



Department of the Treasury  
Internal Revenue Service  
Ogden, UT 84404

<b>Notice</b>	CP106
<b>Tax period</b>	December 31, 2017
<b>Notice date</b>	January 28, 2019
<b>Employer ID number</b>	nn-nnnnnnn
<b>To contact us</b>	Phone nnn-nnn-nnnn

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ABC-XYZ COMPANY  
22 BOULDER STREET  
HANSON, CT 00000-7253

We've made changes to your 2017 Form 990-PF

**Amount due: \$4,960.00**

We believe there are miscalculations on your 2017 Form 990-PF, which affects the following area of your return:

- tax computation

We made changes to your return that correct these errors. As a result, you owe \$4,960.00.

**Billing Summary**

Tax you owe	5,000.00
Payments you made	\$300.00
Failure-to-file	210.00
Interest charges	50.00
<b>Amount due by February 18, 2019</b>	<b>\$4,960.00</b>

**What you need to do immediately**

Review this notice and compare our changes to the information on your tax return.

**If you agree with the changes we made**

Pay the amount due of \$4,960.00 by February 18, 2019, to avoid any additional penalty and interest charges. If you're enrolled in the Electronic Federal Tax Payment System (EFTPS), you may use that method of payment instead of paying by check or money order.

- If you can't pay the amount due, pay as much as you can now and call us at xxx-xxx-xxxx to discuss your options for paying the remaining balance.

Continued on back...



ABC-XYZ COMPANY  
22 Boulder Street  
Hanson, CT 00000-7253

<b>Notice</b>	CP106
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**Payment**

- Make your check or money order payable to the United States Treasury.
- Write your taxpayer ID number (NN-NNNNNNN), the tax period (December 31, 2017) and the form number (990-PF) on your payment and any correspondence.

INTERNAL REVENUE SERVICE  
OGDEN, UT 84404

**Amount due by  
February 18, 2019**

<b>\$4,960.00</b>
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What you need to do immediately —  
continued

**If you don't agree with the changes**

- Call xxx-xxx-xxxx. Have your account information available to review with us. You can also contact us by mail. Fill out the Contact information section, detach, and send it to us with any correspondence or documentation.
- If you contact us in writing within 60 days of the date of this notice, we'll reverse the change we made to your account. You don't need to provide an explanation or additional documents when you request the reversal, but we'll consider any information you provide us. However, if you don't provide us additional information that justifies the reversal and we believe the reversal is in error, we may forward your case for audit. After we forward your case, the audit staff will contact you within 5 to 6 weeks to fully explain the audit process and your rights, and you may need to provide an explanation or additional documents. After the audit, you'll have formal appeal rights, including the right to appeal our decision to the United States Tax Court before you have to pay the additional tax.
- If you don't contact us within 60 days, the change will not be reversed and you must pay any additional tax. You'll have no right to appeal our decision before payment of any additional tax. Following payment of the tax, however, you may file a claim for refund to dispute the change. Generally, you must submit the claim within 3 years of the date you filed the tax return, or within 2 years of the date of your last payment for this tax, whichever is later.
- If we don't hear from you, we'll assume you agree with the information in this notice.

**If we don't hear from you**

If you don't pay \$4,960.00 by February 18, 2019, interest will increase and additional penalties may apply.

**Changes to your December 31, 2017 tax return**

Information was changed because of the following:

- We found an error in the computation of your total tax.

**Tax Calculation**

Description	IRS calculations
<b>Total tax</b>	<b>\$5,000.00</b>



ABC-XYZ COMPANY  
22 Boulder Street  
Hanson, CT 00000-7253

**Contact information**

INTERNAL REVENUE SERVICE  
OGDEN, UT 84404

If your address has changed, please call xxx-xxx-xxxx or visit [www.irs.gov](http://www.irs.gov).

Please check here if you've included any correspondence. Write your employer ID number (NN-NNNNNNN), the tax period (December 31, 2017), and the form number (990-PF) on any correspondence.

<input type="checkbox"/> a.m.	<input type="checkbox"/> a.m.
<input type="checkbox"/> p.m.	<input type="checkbox"/> p.m.
Primary phone	Best time to call
Secondary phone	Best time to call

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**Payments credited to your account for tax period ending December 31, 2017**

The total amount of your payments, including deposits and credits, shown below, were applied to any change in taxes owed. Please call xxx-xxx-xxxx if any information is incorrect or missing.

