

Section 508 Compliant Checklist for Portable Document Format (PDF) Files

Product number <i>(short title)</i>	Revision date	Catalog number
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Long title

Reviewer	Date reviewed
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Section I. Edit Fields (*Radio Buttons, Check Boxes, and Combo Boxes/Dropdowns*) This section does not apply

1. Are form fields tagged so that users of assistive technology will know the type of input that is required for the field? For more information see [Techniques for WCAG 2.0 PDF 23](#) Pass Fail N/A

Comments

2. Do form controls have correct labels and markup? For more information see [Techniques for WCAG 2.0 PDF 10](#) Pass Fail N/A

Comments

3. Do tool tips convey the same message as the original text? For more information see [Techniques for WCAG 2.0 PDF 10](#) Pass Fail N/A

Comments

4. Is it possible to determine that a field is required? For more information, see [Techniques for WCAG 2.0 PDF 5](#) Pass Fail N/A

Comments

5. Are there any fields which require a specific format? If so, when data is entered in that field, does a dialog box pop up if the format is incorrect? For more information see [Techniques for WCAG 2.0 PDF 22](#) Pass Fail N/A

Comments

6. Do pop-up error messages notify the assistive technology user of the error along with the associated field(s)? For more information see [Techniques for WCAG 2.0 PDF 5](#) Pass Fail N/A

Comments

7. Can the **"Submit"** (or other action) button be activated using the keyboard? For more information see [Techniques for WCAG 2.0 PDF 15](#) Pass Fail N/A

Comments

8. Are the interactive form fields in the same order as on the document? For more information see [Techniques for WCAG 2.0 PDF 23](#) Pass Fail N/A

Comments

9. Are interactive form fields usable with the keyboard (no mouse needed)? For more information see [Techniques for WCAG 2.0 PDF 23](#) Pass Fail N/A

Comments

Section II. Graphics/Pictures This section does not apply

1. Do pictures, graphs, charts and other non-text content have alternate text that conveys the same message? For more information see [Techniques for WCAG 2.0 PDF 1](#) Pass Fail N/A

Comments

2. Are decorative images (non-text content with no meaning) set as artifacts so they are ignored by assistive technology? For more information see [Techniques for WCAG 2.0 PDF 4](#) Pass Fail N/A

Comments

3. Have scanned images been turned into figures with alternate text? For more information see [Techniques for WCAG 2.0 PDF 7](#) Pass Fail N/A

Comments

4. If color is used to convey a message, is a text equivalent provided? For more information see [Techniques for WCAG 2.0 PDF 1](#) Pass Fail N/A

Comments

Section III. Headings

1. Are headers tagged to provide order and structure? For more information see [Techniques for WCAG 2.0 PDF 9](#) Pass Fail N/A

Comments

2. Is the PDF bookmarked for quick navigation? (Applies to long text based documents 10 pages or longer.) For more information see [Techniques for WCAG 2.0 PDF 2](#) Pass Fail N/A

Comments

Section IV. Tables This section does not apply

1. Are the table row headers, column headers, and data cells tagged correctly? For more information see [Techniques for WCAG 2.0 PDF 6 and PDF 20](#) Pass Fail N/A

Comments

2. Are row and column headers spoken? For more information see [Techniques for WCAG 2.0 PDF 6](#) Pass Fail N/A

Comments

3. Is there a logical relationship between the table headers and data cells? For more information see [Techniques for WCAG 2.0 PDF 6](#) Pass Fail N/A

Comments

Section V. Format

1. Does the document tag structure read in the same order as a sighted reader would view the content? For more information see [Techniques for WCAG 2.0 PDF 3](#) Pass Fail N/A

Comments

2. Does the page navigation toolbar show the same page numbering as the document? For more information see [Techniques for WCAG 2.0 PDF 17](#) Pass Fail N/A

Comments

3. Has the Title entry been specified in the document properties? For more information see [Techniques for WCAG 2.0 PDF 18](#) Pass Fail N/A

Comments

4. Has the default language been set for the entire file? For more information see [Techniques for WCAG 2.0 PDF 16](#) Pass Fail N/A

Comments

5. If the file has multiple languages, have the languages been set correctly? For more information see [Techniques for WCAG 2.0 PDF 19](#) Pass Fail N/A

Comments

6. Are related list items (bullets and numbering) grouped together in a single list, to include any sub lists? For more information see [Techniques for WCAG 2.0 PDF 21](#) Pass Fail N/A

Comments

Section VI. Links This section does not apply

1. Are all links functional, identifiable by assistive technology, and accessible from the keyboard? For more information see [Techniques for WCAG 2.0 PDF 11](#) Pass Fail N/A

Comments

2. All links are identified with meaningful text. For more information see [Techniques for WCAG 2.0 PDF 13](#) Pass Fail N/A

Comments

Section VII. Conclusion

1. Does this file meet Section 508 compliance and other accessibility standards? Pass Fail N/A

Comments