

Department of the Treasury Internal Revenue Service Ogden, UT 84201-0038

XYZ CORPORATION 22 BOULDER STREET HANSON, CT 00000-7253

Notice	CP259
Tax period	December 31, 2017
Notice date	January 29, 2018
Employer ID number	XX-XXXXXX
To contact us	Phone:1-800-xxx-xxxx
	Fax: 1-855-xxx-xxxx

Select code
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ADR Barcode

Message about your December 31, 2017 Form 941

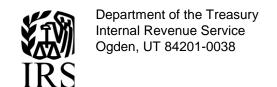
## You didn't file a Form 941 tax return

Our records show that you haven't filed	What you need to do immediately		
your tax return for the tax period ending on December 31, 2017.	If you are required to file Form 941, for the tax period ending on December 31, 2017, but haven't done so		
You must complete the Response form on Page 3. Mail or fax it to us along with Form 941 no later than	<ul> <li>Complete the Response form on Page 3. Mail it to us using the enclosed envelope or fax it to along with a signed and dated copy of Form 941.</li> </ul>		
	<ul> <li>Remember: if you are due a refund you must file within 3 years of the due date of the tax return, or within 2 years of the date the tax was paid.</li> </ul>		
	If you don't think you have to file Form 941, for the tax period ending on December 31, 2017:		
	Complete the Response form starting on page 3 to indicate whether any of the circumstances apply to you. Mail it to us using the enclosed envelope or fax it to		
f we don't hear from you	If you don't file a tax return by or dispute this notice, we may file a substitute return for you and charge penalty and interest on the amount of tax calculated.		
Additional information	Visit www.irs.gov/cp259.		
	<ul> <li>For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).</li> </ul>		
	<ul> <li>Keep this notice for your records.</li> </ul>		
	If you need assistance, please don't hesitate to contact us.		
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**Response form for Form 941** 

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INTERNAL REVENUE SERVICE OGDEN, UT 84201-0038

If you are filing late

## Complete both sides of this form and Provide your contact information send it to us along with your tax return If your address has changed, please make the changes below. in the enclosed envelope. Be sure our address shows through the window. Primary phone Best time to call Secondary phone Best time to call 1. Indicate whether any of the following circumstances apply to you ☐ I already filed my tax return for the tax period ending on\_ If you already filed a tax return I am enclosing a signed and dated copy of the return as verification. Name(s) shown on return

Form(s) filed

Fain why you are filing late.

Employer Identification number (EIN) listed on the return

Is this EIN different from the one on this notice? [] Yes [] No

Tax period(s)

I'm enclosing a signed and dated copy of my tax return for the tax

period ending on \_\_\_\_\_ (plus any schedules and attachments).

Date tax return was filed

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	Explain why you don't think you are required to file a tax return for
If you don't think you have to file a tax  Return for the tax period ending on	My business ceased operations on:  I had no employees during this period.  My business no longer has any employees and doesn't expect to pay wages in the future. Last date wages paid:  I reported all wages on Form 943/944. (Please attach a signed copy of the Form 943/944 return).  Other reason for not filing (explain below; attach additional sheets
Return for the tax period ending on	I had no employees during this period.  My business no longer has any employees and doesn't expect to pay wages in the future. Last date wages paid:  I reported all wages on Form 943/944. (Please attach a signed copy of the Form 943/944 return).  Other reason for not filing (explain below; attach additional sheets
	My business no longer has any employees and doesn't expect to pay wages in the future. Last date wages paid:  I reported all wages on Form 943/944. (Please attach a signed copy of the Form 943/944 return).  Other reason for not filing (explain below; attach additional sheets
	pay wages in the future. Last date wages paid:  I reported all wages on Form 943/944. (Please attach a signed copy of the Form 943/944 return).  Other reason for not filing (explain below; attach additional sheets
	copy of the Form 943/944 return).  Other reason for not filing (explain below; attach additional sheets
If you have a credit or if you already made a payment or deposit	☐ I have a credit/payment/deposit and want it applied to the following:  Tax form Tax period Employer Identification number (EIN)
	Tax form Tax period Employer Identification number (EIN)
	Note: You must file a tax return in order to apply a carry forward credit even through you may not be required to file.  OR:  I want to receive this credit as a refund check.  Note: You must file a tax return to be eligible for a refund even though you might not be required to file.
2. Please sign and send this form	Inder penalties of perjury, to the best of my knowledge, the
	nformation in this form is correct and complete.
<u>c:</u>	ignature Title Date
Si	ignature nue Date