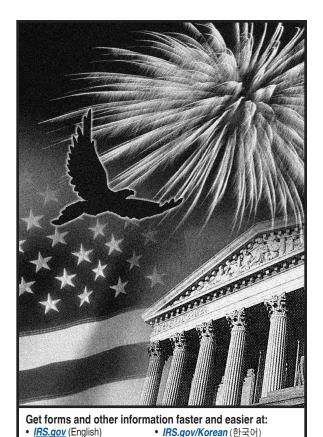


## **Publication 526**

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# Charitable Contributions

For use in preparing **2020** Returns



• IRS.gov/Russian (Русский)

IRS.gov/Vietnamese (Tiếng Việt)

IRS.gov/Spanish (Español)

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## **Future Developments**

For the latest information about developments related to Pub. 526 (such as legislation enacted after we release it), go to *IRS.gov/Pub526*.

## What's New

Cash contributions if you don't itemize deductions. If you don't itemize your deductions on Schedule A (Form 1040), you may qualify to take a deduction for contributions of up to \$300. See <u>Cash contributions for individuals who do not itemize deductions</u>, later.

Temporary suspension of limits for cash contributions. Certain cash contributions you made are not subject to the 60% limit for cash contributions. See *Qualified cash contributions* for 2020, later.

Temporary increase in limits on contributions of food inventory. The limit on contributions of food inventory has increased from 15% to 25% for business taxpayers. See <u>Food Inventory</u>, later.

## Reminders

**Disaster relief.** You can deduct contributions for flood relief, hurricane relief, or other disaster relief to a qualified organization (defined under *Organizations That Qualify To Receive Deductible Contributions*). However, you can't deduct contributions earmarked for relief of a particular individual or family. See Pub. 976, Disaster Relief, for more information.

Pub. 3833, Disaster Relief, Providing Assistance Through Charitable Organizations, has more information about disaster relief, including

how to establish a new charitable organization. You can also find more information on IRS.gov. Enter "disaster relief" in the search box.

Qualified disaster area. A 2020 qualified disaster area is any area in which a major disaster was declared before February 26, 2021, by the President under section 401 of the Stafford Act and that occurred after December 27, 2019, and before December 28, 2020. However, a qualified disaster area doesn't include any area declared a disaster only because of the Coronavirus Disease (COVID-19). See <u>Temporary suspension of limits</u>, later, for additional information about 2018 and 2019 disasters.

Temporary suspension of limits. Certain cash contributions you made for relief efforts for 2018 and 2019 disasters are not subject to the 60% limit for cash contributions. See *Qualified contributions for relief efforts for 2018 and 2019 disasters*, later.

Virginia Beach Strong Act. A special rule applies to cash contributions made on or after May 31, 2019, and before June 1, 2021, for the relief of the families of dead or wounded victims of the mass shooting in Virginia Beach, Virginia, on May 31, 2019. See *Contributions You Can Deduct*, later.

Reduced deductibility of state and local tax credits. If you make a payment or transfer property to or for the use of a qualified organization and you receive or expect to receive a state or local tax credit or a state or local tax deduction in return, your charitable contribution deduction may be reduced. See State or local tax credit, later.

Photographs of missing children. The IRS is a proud partner with the <u>National Center for Missing & Exploited Children® (NCMEC)</u>. Photographs of missing children selected by the Center may appear in this publication on pages that would otherwise be blank. You can help bring these children home by looking at the photographs and calling 800-THE-LOST (800-843-5678) or visiting <a href="https://www.missingkids.com">www.missingkids.com</a> if you recognize a child.

## Introduction

This publication explains how individuals claim a deduction for charitable contributions. It discusses the types of organizations to which you can make deductible charitable contributions and the types of contributions you can deduct. It also discusses how much you can deduct, what records you must keep, and how to report charitable contributions.

A charitable contribution is a donation or gift to, or for the use of, a qualified organization. It is voluntary and is made without getting, or expecting to get, anything of equal value.

**Qualified organizations.** Qualified organizations include nonprofit groups that are religious, charitable, educational, scientific, or literary in purpose, or that work to prevent cruelty to children or animals. You will find descriptions of these organizations under <u>Organizations That Qualify To Receive Deductible Contributions</u>.

**Schedule A (Form 1040) required.** Generally, to deduct a charitable contribution, you must itemize deductions on Schedule A (Form 1040). The amount of your deduction may be

limited if certain rules and limits explained in this publication apply to you.

**Exception:** You may be eligible to deduct a cash contribution even if you don't itemize deductions on Schedule A (Form 1040). See <u>Cash contributions for individuals who do not itemize deductions</u>, next.

Cash contributions for individuals who do not itemize deductions. For tax years beginning in 2020, cash contributions up to \$300 can be claimed on Form 1040 or 1040-SR, line 10b. Enter the total amount of your contribution on line 10b. Don't enter more than:

- \$300 if single, head of household, or qualifying widow(er);
- \$300 if married filing jointly; or
- \$150 if married filing separately.

In order to claim the contribution, you must meet the following requirements.

- 1. You cannot itemize deductions on Schedule A (Form 1040); and
- 2. The charitable contribution must be:
  - a. Paid in cash or by check.
  - Be paid to an organization described later under First category of qualified organizations (50% limit organizations) (other than certain private foundations described in section 509(a)(3) or for the establishment of a new, or maintenance of an existing, donor advised fund as described in section 4966(d)(2)).

Contributions of noncash property and contributions carried forward from prior years don't qualify for this deduction.

For records you must keep, see <u>Substantiation Requirements</u>, later.

**Note.** You cannot claim the deduction on Form 1040 or 1040-SR, line 10b, and file Schedule A (Form 1040). You may benefit from itemizing deductions if your itemized deductions are greater than the standard deduction. If you have a choice, you should generally use the method that gives you the lower tax.

**Comments and suggestions.** We welcome your comments about this publication and your suggestions for future editions.

You can send us comments through *IRS.gov/FormComments*. Or, you can write to: Internal Revenue Service, Tax Forms and Publications, 1111 Constitution Ave. NW, IR-6526, Washington, DC 20224.

Although we can't respond individually to each comment received, we do appreciate your feedback and will consider your comments and suggestions as we revise our tax forms, instructions, and publications. Do **not** send tax questions, tax returns, or payments to the above address.

Getting answers to you tax questions. If you have a tax question not answered by this publication or the How To Get Tax Help section at the end of this publication, go to the IRS Interactive Tax Assistant page at IRS.gov/Help/ITA where you can find topics by using the search feature or viewing the categories listed.

Getting tax forms, instructions, and publications. Visit <a href="IRS.gov/Forms">IRS.gov/Forms</a> to download current and prior-year forms, instructions, and publications.

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#### Useful Items

You may want to see:

#### Publication

- ☐ **561** Determining the Value of Donated Property
- □ 976 Disaster Relief

Forms (and Instructions)

- □ Schedule A (Form 1040) Itemized Deductions
- ☐ 8283 Noncash Charitable Contributions

See <u>How To Get Tax Help</u> near the end of this publication for information about getting these publications and forms.

# Organizations That Qualify To Receive Deductible Contributions

You can deduct your contributions only if you make them to a qualified organization.

How to check whether an organization can receive deductible charitable contributions. You can ask any organization whether it is a qualified organization, and most will be able to tell you. You can also check by going to IRS.gov/TEOS. This online tool will enable you to search for qualified organizations.

# Types of Qualified Organizations

Generally, only the following types of organizations can be qualified organizations.

- A community chest, corporation, trust, fund, or foundation organized or created in or under the laws of the United States, any state, the District of Columbia, or any possession of the United States (including Puerto Rico). It must, however, be organized and operated only for charitable, religious, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Certain organizations that foster national or international amateur sports competition also qualify.
- 2. War veterans' organizations, including posts, auxiliaries, trusts, or foundations,

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- organized in the United States or any of its possessions (including Puerto Rico).
- Domestic fraternal societies, orders, and associations operating under the lodge system. (Your contribution to this type of organization is deductible only if it is to be used solely for charitable, religious, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals.)
- Certain nonprofit cemetery companies or corporations. (Your contribution to this type of organization isn't deductible if it can be used for the care of a specific lot or mausoleum crypt.)
- 5. The United States or any state, the District of Columbia, a U.S. possession (including Puerto Rico), a political subdivision of a state or U.S. possession, or an Indian tribal government or any of its subdivisions that perform substantial government functions. (Your contribution to this type of organization is deductible only if it is to be used solely for public purposes.)

**Example 1.** You contribute cash to your city's police department to be used as a reward for information about a crime. The city police department is a qualified organization, and your contribution is for a public purpose. You can deduct your contribution.

**Example 2.** You make a voluntary contribution to the social security trust fund, not earmarked for a specific account. Because the trust fund is part of the U.S. Government, you contributed to a qualified organization. You can deduct your contribution.

**Examples.** The following list gives some examples of qualified organizations.

- Churches, a convention or association of churches, temples, synagogues, mosques, and other religious organizations.
- Most nonprofit charitable organizations such as the American Red Cross and the United Way.
- Most nonprofit educational organizations, including the Boy Scouts of America, Girl Scouts of America, colleges, and museums. This also includes nonprofit daycare centers that provide childcare to the general public if substantially all the childcare is provided to enable parents and guardians to be gainfully employed. However, if your contribution is a substitute for tuition or other enrollment fee, it isn't deductible as a charitable contribution, as explained later under <u>Contributions You Can't Deduct</u>.
- Nonprofit hospitals and medical research organizations.
- Utility company emergency energy programs, if the utility company is an agent for a charitable organization that assists individuals with emergency energy needs.
- · Nonprofit volunteer fire companies.
- Nonprofit organizations that develop and maintain public parks and recreation facilities.
- Civil defense organizations.

### Table 1. Examples of Charitable Contributions—A Quick Check

Use the following lists for a quick check of whether you can deduct a contribution. See the rest of this publication for more information and additional rules and limits that may apply.

#### Deductible As Charitable Contributions

Money or property you give to:

- Churches, synagogues, temples, mosques, and other religious organizations
- Federal, state, and local governments, if your contribution is solely for public purposes (for example, a gift to reduce the public debt or maintain a public park)
- · Nonprofit schools and hospitals
- The Salvation Army, American Red Cross, CARE, Goodwill Industries, United Way, Boy Scouts of America, Girl Scouts of America, Boys and Girls Clubs of America, etc.
- · War veterans' groups

Expenses paid for a student living with you, sponsored by a qualified organization

Out-of-pocket expenses when you serve a qualified organization as a volunteer

#### Not Deductible As Charitable Contributions

Money or property you give to:

- Civic leagues, social and sports clubs, labor unions, and chambers of commerce
- Foreign organizations (except certain Canadian, Israeli, and Mexican charities)
- Groups that are run for personal profit
- Groups whose purpose is to lobby for law changes
- Homeowners' associations
- Individuals
- Political groups or candidates for public office

Cost of raffle, bingo, or lottery tickets

Dues, fees, or bills paid to country clubs, lodges, fraternal orders, or similar groups

uition

Value of your time or services

Value of blood given to a blood bank

Canadian charities. You may be able to deduct contributions to certain Canadian charitable organizations covered under an income tax treaty with Canada. To deduct your contribution to a Canadian charity, you must generally have income from sources in Canada. See Pub. 597, Information on the United States—Canada Income Tax Treaty, for information on how to figure your deduction.

Mexican charities. Under the U.S.-Mexico income tax treaty, a contribution to a Mexican charitable organization may be deductible, but only if and to the extent the contribution would have been treated as a charitable contribution to a public charity created or organized under U.S. law. To deduct your contribution to a Mexican charity, you must have income from sources in Mexico. The limits described in *Limits on Deductions*, later, apply and are figured using your income from Mexican sources.

Israeli charities. Under the U.S.-Israel income tax treaty, a contribution to an Israeli charitable organization is deductible if and to the extent the contribution would have been treated as a charitable contribution if the organization had been created or organized under U.S. law. To deduct your contribution to an Israeli charity, you must have income from sources in Israel. The limits described in *Limits on Deductions*, later, apply. The deduction is also limited to 25% of your adjusted gross income from Israeli sources.

# Contributions You Can Deduct

Generally, you can deduct contributions of money or property you make to, or for the use of, a qualified organization. A contribution is "for the use of" a qualified organization when it is held in a legally enforceable trust for the qualified organization or in a similar legal arrangement.

The contributions must be made to a qualified organization and not set aside for use by a specific person.

Virginia Beach Strong Act. If you made a contribution for the relief of the families of the dead or wounded victims of the mass shooting in Virginia Beach, Virginia, on May 31, 2019, you may be able to deduct that contribution. In order to deduct the contribution, it must have been made:

- In cash or check;
- Between May 31, 2019, and June 1, 2021;
   and
- For the relief of the families of dead or wounded victims of the mass shooting in Virginia Beach, Virginia, on May 31, 2019.



If you made your contribution by phone, keep your phone bill showing the name of who you made the dona-

tion to, the date you made the contribution, and the amount of the contribution. See <u>Substantia-</u> tion Requirements, later.

If you give property to a qualified organization, you can generally deduct the fair market value (FMV) of the property at the time of the

contribution. See Contributions of Property,

Your deduction for charitable contributions generally can't be more than 60% of your adjusted gross income (AGI), but in some cases 20%, 30%, or 50% limits may apply.



The 60% limit is suspended for certain cash contributions. See Qualified cash contributions for 2020 and Qualified

contributions for relief efforts for 2018 and 2019 disasters, later.

Table 1 gives examples of contributions you can and can't deduct.

## **Contributions From** Which You Benefit

If you receive a benefit as a result of making a contribution to a qualified organization, you can deduct only the amount of your contribution that is more than the value of the benefit you receive. Also see Contributions From Which You Benefit under Contributions You Can't Deduct, later

If you pay more than fair market value to a qualified organization for goods or services, the excess may be a charitable contribution. For the excess amount to qualify, you must pay it with the intent to make a charitable contribution.

Example 1. You pay \$65 for a ticket to a dinner dance at a church. Your entire \$65 payment goes to the church. The ticket to the dinner dance has a fair market value of \$25. When you buy your ticket, you know its value is less than your payment. To figure the amount of your charitable contribution, subtract the value of the benefit you receive (\$25) from your total payment (\$65). You can deduct \$40 as a charitable contribution to the church.

Example 2. At a fundraising auction conducted by a charity, you pay \$600 for a week's stay at a beach house. The amount you pay is no more than the fair rental value. You haven't made a deductible charitable contribution.

Charity benefit events. If you pay a qualified organization more than fair market value for the right to attend a charity ball, banquet, show, sporting event, or other benefit event, you can deduct only the amount that is more than the value of the privileges or other benefits you receive.

If there is an established charge for the event, that charge is the value of your benefit. If there is no established charge, the reasonable value of the right to attend the event is the value of your benefit. Whether you use the tickets or other privileges has no effect on the amount you can deduct. However, if you return the ticket to the qualified organization for resale, you can deduct the entire amount you paid for the ticket.



Even if the ticket or other evidence of payment indicates that the payment is CAUTION a "contribution," this doesn't mean you can deduct the entire amount. If the ticket shows the price of admission and the amount of the contribution, you can deduct the contribution amount.

Example. You pay \$40 to see a special showing of a movie for the benefit of a qualified organization. Printed on the ticket is "Contribution-\$40." If the regular price for the movie is \$8, your contribution is \$32 (\$40 payment - \$8 regular price).

State or local tax credit. If you make a payment or transfer property to or for the use of a qualified organization and receive or expect to receive a state or local tax credit in return, then the amount treated as a charitable contribution deduction is reduced by the amount of the state or local tax credit you receive or expect to receive in consideration for your payment or transfer, but an exception may apply. If an exception doesn't apply, you must reduce your charitable contribution deduction even if you can't claim the state tax credit in the year.

Exception. If the state or local tax credit you receive or expect to receive doesn't exceed 15% of your payment amount or 15% of the fair market value of the transferred property, then your charitable contribution deduction isn't reduced.

Example 1. You make a cash contribution of \$1,000 to charity X, a qualified organization. In return for your payment you receive or expect to receive a state tax credit of 70% of your \$1,000 contribution. The amount of your charitable contribution to charity X is reduced by \$700 (70% of \$1,000). The result is your charitable contribution deduction to charity X can't exceed \$300 (\$1,000 donation - \$700 state tax credit). The reduction applies even if you can't claim the state tax credit for that year. Your deductible charitable contribution to charity X is \$300. Your total contributions may still be subject to limitations. See Limits on Deductions,

Example 2. You donate a painting to charity Y, a qualified organization. At the time of the donation, the painting has a fair market value of \$100,000. In return for the painting, you receive or expect to receive a state tax credit of 10% of the fair market value of the painting. The state tax credit is \$10,000 (10% of \$100,000). The amount of your state tax credit does not exceed 15% of the fair market value of the painting. As a result, your charitable contribution deduction to charity Y is not reduced. Your deductible charitable contribution for your noncash contribution to charity Y is \$100,000. However, your total contributions may still be subject to limitations. See Limits on Deductions, later.

