

[BARCODE]

[COMPANY NAME]  
[ADDR 1]  
[ADD 2]  
[CITY] [STATE] [ZIP]

[Date]

Dear Business Taxpayer:

I am writing to ask you to take part in an important survey that can benefit you and millions of other business taxpayers.

We hear from business taxpayers that preparing and filing tax returns is time consuming and expensive. This is a means to learn more about that.

Your answers will help us update our estimates of the amount of time and money businesses spend preparing their taxes each year. We use this program to analyze how to reduce taxpayer burden. Let me assure you that all information you provide will be used only for research and aggregate reporting and will not be used for any non-statistical or non-research purpose such as enforcement.

Participation is voluntary. You are not required to join in the study. However, our learning of your tax preparation experience will provide stronger data to help the IRS reduce taxpayer burden.

To see the official IRS announcement regarding this survey, please visit the following URL on the IRS website: <http://www.irs.gov/taxstats/bustaxstats/article/0,,id=226648,00.html>

I hope you will decide to participate in this survey, which is being conducted by Westat on behalf of the IRS. Together we have an opportunity to advance our understanding of taxpayer burden. Thank you.

Sincerely,



Rosemary D. Marcuss  
Director  
Office of Research, Analysis, and Statistics