary metal products. 3380 Nonferrous metal industries.</p> <p>Fabricated metal products, except machinery and transportation equipment:</p> <p>3410 Metal cans and shipping containers. 3428 Cutlery, hand tools, and hardware; screw machine products, bolts, and similar products. 3430 Plumbing and heating, except electric and warm air. 3440 Fabricated structural metal products. 3460 Metal forgings and stampings. 3470 Coating, engraving, and allied services. 3480 Ordnance and accessories, except vehicles and guided missiles. 3490 Miscellaneous fabricated metal products.</p> | <p>WHOLESALE TRADE</p> <p>Durable:</p> <p>5010 Motor vehicles and automotive equipment. 5020 Furniture and home furnishings. 5030 Lumber and construction materials. 5040 Sporting, recreational, photographic, and hobby goods, toys, and supplies. 5050 Metals and minerals, except petroleum and scrap. 5060 Electrical goods. 5070 Hardware, plumbing, and heating equipment. 5083 Farm machinery and equipment. 5089 Other machinery, equipment, and supplies. 5098 Other durable goods.</p> <p>Nondurable:</p> <p>5110 Paper and paper products. 5129 Drugs, drug proprietaries, and druggists' sundries. 5130 Apparel, piece goods, and notions. 5140 Groceries and related products, except meats and meat products. 5147 Meats and meat products. 5150 Farm product raw materials. 5160 Chemicals and allied products. 5170 Petroleum and petroleum products. 5180 Alcoholic beverages. 5190 Miscellaneous nondurable goods.</p> |
| <p>MANUFACTURING</p> <p>Food and kindred products:</p> <p>2010 Meat products. 2020 Dairy products. 2030 Preserved fruits and vegetables. 2040 Grain mill products. 2050 Bakery products. 2060 Sugar and confectionary products. 2081 Malt liquors and malt. 2088 Alcoholic beverages, except malt liquors and malt. 2089 Bottled soft drinks and flavorings. 2096 Other food and kindred products. 2100 Tobacco manufacturers.</p> <p>Textile mill products:</p> <p>2228 Weaving mills and textile finishing. 2250 Knitting mills. 2298 Other textile mill products.</p> <p>Apparel and other textile products:</p> <p>2315 Men's and boys' clothing. 2345 Women's and children's clothing. 2388 Hats, caps, millinery, fur goods, and other apparel and accessories. 2390 Misc. fabricated textile products.</p> | <p>Machinery, except electrical:</p> <p>3520 Farm machinery. 3530 Construction, mining and materials handling machinery, and equipment. 3540 Metalworking machinery. 3550 Special industry machinery, except metalworking machinery. 3560 General industrial machinery. 3570 Office, computing, and accounting machines. 3598 Engines and turbines, service industry machinery, and other machinery, except electrical.</p> | |

| Code | Code | Code |
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| RETAIL TRADE | FINANCE, INSURANCE, AND REAL ESTATE | Automotive repair and services: |
| Building materials hardware, garden supply, and mobile home dealers: | Banking: | 7510 Automotive rentals and leasing, without drivers. |
| 5211 Lumber and other building materials dealers. | 6030 Mutual savings banks. | 7520 Automobile parking. |
| 5231 Paint, glass, and wallpaper stores. | 6060 Banking holding companies. | 7531 Automobile top and body repair shops. |
| 5251 Hardware stores. | 6090 Banks, except mutual savings banks and bank holding companies. | 7538 General automobile repair shops. |
| 5261 Retail nurseries and garden stores. | Credit agencies other than banks: | 7539 Other automobile repair shops. |
| 5271 Mobile home dealers. | 6120 Savings and loan associations. | 7540 Automobile services, except repair. |
| General merchandise: | 6140 Personal credit institutions. | Miscellaneous repair services: |
| 5331 Variety stores. | 6150 Business credit institutions. | 7622 Radio and TV repair shops. |
| 5398 Other general merchandise stores. | 6199 Other credit agencies. | 7628 Electrical repair shops, except radio and TV. |
| Food stores: | Security, commodity brokers, dealers, exchanges, and services: | 7641 Reupholstery and furniture repair. |
| 5411 Grocery stores. | 6212 Security underwriting syndicates. | 7680 Other miscellaneous repair shops. |
| 5420 Meat and fish markets and freezer provisioners. | 6218 Security brokers and dealers, except underwriting syndicates. | Motion pictures: |
| 5431 Fruit stores and vegetable markets. | 6299 Commodity contracts brokers and dealers; security and commodity exchanges; and allied services. | 7812 Motion picture production, distribution, and services. |
| 5441 Candy, nut, and confectionary stores. | Insurance: | 7830 Motion picture theaters. |
| 5451 Dairy products stores. | 6355 Life insurance. | Amusement and recreation services: |
| 5460 Retail bakeries. | 6356 Mutual insurance, except life or marine and certain fire or flood insurance companies. | 7920 Producers, orchestras, and entertainers. |
