Information Return Burden Survey

Web Survey Instructions

1. **Go to the website.**
   To take the secure online survey, please go to: **www.IRS-IRBSurvey.org**
2. **Log in.**
   You will need the following PIN to access the survey: **PIN: [PIN]**

- The individual most responsible for your organization's financial and tax-related obligations should complete the survey.
- Please feel free to consult with others to complete the survey.
- Please do not forward this survey information to your external service provider.
- We estimate it will take about 15 to 20 minutes to complete the survey.

Questions? Flip this page over to see answers to Frequently Asked Questions.

If you have any technical difficulties, including problems with the website, please call 855-680-7141 or send an email to IRS-IRBSurvey@westat.com.

If you would like to contact someone at the IRS, please email Rizwan Javaid at Rizwan.U.Javaid@irs.gov.

For Sample Use Only

We hope you will take the time to complete this important survey. Thank you.

IRBS

Information Return Burden Survey

Frequently Asked Questions

What is the Information Return Burden Survey?
This survey is about the time and money your organization spent on issuing Tax Year 2018 information returns. The survey is part of a larger effort the IRS takes to measure federal tax compliance burden for all tax paying populations, including individuals, businesses, and other entities.

Please be assured that you will not be asked about the income or other financial details of your organization's tax return.

Although your organization may have issued a variety of different types of information returns, this survey only concerns the time and cost associated with issuance of <<FORMS>>.

A Glossary and Dictionary of Forms are available on the survey website.

Who should complete this survey?
The individual(s) most responsible for performing or supervising the issuance of the form(s) listed above should complete this survey. Please feel free to consult with others to complete the survey.

If your organization has separate divisions, please review the address label of this mailing to see which division was randomly selected to receive this survey.

Should I send this survey to my external service provider or contractor?
No, please do not forward this survey to your external service provider or contractor if you have one, because this survey concerns time and money spent by your organization, not theirs.

How was my organization selected for this survey?
You are one of a few randomly selected organizations to receive this survey. The IRS needs to hear from you so that it can identify ways to reduce burden for all information return document issuers and better understand the taxpayer burden associated with information return filing compliance.

How will my answers be used?
Please be assured that your responses will be used for research and aggregate reporting purposes only and will not be used for other non-statistical or non-research purposes such as direct enforcement activities.

Why should I participate?
While participation is voluntary, the information about your organization's information return compliance experience will help the IRS reduce taxpayer burden. We encourage you to take a few minutes of your time to participate. By doing so, you will make sure organizations like yours are represented. You will also have the opportunity to help IRS identify the most burdensome tasks associated with information returns filing compliance.

How long will this survey take?
This survey should take 15 to 20 minutes to complete including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Who can I contact with questions?
If you have questions about the content of this survey, please call Willow Burns at Westat by phone at 855-680-7141 or send an email to IRS-IRBSurvey@westat.com. If you would like to speak to someone at the IRS, please email Rizwan Javaid at Rizwan.U.Javaid@irs.gov. To read the official IRS announcement regarding this survey, please visit the following URL on the IRS website: https://www.irs.gov/statistics/w18-information-return-burden-survey.

For Sample Use Only

Privacy and Paperwork Reduction Act Notice for Information Return Burden Data Collection

The Privacy Act of 1974 states that when we ask you for information, we must first tell you our legal right to ask for the information, why we are asking for it, and how it will be used. We must also tell you what could happen if you do not provide it and whether or not you must respond under the law.

Our legal right to ask for this information is 5 U.S.C. 301.

The primary purpose for requesting the information is to analyze the role of taxpayer burden in tax administration. We will also use the information to fulfill the IRS' statutory obligations to the Office of Management and Budget and Congress for information required by the Paperwork Reduction Act, and to provide tax policy analysis support to the Office of Tax Analysis at the Department of the Treasury. We will also use the information provided to better understand taxpayer needs and burden reduction opportunities.

Tax information may be disclosed only as provided by 26 U.S.C. 6103. Providing the information is voluntary. Not providing all or part of the information requested may reduce our ability to address taxpayer concerns regarding paperwork reduction.

OMB No: 1545-2212. This report is authorized under the Paperwork Reduction Act. Data collected will be shared with IRS staff, but your responses will be used for research and aggregate reporting purposes only and will not be used for other non-statistical or non-research purposes such as direct enforcement activities. The information that you provide will be protected to the fullest extent allowable under the Freedom of Information Act (FOIA). Public reporting burden for this collection of information is estimated to average 15 to 20 minutes, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Special Services Section, SE:W:CAR:MP:T:M:S, Room 6129, 1111 Constitution Ave. NW, Washington, DC 20224.