

Treasury Reemployment Priority List

Employee Application

1. Employee information

Last name	First name	Middle initial
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Bureau/Agency

2. Last position

Title	Series	Grade	Step	Known promotion potential
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3. Duty station

City	State	Day time telephone number
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4. Type of appointment (*check only one*)

Competitive Excepted

Veterans preference

Yes No

5. Tenure group (*check only one*)

Career Career-Conditional

Service computation date (*used for RIF purposes*) (mm-dd-yyyy)

6. Date of separation or notice

7. Was separation due to the following

Reduction in Force (RIF) Compensable Injury (CI)

8. What is your current or last permanent position work schedule (*check only one*)

Full time Part time Seasonal Intermittent

9. What is the lowest grade you are willing to accept

Employee signature	Date
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Employee: Send your completed Treasury Reemployment Priority List (RPL) Employee Application Form AND a copy of your CES or RIF Separation Notice to the address below.

Information about your IRS employment will be obtained from the TIMIS database and used in determining the positions for which you may be qualified. If you wish to provide additional information concerning your education, work experience, etc., that may aid in qualifying you for additional positions, you may submit a resume or other comparable form. Email this additional information together with your completed Treasury RPL Employee Application Form **AND** a copy of your CES or RIF Notice to the following email address:

HCO.PEO.Employment.Office.Requests@irs.gov

Note: Include "RPL Application" in the subject line of the email.

If you have any questions regarding the RPL application, email the box above.

Privacy Act Notice

You must also read and sign the following:

I authorize the Internal Revenue Service to disclose information about my employment qualification to public and private employers. I will provide my qualification information to the Internal Revenue Service, either by submitting new materials or through qualification statements already on file. I understand that this authorization is voluntary. I may rescind this authorization in the future by notifying the Internal Revenue Service in writing.

Printed name

Employee signature

Employee signature	Date
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