State or local tax deduction. If you make a payment or transfer property to a qualified organization and receive or expect to receive a state or local tax deduction in return, then the amount of your charitable contribution deduction to the organization may be reduced in some circumstances. If the amount of the state

or local tax deduction exceeds the amount of your cash contribution or the fair market value of the transferred property, then your charitable contribution deduction is reduced. However, if the amount of the state or local tax deduction doesn't exceed the amount of your payment or the fair market value of the transferred property, then no reduction is necessary.

Example 1. You make a cash contribution of \$1,000 to charity Z, a qualified organization. Under state law, you are entitled to receive a state tax deduction of \$1,000 in return for your payment. The amount of your charitable contribution deduction to charity Z isn't reduced. Your charitable contribution deduction to charity Z is \$1,000. However, your total contributions may still be subject to limitations. See Limits on Deductions, later.

Membership fees or dues. You may be able to deduct membership fees or dues you pay to a qualified organization. However, you can deduct only the amount that is more than the value of the benefits you receive.

You can't deduct dues, fees, or assessments paid to country clubs and other social organizations. They aren't qualified organizations.

Certain membership benefits can be disregarded. Both you and the organization can disregard the following membership benefits if you get them in return for an annual payment of \$75 or less.

- 1. Any rights or privileges that you can use frequently while you are a member, such
  - a. Free or discounted admission to the organization's facilities or events,
  - b. Free or discounted parking,
  - c. Preferred access to goods or services, and
  - d. Discounts on the purchase of goods and services.

But, item (1) doesn't include rights to purchase tickets for seating at an athletic event in an athletic stadium of a college or university as a result of a contribution to such institution.

2. Admission, while you are a member, to events open only to members of the organization if the organization reasonably projects that the cost per person (excluding any allocated overhead) isn't more than \$11.20.

Token items. You don't have to reduce your contribution by the value of any benefit you receive if both of the following are true.

- 1. You receive only a small item or other benefit of token value.
- 2. The qualified organization correctly determines that the value of the item or benefit you received isn't substantial and informs you that you can deduct your payment in full.

### Table 2. Volunteers' Questions and Answers

If you volunteer for a qualified organization, the following questions and answers may apply to you. All of the rules explained in this publication also apply. See, in particular, <u>Out-of-Pocket Expenses in Giving Services</u>.

Question	Answer
I volunteer 6 hours a week in the office of a qualified organization. The receptionist is paid \$10 an hour for the same work. Can I deduct \$60 a week for my time?	No, you can't deduct the value of your time or services.
The office is 30 miles from my home. Can I deduct any of my car expenses for these trips?	Yes, you can deduct the costs of gas and oil that are directly related to getting to and from the place where you volunteer. If you don't want to figure your actual costs, you can deduct 14 cents for each mile.
I volunteer as a Red Cross nurse's aide at a hospital. Can I deduct the cost of the uniforms I must wear?	Yes, you can deduct the cost of buying and cleaning your uniforms if the hospital is a qualified organization, the uniforms aren't suitable for everyday use, and you must wear them when volunteering.
I pay a babysitter to watch my children while I volunteer for a qualified organization. Can I deduct these costs?	No, you can't deduct payments for childcare expenses as a charitable contribution, even if you would be unable to volunteer without childcare. (If you have childcare expenses so you can work for pay, see Pub. 503, Child and Dependent Care Expenses.)

The organization determines whether the value of an item or benefit is substantial by using Revenue Procedures 90-12 and 92-49 and the inflation adjustment in Revenue Procedure 2019-44.

Written statement. A qualified organization must give you a written statement if you make a payment of more than \$75 that is partly a contribution and partly for goods or services. The statement must say you can deduct only the amount of your payment that is more than the value of the goods or services you received. It must also give you a good faith estimate of the value of those goods or services.

The organization can give you the statement either when it solicits or when it receives the payment from you.

**Exception.** An organization won't have to give you this statement if one of the following is true.

- 1. The organization is:
  - A governmental organization described in (5) under <u>Types of Qualified</u> <u>Organizations</u>, earlier, or
  - An organization formed only for religious purposes, and the only benefit you receive is an intangible religious benefit (such as admission to a religious ceremony) that generally isn't sold in commercial transactions outside the donative context.
- You receive only items whose value isn't substantial, as described under <u>Token</u> items, earlier.
- 3. You receive only membership benefits that can be disregarded, as described under *Membership fees or dues*, earlier.

## Expenses Paid for Student Living With You

You may be able to deduct some expenses of having a student live with you. You can deduct qualifying expenses for a foreign or American student who:

 Lives in your home under a written agreement between you and a qualified organization (defined later) as part of a program

- of the organization to provide educational opportunities for the student,
- 2. Isn't your relative (defined later) or dependent (also defined later), and
- Is a full-time student in the twelfth or any lower grade at a school in the United
   States



You can deduct up to \$50 a month for each full calendar month the student lives with you. Any month when condi-

tions (1) through (3) are met for 15 or more days counts as a full month.

**Qualified organization.** For these purposes, a qualified organization can be any of the organizations described earlier under <u>Types of Qualified Organizations</u>, except those in (4) and (5). For example, if you are providing a home for a student as part of a state or local government program, you can't deduct your expenses as charitable contributions. But see <u>Foster parents</u> under <u>Out-of-Pocket Expenses in Giving Services</u>, later, if you provide the home as a foster parent.

**Relative.** The term "relative" means any of the following persons.

- Your child, stepchild, foster child, or a descendant of any of them (for example, your grandchild). A legally adopted child is considered your child.
- Your brother, sister, half brother, half sister, stepbrother, or stepsister.
- Your father, mother, grandparent, or other direct ancestor.
- · Your stepfather or stepmother.
- · A son or daughter of your brother or sister.
- · A brother or sister of your father or mother.
- Your son-in-law, daughter-in-law, father-in-law, mother-in-law, brother-in-law, or sister-in-law.

**Dependent.** For this purpose, the term "dependent" means:

- A person you can claim as a dependent, or
- 2. A person you could have claimed as a dependent except that:
  - a. He or she received gross income of \$4,300 or more:

- b. He or she filed a joint return; or
- You, or your spouse if filing jointly, could be claimed as a dependent on someone else's 2020 return.



Foreign students brought to this country under a qualified international education exchange program and placed

in American homes for a temporary period generally aren't U.S. residents and can't be claimed as dependents.

**Qualifying expenses.** You may be able to deduct the cost of books, tuition, food, clothing, transportation, medical and dental care, entertainment, and other amounts you actually spend for the well-being of the student.

**Expenses that don't qualify.** You can't deduct depreciation on your home, the fair market value of lodging, and similar items not considered amounts actually spent by you. Nor can you deduct general household expenses, such as taxes, insurance, and repairs.

Reimbursed expenses. In most cases, you can't claim a charitable contribution deduction if you are compensated or reimbursed for any part of the costs of having a student live with you. However, you may be able to claim a charitable contribution deduction for the unreimbursed portion of your expenses if you are reimbursed only for an extraordinary or one-time item, such as a hospital bill or vacation trip, you paid in advance at the request of the student's parents or the sponsoring organization.

**Mutual exchange program.** You can't deduct the costs of a foreign student living in your home under a mutual exchange program through which your child will live with a family in a foreign country.

**Reporting expenses.** For a list of what you must file with your return if you deduct expenses for a student living with you, see <u>Reporting expenses for student living with you</u> under <u>How To Report</u>, later.

# Out-of-Pocket Expenses in Giving Services

Although you can't deduct the value of your services given to a qualified organization, you may be able to deduct some amounts you pay in giving services to a qualified organization. The amounts must be:

- Unreimbursed:
- Directly connected with the services;
- Expenses you had only because of the services you gave; and
- Not personal, living, or family expenses.

Table 2 contains questions and answers that apply to some individuals who volunteer their services.

Underprivileged youths selected by charity. You can deduct reasonable unreimbursed out-of-pocket expenses you pay to allow underprivileged youths to attend athletic events, movies, or dinners. The youths must be selected by a charitable organization whose goal is to reduce juvenile delinquency. Your own similar expenses in accompanying the youths aren't deductible.

**Conventions.** If a qualified organization selects you to attend a convention as its representative, you can deduct your unreimbursed expenses for travel, including reasonable amounts for meals and lodging, while away from home overnight for the convention. However, see *Travel*, later.

You can't deduct personal expenses for sightseeing, fishing parties, theater tickets, or nightclubs. You also can't deduct travel, meals and lodging, and other expenses for your spouse or children.

You can't deduct your travel expenses in attending a church convention if you go only as a member of your church rather than as a chosen representative. You can, however, deduct unreimbursed expenses that are directly connected with giving services for your church during the convention.

**Uniforms.** You can deduct the cost and upkeep of uniforms that aren't suitable for everyday use and that you must wear while performing donated services for a qualified organization.

Foster parents. You may be able to deduct as a charitable contribution some of the costs of being a foster parent (foster care provider) if you have no profit motive in providing the foster care and aren't, in fact, making a profit. A qualified organization must select the individuals you take into your home for foster care.

You can deduct expenses that meet both of the following requirements.

- They are unreimbursed out-of-pocket expenses to feed, clothe, and care for the foster child.
- 2. They are incurred primarily to benefit the qualified organization.

Unreimbursed expenses that you can't deduct as charitable contributions may be considered support provided by you in determining whether you can claim the foster child as a dependent. For details, see Pub. 501, Dependents, Standard Deduction, and Filing Information.

**Example.** You cared for a foster child because you wanted to adopt her, not to benefit the agency that placed her in your home. Your unreimbursed expenses aren't deductible as charitable contributions.

**Church deacon.** You can deduct as a charitable contribution any unreimbursed expenses you have while in a permanent diaconate program established by your church. These expenses include the cost of vestments, books, and transportation required in order to serve in the program as either a deacon candidate or an ordained deacon.

Car expenses. You can deduct as a charitable contribution any unreimbursed out-of-pocket expenses, such as the cost of gas and oil, directly related to the use of your car in giving services to a charitable organization. You can't deduct general repair and maintenance expenses, depreciation, registration fees, or the costs of tires or insurance.

If you don't want to deduct your actual expenses, you can use a standard mileage rate of 14 cents a mile to figure your contribution.

You can deduct parking fees and tolls whether you use your actual expenses or the standard mileage rate.

You must keep reliable written records of your car expenses. For more information, see <u>Car expenses</u> under <u>Substantiation Requirements</u>, later.

**Travel.** Generally, you can claim a charitable contribution deduction for travel expenses necessarily incurred while you are away from home performing services for a qualified organization only if there is no significant element of personal pleasure, recreation, or vacation in the travel. This applies whether you pay the expenses directly or indirectly. You are paying the expenses indirectly if you make a payment to the qualified organization and the organization pays for your travel expenses.

The deduction for travel expenses won't be denied simply because you enjoy providing services to the qualified organization. Even if you enjoy the trip, you can take a charitable contribution deduction for your travel expenses if you are on duty in a genuine and substantial sense throughout the trip. However, if you have only nominal duties, or if for significant parts of the trip you don't have any duties, you can't deduct your travel expenses.

**Example 1.** You are a troop leader for a tax-exempt youth group and you take the group on a camping trip. You are responsible for overseeing the setup of the camp and for providing adult supervision for other activities during the entire trip. You participate in the activities of the group and enjoy your time with them. You oversee the breaking of camp and you transport the group home. You can deduct your travel expenses

**Example 2.** You sail from one island to another and spend 8 hours a day counting whales and other forms of marine life. The project is sponsored by a qualified organization. In most circumstances, you can't deduct your expenses.

**Example 3.** You work for several hours each morning on an archeological dig sponsored by a qualified organization. The rest of the day is free for recreation and sightseeing. You can't take a charitable contribution deduction even though you work very hard during those few hours.

**Example 4.** You spend the entire day attending a qualified organization's regional meeting as a chosen representative. In the evening you go to the theater. You can claim your travel expenses as charitable contributions, but you can't claim the cost of your evening at the theater.

Daily allowance (per diem). If you provide services for a qualified organization and receive a daily allowance to cover reasonable travel expenses, including meals and lodging while away from home overnight, you must include in income any part of the allowance that is more than your deductible travel expenses. You may be able to deduct any necessary travel expenses that are more than the allowance.

**Deductible travel expenses.** These include:

- Air, rail, and bus transportation;
- Out-of-pocket expenses for your car;
- Taxi fares or other costs of transportation between the airport or station and your hotel:
- · Lodging costs; and
- The cost of meals.

Because these travel expenses aren't business-related, they aren't subject to the same limits as business-related expenses. For information on business travel expenses, see *Travel* in Pub. 463. Travel. Gift. and Car Expenses.

# Expenses of Whaling Captains

You may be able to deduct as a charitable contribution any reasonable and necessary whaling expenses you pay during the year to carry out sanctioned whaling activities. The deduction is limited to \$10,000 a year. To claim the deduction, you must be recognized by the Alaska Eskimo Whaling Commission as a whaling captain charged with the responsibility of maintaining and carrying out sanctioned whaling activities.

Sanctioned whaling activities are subsistence bowhead whale hunting activities conducted under the management plan of the Alaska Eskimo Whaling Commission.

Whaling expenses include expenses for:

- Acquiring and maintaining whaling boats, weapons, and gear used in sanctioned whaling activities;
- Supplying food for the crew and other provisions for carrying out these activities; and
- Storing and distributing the catch from these activities.



You must keep records showing the time, place, date, amount, and nature of the expenses. For details, see Reve-

nue Procedure 2006-50, 2006-47 I.R.B. 944, available at <u>IRS.gov/irb/</u> 2006-47 IRB#RP-2006-50.

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# Contributions You Can't Deduct

There are some contributions you can't deduct and others you can deduct only in part.

You can't deduct as a charitable contribution:

- 1. A contribution to a specific individual,
- 2. A contribution to a nonqualified organization.
- 3. The part of a contribution from which you receive or expect to receive a benefit,
- 4. The value of your time or services,
- 5. Your personal expenses,
- A qualified charitable distribution from an individual retirement arrangement (IRA),
- 7. Appraisal fees,
- Certain contributions to donor-advised funds. or
- 9. Certain contributions of partial interests in property.

Detailed discussions of these items follow.

### Contributions to Individuals

You can't deduct contributions to specific individuals, including the following.

- Contributions to fraternal societies made for the purpose of paying medical or burial expenses of members.
- Contributions to individuals who are needy or worthy. You can't deduct these contributions even if you make them to a qualified organization for the benefit of a specific person. But you can deduct a contribution to a qualified organization that helps needy or worthy individuals if you don't indicate that your contribution is for a specific person.

**Example.** You can deduct contributions to a qualified organization for flood relief, hurricane relief, or other disaster relief. However, you can't deduct contributions earmarked for relief of a particular individual or family.

- Payments to a member of the clergy that can be spent as he or she wishes, such as for personal expenses.
- Expenses you paid for another person who provided services to a qualified organization.

**Example.** Your son does missionary work. You pay his expenses. You can't claim a deduction for your son's unreimbursed expenses related to his contribution of services.

 Payments to a hospital that are for a specific patient's care or for services for a specific patient. You can't deduct these payments even if the hospital is operated by a city, state, or other qualified organization.



If you made a contribution for the relief of the families of victims of the mass shooting in Virginia Beach, Virginia, on

May 31, 2019, and meet the requirements, described earlier under Virginia Beach Strong Act, this contribution isn't considered a contribution to a specific individual.

## Contributions to Nonqualified Organizations

You can't deduct contributions to organizations that aren't qualified to receive tax-deductible contributions, including the following.

- 1. Certain state bar associations if:
  - a. The bar isn't a political subdivision of a state;
  - The bar has private, as well as public, purposes, such as promoting the professional interests of members; and
  - c. Your contribution is unrestricted and can be used for private purposes.
- 2. Chambers of commerce and other business leagues or organizations.
- 3. Civic leagues and associations.
- 4. Country clubs and other social clubs.
- 5. Foreign organizations other than certain Canadian, Israeli, or Mexican charitable organizations. (See Canadian charities, Mexican charities, and Israeli charities under Organizations That Qualify To Receive Deductible Contributions, earlier.) Also, vou can't deduct a contribution vou made to any qualifying organization if the contribution is earmarked to go to a foreign organization. However, certain contributions to a qualified organization for use in a program conducted by a foreign charity may be deductible as long as they aren't earmarked to go to the foreign charity. For the contribution to be deductible, the qualified organization must approve the program as furthering its own exempt purposes and must keep control over the use of the contributed funds. The contribution is also deductible if the foreign charity is only an administrative arm of the qualified organization.
- 6. Homeowners' associations.
- 7. Labor unions.
- 8. Political organizations and candidates.

# Contributions From Which You Benefit

If you receive or expect to receive a financial or economic benefit as a result of making a contribution to a qualified organization, you can't deduct the part of the contribution that represents the value of the benefit you receive. See <u>Contributions From Which You Benefit</u> under <u>Contributions You Can Deduct</u>, earlier. These contributions include the following.

