

Do you know when to renew your enrollment?

SSN Ending	Renewal Cycle	Renewal Application Period		Renewal Cycle Expiration	
		EA	ERPA	EA	ERPA
7, 8, 9 & No SSN	2021-2024	November 1, 2023 through January 31, 2024	April 1, 2024 through June 30, 2024	March 31, 2024	September 30, 2024
0, 1, 2, 3	2022-2025	November 1, 2024 through January 31, 2025	April 1, 2025 through June 30, 2025	March 31, 2025	September 30, 2025
4, 5, 6	2023-2026	November 1, 2025 through January 31, 2026	April 1, 2026 through June 30, 2026	March 31, 2026	September 30, 2026

Continuing Education (CE) Requirements for New Enrollees

The CE requirement is slightly different for newly enrolled EAs applying for their first renewal.

Generally, newly enrolled EAs will not need 72 hours of CE because they will not have been enrolled for all three years of the cycle. The 16 hour yearly minimum may not apply to them for at least one of the three years of the cycle.

Two hours of Ethics or Professional Conduct are required for each enrollment year during the enrollment cycle regardless of when enrollment began. The 2 hours of Ethics are included in the annual CE requirements in the chart below.

Circular 230

page 12, §10.6 (e)(2)(iii)(A)

“...an individual who received initial enrollment during an enrollment cycle must complete two hours of qualifying continuing education credit for each month enrolled during the enrollment cycle. Enrollment for any part of a month is considered enrollment for the entire month.”

CE Requirements for an Enrollee's First Renewal Cycle														
SSN Ending	Year of Enrollment	Calendar Month Enrollment Granted												Renewal Cycle
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
7, 8, 9 & No SSN	2021	72	70	68	66	64	62	60	58	56	54	52	50	2021-2024
	2022	48	46	44	42	40	38	36	34	32	30	28	26	
	2023	24	22	20	18	16	14	12	10	8	6	4	2	
0, 1, 2, 3	2022	72	70	68	66	64	62	60	58	56	54	52	50	2022-2025
	2023	48	46	44	42	40	38	36	34	32	30	28	26	
	2024	24	22	20	18	16	14	12	10	8	6	4	2	
4, 5, 6	2023	72	70	68	66	64	62	60	58	56	54	52	50	2023-2026
	2024	48	46	44	42	40	38	36	34	32	30	28	26	
	2025	24	22	20	18	16	14	12	10	8	6	4	2	