

1234567890

<<OrgName>>  
ATTN: <<ATTN>>  
<<Street1>>  
<<Street2>>  
<<City>>, <<State>> <<Zip>>-<<Zip4>>

<<Date>>

Dear Information Return Issuer:

I am writing to ask you to take part in an important survey that can benefit you and millions of other issuers.

We hear from issuers that preparing and filing information returns is time consuming and expensive. This is a means to learn more about that.

Your answers will help us update our estimates of the amount of time and money issuers spend complying with information return filing requirements each year. Let me assure you that all information you provide will be used only for research and aggregate reporting and will not be used for any non-statistical or non-research purpose such as enforcement.

Participation is voluntary. You are not required to join in the study. However, the feedback you provide about your organization's experience related to preparing and issuing information returns will provide important data to help the IRS better understand the burden faced by organizations like yours. This survey is part of a larger effort the IRS undertakes to measure federal tax compliance burden for all taxpaying populations, including individuals, businesses, and other entities.

**Although your organization may have issued a variety of different types of information returns, this survey only concerns the time and cost associated with issuance of the following information return(s): <<FORMS>>**

To see the official IRS announcement regarding this survey, please visit the following URL on the IRS website: <http://www.irs.gov/uac/2014-Information-Return-Burden-Survey>.

I hope you will decide to participate in this survey, which is being conducted by Westat on behalf of the IRS. Together we have an opportunity to advance our understanding of taxpayer burden. Thank you.

Sincerely,



Alain A. Dubois  
Acting Director, Office of Research, Analysis, and Statistics