 Contributions to a college or university if the amount paid is to (or for the benefit of) a college or university in exchange for

- tickets (or the right to buy tickets) to an athletic event in an athletic stadium of the college or university.
- Contributions from which you receive or expect to receive a credit or deduction against state or local taxes unless an exception applies. See <u>State or local tax</u> <u>credit</u> and <u>State or local tax deduction</u>, earlier
- Contributions for lobbying. This includes amounts you earmark for use in, or in connection with, influencing specific legislation
- Contributions to a retirement home for room, board, maintenance, or admittance.
   Also, if the amount of your contribution depends on the type or size of apartment you will occupy, it isn't a charitable contribution
- Costs of raffles, bingo, lottery, etc. You
  can't deduct as a charitable contribution
  amounts you pay to buy raffle or lottery
  tickets or to play bingo or other games of
  chance. For information on how to report
  gambling winnings and losses, see Expenses You Can Deduct in Pub. 529.
- Dues to fraternal orders and similar groups. However, see <u>Membership fees or</u> <u>dues</u> under <u>Contributions From Which You</u> <u>Benefit</u>, earlier.
- Tuition, or amounts you pay instead of tuition. You can't deduct as a charitable contribution amounts you pay as tuition even if you pay them for children to attend parochial schools or qualifying nonprofit daycare centers. You also can't deduct any fixed amount you must pay in addition to, or instead of, tuition to enroll in a private school, even if it is designated as a "donation."
- Contributions connected with split-dollar insurance arrangements. You can't deduct any part of a contribution to a qualified organization if, in connection with the contribution, the organization directly or indirectly pays, has paid, or is expected to pay any premium on any life insurance, annuity, or endowment contract for which you, any member of your family, or any other person chosen by you (other than a qualified charitable organization) is a beneficiary.

**Example.** You donate money to a qualified organization. The charity uses the money to purchase a cash value life insurance policy. The beneficiaries under the insurance policy include members of your family. Even though the charity may eventually get some benefit out of the insurance policy, you can't deduct any part of the donation.

### **Qualified Charitable Distributions**

A qualified charitable distribution (QCD) is a distribution made directly by the trustee of your individual retirement arrangement (IRA), other than a SEP or SIMPLE IRA, to certain qualified organizations. You must have been at least age 701/2 when the distribution was made. Your total QCDs for the year can't be more than \$100,000. If all the requirements are met, a QCD is non-taxable, but you can't claim a charitable contribution deduction for a QCD. See Pub. 590-B,

Distributions from Individual Retirement Arrangements (IRAs), for more information about OCDs

### Value of Time or Services

You can't deduct the value of your time or services, including:

- Blood donations to the American Red Cross or to blood banks, and
- The value of income lost while you work as an unpaid volunteer for a qualified organization

## **Personal Expenses**

You can't deduct personal, living, or family expenses, such as the following items.

- The cost of meals you eat while you perform services for a qualified organization, unless it is necessary for you to be away from home overnight while performing the services.
- Adoption expenses, including fees paid to an adoption agency and the costs of keeping a child in your home before the adoption is final. However, you may be able to claim a tax credit for these expenses. Also, you may be able to exclude from your gross income amounts paid or reimbursed by your employer for your adoption expenses. See Form 8839, Qualified Adoption Expenses, and its instructions, for more information.

## **Appraisal Fees**

You can't deduct as a charitable contribution any fees you pay to find the fair market value of donated property.

## Contributions to Donor-Advised Funds

You can't deduct a contribution to a donor-advised fund if:

- The qualified organization that sponsors the fund is a war veterans' organization, a fraternal society, or a nonprofit cemetery company: or
- You don't have an acknowledgment from that sponsoring organization that it has exclusive legal control over the assets contributed.

There are also other circumstances in which you can't deduct your contribution to a donor-advised fund.

Generally, a donor-advised fund is a fund or account in which a donor can, because of being a donor, advise the fund how to distribute or invest amounts held in the fund. For details, see Internal Revenue Code section 170(f)(18).

# Partial Interest in Property

Generally, you can't deduct a contribution of less than your entire interest in property. For details, see <u>Partial Interest in Property</u> under <u>Contributions of Property</u>, later.

## Contributions of Property

If you contribute property to a qualified organization, the amount of your charitable contribution is generally the fair market value of the property at the time of the contribution. However, if the property has increased in value, you may have to make some adjustments to the amount of your deduction. See *Giving Property That Has Increased in Value*, later.

For information about the records you must keep and the information you must furnish with your return if you donate property, see <u>Substantiation Requirements</u> and <u>How To Report</u>, later.

## Contributions Subject to Special Rules

Special rules apply if you contribute:

- · Clothing or household items,
- A car, boat, or airplane,
- · Taxidermy property,
- · Property subject to a debt,
- · A partial interest in property,
- A fractional interest in tangible personal property,
- A qualified conservation contribution,
- A future interest in tangible personal property.
- · Inventory from your business, or
- A patent or other intellectual property.

These special rules are described next.

### Clothing and Household Items

You can't take a deduction for clothing or household items you donate unless the clothing or household items are in good used condition or better.

**Exception.** You can take a deduction for a contribution of an item of clothing or a household item that isn't in good used condition or better if you deduct more than \$500 for it, and include a qualified appraisal prepared by a qualified appraiser and a completed Form 8283, Section B.

Household items. Household items include:

- · Furniture and furnishings,
- Electronics,
- · Appliances,
- · Linens, and
- · Other similar items.

Household items don't include:

- Food;
- Paintings, antiques, and other objects of art:
- Jewelry and gems; and
- Collections.

Fair market value. To determine the fair market value of these items, use the rules under <u>Determining Fair Market Value</u>, later.

### Cars, Boats, and Airplanes

The following rules apply to any donation of a qualified vehicle.

A qualified vehicle is:

- A car or any motor vehicle manufactured mainly for use on public streets, roads, and highways;
- · A boat; or
- An airplane.

**Deduction more than \$500.** If you donate a qualified vehicle with a claimed fair market value of more than \$500, you can deduct the smaller of:

- The gross proceeds from the sale of the vehicle by the organization, or
- The vehicle's fair market value on the date
  of the contribution. If the vehicle's fair market value was more than your cost or other
  basis, you may have to reduce the fair
  market value to figure the deductible
  amount, as described under <u>Giving Property That Has Increased in Value</u>, later.

Form 1098-C. You must attach to your return Copy B of the Form 1098-C, Contributions of Motor Vehicles, Boats, and Airplanes (or other statement containing the same information as Form 1098-C) you received from the organization. The Form 1098-C (or other statement) will show the gross proceeds from the sale of the vehicle.

If you e-file your return, you must:

- Attach Copy B of Form 1098-C to Form 8453, U.S. Individual Income Tax Transmittal for an IRS e-file Return, and mail the forms to the IRS; or
- Include Copy B of Form 1098-C as a pdf attachment if your software program allows it.

If you don't attach Form 1098-C (or other statement), you can't deduct your contribution.

You must get Form 1098-C (or other statement) within 30 days of the sale of the vehicle. But if Exception 1 or 2 (described later) applies, you must get Form 1098-C (or other statement) within 30 days of your donation.

Filing deadline approaching and still no Form 1098-C. If the filing deadline is approaching and you still don't have a Form 1098-C, you have two choices.

- Request an automatic 6-month extension of time to file your return. You can get this extension by filing Form 4868, Application for Automatic Extension of Time To File U.S. Individual Income Tax Return. For more information, see the Instructions for Form 4868.
- File the return on time without claiming the deduction for the qualified vehicle. After receiving the Form 1098-C, file an amended return, Form 1040-X, Amended U.S. Individual Income Tax Return, claiming the deduction. Attach Copy B of Form 1098-C (or other statement) to the amended return.

**Exceptions.** There are two exceptions to the rules just described for deductions of more than \$500.

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Exception 1—Vehicle used or improved by organization. If the qualified organization makes a significant intervening use of, or material improvement to, the vehicle before transferring it, you can generally deduct the vehicle's fair market value at the time of the contribution. But if the vehicle's fair market value was more than your cost or other basis, you may have to reduce the fair market value to get the deductible amount, as described under Giving Property That Has Increased in Value, later. The Form 1098-C (or other statement) will show whether this exception applies.

Exception 2—Vehicle given or sold to needy individual. If the qualified organization will give the vehicle, or sell it for a price well below fair market value, to a needy individual to further the organization's charitable purpose, you can generally deduct the vehicle's fair market value at the time of the contribution. But if the vehicle's fair market value was more than your cost or other basis, you may have to reduce the fair market value to get the deductible amount, as described under Giving Property That Has Increased in Value, later. The Form 1098-C (or other statement) will show whether this exception applies.

This exception doesn't apply if the organization sells the vehicle at auction. In that case, you can't deduct the vehicle's fair market value.

**Example.** Anita donates a used car to a qualified organization. She bought it 3 years ago for \$9,000. A used car guide shows the fair market value for this type of car is \$6,000. However, Anita gets a Form 1098-C from the organization showing the car was sold for \$2,900. Neither Exception 1 nor Exception 2 applies. If Anita itemizes her deductions, she can deduct \$2,900 for her donation. She must attach Form 1098-C and Form 8283, Noncash Charitable Contributions, to her return.

**Deduction \$500 or less.** If the qualified organization sells the vehicle for \$500 or less and Exceptions 1 and 2 don't apply, you can deduct the smaller of:

- \$500, or
- The vehicle's fair market value on the date
  of the contribution. But if the vehicle's fair
  market value was more than your cost or
  other basis, you may have to reduce the
  fair market value to get the deductible
  amount, as described under <u>Giving Property That Has Increased in Value</u>, later.

If the vehicle's fair market value is at least \$250 but not more than \$500, you must have a written statement from the qualified organization acknowledging your donation. The statement must contain the information and meet the tests for an acknowledgment described under <u>Deductions of at Least \$250 but Not More Than</u> \$500 under Substantiation Requirements, later.

**Fair market value.** To determine a vehicle's fair market value, use the rules described under *Determining Fair Market Value*, later.

**Donations of inventory.** The vehicle donation rules just described don't apply to donations of inventory. For example, these rules don't apply if you are a car dealer who donates a car you

had been holding for sale to customers. See <u>Inventory</u>, later.

### **Taxidermy Property**

If you donate taxidermy property to a qualified organization, your deduction is limited to your basis in the property or its fair market value, whichever is less. This applies if you prepared, stuffed, or mounted the property or paid or incurred the cost of preparing, stuffing, or mounting the property.

Your basis for this purpose includes only the cost of preparing, stuffing, and mounting the property. Your basis doesn't include transportation or travel costs. It also doesn't include the direct or indirect costs for hunting or killing an animal, such as equipment costs. In addition, it doesn't include the value of your time.

Taxidermy property means any work of art that:

- Is the reproduction or preservation of an animal, in whole or in part;
- Is prepared, stuffed, or mounted to recreate one or more characteristics of the animal; and
- Contains a part of the body of the dead animal.

### **Property Subject to a Debt**

If you contribute property subject to a debt (such as a mortgage), you must reduce the fair market value of the property by:

- Any allowable deduction for interest you paid (or will pay) that is attributable to any period after the contribution, and
- 2. If the property is a bond, the lesser of:
  - Any allowable deduction for interest you paid (or will pay) to buy or carry the bond that is attributable to any period before the contribution, or
  - b. The interest, including bond discount, receivable on the bond that is attributable to any period before the contribution, and that isn't includible in your income due to your accounting method.

This prevents you from deducting the same amount as both investment interest and a charitable contribution.

If the recipient (or another person) assumes the debt, you must also reduce the fair market value of the property by the amount of the outstanding debt assumed.

The amount of the debt is also treated as an amount realized on the sale or exchange of property for purposes of figuring your taxable gain (if any). For more information, see <u>Bargain Sales</u> under <u>Giving Property That Has Increased in Value</u>, later.

### **Partial Interest in Property**

Generally, you can't deduct a charitable contribution of less than your entire interest in property.

Right to use property. A contribution of the right to use property is a contribution of less than your entire interest in that property and isn't deductible.

**Example 1.** You own a 10-story office building and donate rent-free use of the top floor to a qualified organization. Because you still own the building, you have contributed a partial interest in the property and can't take a deduction for the contribution.

**Example 2.** Mandy White owns a vacation home at the beach that she sometimes rents to others. For a fundraising auction at her church, she donated the right to use the vacation home for 1 week. At the auction, the church received and accepted a bid from Lauren Green equal to the fair rental value of the home for 1 week. Mandy can't claim a deduction because of the partial interest rule. Lauren can't claim a deduction either, because she received a benefit equal to the amount of her payment. See <u>Contributions From Which You Benefit</u>, earlier.

**Exceptions.** You can deduct a charitable contribution of a partial interest in property only if that interest represents one of the following items.

- A remainder interest in your personal home or farm. A remainder interest is one that passes to a beneficiary after the end of an earlier interest in the property.
- **Example.** You keep the right to live in your home during your lifetime and give your church a remainder interest that begins upon your death. You can deduct the value of the remainder interest.
- An undivided part of your entire interest.
   This must consist of a part of every substantial interest or right you own in the property and must last as long as your interest in the property lasts. But see <u>Fractional Interest in Tangible Personal Property</u>, later.

**Example.** You contribute voting stock to a qualified organization but keep the right to vote the stock. The right to vote is a substantial right in the stock. You haven't contributed an undivided part of your entire interest and can't deduct your contribution.

- A partial interest that would be deductible if transferred to certain types of trusts.
- A qualified conservation contribution (defined later).

For information about how to figure the value of a contribution of a partial interest in property, see *Partial Interest in Property Not in Trust* in Pub. 561.

# Fractional Interest in Tangible Personal Property

You can't deduct a charitable contribution of a fractional interest in tangible personal property unless all interests in the property are held immediately before the contribution by:

- You, or
- You and the qualifying organization receiving the contribution.

If you make an additional contribution later, the fair market value of that contribution will be determined by using the smaller of:

- The fair market value of the property at the time of the initial contribution, or
- The fair market value of the property at the time of the additional contribution.

Tangible personal property is defined later under <u>Future Interest in Tangible Personal Property</u>. A fractional interest in property is an undivided portion of your entire interest in the property.

**Example.** An undivided one-quarter interest in a painting that entitles an art museum to possession of the painting for 3 months of each year is a fractional interest in the property.

**Recapture of deduction.** You must recapture your charitable contribution deduction by including it in your income if both of the following statements are true.

- You contributed a fractional interest in tangible personal property after August 17, 2006.
- You don't contribute the rest of your interests in the property to the original recipient or, if it no longer exists, another qualified organization on or before the earlier of:
  - a. The date that is 10 years after the date of the initial contribution, or
  - b. The date of your death.

Recapture is also required if the qualified organization hasn't taken substantial physical possession of the property and used it in a way related to the organization's purpose during the period beginning on the date of the initial contribution and ending on the earlier of:

- 1. The date that is 10 years after the date of the initial contribution, or
- 2. The date of your death.

**Additional tax.** If you must recapture your deduction, you must also pay interest and an additional tax equal to 10% of the amount recaptured.

# **Qualified Conservation Contribution**

A qualified conservation contribution is a contribution of a qualified real property interest to a qualified organization to be used only for conservation purposes.

**Qualified organization.** For purposes of a qualified conservation contribution, a qualified organization is:

A governmental unit;

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- A publicly supported charity; or
- An organization controlled by, and operated for the exclusive benefit of, a governmental unit or a publicly supported charity.

The organization must also have a commitment to protect the conservation purposes of the donation and must have the resources to enforce the restrictions.

A publicly supported charity is an organization of the type described in (1) under *Types of* 

<u>Qualified Organizations</u>, earlier, that normally receives a substantial part of its support, other than income from its exempt activities, from direct or indirect contributions from the general public or from governmental units.

**Qualified real property interest.** This is any of the following interests in real property.

- Your entire interest in real estate other than a mineral interest (subsurface oil, gas, or other minerals, and the right of access to these minerals).
- 2. A remainder interest.
- 3. A restriction (granted in perpetuity) on the use that may be made of the real property.

**Conservation purposes.** Your contribution must be made only for one of the following conservation purposes.

- Preserving land areas for outdoor recreation by, or for the education of, the general public.
- Protecting a relatively natural habitat of fish, wildlife, or plants, or a similar ecosystem.
- Preserving open space, including farmland and forest land, if it yields a significant public benefit. The open space must be preserved either for the scenic enjoyment of the general public or under a clearly defined federal, state, or local governmental conservation policy.
- Preserving a historically important land area or a certified historic structure.

**Building in registered historic district.** If a building in a registered historic district is a certified historic structure, a contribution of a qualified real property interest that is an easement or other restriction on the exterior of the building is deductible only if it meets all of the following conditions.

- The restriction must preserve the entire exterior of the building (including its front, sides, rear, and height) and must prohibit any change to the exterior of the building that is inconsistent with its historical character.
- You and the organization receiving the contribution must enter into a written agreement certifying, under penalty of perjury, that the organization:
  - a. Is a qualified organization with a purpose of environmental protection, land conservation, open space preservation, or historic preservation, and
  - Has the resources to manage and enforce the restriction and a commitment to do so.
- 3. You must include with your return:
  - a. A *Qualified appraisal*, performed by a *Qualified appraiser*;
  - b. Photographs of the building's entire exterior; and
  - A description of all restrictions on development of the building, such as zoning laws and restrictive covenants.

