

Small tax-exempt organizations have a **new** filing requirement

It's short, easy and electronic – It's the new **e-Postcard**

Don't throw away your tax-exempt status – be sure to file your **e-Postcard**

❖ How do you know if you have a filing requirement?

If you are a tax-exempt organization that normally has annual gross receipts of \$25,000 or less and does not have to file Form 990 or 990-EZ, you must file the **e-Postcard**.

❖ When is your e-Postcard due?

It's due by the 15th day of the fifth month after the close of your tax year. So if your organization operates on a calendar year, the **e-Postcard** is due by May 15 of the following year.

❖ What happens if you don't file?

You risk losing your tax-exempt status!

❖ Why are we calling it an e-Postcard?

Because it's as simple as sending a postcard and it's electronic.

❖ Need more information?

Go to **www.irs.gov/eo** for complete details and while you're there sign up for Exempt Organization's free email newsletter, EO Update, to receive up-to-date information posted on the charity pages of **irs.gov**.



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