| 5490 Other food stores. | 6359 Other insurance companies. | 7932 Billiard and pool establishments. |
| Automotive dealers and service stations: | 6411 Insurance agents, brokers, and services. | 7933 Bowling alleys. |
| 5511 New car dealers (franchised). | Real estate: | 7980 Other amusement and recreation services. |
| 5521 Used car dealers. | 6511 Real estate operators (except developers) and lessors of buildings. | Medical and health services: |
| 5531 Auto and home supply stores. | 6516 Lessors of mining, oil, and similar property. | 8011 Offices of physicians. |
| 5541 Gasoline service stations. | 6518 Lessors of railroad property and other real property. | 8021 Offices of dentists. |
| 5551 Boat dealers. | 6531 Real estate agents, brokers, and managers. | 8031 Offices of osteopathic physicians. |
| 5561 Recreational vehicle dealers. | 6541 Title abstract offices. | 8041 Offices of chiropractors. |
| 5571 Motorcycle dealers. | 6552 Subdividers and developers, except cemeteries. | 8042 Offices of optometrists. |
| 5599 Aircraft and other automotive dealers. | 6553 Cemetery subdividers and developers. | 8048 Registered and practical nurses. |
| Apparel and accessory stores: | 6599 Other real estate. | 8050 Nursing and personal care facilities. |
| 5611 Men's and boys' clothing and furnishings. | 6611 Combined real estate, insurance, loans, and law offices. | 8060 Hospitals. |
| 5621 Women's ready-to-wear stores. | Holding and other investment companies: | 8071 Medical laboratories. |
| 5631 Women's accessory and specialty stores. | 6742 Regulated investment companies. | 8072 Dental laboratories. |
| 5641 Children's and infants' wear stores. | 6743 Real estate investment trusts. | 8098 Other medical and health services. |
| 5651 Family clothing stores. | 6744 Small business investment companies. | Other services: |
| 5661 Shoe stores. | 6749 Holding and other investment companies, except bank holding companies. | 8111 Legal services. |
| 5681 Furriers and fur shops. | SERVICES | 8200 Educational services. |
| 5699 Other apparel and accessory stores. | Hotels and other lodging places: | 8911 Engineering and architectural services. |
| Furniture, home furnishings, and equipment stores: | 7012 Hotels. | 8932 Certified public accountants. |
| 5712 Furniture stores. | 7013 Motels, motor hotels, and tourist courts. | 8933 Other accounting, auditing, and bookkeeping services. |
| 5713 Floor covering stores. | 7021 Rooming and boarding houses. | 8999 Other services, not elsewhere classified. |
| 5714 Drapery, curtain, and upholstery stores. | 7032 Sporting and recreational camps. | TAX-EXEMPT ORGANIZATIONS |
| 5719 Home furnishings, except appliances. | 7033 Trailer parks and camp sites. | 9002 Church plans making an election under section 410(d) of the Internal Revenue Code. |
| 5722 Household appliance stores. | 7041 Organizational hotels and lodging houses on a membership basis. | 9319 Other tax-exempt organizations. |
| 5732 Radio and television stores. | Personal services: | 9904 Governmental instrumentality or agency. |
| 5733 Music stores. | 7215 Coin-operated laundries and dry cleaning. | |
| Eating and drinking places: | 7219 Other laundry, cleaning, and garment services. | |
| 5812 Eating places. | 7221 Photographic studios, portrait. | |
| 5813 Drinking places. | 7231 Beauty shops. | |
| Miscellaneous retail stores: | 7241 Barber shops. | |
| 5912 Drug stores and proprietary stores. | 7251 Shoe repair and hat cleaning shops. | |
| 5921 Liquor stores. | 7261 Funeral services and crematories. | |
| 5931 Used merchandise stores. | 7299 Miscellaneous personal services. | |
| 5941 Sporting goods stores and bicycle shops. | Business services: | |
| 5942 Book stores. | 7310 Advertising. | |
| 5943 Stationery stores. | 7340 Services to buildings. | |
| 5944 Jewelry stores. | 7370 Computer and data processing services. | |
| 5945 Hobby, toy, and game shops. | 7392 Management, consulting, and public relations services. | |
| 5946 Camera and photographic supply stores. | 7394 Equipment rental and leasing. | |
| 5947 Gift, novelty, and souvenir shops. | 7398 Other business services. | |
| 5948 Luggage and leather goods stores. | | |
| 5949 Sewing, needlework, and piece goods stores. | | |
| 5961 Mail order houses. | | |
| 5962 Merchandising machine operators. | | |
| 5963 Direct selling organizations. | | |
| 5982 Fuel and ice dealers (except fuel oil and bottle gas dealers). | | |
| 5983 Fuel oil dealers. | | |
| 5984 Liquefied petroleum gas (bottled gas). | | |
| 5992 Florists. | | |
| 5993 Cigar stores and stands. | | |
| 5994 News dealers and newsstands. | | |
| 5996 Other miscellaneous retail stores. | | |