If you claimed the rehabilitation credit for the building for any of the 5 years before the year of the contribution, your charitable deduction is reduced. For more information, see Form 3468, Investment Credit, and Internal Revenue Code section 170(f)(14).

If you claim a deduction of more than \$10,000, your deduction won't be allowed unless you pay a \$500 filing fee. See Form 8283-V, Payment Voucher for Filing Fee Under Section 170(f)(13), and its instructions.

**More information.** For information about determining the fair market value of qualified conservation contributions, see Pub. 561. For information about the limits that apply to deductions for this type of contribution, see *Limits on Deductions*, later. For more information about qualified conservation contributions, see Regulations section 1.170A-14.

# Future Interest in Tangible Personal Property

You can't deduct the value of a charitable contribution of a future interest in tangible personal property until all intervening interests in and rights to the actual possession or enjoyment of the property have either expired or been turned over to someone other than yourself, a related person, or a related organization. But see <u>Fractional Interest in Tangible Personal Property</u>, earlier, and <u>Tangible personal property put to unrelated use</u>, later.

Related persons include your spouse, children, grandchildren, brothers, sisters, and parents. Related organizations may include a partnership or corporation in which you have an interest, or an estate or trust with which you have a connection.

**Tangible personal property.** This is any property, other than land or buildings, that can be seen or touched. It includes furniture, books, jewelry, paintings, and cars.

**Future interest.** This is any interest that is to begin at some future time, regardless of whether it is designated as a future interest under state law.

**Example.** You own an antique car that you contribute to a museum. You give up ownership, but retain the right to keep the car in your garage with your personal collection. Because you keep an interest in the property, you can't deduct the contribution. If you turn the car over to the museum in a later year, giving up all rights to its use, possession, and enjoyment, you can take a deduction for the contribution in that later year.

### Inventory

If you contribute inventory (property you sell in the course of your business), the amount you can deduct is the smaller of its fair market value on the day you contributed it or its basis. The basis of contributed inventory is any cost incurred for the inventory in an earlier year that you would otherwise include in your opening inventory for the year of the contribution. You must remove the amount of your charitable

contribution deduction from your opening inventory. It isn't part of the cost of goods sold.

If the cost of donated inventory isn't included in your opening inventory, the inventory's basis is zero and you can't claim a charitable contribution deduction. Treat the inventory's cost as you would ordinarily treat it under your method of accounting. For example, include the purchase price of inventory bought and donated in the same year in the cost of goods sold for that year.

A special rule applies to certain donations of food inventory. See *Food Inventory*, later.

# Patents and Other Intellectual Property

If you donate intellectual property to a qualified organization, your deduction is limited to the basis of the property or the fair market value of the property, whichever is smaller. Intellectual property means any of the following.

- · Patents.
- Copyrights (other than a copyright described in Internal Revenue Code sections 1221(a)(3) or 1231(b)(1)(C)).
- Trademarks.
- Trade names.
- Trade secrets.
- Know-how.
- Software (other than software described in Internal Revenue Code section 197(e)(3) (A)(i)).
- Other similar property or applications or registrations of such property.

Additional deduction based on income. You may be able to claim additional charitable contribution deductions in the year of the contribution and years following, based on the income, if any, from the donated property.

The following table shows the percentage of income from the property that you can deduct for each of your tax years ending on or after the date of the contribution. In the table, "tax year 1," for example, means your first tax year ending on or after the date of the contribution. However, you can take the additional deduction only to the extent the total of the amounts figured using this table is more than the amount of the deduction claimed for the original donation of the property.

After the legal life of the intellectual property ends, or after the 10th anniversary of the donation, whichever is earlier, no additional deduction is allowed.

The additional deductions can't be taken for intellectual property donated to certain private foundations.

Tax year	Deductible percentage
1	100%
2	100%
3	90%
4	80%
5	70%
6	60%
7	50%
8	40%
9	30%
10	20%
11	10%
12	10%

**Reporting requirements.** You must inform the organization at the time of the donation that you intend to treat the donation as a contribution subject to the provisions just discussed.

The organization is required to file an information return showing the income from the property, with a copy to you. This is done on Form 8899, Notice of Income From Donated Intellectual Property.

### Determining Fair Market Value

This section discusses general guidelines for determining the fair market value of various types of donated property. Pub. 561 contains a more complete discussion.

Fair market value is the price at which property would change hands between a willing buyer and a willing seller, neither having to buy or sell, and both having reasonable knowledge of all the relevant facts.

**Used clothing.** The fair market value of used clothing and other personal items is usually far less than the price you paid for them. There are no fixed formulas or methods for finding the value of items of clothing.

You should claim as the value the price that buyers of used items actually pay in used clothing stores, such as consignment or thrift shops.

Also see <u>Clothing and Household Items</u>, earlier.

**Example.** Kristin donated a coat to a thrift store operated by her church. She paid \$300 for the coat 3 years ago. Similar coats in the thrift store sell for \$50. The fair market value of the coat is \$50. Kristin's donation is limited to \$50.

Household items. The fair market value of used household items, such as furniture, appliances, and linens, usually is much lower than the price paid when new. These items may have little or no market value because they are in a worn condition, out of style, or no longer useful. For these reasons, formulas (such as using a percentage of the cost to buy a new replacement item) aren't acceptable in determining value.

You should support your valuation with photographs, canceled checks, receipts from your purchase of the items, or other evidence. Magazine or newspaper articles and photographs

that describe the items and statements by the recipients of the items are also useful. Don't include any of this evidence with your tax return.

If the property is valuable because it is old or unique, see the discussion under *Paintings, Antiques, and Other Objects of Art* in Pub. 561.

Also see <u>Clothing and Household Items</u>, earlier.

Article of clothing or household item over \$500 not in good used condition. You must file Form 8283, Section B, if you are contributing a single article of clothing or household item over \$500 that is not in good used condition. See the Form 8283 instructions for more information.

**Cars, boats, and airplanes.** If you contribute a car, boat, or airplane to a qualified organization, you must determine its fair market value.

Qualified vehicle donation. You don't need a written appraisal for a qualified vehicle — such as a car, boat, or airplane — if your deduction for the qualified vehicle is limited to the gross proceeds from its sale and you obtained a contemporaneous written acknowledgement (defined later). If you donate a qualified vehicle with a claimed value of more than \$500, you can't claim a deduction unless you attach to Form 8283 a copy of the contemporaneous written acknowledgement you received from the donee organization. See Qualified Vehicle Donations in the Instructions for Form 8283.

**Boats.** Except for small, inexpensive boats, the valuation of boats should be based on an appraisal by a marine surveyor or appraiser because the physical condition is critical to the value.

Cars. Certain commercial firms and trade organizations publish used car pricing guides, commonly called "blue books," containing complete dealer sale prices or dealer average prices for recent model years. The guides may be published monthly or seasonally, and for different regions of the country. These guides also provide estimates for adjusting for unusual equipment, unusual mileage, and physical condition. The prices aren't "official" and these publications aren't considered an appraisal of any specific donated property. But they do provide clues for making an appraisal and suggest relative prices for comparison with current sales and offerings in your area.

These publications are sometimes available from public libraries, or from the loan officer at a bank, credit union, or finance company. You can also find used car pricing information on the Internet.

To find the fair market value of a donated car, use the price listed in a used car guide for a private party sale, not the dealer retail value. However, the fair market value may be less if the car has engine trouble, body damage, high mileage, or any type of excessive wear. The fair market value of a donated car is the same as the price listed in a used car guide for a private party sale only if the guide lists a sales price for a car that is the same make, model, and year, sold in the same or similar options or accessories, with the same or similar options or accessories,

and with the same or similar warranties as the donated car.

**Example.** You donate a used car in poor condition to a local high school for use by students studying car repair. A used car guide shows the dealer retail value for this type of car in poor condition is \$1,600. However, the guide shows the price for a private party sale of the car is only \$750. The fair market value of the car is considered to be \$750.

**Large quantities.** If you contribute a large number of the same item, fair market value is the price at which comparable numbers of the item are being sold.

**Example.** You purchase 500 bibles for \$1,000. The person who sells them to you says the retail value of these bibles is \$3,000. If you contribute the bibles to a qualified organization, you can claim a deduction only for the price at which similar numbers of the same bible are currently being sold. Your charitable contribution is \$1,000, unless you can show that similar numbers of that bible were selling at a different price at the time of the contribution.

### Giving Property That Has Decreased in Value

If you contribute property with a fair market value that is less than your basis in it, your deduction is limited to its fair market value. You can't claim a deduction for the difference between the property's basis and its fair market value.

Your basis in property is generally what you paid for it. If you need more information about basis, see Pub. 551, Basis of Assets. You may want to see Pub. 551 if you contribute property that you:

- Received as a gift or inheritance;
- Used in a trade, business, or activity conducted for profit; or
- · Claimed a casualty loss deduction for.

Common examples of property that decrease in value include clothing, furniture, appliances, and cars.

# Giving Property That Has Increased in Value

If you contribute property with a fair market value that is more than your basis in it, you may have to reduce the fair market value by the amount of appreciation (increase in value) when you figure your deduction.

Your basis in property is generally what you paid for it. If you need more information about basis, see Pub. 551.

Different rules apply to figuring your deduction, depending on whether the property is:

- Ordinary income property, or
- Capital gain property.

### **Ordinary Income Property**

Property is ordinary income property if you would have recognized ordinary income or

short-term capital gain had you sold it at fair market value on the date it was contributed. Examples of ordinary income property are inventory, works of art created by the donor, manuscripts prepared by the donor, and capital assets (defined later, under <u>Capital Gain Property</u>) held 1 year or less.

**Property used in a trade or business.** Property used in a trade or business is considered ordinary income property to the extent of any gain that would have been treated as ordinary income because of depreciation had the property been sold at its fair market value at the time of contribution. See chapter 3 of Pub. 544, Sales and Other Dispositions of Assets, for the kinds of property to which this rule applies.

Amount of deduction. The amount you can deduct for a contribution of ordinary income property is its fair market value minus the amount that would be ordinary income or short-term capital gain if you sold the property for its fair market value. Generally, this rule limits the deduction to your basis in the property.

**Example.** You donate stock you held for 5 months to your church. The fair market value of the stock on the day you donate it is \$1,000, but you paid only \$800 (your basis). Because the \$200 of appreciation would be short-term capital gain if you sold the stock, your deduction is limited to \$800 (fair market value minus the appreciation).

**Exception.** Don't reduce your charitable contribution if you include the ordinary or capital gain income in your gross income in the same year as the contribution. See <u>Ordinary or capital gain income included in gross income</u> under <u>Capital Gain Property</u> next, if you need more information.

### **Capital Gain Property**

Property is capital gain property if you would have recognized long-term capital gain had you sold it at fair market value on the date of the contribution. Capital gain property includes capital assets held more than 1 year.

**Capital assets.** Capital assets include most items of property you own and use for personal purposes or investment. Examples of capital assets are stocks, bonds, jewelry, coin or stamp collections, and cars or furniture used for personal purposes.

For purposes of figuring your charitable contribution, capital assets also include certain real property and depreciable property used in your trade or business and, generally, held more than 1 year. You may, however, have to treat this property as partly ordinary income property and partly capital gain property. See <a href="Perperty used in a trade or business">Perperty used in a trade or business</a> under Ordinary Income Property, earlier.

**Real property.** Real property is land and generally anything built on, growing on, or attached to land.

**Depreciable property.** Depreciable property is property used in business or held for the production of income and for which a depreciation deduction is allowed.

For more information about what is a capital asset, see chapter 2 of Pub. 544.

Amount of deduction—General rule. When figuring your deduction for a contribution of capital gain property, you can generally use the fair market value of the property.

**Exceptions.** However, in certain situations, you must reduce the fair market value by any amount that would have been long-term capital gain if you had sold the property for its fair market value. Generally, this means reducing the fair market value to the property's cost or other basis. You must do this if:

- The property (other than qualified appreciated stock) is contributed to certain private nonoperating foundations,
- You choose the 50% limit instead of the 30% limit for capital gain property given to 50% limit organizations, discussed later,
- 3. The contributed property is intellectual property (as defined earlier under <u>Patents</u> and Other Intellectual Property),
- The contributed property is certain taxidermy property as explained earlier, or
- 5. The contributed property is tangible personal property (defined earlier) that:
  - a. Is put to an unrelated use (defined later) by the charity, or
  - b. Has a claimed value of more than \$5,000 and is sold, traded, or otherwise disposed of by the qualified organization during the year in which you made the contribution, and the qualified organization hasn't made the required certification of exempt use (such as on Form 8282, Donee Information Return, Part IV). See also <u>Recapture if no exempt use</u>, later.

Contributions to private nonoperating foundations. The reduced deduction applies to contributions to all private nonoperating foundations other than those qualifying for the 50% limit, discussed later.

However, the reduced deduction doesn't apply to contributions of qualified appreciated stock. Qualified appreciated stock is any stock in a corporation that is capital gain property and for which market quotations are readily available on an established securities market on the day of the contribution. But stock in a corporation doesn't count as qualified appreciated stock to the extent you and your family contributed more than 10% of the value of all the outstanding stock in the corporation.

Tangible personal property put to unrelated use. Tangible personal property is defined earlier under <u>Future Interest in Tangible Personal Property</u>.

**Unrelated use.** The term "unrelated use" means a use unrelated to the exempt purpose or function of the qualified organization. For a governmental unit, it means the use of the contributed property for other than exclusively public purposes.

**Example.** If a painting contributed to an educational institution is used by that organization

for educational purposes by being placed in its library for display and study by art students, the use isn't an unrelated use. But if the painting is sold and the proceeds are used by the organization for educational purposes, the use is an unrelated use.

**Deduction limited.** Your deduction for a contribution of tangible personal property may be limited. See (5) under <u>Exceptions</u>, earlier.

**Recapture if no exempt use.** You must recapture part of your charitable contribution deduction by including it in your income if all the following statements are true.

- You donate tangible personal property with a claimed value of more than \$5,000, and your deduction is more than your basis in the property.
- The organization sells, trades, or otherwise disposes of the property after the year it was contributed but within 3 years of the contribution.
- The organization doesn't provide a written statement (such as on Form 8282, Part IV), signed by an officer of the organization under penalty of perjury, that either:
  - Certifies its use of the property was substantial and related to the organization's purpose, or
  - b. Certifies its intended use of the property became impossible.

If all the preceding statements are true, include in your income:

- 1. The deduction you claimed for the property, minus
- 2. Your basis in the property when you made the contribution.

Include this amount in your income for the year the qualified organization disposes of the property. Report the recaptured amount on Schedule 1 (Form 1040), line 8.

Ordinary or capital gain income included in gross income. You don't reduce your charitable contribution if you include the ordinary or capital gain income in your gross income in the same year as the contribution. This may happen when you transfer installment or discount obligations or when you assign income to a qualified organization. If you contribute an obligation received in a sale of property that is reported under the installment method, see Pub. 537, Installment Sales.

**Example.** You donate an installment note to a qualified organization. The note has a fair market value of \$10,000 and a basis to you of \$7,000. As a result of the donation, you have a short-term capital gain of \$3,000 (\$10,000 – \$7,000), which you include in your income for the year. Your charitable contribution is \$10,000.

### **Food Inventory**

Special rules apply to certain donations of food inventory to a qualified organization. These rules apply if all the following conditions are met.

- You made a contribution of apparently wholesome food from your trade or business. Apparently wholesome food is food intended for human consumption that meets all quality and labeling standards imposed by federal, state, and local laws and regulations even though the food may not be readily marketable due to appearance, age, freshness, grade, size, surplus, or other conditions.
- 2. The food is to be used only for the care of the ill, the needy, or infants.
- 3. The use of the food is related to the organization's exempt purpose or function.
- 4. The organization doesn't transfer the food for money, other property, or services.
- 5. You receive a written statement from the organization stating it will comply with requirements (2), (3), and (4).
- 6. The organization isn't a private nonoperating foundation.
- The food satisfies any applicable requirements of the Federal Food, Drug, and
  Cosmetic Act and regulations on the date
  of transfer and for the previous 180 days.

If all the conditions just described are met, use the following worksheet to figure your deduction

# Worksheet 1. Donations of Food Inventory See separate Worksheet instructions. (Keep for your records)

1.	Enter fair market value of the	
2.	donated food	
۷.	food	
3.	Subtract line 2 from line 1.	
	If the result is zero or less, stop here.	
	Don't complete the rest of this worksheet. Your charitable	
	contribution deduction for food is the	
	amount on line 1	
4.	Enter one-half of line 3	
5.	Subtract line 4 from line 1	
6.	Multiply line 2 by 2.0	
7.	Subtract line 6 from line 5. If the result	
٠.	is less than zero, enter -0	
8.	Add lines 4 and 7	
9.	Compare line 3 and line 8. Enter the	
10.	smaller amount	
11.		
11.	Enter 25% of your total net income for the year from	
	all trades or businesses	
	from which food	
	inventory was donated	
12.	Compare line 10 and line 11. Enter the smaller amount.	
	This is your charitable	
	contribution deduction	
	for the food	

Worksheet instructions. When determining the fair market value to enter on line 1 of the worksheet, take into account the price at which the same or substantially the same food items (as to both type and quality) were sold by you at the time of the contribution. Don't reduce this

amount because the food wasn't or couldn't be sold by reason of your internal standards, lack of market, or similar circumstances. Also, don't reduce this amount even though you produced the food exclusively for the purpose of transferring the food to a qualified organization.

