



Department of the Treasury
Internal Revenue Service
Ogden, UT 84404

Notice	CP116
Tax period	December 31, 2017
Notice date	January 28, 2019
Employer ID number	99-9999999
To contact us	xxx-xxx-xxxx

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BUSINESS NAME
ADDRESS
CITY, STATE ZIP

We've made changes to your 2017 Form 990-PF

Refund: \$9,099.00

We believe there is a miscalculation on your 2017 Form 990-PF, which affects the following area of your return:

- tax computation

We made changes to your return that correct this error. As a result, you are due a refund of \$9,099.

Summary

Tax you owed	\$999.99
Payments you made	9,999.99
Interest we owe you	99.00
Refund due	\$9,099.00

What you need to do

Review this notice and compare our changes to the information on your tax return.

If you agree with the changes we made

- Keep this notice for your records. You don't need to take any action at this time.

Continued on back...



BUSINESS NAME
ADDRESS
CITY, STATE ZIP

Notice	CP116
Notice date	January 28, 2019
Employer ID number	99-9999999

Contact information

If your address has changed, please call xxx-xxx-xxxx or visit www.irs.gov.

- Please check here if you included any correspondence. Write your employer ID number (99-9999999), the tax period (December 31, 2017), and the form number (990-PF) on any correspondence.

Primary phone	Best time to call	Secondary phone	Best time to call
	a.m. p.m.		a.m. p.m.

INTERNAL REVENUE SERVICE
OGDEN, UT 84404

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What you need to do - continued

If you agree with the changes we made - **continued**

- If you haven't already received a refund check for \$9,099.00, you should receive it within 4-6 weeks as long as you don't owe other tax or debts we're required to collect. Your refund amount may include interest. Keep in mind that any interest you receive on tax refunds is considered taxable income during the year you receive it.

If you don't agree with the changes we made

- Call xxx-xxx-xxxx and have your account information available to review with us.
- You can also contact us by mailing the completed contact stub with any correspondence or documentation.
- If you contact us in writing within 60 days of the date of this notice, we'll reverse the change we made to your account. You don't need to provide an explanation or additional documents when you request the reversal, but we'll consider any information you provide us. However, if you don't provide us additional information that justifies the reversal and we believe the reversal is in error, we may forward your case for audit. After we forward your case, the audit staff will contact you within 5 to 6 weeks to fully explain the audit process and your rights, and you may need to provide an explanation or additional documents. After the audit, you'll have formal appeal rights, including the right to appeal our decision to the United States Tax Court.
- If you don't contact us within 60 days, the change will not be reversed. However, you may file a claim for refund to dispute the change. Generally, you must submit the claim within 3 years of the date you filed the tax return, or within 2 years of the date of your last payment for this tax, whichever is later.
- We'll assume you agree with the information in this notice if we don't hear from you.

Changes to your December 31, 2017 tax return

Information was changed because of the following:

- We found an error in the computation of your total tax.

Tax calculations

Description	IRS calculations
Total taxes	\$999.99

Credits and payments

Description	IRS calculations
Total payments and credits	\$9,999.99

Payments credited to your account for tax period ending December 31, 2017

The total amount of your payments, including deposits and credits, shown below, were applied to any change in taxes owed. Please call xxx-xxx-xxxx if any information is incorrect or missing.

Date received	Payment description	Amount
1/19/17	Federal tax deposit	\$648.41
1/19/17	Federal tax deposit	1,541.92
1/19/17	Federal tax deposit	906.28
1/19/17	Federal tax deposit	951.52
1/19/17	Federal tax deposit	1,495.36
1/19/17	Federal tax deposit	1,709.20
1/19/17	Federal tax deposit	698.60
1/27/17	Federal tax deposit	526.82
2/03/17	Federal tax deposit	1,343.08
Total		\$9,999.99

Additional information

- Visit www.irs.gov/cp116.
- For tax forms, instructions, and publications, visit www.irs.gov or call 800-TAX-FORM (800-829-3676).
- Keep this notice for your records.

If you need assistance, please don't hesitate to contact us.