Date received	Payment description	Amount
2/19/17	Federal tax deposit	\$48.41
3/19/17	Federal tax deposit	41.92
4/19/17	Federal tax deposit	36.28
5/19/17	Federal tax deposit	21.52
6/19/17	Federal tax deposit	25.36
7/19/17	Federal tax deposit	28.01
8/19/17	Federal tax deposit	28.60
1/27/18	Federal tax deposit	26.82
2/03/18	Federal tax deposit	43.08
Total		\$300.00

**Penalties**

We're required by law to charge any applicable penalties.

**Failure-to-file**

Description	Amount
<b>Total failure-to-file</b>	<b>\$210.00</b>

We assess a 1/2% monthly penalty for not paying the tax you owe by the due date. We base the monthly penalty for paying late on the net unpaid tax at the beginning of each penalty month following the payment due date for that tax. This penalty applies even if you filed the return on time.

We charge the penalty for each month or part of a month the payment is late; however, the penalty can't be more than 25% in total.

- The due date for payment of the tax shown on a return generally is the return due date, without regard to extensions.
- The due date for paying increases in tax is within 21 days of the date of our notice demanding payment (10 business days if the amount in the notice is \$100,000 or more).

If we issue a Notice of Intent to Levy and you don't pay the balance due within 10 days of the date of the notice, the penalty for paying late increases to 1% per month.

For sole proprietors who filed on time, the penalty decreases to 1/4% per month while an approved installment agreement with the IRS is in effect for payment of that tax.

When an income tax return is more than 60 days late, the minimum penalty is \$210 or 100% of the amount of tax required to be shown on the return that you didn't pay on time, whichever is less. (Internal Revenue Code Section 6651)

For a detailed computation of the penalty call xxx-xxx-xxxx.

	Description	Amount
<b>Late filing for exempt organizations and certain trusts</b>	<b>Total late filing for exempt organizations and certain trusts</b>	<b>\$50.00</b>
	We charge a penalty for each day your return is late or incomplete. If your income is \$1,000,000 or less, we charge \$20 each day up to \$10,000 or 5% of your gross annual receipts, whichever is less. If your income is over \$1,000,000, we charge \$100 each day up to \$50,000. (Internal Revenue Code section 6652)	

**Removal or reduction of penalties**

We understand that circumstances—such as a serious illness or injury, a family member’s death, or loss of financial records due to natural disaster—may make it difficult for you to meet your taxpayer responsibility in a timely manner.

We can generally process your request for penalty removal or reduction quicker if you contact us at the number listed above with the following information:

- Identify which penalty charges you would like us to reconsider (e.g., 2016 late filing penalty).
- For each penalty charge, explain why you believe it should be reconsidered.

If you write us, include a signed statement and supporting documentation for penalty abatement request.

We’ll review your request and let you know whether we accept your explanation as reasonable cause to reduce or remove the penalty charge(s).

**Removal of penalties due to erroneous written advice from the IRS**

If you were penalized based on written advice from the IRS, we will remove the penalty if you meet the following criteria:

- You wrote us asking for written advice on a specific issue
- You gave us adequate and accurate information
- You received written advice from us
- You reasonably relied on our written advice and were penalized based on that advice

To request removal of penalties based on erroneous written advice from us, submit a completed Claim for Refund and Request for Abatement (Form 843) to the address shown above. For a copy of the form, go to [www.irs.gov](http://www.irs.gov) or call 800-TAX-FORM (800-829-3676).

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## Interest charges

We are required by law to charge interest when you don't pay your liability on time. Generally, we calculate interest from the due date of your return (regardless of extensions) until you pay the amount you owe in full, including accrued interest and any penalty charges. Interest on some penalties accrues from the date we notify you of the penalty until it is paid in full. Interest on other penalties, such as failure to file a tax return, starts from the due date or extended due date of the return. Interest rates are variable and may change quarterly. (Internal Revenue Code Section 6601).

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Description	Amount
Total interest	\$50.00

The table below shows the rates used to calculate the interest on your unpaid amount due. For a detailed calculation of your interest, call xxx-xxx-xxxx.

Period	Interest rate
October 1, 2011 through March 31, 2016	3%
Beginning April 1, 2016	4%

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## Additional interest charges

If the amount you owe is \$100,000 or more, please make sure that we receive your payment within 10 business days from the date of this notice. If the amount is less than \$100,000, please make sure that we receive your payment within 21 calendar days from the date of this notice. If we don't receive full payment within these time frames, the law requires us to charge interest until you pay the full amount you owe.

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## Additional information

- Visit [www.irs.gov/cp106](http://www.irs.gov/cp106)
- For tax forms, instructions, and publications, visit [www.irs.gov](http://www.irs.gov) or call 800-TAX-FORM (800-829-3676).
- Keep this notice for your records.

If you need assistance, please don't hesitate to contact us.