If you don't account for inventories under section 471 and you aren't required to capitalize indirect costs under section 263A, you may elect, solely for the purpose of line 2 of the worksheet, to treat the basis of any apparently wholesome food as being equal to 25% of the fair market value of such food.

Enter on line 11 of the worksheet 25% of your net income for the year from all sole proprietorships, S corporations, or partnerships (or other entity that isn't a C corporation) from which contributions of food inventory were made. Figure net income before any deduction for a charitable contribution of food inventory.

If you made more than one contribution of food inventory, complete a separate worksheet for each contribution. Complete lines 11 and 12 on only one worksheet. On that worksheet, complete line 11. Then compare line 11 and the total of the line 10 amounts on all worksheets and enter the smaller of those amounts on line 12.

If line 11 is smaller than line 10, you can carry over the excess as a qualifying food inventory contribution to the following year. You may be able to include the excess in your charitable contribution deduction for the food in each of the next 5 years in order of time until it is used up, but not beyond that time.

**More information.** See *Inventory*, earlier, for information about determining the basis of donated inventory and the effect on cost of goods sold. For additional details, see section 170(e) (3) of the Internal Revenue Code.

### **Bargain Sales**

A bargain sale of property is a sale or exchange for less than the property's fair market value. A bargain sale to a qualified organization is partly a charitable contribution and partly a sale or exchange.

Part that is a sale or exchange. The part of the bargain sale that is a sale or exchange may result in a taxable gain. For more information on figuring the amount of any taxable gain, see Bargain sales to charity in chapter 1 of Pub. 544.

Part that is a charitable contribution. Figure the amount of your charitable contribution in three steps.

**Step 1.** Subtract the amount you received for the property from the property's fair market value at the time of sale. This gives you the fair market value of the contributed part.

**Step 2.** Find the adjusted basis of the contributed part. It equals:

Adjusted basis of entire property

Fair market value of contributed part

Fair market value of entire property

Step 3. Determine whether the amount of your charitable contribution is the fair market value of the contributed part (which you found in Step 1) or the adjusted basis of the contributed part (which you found in Step 2). Generally, if the property sold was capital gain property, your charitable contribution is the fair market value of the contributed part. If it was ordinary income property, your charitable contribution is the adjusted basis of the contributed part. See Ordinary Income Property and Capital Gain Property, both earlier, for more information.

*Example.* You sell ordinary income property with a fair market value of \$10,000 to a church for \$2,000. Your basis is \$4,000 and your adjusted gross income is \$20,000. You make no other contributions during the year. The fair market value of the contributed part of the property is \$8,000 (\$10,000 – \$2,000). The adjusted basis of the contributed part is \$3,200 (\$4,000  $\times$  (\$8,000  $\div$  \$10,000)). Because the property is ordinary income property, your charitable deduction is limited to the adjusted basis of the contributed part. You can deduct \$3,200.

## Penalty

You may be liable for a penalty if you overstate the value or adjusted basis of contributed property.

**20% penalty.** The penalty is 20% of the amount by which you underpaid your tax because of the overstatement, if:

- The value or adjusted basis claimed on your return is 150% or more of the correct amount, and
- 2. You underpaid your tax by more than \$5,000 because of the overstatement.

**40% penalty.** The penalty is 40%, rather than 20%, if:

- The value or adjusted basis claimed on your return is 200% or more of the correct amount, and
- 2. You underpaid your tax by more than \$5,000 because of the overstatement.

### When To Deduct

You can deduct your contributions only in the year you actually make them in cash or other property (or in a later carryover year, as explained under *How To Figure Your Deduction When Limits Apply*, later). This applies whether you use the cash or an accrual method of accounting.

**Time of making contribution.** Usually, you make a contribution at the time of its unconditional delivery.

**Checks.** A check you mail to a charity is considered delivered on the date you mail it.

**Text message.** Contributions made by text message are deductible in the year you send the text message if the contribution is charged to your telephone or wireless account.

*Credit card.* Contributions charged on your bank credit card are deductible in the year you make the charge.

**Pay-by-phone** account. Contributions made through a pay-by-phone account are considered delivered on the date the financial institution pays the amount. This date should be shown on the statement the financial institution sends you.

Stock certificate. A properly endorsed stock certificate is considered delivered on the date of mailing or other delivery to the charity or to the charity's agent. However, if you give a stock certificate to your agent or to the issuing corporation for transfer to the name of the charity, your contribution isn't delivered until the date the stock is transferred on the books of the corporation.

**Promissory note.** If you issue and deliver a promissory note to a charity as a contribution, it isn't a contribution until you make the note payments.

**Option.** If you grant a charity an option to buy real property at a bargain price, it isn't a contribution until the charity exercises the option.

**Borrowed funds.** If you contribute borrowed funds, you can deduct the contribution in the year you deliver the funds to the charity, regardless of when you repay the loan.

**Conditional gift.** If your contribution depends on a future act or event to become effective, you can't take a deduction unless there is only a negligible chance the act or event won't take place.

If your contribution would be undone by a later act or event, you can't take a deduction unless there is only a negligible chance the act or event will take place.

**Example 1.** You contribute cash to a local school board, which is a political subdivision of a state, to help build a school gym. The school board will refund the money to you if it doesn't collect enough to build the gym. You can't deduct your contribution until there is no chance (or only a negligible chance) of a refund.

**Example 2.** You donate land to a city for as long as the city uses it for a public park. The city plans to use the land for a park, and there is no chance (or only a negligible chance) of the land being used for any different purpose. You can deduct your charitable contribution in the year you make the contribution.

## **Limits on Deductions**



If your total contributions for the year are 20% or less of your adjusted gross income, you don't need to read the rest

of this section. The remaining limits discussed in this section don't apply to you.

The amount you can deduct for charitable contributions is generally limited to no more than 60% of your adjusted gross income (AGI). Your deduction may be further limited to 50%, 30%, or 20% of your AGI, depending on the

type of property you give and the type of organization you give it to. A higher limit applies to certain qualified conservation contributions and qualified cash contributions for 2020. These limits are described in detail in this section.

Your AGI is the amount on Form 1040 or 1040-SR, line 11.

If your contributions are more than any of the limits that apply, see <u>Carryovers</u> under <u>How</u> To Figure Your Deduction When Limits Apply, later.

**Out-of-pocket expenses.** Amounts you spend performing services for a charitable organization may be deductible as a contribution to a qualified organization. If so, your deduction is subject to the limit applicable to donations to that organization. For example, the 30% limit applies to amounts you spend on behalf of a private nonoperating foundation.

## Types of Qualified Organizations

For the purpose of applying the deduction limits to your charitable contributions, qualified organizations can be divided into two categories.

First category of qualified organizations (50% limit organizations). The first category includes only the following types of qualified organizations. (These organizations are also sometimes referred to as "50% limit organizations.")

- Churches and conventions or associations of churches.
- Educational organizations with a regular faculty and curriculum that normally have a regularly enrolled student body attending classes on site.
- Hospitals and certain medical research organizations associated with these hospitals.
- 4. Organizations that are operated only to receive, hold, invest, and administer property and to make expenditures to or for the benefit of state and municipal colleges and universities and that normally receive substantial support from the United States or any state or their political subdivisions, or from the general public.
- The United States or any state, the District of Columbia, a U.S. possession (including Puerto Rico), a political subdivision of a state or U.S. possession, or an Indian tribal government or any of its subdivisions that perform substantial government functions.
- Publicly supported charities, defined earlier under <u>Qualified Conservation Contri-</u> bution.
- 7. Organizations that may not qualify as "publicly supported" but that meet other tests showing they respond to the needs of the general public, not a limited number of donors or other persons. They must normally receive more than one-third of their support either from organizations

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- described in (1) through (6), or from persons other than "disqualified persons."
- 8. Most organizations operated or controlled by, and operated for the benefit of, those organizations described in (1) through (7).
- 9. Private operating foundations.
- 10. Private nonoperating foundations that make qualifying distributions of 100% of contributions within 21/2 months following the year they receive the contribution. A deduction for charitable contributions to any of these private nonoperating foundations must be supported by evidence from the foundation confirming it made the qualifying distributions timely. Attach a copy of this supporting data to your tax return.
- 11. A private foundation whose contributions are pooled into a common fund, if the foundation would be described in (8) but for the right of substantial contributors to name the public charities that receive contributions from the fund. The foundation must distribute the common fund's income within 21/2 months following the tax year in which it was realized and must distribute the corpus not later than 1 year after the donor's death (or after the death of the donor's surviving spouse if the spouse can name the recipients of the corpus).

You can ask any organization whether it is a 50% limit organization, and most will be able to tell you. Also see *How to check whether an organization can receive deductible charitable contributions*, earlier.

**Second category of qualified organizations.** The second category includes any type of qualified organization that isn't in the first category.

### Limits

The limit that applies to a contribution depends on the type of property you give and which category of qualified organization you give it to. The amount of a contribution you can deduct is generally limited to a percentage of your adjusted gross income (AGI), but may be further reduced if you make contributions that are subject to more than one of the limits discussed in this section.

Your total deduction of charitable contributions can't exceed your AGI. If your contributions are subject to more than one of the limits, you include all or part of each contribution in a certain order, carrying over any excess to a subsequent year (if allowed). See <u>How To Figure Your Deduction When Limits Apply</u> and <u>Carryovers</u>, later, for more information about ordering and carryovers.

# Limits based on 100% of adjusted gross income

There are three 100% limits that may apply to your contributions.

Qualified conservation contributions of farmers and ranchers. If you are a qualified farmer or rancher, your deduction for a qualified conservation contribution (QCC) is limited to 100% of your AGI minus your deduction for all other charitable contributions. However, if the donated property is used in agriculture or livestock production (or is available for such production), the contribution must be subject to a restriction that the property remain available for such production. If not, the limit is 50%. For more information about applying the 50% limit to a QCC, see *Qualified conservation contributions*, later, under *Limits based on 50% of adjusted gross income*.

**Qualified farmer or rancher.** You are a qualified farmer or rancher if your gross income from the trade or business of farming is more than 50% of your gross income for the year.

Qualified cash contributions for 2020. If you make a qualified cash contribution for tax year 2020, your deduction for the cash contribution is limited to 100% of your adjusted gross income (AGI) minus your deduction for all other contributions. A qualified cash contribution must meet the following criteria.

- It is a charitable contribution paid in cash or by check after December 31, 2019.
- It is paid to an organization described earlier under First category of qualified organizations (50% limit organizations) (other than certain private foundations described in section 509(a)(3)).
- The taxpayer elected to have this limitation apply to such contribution.

**Exception.** Qualified contributions don't include a contribution to a segregated fund or account for which you (or any person you appoint or designate) have or expect to have advisory privileges with respect to distributions or investments based on your contribution.

*Carryover rule.* You can carry over any qualified contributions you aren't able to deduct in 2020 because of this limit.

Qualified contributions for relief efforts for 2018 and 2019 disasters. If you make a qualified contribution for relief efforts in a qualified disaster area, your deduction for the qualified contribution is limited to 100% of your adjusted gross income minus your deduction for all other contributions. For purposes of this section, a qualified disaster is a major disaster that was declared before February 19, 2020, by the President under section 401 of the Stafford Act and that occurred in 2018 and before December 21, 2019. However, a qualified disaster doesn't include California wildfires in January 2018 (which received special relief).

A qualified contribution must meet the following criteria.

- It is a charitable contribution paid in cash or by check before February 19, 2020.
- It is paid to an organization described earlier under First category of qualified organizations (50% limit organizations) (other than certain private foundations described in section 509(a)(3)).
- It is payable for relief efforts in a qualified disaster area described above.
- The taxpayer obtains contemporaneous written acknowledgement (within the

- meaning of section 170(f)(8)) from the organization that such contribution was used for relief efforts.
- The taxpayer elected to have qualified disaster area tax relief apply to such contribution

**Exception.** Qualified contributions don't include a contribution to a segregated fund or account for which you (or any person you appoint or designate) have or expect to have advisory privileges with respect to distributions or investments based on your contribution.

*Carryover rule.* You can carry over any qualified contributions you aren't able to deduct in 2020 because of this limit.

# Limit based on 60% of adjusted gross income (AGI)

If you make cash contributions during the year to an organization described earlier under <u>First category of qualified organizations</u> (50% <u>limit organizations</u>), and you **elect not** to treat it as <u>Qualified cash contributions for 2020</u>, your deduction for the cash contributions is 60% of your AGI.

This 60% limit doesn't apply to noncash charitable contributions. See *Noncash contributions to 50% limit organizations*, later, if you contribute something other than cash to a 50% limit organization.

Example 1. You gave your church a \$200 cash contribution that you elected not to treat as Qualified cash contributions for 2020. The limit based on 60% of AGI will apply to the cash contribution to the church because it is an organization described earlier under First category of qualified organizations (50% limit organizations) and because the contribution was cash.

Example 2. You donated clothing to your church with a fair market value of \$200. The limit based on 60% of AGI doesn't apply because the contribution is not cash. Instead, a limit based on 50% of AGI discussed later will apply to the contribution to the church because it is an organization described earlier under First category of qualified organizations (50% limit organizations).

"For the use of" contribution exception. A 30% limit applies to cash contributions that are "for the use of" the qualified organizations instead of "to" the qualified organization. A contribution is "for the use of" a qualified organization when it is held in a legally enforceable trust for the qualified organization or in a similar legal arrangement. See Contributions to the second category of qualified organization, later, under Limits based on 30% of adjusted gross income, for more information.

# Limits based on 50% of adjusted gross income (AGI)

There are two 50% limits that may apply to your contributions.

Noncash contributions to 50% limit organizations. If you make noncash contributions to organizations described earlier under *First category of qualified organizations* (50% limit organizations), your deduction for the noncash contributions is limited to 50% of your AGI minus your cash contributions subject to the 60% limit.

Capital gain property exception. A 30% limit applies to noncash contributions of capital gain property if you figure your deduction using fair market value without reduction for appreciation. See <u>Certain capital gain property contributions to 50% limit organizations</u>, later, under Limits based on 30% of adjusted gross income, for more information.

"For the use of" contribution exception. A 20% or 30% limit applies to noncash contributions that are "for the use of" the qualified organization instead of "to" the qualified organization. A contribution is "for the use of" a qualified organization when it is held in a legally enforceable trust for the qualified organization or in a similar legal arrangement. If the noncash contribution is capital gain property, see Limit based on 20% of adjusted gross income, later, for more information; otherwise, see Contributions to the second category of qualified organizations or "for the use of" any qualified organization, later, under Limits based on 30% of adjusted gross income, for more information.

**Qualified conservation contributions.** Your deduction for qualified conservation contributions (QCCs) is limited to 50% of your AGI minus your deduction for all other charitable contributions.



If you are a farmer or rancher, go to Qualified conservation contributions of farmers or ranchers, earlier, under Lim-

its based on 100% of adjusted gross income, to see if that limit applies to your QCC instead.

# Limits based on 30% of adjusted gross income (AGI)

These are two 30% limits that may apply to your contributions. The 30% limit for capital gain property contributions to a 50% limit organization is separate from the 30% limit that applies to your other contributions. Both are separately reduced by contributions made to a 50% limit organization, but the amount allowed after applying one of the 30% limits doesn't reduce the amount allowed after applying the other 30% limit. However, as a result of applying the separate limits, the total contributions subject to a 30% limit will never be more than 50% of your AGI.

Example. Your AGI is \$50,000. During the year, you gave capital gain property with a fair market value of \$15,000 to an organization described earlier under First category of qualified organizations (50% limit organizations). You don't choose to reduce the property's fair market value by its appreciation in value. You also gave \$10,000 cash to a qualified organization that is described earlier under Second category of qualified organizations (meaning it isn't a 50% limit organization). The \$15,000 contribution of capital gain property is subject to one 30% limit and the \$10,000 cash contribution is

subject to the other 30% limit. The \$10,000 cash contribution is fully deductible because the contribution is not more than the smaller of (i) 30% of your AGI (\$15,000) and (ii) 50% of your AGI minus all contributions to a 50% limit organization (\$25,000 - \$15,000 = \$10,000). The \$15,000 is also fully deductible because the contribution is not more than 30% of your AGI minus all contributions to a 50% limit organization subject to the 60% or 50% limit (other than qualified conservation contributions) (\$25,000 - \$10,000 = \$15,000). Neither amount is reduced by the other, so the total deductible contribution is \$25,000 (which is also not more than \$50,000 of your AGI).

Contributions to the second category of qualified organizations or "for the use of" any qualified organization. If you make cash contributions or noncash contributions (other than capital gain property) during the year (1) to an organization described earlier under Second category of qualified organizations, or (2) "for the use of" any qualified organization, your deduction for those contributions is limited to 30% of your AGI, or if less, 50% of your AGI minus all your contributions to 50% limit organizations (other than contributions subject to a 100% limit or qualified conservation contributions). For this purpose, contributions to 50% limit organizations include all capital gain property contributions to a 50% limit organization (other than qualified conservation contributions), even those that are subject to the 30% limit, discussed later.

A contribution is "for the use of" a qualified organization when it is held in a legally enforceable trust for the qualified organization or in a similar legal arrangement.

If you make a contribution of capital gain property to an organization other than a 50% limit organization or "for the use of" any qualified organization, see <u>Limit based on 20% of adjusted gross income</u>, later.

Student living with you. Deductible amounts you spend on behalf of a student living with you are subject to this 30% limit. These amounts are considered a contribution for the use of a qualified organization. See <a href="Expenses Paid for Student Living With You">Expenses Paid for Student Living With You</a>, earlier, for more information.

Certain capital gain property contributions to 50% limit organizations. Your noncash contributions of capital gain property to 50% limit organizations is limited to 30% of your adjusted gross income minus all your contributions to 50% limit organizations that are subject to the 60% and 50% limits (other than qualified conservation contributions). The limit that applies to capital gain property contributions to 50% limit organizations doesn't apply to qualified conservation contributions. If you are making a qualified conservation contribution (QCC), see *Qualified conservation contributions* and *Qualified conservation contributions* and *Qualified conservation contributions* of farmers and ranchers, earlier, for the limits to apply to a QCC.

Election to apply the 50% limit. You may choose the 50% limit for contributions of capital gain property to organizations described earlier under First category of qualified organizations (50% limit organizations) instead of the 30%

limit that would otherwise apply. See <u>Capital gain property election</u>, later, under <u>How To Figure Your Deduction When Limits Apply</u>, for more information about making this election and how to adjust the amount of your contribution.

# Limit based on 20% of adjusted gross income (AGI)

If you make noncash contributions of capital gain property during the year (1) to an organization described earlier under <u>Second category of qualified organizations</u>, or (2) "for the use of" any qualified organization, your deduction for those contributions is limited to 20% of your AGI or, if less, the smallest of the following.

- 30% of your AGI minus all your contributions that are subject to a limit based on 30% of AGI.
- 30% of your AGI minus all your capital gain contributions that are subject to the limit based on 30% of AGI.
- 50% of your AGI minus all contributions subject to the limits based on 60%, 50%, and 30% of AGI (other than qualified conservation contributions).

A contribution is "for the use of" a qualified organization when it is held in a legally enforceable trust for the qualified organization or in a similar legal arrangement.

## How To Figure Your Deduction When Limits Apply

If your contributions are subject to more than one of the limits discussed earlier, use the following steps to figure the amount of your contributions that you can deduct.

- Cash contributions that you elected not to treat as <u>Qualified cash contributions for</u> <u>2020</u>, subject to the limit based on 60% of adjusted gross income (AGI). Deduct the contributions that don't exceed 60% of your AGI.
- Noncash contributions (other than qualified conservation contributions) subject to
  the limit based on 50% of AGI. Deduct the
  contributions that don't exceed 50% of
  your AGI minus your cash contributions to
  a 50% limit organization (other than contributions subject to a limit based on 100%
  of AGI).
- Cash and noncash contributions (other than capital gain property) subject to the limit based on 30% of AGI. Deduct the contributions that don't exceed the smaller of:
  - a. 30% of your AGI, or
  - 50% of your AGI minus your contributions to a 50% limit organization (other than contributions subject to a limit based on 100% of AGI or qualified conservation contributions), including capital gain property subject to the limit based on 30% of AGI.

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- Contributions of capital gain property subject to the limit based on 30% of AGI. Deduct the contributions that don't exceed the smaller of:
  - a. 30% of your AGI, or
  - 50% of your AGI minus your contributions subject to the limits based on 60% or 50% of AGI (other than qualified conservation contributions).
- Contributions of capital gain property subject to the limit based on 20% of AGI. Deduct the contributions that don't exceed the smaller of:
  - a. 20% of your AGI,
  - b. 30% of your AGI minus your contributions of capital gain property subject to the limit based on 30% of AGI,
  - 30% of your AGI minus your other contributions subject to the limit based on 30% of AGI, or
  - d. 50% of your AGI minus your contributions subject to the limits based on 60%, 50%, and 30% of AGI (other than qualified conservation contributions).
- Qualified conservation contributions subject to the limit based on 50% of AGI. Deduct the contributions that don't exceed 50% of your AGI minus any deductible contributions figured in (1) through (5).
- Qualified conservation contributions subject to the limit based on 100% of AGI. Deduct the contributions that don't exceed 100% of your AGI minus any deductible contributions figured in (1) through (6).
- Qualified cash contributions for 2020 plus qualified contributions for relief efforts in a qualified disaster area subject to the limit based on 100% of AGI. Deduct the contributions that don't exceed 100% of your AGI minus all your other deductible contributions.

These steps are incorporated into Worksheet 2. **Example.** Your AGI is \$50,000. In March, you gave your church \$2,000 cash that you **elected not** to treat as *Qualified cash contributions for 2020*, and land with a fair market value of \$28,000 and a basis of \$22,000. You held the land for investment purposes for more than 1 year. You don't make the capital gain property election for this year. See *Capital gain property election*, later. Therefore, the amount of your charitable contribution for the land would be its fair market value of \$28,000. You also gave \$5,000 cash to a private nonoperating foundation to which the 30% limit applies.

The \$2,000 cash donated to the church is considered first and is fully deductible. Your contribution to the private nonoperating foundation is considered next. Because the total of your cash contribution of \$2,000 and your capital gain property of \$28,000 to a 50% limit organization (\$30,000) is more than \$25,000 (50% of \$50,000), your contribution to the private nonoperating foundation isn't deductible for the year. It can be carried over to later years. See Carryovers, later. The contribution of land is considered next. Your deduction for the land is limited to \$15,000 (30%  $\times$  \$50,000). The unused part of the contribution (\$13,000) can be carried over. For this year, your deduction is limited to \$17,000 (\$2,000 + \$15,000).

Capital gain property election. You may choose the 50% limit for contributions of capital gain property to qualified organizations described earlier under *First category of qualified organizations* (50% limit organizations) instead of the 30% limit that would otherwise apply. If you make this choice, you must reduce the fair market value of the property contributed by the appreciation in value that would have been long-term capital gain if the property had been sold.

This choice applies to all capital gain property contributed to 50% limit organizations during a tax year. It also applies to carryovers of this kind of contribution from an earlier tax year. For details, see *Carryover of capital gain property*, later.

You must make the choice on your original return or on an amended return filed by the due date for filing the original return.

Example. In the previous example, if you choose to have the 50% limit apply to the land (the 30% capital gain property) given to your church, you must reduce the fair market value of the property by the appreciation in value. Therefore, the amount of your charitable contribution for the land would be its basis to you of \$22,000. You add this amount to the \$2,000 cash contributed to the church. You can now deduct \$1,000 of the amount donated to the private nonoperating foundation because the total of your contributions of cash (\$2,000) and capital gain property (\$22,000) to 50% limit organizations is \$1,000 less than the limit based on 50% of AGI. Your total deduction for the year is \$25,000 (\$2,000 cash to your church, \$22,000 for property donated to your church, and \$1,000 cash to the private nonoperating foundation). You can carry over to later years the part of your contribution to the private nonoperating foundation that you couldn't deduct (\$4,000).

### **Instructions for Worksheet 2**

You can use Worksheet 2 if you made charitable contributions during the year, and one or more of the limits described in this publication under *Limits on Deductions* apply to you. You can't use this worksheet if you have a carryover of a charitable contribution from an earlier year. If you have a carryover from an earlier year, see *Carryovers*, later.

The following list gives instructions for completing the worksheet.

- The terms used in the worksheet are explained earlier in this publication.
- If the result on any line is less than zero, enter zero.
- For contributions of property, enter the property's fair market value unless you elected (or were required) to reduce the fair market value as explained under <u>Giv-ing Property That Has Increased in Value</u>. In that case, enter the reduced amount.

## **Worksheet 2. Applying the Deduction Limits**

Caution: Don't use this worksheet to figure the contributions you can deduct this year if you have a carryover of a charitable contribution from an earlier year.

Step	Enter any qualified conservation contributions (QCCs) made during the year.		
	If you are a qualified farmer or rancher, enter any QCCs subject to the limit based on 100% of adjusted gross income (AGI)	[	1
2.	Enter any QCCs not entered on line 1		2
	2. Enter your other charitable contributions made during the year.	L	
3.	Enter cash contributions that you elect to treat as qualified contributions plus cash contributions payable for relief efforts in qualified disaste elected to treat as qualified contributions. Don't include this amount on line 4 below	er areas that you	3
4.	Enter your contributions of capital gain property "for the use of" any qualified organization	- F	4
5.	Enter your other contributions "for the use of" any qualified organization. Don't include any contributions you entered on a previous line .		5
6.	Enter your contributions of capital gain property to qualified organizations that aren't 50% limit organizations. Don't include any contribution a previous line	s you entered on	6
7.	. Enter your other contributions to qualified organizations that aren't 50% limit organizations. Don't include any contributions you entered on line		7
8.	Enter your contributions of capital gain property to 50% limit organizations deducted at fair market value. Don't include any contributions your previous line	ou entered on a	8
9.	Enter your noncash contributions to 50% limit organizations other than capital gain property you deducted at fair market value. Be sure to it contributions of capital gain property to 50% limit organizations if you reduced the property's fair market value. Don't include any contribution a previous line		9
10.	Enter your cash contributions to 50% limit organizations that you elected not to treat as qualified contributions. Don't include any contribution a previous line	ons you entered	10
Step	3. Figure your deduction for the year (if any result is zero or less, enter -0-)	_	
11.	Enter your adjusted gross income (AGI)		11
	Cash contributions subject to the limit based on 60% of AGI (If line 10 is zero, enter -0- on lines 12 through 14.)		
	Multiply line 11 by 0.6	12	
	Deductible amount. Enter the smaller of line 10 or line 12	13	
14.	Carryover. Subtract line 13 from line 10	14	
	Noncash contributions subject to the limit based on 50% of AGI (If line 9 is zero, enter -0- on lines 15 through 18.)		
15.	Multiply line 11 by 0.5	15	
16.	Subtract line 13 from line 15	16	
17.	<b>Deductible amount.</b> Enter the smaller of line 9 or line 16	17	
18.	Carryover. Subtract line 17 from line 9	18	
	Contributions (other than capital gain property) subject to limit based on 30% of AGI (If lines 5 and 7 are both zero, enter -0- on lines 19 through 25.)		
19.	Multiply line 11 by 0.5	19	
20.	Add lines 8, 9, and 10	20	
21.	Subtract line 20 from line 19	21	
22.	Multiply line 11 by 0.3	22	
23.	Add lines 5 and 7	23	
24.	Deductible amount. Enter the smallest of line 21, 22, or 23	24	
25.	Carryover. Subtract line 24 from line 23	25	
	Contributions of capital gain property subject to limit based on 30% of AGI (If line 8 is zero, enter -0- on lines 26 through 31.)		
26.	Multiply line 11 by 0.5	26	
27.	Add lines 9 and 10	27	
28.	Subtract line 27 from line 26	28	
29.	Multiply line 11 by 0.3	29	
30.	Deductible amount. Enter the smallest of line 8, 28, or 29	30	
31.	Carryover. Subtract line 30 from line 8	31	
	Contributions subject to the limit based on 20% of AGI (If lines 4 and 6 are both zero, enter -0- on lines 32 through 41.)		
	Multiply line 11 by 0.5	32	
33.	Add lines 13, 17, 24, and 30	33	
34.	Subtract line 33 from line 32	34	
35.	Multiply line 11 by 0.3	35	
36.	Subtract line 24 from line 35	36	
37.	Subtract line 30 from line 35	37	
38.	Multiply line 11 by 0.2	38	
	Add lines 4 and 6	39	
40.	Deductible amount. Enter the smallest of line 34, 36, 37, 38, or 39	40	
41.	Carryover. Subtract line 40 from line 39  QCCs subject to limit based on 50% of AGI	41	
40	(If line 2 is zero, enter -0- on lines 42 through 46.)	40	
	Multiply line 11 by 0.5	42	
	Add lines 13, 17, 24, 30, and 40	43	
44.	Subtract line 43 from line 42	44	
45. 46	Deductible amount. Enter the smaller of line 2 or line 44	45	
46.		46	
Note	Worksheet 2 continues on the next page.		

### Worksheet 2—continued

	QCCs subject to limit based on 100% of AGI (If line 1 is zero, enter -0- on lines 47 through 51.)		
47.	Enter the amount from line 11	47	
48.	Add lines 13, 17, 24, 30, 40, and 45	48	
49.	Subtract line 48 from line 47	49	
50.	Deductible amount. Enter the smaller of line 1 or line 49	50	
51.	Carryover. Subtract line 50 from line 1	51	
	Qualified cash contributions for 2020 and qualified contributions for certain disaster relief efforts (If line 3 is zero, enter -0- on lines 52 through 56.)		
52.	Enter the amount from line 11	52	
53.	Add lines 13, 17, 24, 30, 40, 45, and 50	53	
54.	Subtract line 53 from line 52	54	
55.	<b>Deductible amount.</b> Enter the smaller of line 3 or line 54	55	
56.	Carryover. Subtract line 55 from line 3	56	
	Deduction for the year		
57.	Add lines 13, 17, 24, 30, 40, 45, 50, and 55. Enter the total here and include the deductible amounts on Schedule A (Form 1040), line 11 or line 12, whichever is appropriate. Also, enter the amount from line 55 on the dotted line next to the line 11 entry space	57	
<b>Note.</b> Any amounts in the carryover column are not deductible this year but can be carried over to next year. See <i>Carryovers</i> , later, for more information about how you will use them next year.			

### **Carryovers**

You can carry over any contributions you can't deduct in the current year because they exceed the limits based on your adjusted gross income (AGI). Except for qualified conservation contributions, you may be able to deduct the excess in each of the next 5 years until it is used up, but not beyond that time.

A carryover of a qualified conservation contribution can be carried forward for 15 years.

Contributions you carry over are subject to the same percentage limits in the year to which they are carried. For example, contributions subject to the 20% limit in the year in which they are made are 20% limit contributions in the year to which they are carried. But see <u>Carryover of capital gain property</u>, later.

For each category of contributions, you deduct carryover contributions only after deducting all allowable contributions in that category for the current year. If you have carryovers from 2 or more prior years, use the carryover from the earlier year first.

**Note.** A carryover of a contribution to a 50% limit organization must be used before contributions in the current year to organizations other than 50% limit organizations. See *Example 2*.

Example 1. Last year, you made cash contributions of \$11,000 to 50% limit organizations. Because of the limit based on 60% of AGI, you deducted only \$10,000 and carried over \$1,000 to this year. This year, your AGI is \$20,000 and you made cash contributions that you elected not to treat as qualified cash contributions for 2020 of \$9,500 to 50% limit organizations. The limit based on 60% of AGI applies to your current year cash contribution of \$9,500 and carryover contribution of \$1,000. You can deduct this year's cash contribution and your carryover

cash contribution in full because your total cash contributions of 10,500 (9,500 + 1,000) is less than 12,000 (60% of 20,000).

Example 2. This year, your AGI is \$24,000. You make cash contributions of \$6,000 that you elected not to treat as qualified cash contributions for 2020, so the 60% limit applies and \$3,000 to which the 30% limit applies. You have a contribution carryover from last year of \$5,000 for capital gain property contributed to a 50% limit organization and subject to the special 30% limit for contributions of capital gain property.

Your cash contribution of \$6,000 is fully deductible because it is less than \$14,400 (which is 60% of your AGI).

The deduction for your 30% limit contributions of \$3,000 is limited to \$1,000. This is the lesser of

- 1. \$7,200 (30% of \$24,000), or
- 2. \$1,000 (\$12,000 minus \$11,000).

(The \$12,000 amount is 50% of \$24,000, your AGI. The \$11,000 amount is the sum of your current and carryover contributions to 50% limit organizations, \$6,000 + \$5,000.)

The deduction for your \$5,000 carryover is subject to the special 30% limit for contributions of capital gain property. This means it is limited to the smaller of:

- 1. \$7,200 (your 30% limit), or
- 2. \$5,000 (\$12,000, your 50% limit, minus your allowable cash contributions to which the 60% limit applies (\$6,000) and minus your allowable contribution to which the 30% limit applies (\$1,000)).

Because your \$5,000 carryover contribution does not exceed the smaller limit of \$5,000, you can deduct it in full.

Your deduction is \$12,000 (\$6,000 + \$1,000 + \$5,000). You carry over the \$2,000 balance of

your 30% limit contributions for this year to next year.

Carryover of capital gain property. If you carry over contributions of capital gain property subject to the special 30% limit and you choose in the next year to use the 50% limit and take appreciation into account, you must refigure the carryover. Reduce the fair market value of the property by the appreciation and reduce that result by the amount actually deducted in the previous year.

Example. Last year, your AGI was \$50,000 and you contributed capital gain property valued at \$27,000 to a 50% limit organization and didn't choose to use the 50% limit. Your basis in the property was \$20,000. Your deduction was limited to \$15,000 (30% of \$50,000), and you carried over \$12,000. This year, your AGI is \$60,000 and you contribute capital gain property valued at \$25,000 to a 50% limit organization. Your basis in the property is \$24,000 and you choose to use the 50% limit. You must refigure your carryover as if you had taken appreciation into account last year as well as this year. Because the amount of your contribution last year would have been \$20,000 (the property's basis) instead of the \$15,000 you actually deducted, your refigured carryover is \$5,000 (\$20,000 - \$15,000). Your total deduction this year is \$29,000 (your \$24,000 current contribution plus your \$5,000 carryover).

Additional rules for carryovers. Special rules exist for computing carryovers if you:

- Are married in some years but not others,
- · Have different spouses in different years,
- Change from a separate return to a joint return in a later year,
- Change from a joint return to a separate return in a later year,
- · Have a net operating loss,
- Claim the standard deduction in a carryover year, or

Become a widow or widower.

Because of their complexity and the limited number of taxpayers to whom these additional rules apply, they aren't discussed in this publication. If you need to figure a carryover and you are in one of these situations, you may want to consult with a tax practitioner.

# Substantiation Requirements

You must keep records to prove the amount of the contributions you make during the year. The kind of records you must keep depends on the amount of your contributions and whether they are:

- · Cash contributions.
- · Noncash contributions, or
- Out-of-pocket expenses when donating your services.

**Note.** An organization must generally give you a written statement if it receives a payment from you that is more than \$75 and is partly a contribution and partly for goods or services. (See *Contributions From Which You Benefit* under *Contributions You Can Deduct*, earlier.) Keep the statement for your records. It may satisfy all or part of the recordkeeping requirements explained in the following discussions.

### **Cash Contributions**

Cash contributions include payments made by cash, check, electronic funds transfer, online payment service, debit card, credit card, payroll deduction, or a transfer of a gift card redeemable for cash.

You can't deduct a cash contribution, regardless of the amount, unless you keep one of the following.

- A bank record that shows the name of the qualified organization, the date of the contribution, and the amount of the contribution. Bank records may include:
  - a. A canceled check.
  - b. A bank or credit union statement.
  - c. A credit card statement.
  - d. An electronic fund transfer receipt.
  - A scanned image of both sides of a canceled check obtained from a bank or credit union website.
- A receipt (or a letter or other written communication such as an email) from the qualified organization showing the name of the organization, the date of the contribution, and the amount of the contribution.
- The payroll deduction records described next.

**Payroll deductions.** If you make a contribution by payroll deduction, you must keep:

 A pay stub, Form W-2, or other document furnished by your employer that shows the date and amount of the contribution; and  A pledge card or other document prepared by or for the qualified organization that shows the name of the organization and states the organization doesn't provide goods or services in return for any contribution made to it by payroll deduction.

If your employer withheld \$250 or more from a single paycheck, see <u>Contributions of \$250 or More</u> next.

### Contributions of \$250 or More

You can claim a deduction for a contribution of \$250 or more only if you have a *contemporane-ous written acknowledgment* of your contribution from the qualified organization or certain payroll deduction records. See *Contemporane-ous written acknowledgement*, later, for a description of when a written acknowledgement is considered "contemporaneous" with your contribution.

If you made more than one contribution of \$250 or more, you must have either a separate acknowledgment for each or one acknowledgment that lists each contribution and the date of each contribution and shows your total contributions.

Amount of contribution. In figuring whether your contribution is \$250 or more, don't combine separate contributions. For example, if you gave your church \$25 each week, your weekly payments don't have to be combined. Each payment is a separate contribution.

If contributions are made by payroll deduction, the deduction from each paycheck is treated as a separate contribution.

If you made a payment that is partly for goods and services, as described earlier under *Contributions From Which You Benefit*, your contribution is the amount of the payment that is more than the value of the goods and services.

**Acknowledgment.** The acknowledgment must meet these tests.

- 1. It must be written.
- 2. It must include:
  - a. The amount of cash you contributed,
  - Whether the qualified organization gave you any goods or services as a result of your contribution (other than certain token items and membership benefits),
  - c. A description and good faith estimate of the value of any goods or services described in (b). If the only benefit you received was an intangible religious benefit (such as admission to a religious ceremony) that generally isn't sold in a commercial transaction outside the donative context, the acknowledgement must say so and doesn't need to describe or estimate the value of the benefit.

If the acknowledgment doesn't show the date of the contribution, you must also have a bank record or receipt, as described earlier, that does show the date of the contribution. If the

acknowledgment shows the date of the contribution and meets the other tests just described, you don't need any other records.

Contemporaneous written acknowledgment. Organizations typically send written acknowledgements to donors no later than January 31 of the year following the donation. For the written acknowledgement to be considered contemporaneous with the contribution it must meet both of the following requirements.

- Meet all the tests described under <u>Ac-knowledgment</u>, earlier; and
- 2. You must get it on or before the earlier of:
  - a. The date you file your return for the year you make the contribution; or
  - b. The due date, including extensions, for filing the return.

**Payroll deductions.** If you make a contribution by payroll deduction and your employer withholds \$250 or more from a single paycheck, you must keep:

- A pay stub, Form W-2, or other document furnished by your employer that shows the amount withheld as a contribution; and
- A pledge card or other document prepared by or for the qualified organization that shows the name of the organization and states the organization doesn't provide goods or services in return for any contribution made to it by payroll deduction.

A single pledge card may be kept for all contributions made by payroll deduction regardless of amount as long as it contains all the required information.

If the pay stub, Form W-2, pledge card, or other document doesn't show the date of the contribution, you must have another document that does show the date of the contribution. If the pay stub, Form W-2, pledge card, or other document shows the date of the contribution, you don't need any other records except those just described in (1) and (2).

### **Noncash Contributions**

Substantiation requirements for contributions not made in cash depend on whether your deduction for the contribution is:

- 1. Less than \$250.
- 2. At least \$250 but not more than \$500,
- 3. Over \$500 but not more than \$5,000, or
- 4. Over \$5.000.

The substantiation requirements for noncash contributions of more than \$500 also apply to any return filed for any carryover year.

**Amount of deduction.** In figuring whether your deduction is \$500 or more, combine your claimed deductions for all similar items of property donated to any qualified organization during the year.

If you received goods or services in return, as described earlier in <u>Contributions From Which You Benefit</u>, reduce your contribution by the value of those goods or services. If you

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figure your deduction by reducing the fair market value of the donated property by its appreciation, as described earlier in *Giving Property That Has Increased in Value*, your contribution is the reduced amount.

## **Deductions of Less Than \$250**

Except as provided below, no deduction will be allowed for a noncash contribution of less than \$250 unless you get and keep a receipt from the qualified organization showing:

- 1. The name and address of the qualified organization to which you contributed;
- 2. The date and location of the charitable contribution:
- A description of the property in sufficient detail under the circumstances (taking into account the value of the property) for a person not generally familiar with the type of property to understand that the description is of the contributed property; and
- 4. For a security, the name of the issuer, the type of security, and whether it is publicly traded as of the date of the contribution. For example, a security is generally considered to be publicly traded if the security is (a) listed on a recognized stock exchange whose quotations are published daily, (b) regularly traded on a national or regional over-the-counter market, or (c) quoted daily in a national newspaper of general circulation in the case of mutual fund shares.

A letter or other written communication from the qualified organization acknowledging receipt of the contribution and containing the information in (1), (2), (3), and (4) will serve as a receipt.

If it is impractical to get a receipt (for example, if you leave property at a charity's unattended drop site), you may satisfy the substantiation requirements by maintaining reliable written records for each item of the donated property.

Your reliable written records must include the following information.

- 1. The information in (1), (2), (3), and (4) above.
- If you claim a deduction for clothing or a household item, a description of the condition of the clothing or item.
- The fair market value of the property at the time of the contribution and how you figured the fair market value.

# Deductions of at Least \$250 but Not More Than \$500

If you claim a deduction of at least \$250 but not more than \$500 for a noncash charitable contribution, you must get and keep a contemporaneous written acknowledgment of your contribution from the qualified organization. If you made more than one contribution of \$250 or more, you must have either a separate acknowledgment for each or one acknowledgment that shows your total contributions. See <u>Contemporaneous written acknowledgement</u>, earlier, for a description of when a written acknowledgement

is considered "contemporaneous" with your contribution.

The acknowledgment must:

- 1. Be written.
- 2. Include:
  - A description (but not necessarily the value) of any property you contributed,
  - Whether the qualified organization gave you any goods or services as a result of your contribution (other than certain token items and membership benefits), and
  - c. A description and good faith estimate of the value of any goods or services described in (b). If the only benefit you received was an intangible religious benefit (such as admission to a religious ceremony) that generally isn't sold in a commercial transaction outside the donative context, the acknowledgment must say so and doesn't need to describe or estimate the value of the benefit.
- Be received by you on or before the earlier of:
  - a. The date you file your return for the year you make the contribution, or
  - b. The due date, including extensions, for filing the return.

# Deductions Over \$500 but Not Over \$5,000

If you claim a deduction over \$500 but not over \$5,000 for a noncash charitable contribution, you must complete Form 8283 and have the *Contemporaneous written acknowledgment* (defined earlier). Your completed Form 8283 must include:

- 1. Your name and taxpayer identification number,
- 2. The name and address of the qualified organization,
- 3. The date of the charitable contribution, and
- 4. The following information about the contributed property:
  - A description of the property in sufficient detail under the circumstances (taking into account the value of the property) for a person not generally familiar with the type of property to understand that the description is of the contributed property;
  - The fair market value of the property on the contribution date and the method used in figuring the fair market value;
  - In the case of real or tangible property, its condition;
  - d. In the case of tangible personal property, whether the donee has certified it for a use related to the purpose or

- function constituting the donee's basis for exemption under Section 501 of the Internal Revenue Code or, in the case of a governmental unit, an exclusively public purpose;
- In the case of securities, the name of the issuer, the type of securities, and whether they were publicly traded as of the date of the contribution;
- f. How you got the property, for example, by purchase, gift, bequest, inheritance, or exchange;
- g. The approximate date you got the property or, if created, produced, or manufactured by or for you, the approximate date the property was substantially completed; and
- h. The cost or other basis, and any adjustments to the basis, of property held less than 12 months and, if available, the cost or other basis of property held 12 months or more. This requirement, however, doesn't apply to publicly traded securities.

## **Deductions Over \$5,000**

If you claim a deduction of over \$5,000 for a noncash charitable contribution, you must have the *Contemporaneous written acknowledgment* (defined earlier), obtain a qualified written appraisal of the donated property from a qualified appraisar, and complete Form 8283. A qualified appraisal is not required for contributions of qualified vehicles for which you obtain a contemporaneous written acknowledgement, certain inventory, publicly traded securities, or certain intellectual property. See *Deductions of More Than \$5,000* in Pub. 561 for more information.

In addition to, or in lieu of, the items described in <u>Deductions Over \$500 but Not Over</u> \$5,000 earlier, your completed Form 8283 must include:

- The qualified organization's taxpayer identification number, signature, the date signed by the qualified organization, and the date the qualified organization received the property;
- The appraiser's name, address, taxpayer identification number, appraiser declaration, signature, and the date signed by the appraiser; and
- 3. The following additional information about the contributed property:
  - a. The fair market value on the valuation effective date; and
  - A statement explaining whether the charitable contribution was made by means of a bargain sale and, if so, the amount of any consideration received for the contribution.

**Note.** The appraiser declaration must include the following statement: "I understand that my appraisal will be used in connection with a return or claim for refund. I also understand that, if there is a substantial or gross

valuation misstatement of the value of the property claimed on the return or claim for refund that is based on my appraisal, I may be subject to a penalty under section 6695A of the Internal Revenue Code, as well as other applicable penalties. I affirm that I have not been at any time in the 3-year period ending on the date of the appraisal barred from presenting evidence or testimony before the Department of the Treasury or the Internal Revenue Service pursuant to 31 U.S.C. 330(c)."

# Qualified Conservation Contribution

If the contribution was a qualified conservation contribution, your records must also include the fair market value of the underlying property before and after the contribution and the conservation purpose furthered by the contribution.

For more information, see *Qualified Conservation Contribution*, earlier, and in Pub. 561.

## **Out-of-Pocket Expenses**

If you give services to a qualified organization and have unreimbursed out-of-pocket expenses, considered separately, of \$250 or more (for example, you pay \$250 for an airline ticket to attend a convention of a qualified organization as a chosen representative), related to those services, the following two rules apply.

- You must have adequate records to prove the amount of the expenses.
- 2. You must get an acknowledgment from the qualified organization that contains:
  - a. A description of the services you provided.
  - A statement of whether or not the organization provided you any goods or services to reimburse you for the expenses you incurred,
  - A description and a good faith estimate of the value of any goods or services (other than intangible religious benefits) provided to reimburse you, and
  - d. A statement that the only benefit you received was an intangible religious benefit, if that was the case. The acknowledgment doesn't need to describe or estimate the value of an intangible religious benefit (defined earlier under <u>Acknowledgment</u>).

You must get the acknowledgment on or before the earlier of:

- 1. The date you file your return for the year you make the contribution, or
- The due date, including extensions, for filing the return.

Car expenses. If you claim expenses directly related to use of your car in giving services to a qualified organization, you must keep reliable written records of your expenses. Whether your records are considered reliable depends on all the facts and circumstances. Generally, they may be considered reliable if you made them

regularly and at or near the time you had the expenses.

For example, your records might show the name of the organization you were serving and the dates you used your car for a charitable purpose. If you use the standard mileage rate of 14 cents a mile, your records must show the miles you drove your car for the charitable purpose. If you deduct your actual expenses, your records must show the costs of operating the car that are directly related to a charitable purpose.

See <u>Car expenses</u> under <u>Out-of-Pocket Expenses</u> in <u>Giving Services</u>, earlier, for the expenses you can deduct.

## **How To Report**

Report your charitable contributions on Schedule A (Form 1040), lines 11 through 14.

If you made noncash contributions, you may also be required to fill out parts of Form 8283. See *Noncash contributions*, later.

Cash contributions and out-of-pocket expenses. Enter your cash contributions, including out-of-pocket expenses, on Schedule A (Form 1040), line 11.

Reporting expenses for student living with you. If you claim amounts paid for a student who lives with you, as described earlier under Expenses Paid for Student Living With You, you must submit with your return:

- A copy of your agreement with the organization sponsoring the student placed in your household,
- 2. A summary of the various items you paid to maintain the student, and
- 3. A statement that gives:
  - The date the student became a member of your household,
  - The dates of his or her full-time attendance at school, and
  - c. The name and location of the school.

**Noncash contributions.** Enter your noncash contributions on Schedule A (Form 1040), line 12.

Total deduction over \$500. If your total deduction for all noncash contributions for the year is over \$500, you must complete Form 8283 and attach it to your Form 1040 or 1040-SR. Use Section A of Form 8283 to report noncash contributions for which you claimed a deduction of \$5,000 or less per item (or group of similar items). Also use Section A to report contributions of publicly traded securities. See <a href="Deduction over \$5,000">Deduction over \$5,000</a> next, for the items you must report on Section B.

The IRS may disallow your deduction for noncash charitable contributions if it is more than \$500 and you don't submit Form 8283 with your return.

**Deduction over \$5,000.** You must complete Section B of Form 8283 for each item or

group of similar items for which you claim a deduction of over \$5,000. (However, if you contributed publicly traded securities, complete Section A instead.) In figuring whether your deduction for a group of similar items was more than \$5,000, consider all items in the group, even if items in the group were donated to more than one organization. However, you must file a separate Form 8283, Section B, for each organization. The organization that received the property must complete and sign Part IV of Section B.

**Vehicle donations.** If you donated a car, boat, airplane, or other vehicle, you may have to attach a copy of Form 1098-C (or other statement) to your return. For details, see <u>Cars</u>, Boats, and Airplanes, earlier.

Clothing and household items not in good used condition. You must include with your return a Qualified appraisal, which is prepared by a Qualified appraiser, of any single donated item of clothing or any donated household item that isn't in good used condition or better and for which you deduct more than \$500. See Clothing and Household Items, earlier.

**Qualified appraisal.** A qualified appraisal is an appraisal document that:

- Is made, signed, and dated by a qualified appraiser (defined later) in accordance with generally accepted appraisal standards:
- Meets the relevant requirements of Regulations section 1.170A-17(a);
- Has a valuation effective date no earlier than 60 days before the date of the contribution and no later than the date of the contribution. For an appraisal report dated on or after the date of the contribution, the valuation effective date must be the date of the contribution; and
- Does not involve a prohibited appraisal fee.

You must receive the qualified appraisal before the due date, including extensions, of the return on which a charitable contribution deduction is first claimed for the donated property. If the deduction is first claimed on an amended return, the qualified appraisal must be received before the date on which the amended return is filled.

**Qualified appraiser.** A qualified appraiser is an individual with verifiable education and experience in valuing the type of property for which the appraisal is performed.

- 1. The individual:
  - Has earned an appraisal designation from a generally recognized professional appraiser organization, or
  - b. Has met certain minimum education requirements and 2 or more years of experience. To meet the minimum education requirement, the individual must have successfully completed professional or college-level coursework obtained from:
    - i. A professional or college-level educational organization,

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- ii. A professional trade or appraiser organization that regularly offers educational programs in valuing the type of property, or
- An employer as part of an employee apprenticeship or education program similar to professional or college-level courses.
- 2. The individual regularly prepares appraisals for which he or she is paid.
- The individual is not an excluded individual.

See Pub. 561 for more information.

Easement on building in historic district. If you claim a deduction for a qualified conservation contribution for an easement on the exterior of a building in a registered historic district, you must include a qualified appraisal (defined earlier), photographs, and certain other information with your return. See *Qualified Conservation Contribution*, earlier.

**Deduction over \$500,000.** If you claim a deduction of more than \$500,000 for a contribution of property, you must attach a *Qualified appraisal*, which is prepared by a *Qualified appraiser*, of the property to your return. This doesn't apply to contributions of cash, qualified vehicles for which you obtained a contemporaneous written acknowledgement, certain inventory, publicly traded securities, or intellectual property. See Regulations section 1.170A-16(e) (2).

In figuring whether your deduction is over \$500,000, combine the claimed deductions for all similar items donated to any qualified organization during the year.

If you don't attach the appraisal, you can't deduct your contribution, unless your failure to attach it is due to reasonable cause and not to willful neglect.

Form 8282. An organization must file Form 8282 if, within 3 years of receiving property for which it was required to sign a Form 8283, it sells, exchanges, consumes, or otherwise disposes of the property. The organization must also send you a copy of the form. However, the organization need not file Form 8282 to report the sale of an item if you signed a statement on Section B of Form 8283 stating that the appraised value of the item, or a specific item within a group of similar items, was \$500 or less. For this purpose, all shares of nonpublicly traded stock or securities, or items that form a set (such as a collection of books written by the same author or a group of place settings), are considered to be one item.

## **How To Get Tax Help**

If you have questions about a tax issue, need help preparing your tax return, or want to download free publications, forms, or instructions, go to <code>IRS.gov</code> and find resources that can help you right away.

Preparing and filing your tax return. After receiving all your wage and earnings statements (Form W-2, W-2G, 1099-R, 1099-MISC, 1099-NEC, etc.); unemployment compensation

statements (by mail or in a digital format) or other government payment statements (Form 1099-G); and interest, dividend, and retirement statements from banks and investment firms (Forms 1099), you have several options to choose from to prepare and file your tax return. You can prepare the tax return yourself, see if you qualify for free tax preparation, or hire a tax professional to prepare your return.

**Free options for tax preparation.** Go to *IRS.gov* to see your options for preparing and filing your return online or in your local community, if you qualify, which include the following.

- Free File. This program lets you prepare and file your federal individual income tax return for free using brand-name tax-preparation-and-filing software or Free File fillable forms. However, state tax preparation may not be available through Free File. Go to <u>IRS.gov/FreeFile</u> to see if you qualify for free online federal tax preparation, e-filing, and direct deposit or payment options.
- VITA. The Volunteer Income Tax Assistance (VITA) program offers free tax help to people with low-to-moderate incomes, persons with disabilities, and limited-English-speaking taxpayers who need help preparing their own tax returns. Go to IRS.gov/VITA, download the free IRS2Go app, or call 800-906-9887 for information on free tax return preparation.
- TCE. The Tax Counseling for the Elderly (TCE) program offers free tax help to all taxpayers, particularly those who are 60 year of age and older. TCE volunteers specialize in answering questions about pensions and retirement-related issues unique to seniors. Go to IRS.gov/TCE, download the free IRS2Go app, or call 888-227-7669 for information on free tax return preparation.
- MilTax. Members of the U.S. Armed Forces and qualified veterans may use Mil-Tax, a free tax service offered by the Department of Defense through Military One-Source.

Also, the IRS offers Free Fillable Forms, which can be completed online and then filed electronically regardless of income.

# Using online tools to help prepare your return. Go to *IRS.gov/Tools* for the following.

- The Earned Income Tax Credit Assistant (IRS.gov/EITCAssistant) determines if you're eligible for the earned income credit (EIC).
- The <u>Online EIN Application</u> (<u>IRS.gov/EIN</u>) helps you get an employer identification number (EIN).
- The <u>Tax Withholding Estimator</u> (IRS.gov/ <u>W4app</u>) makes it easier for everyone to pay the correct amount of tax during the year. The tool is a convenient, online way to check and tailor your withholding. It's more user-friendly for taxpayers, including retirees and self-employed individuals. The features include the following.
  - Easy to understand language.
  - The ability to switch between screens, correct previous entries, and skip screens that don't apply.

- Tips and links to help you determine if you qualify for tax credits and deductions.
- A progress tracker.
- A self-employment tax feature.
- Automatic calculation of taxable social security benefits.
- The <u>First Time Homebuyer Credit Account Look-up</u> (<u>IRS.gov/HomeBuyer</u>) tool provides information on your repayments and account balance.
- The <u>Sales Tax Deduction Calculator</u> (<u>IRS.gov/SalesTax</u>) figures the amount you can claim if you itemize deductions on Schedule A (Form 1040).

Getting answers to your tax questions. On IRS.gov, you can get up-to-date information on current events and changes in tax law.

- IRS.gov/Help: A variety of tools to help you get answers to some of the most common tax questions.
- IRS.gov/ITA: The Interactive Tax Assistant, a tool that will ask you questions on a number of tax law topics and provide answers.
- IRS.gov/Forms: Find forms, instructions, and publications. You will find details on 2020 tax changes and hundreds of interactive links to help you find answers to your questions.
- You may also be able to access tax law information in your electronic filing software.

#### Need someone to prepare your tax return?

There are various types of tax return preparers, including tax return preparers, enrolled agents, certified public accountants (CPAs), attorneys, and many others who don't have professional credentials. If you choose to have someone preparer your tax return, chose that preparer wisely. A paid tax preparer is:

- Primarily responsible for the overall substantive accuracy of your return,
- · Required to sign the return, and
- Required to include their preparer tax identification number (PTIN).

Although the tax preparer always signs the return, you're ultimately responsible for providing all the information required for the preparer to accurately prepare your return. Anyone paid to prepare tax returns for others should have a thorough understanding of tax matters. For more information on how to choose a tax preparer, go to *Tips for Choosing a Tax Preparer* on IRS.gov.

**Coronavirus.** Go to *IRS.gov/Coronavirus* for links to information on the impact of the coronavirus, as well as tax relief available for individuals and families, small and large businesses, and tax-exempt organizations.

**Tax reform.** Tax reform legislation affects individuals, businesses, and tax-exempt and government entities. Go to *IRS.gov/TaxReform* for information and updates on how this legislation affects your taxes.

Employers can register to use Business Services Online. The Social Security Administration (SSA) offers online service at <u>SSA.gov/employer</u> for fast, free, and secure online W-2

filing options to CPAs, accountants, enrolled agents, and individuals who process Form W-2, Wage and Tax Statement, and Form W-2c, Corrected Wage and Tax Statement.

IRS social media. Go to IRS.gov/SocialMedia to see the various social media tools the IRS uses to share the latest information on tax changes, scam alerts, initiatives, products, and services. At the IRS, privacy and security are paramount. We use these tools to share public information with you. Don't post your SSN or other confidential information on social media sites. Always protect your identity when using any social networking site.

The following IRS YouTube channels provide short, informative videos on various tax-related topics in English, Spanish, and ASL.

- Youtube.com/irsvideos.
- Youtube.com/irsvideosmultilingua.
- Youtube.com/irsvideosASL.

**Watching IRS videos.** The IRS Video portal (*IRSVideos.gov*) contains video and audio presentations for individuals, small businesses, and tax professionals.

Online tax information in other languages. You can find information on <a href="IRS.gov/MyLanguage">IRS.gov/MyLanguage</a> if English isn't your native language.

Free interpreter service. Multilingual assistance, provided by the IRS, is available at Taxpayer Assistance Centers (TACs) and other IRS offices. Over-the-phone interpreter service is accessible in more than 350 languages.

Getting tax forms and publications. Go to IRS.gov/Forms to view, download, or print all of the forms, instructions, and publications you may need. You can also download and view popular tax publications and instructions (including the Instructions for Forms 1040 and 1040-SR) on mobile devices as an eBook at IRS.gov/eBooks. Or you can go to IRS.gov/OrderForms to place an order.

Access your online account (individual taxpayers only). Go to <u>IRS.gov/Account</u> to securely access information about your federal tax account.

- View the amount you owe, pay online, or set up an online payment agreement.
- · Access your tax records online.
- · Review your payment history.
- Go to <u>IRS.gov/SecureAccess</u> to review the required identity authentication process.

Using direct deposit. The fastest way to receive a tax refund is to file electronically and choose direct deposit, which securely and electronically transfers your refund directly into your financial account. Direct deposit also avoids the possibility that your check could be lost, stolen, or returned undeliverable to the IRS. Eight in 10 taxpayers use direct deposit to receive their refunds. The IRS issues more than 90% of refunds in less than 21 days.

**Getting a transcript of your return.** The quickest way to get a copy of your tax transcript is to go to *IRS.gov/Transcripts*. Click on either "Get Transcript Online" or "Get Transcript by

Mail" to order a free copy of your transcript. If you prefer, you can order your transcript by calling 800-908-9946.

# Reporting and resolving your tax-related identity theft issues.

- Tax-related identity theft happens when someone steals your personal information to commit tax fraud. Your taxes can be affected if your SSN is used to file a fraudulent return or to claim a refund or credit.
- The IRS doesn't initiate contact with taxpayers by email, text messages, telephone calls, or social media channels to request personal or financial information. This includes requests for personal identification numbers (PINs), passwords, or similar information for credit cards, banks, or other financial accounts.
- Go to IRS.gov/IdentityTheft, the IRS Identity Theft Central webpage, for information on identity theft and data security protection for taxpayers, tax professionals, and businesses. If your SSN has been lost or stolen or you suspect you're a victim of tax-related identity theft, you can learn what steps you should take.
- Get an Identity Protection PIN (IP PIN). IP PINs are six-digit numbers assigned to eligible taxpayers to help prevent the misuse of their SSNs on fraudulent federal income tax returns. When you have an IP PIN, it prevents someone else from filing a tax return with your SSN. To learn more, go to IRS.gov/IPPIN.

### Checking on the status of your refund.

- Go to IRS.gov/Refunds.
- The IRS can't issue refunds before mid-February 2021 for returns that claimed the EIC or the additional child tax credit (ACTC). This applies to the entire refund, not just the portion associated with these credits.
- Download the official IRS2Go app to your mobile device to check your refund status.
- Call the automated refund hotline at 800-829-1954.

Making a tax payment. The IRS uses the latest encryption technology to ensure your electronic payments are safe and secure. You can make electronic payments online, by phone, and from a mobile device using the IRS2Go app. Paying electronically is quick, easy, and faster than mailing in a check or money order. Go to IRS.gov/Payments for information on how to make a payment using any of the following options.

- IRS Direct Pay: Pay your individual tax bill or estimated tax payment directly from your checking or savings account at no cost to you.
- <u>Debit or Credit Card</u>: Choose an approved payment processor to pay online, by phone, or by mobile device.
- <u>Electronic Funds Withdrawal</u>: Offered only when filing your federal taxes using tax return preparation software or through a tax professional.
- <u>Electronic Federal Tax Payment System</u>: Best option for businesses. Enrollment is required.

- <u>Check or Money Order</u>: Mail your payment to the address listed on the notice or instructions.
- <u>Cash</u>: You may be able to pay your taxes with cash at a participating retail store.
- Same-Day Wire: You may be able to do same-day wire from your financial institution. Contact your financial institution for availability, cost, and cut-off times.

What if I can't pay now? Go to <a href="IRS.gov/Payments">IRS.gov/Payments</a> for more information about your options.

- Apply for an <u>online payment agreement</u>
   (<u>IRS.gov/OPA</u>) to meet your tax obligation
   in monthly installments if you can't pay
   your taxes in full today. Once you complete
   the online process, you will receive immediate notification of whether your agreement has been approved.
- Use the <u>Offer in Compromise Pre-Qualifier</u> to see if you can settle your tax debt for less than the full amount you owe. For more information on the Offer in Compromise program, go to <u>IRS.gov/OIC</u>.

Filing an amended return. You can now file Form 1040-X electronically with tax filing software to amend 2019 Forms 1040 and 1040-SR. To do so, you must have e-filed your original 2019 return. Amended returns for all prior years must be mailed. See *Tips for taxpayers who need to file an amended tax return* and go to *IRS.gov/Form1040X* for information and updates.

Checking the status of your amended return. Go to IRS.gov/WMAR to track the status of Form 1040-X amended returns. Please note that it can take up to 3 weeks from the date you filed your amended return for it to show up in our system, and processing it can take up to 16 weeks.

**Understanding an IRS notice or letter you've received.** Go to *IRS.gov/Notices* to find additional information about responding to an IRS notice or letter.

Contacting your local IRS office. Keep in mind, many questions can be answered on IRS.gov without visiting an IRS Taxpayer Assistance Center (TAC). Go to IRS.gov/LetUsHelp for the topics people ask about most. If you still need help, IRS TACs provide tax help when a tax issue can't be handled online or by phone. All TACs now provide service by appointment, so you'll know in advance that you can get the service you need without long wait times. Before you visit, go to IRS.gov/TACLocator to find the nearest TAC and to check hours, available services, and appointment options. Or, on the IRS2Go app, under the Stay Connected tab, choose the Contact Us option and click on "Local Offices."

## The Taxpayer Advocate Service (TAS) Is Here To Help You

What Is TAS?

TAS is an *independent* organization within the IRS that helps taxpayers and protects taxpayer

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rights. Their job is to ensure that every taxpayer is treated fairly and that you know and understand your rights under the <u>Taxpayer Bill of Rights</u>.

# How Can You Learn About Your Taxpayer Rights?

The Taxpayer Bill of Rights describes 10 basic rights that all taxpayers have when dealing with the IRS. Go to <u>TaxpayerAdvocate.IRS.gov</u> to help you understand <u>what these rights mean to you</u> and how they apply. These are **your** rights. Know them. Use them.

### What Can TAS Do For You?

TAS can help you resolve problems that you can't resolve with the IRS. And their service is free. If you qualify for their assistance, you will be assigned to one advocate who will work with you throughout the process and will do everything possible to resolve your issue. TAS can help you if:

 Your problem is causing financial difficulty for you, your family, or your business;

- You face (or your business is facing) an immediate threat of adverse action; or
- You've tried repeatedly to contact the IRS but no one has responded, or the IRS hasn't responded by the date promised.

### **How Can You Reach TAS?**

TAS has offices in every state, the District of Columbia, and Puerto Rico. Your local advocate's number is in your local directory and at TaxpayerAdvocate.IRS.gov/Contact-Us. You can also call them at 877-777-4778.

# How Else Does TAS Help Taxpayers?

TAS works to resolve large-scale problems that affect many taxpayers. If you know of one of these broad issues, please report it to them at *IRS.gov/SAMS*.

### **TAS for Tax Professionals**

TAS can provide a variety of information for tax professionals, including tax law updates and guidance, TAS programs, and ways to let TAS know about systemic problems you've seen in your practice.

# Low Income Taxpayer Clinics (LITCs)

LITCs are independent from the IRS. LITCs represent individuals whose income is below a certain level and need to resolve tax problems with the IRS, such as audits, appeals, and tax collection disputes. In addition, clinics can provide information about taxpayer rights and responsibilities in different languages for individuals who speak English as a second language. Services are offered for free or a small fee for eligible taxpayers. To find a clinic near you, visit TaxpayerAdvocate.IRS.gov/about/LITC or see IRS Pub. 4134, Low Income Taxpayer Clinic List.

To help us develop a more useful index, please let us know if you have ideas for index entries. See "Comments and Suggestions" in the "Introduction" for the ways you can reach us.

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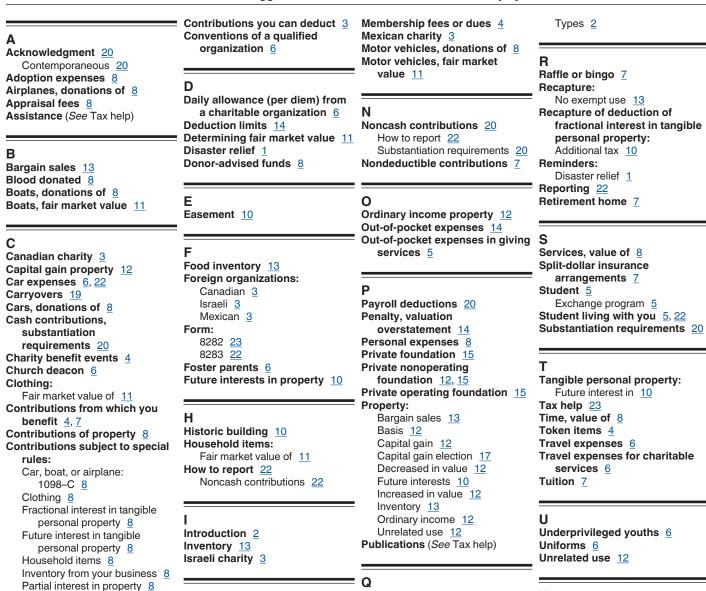
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