



Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0030

JAMES & KAREN Q. HINDS
22 BOULDER STREET
HANSON, CT 00000-7253

Notice	CP523
Tax period	2016
Notice date	January 30, 2018
Employer ID number	NN-NNNNNNNN
To contact us	800-XXX-XXXX
Your caller ID	NNNN
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Notice of intent to levy Intent to terminate your installment agreement

The monthly payment for your installment agreement is overdue. We didn't receive one or more payments from you, as your installment agreement requires. If you don't make the required payments (past due amount), we will terminate your installment agreement 30 days from the date of this notice.

In addition, this notice is your notice of intent to levy. If we terminate your installment agreement and you exhaust your right to appeal the termination, we may seek to collect the total amount of your unpaid liability, which includes any taxes, penalties, and interest, not just the unpaid installment payments.

Continued on back...

Billing Summary

Amount you owed	\$9,444.07
Failure-to-pay penalty	34.98
Interest charges	1,324.15
Total amount due if we terminate your installment agreement and you exhaust your appeal rights	\$10,803.20



James Q. Hinds
22 Boulder Street
Hanson, CT 00000-7253

Notice	CP523
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Employer ID number	NN-NNNNNNNN

Payment

- Make your check or money order payable to the United States Treasury.
- Write your employer ID number (NN-NNNNNNNN), the tax year (2016), and form number (1120) on your payment.

INTERNAL REVENUE SERVICE
AUSTIN, TX 73301-0030

- **Amount remitted**

	\$
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Notice of intent to levy: Intent to terminate
your installment agreement - **continued**

We may levy (seize) your property or rights to property and apply the proceeds to the total amount of your unpaid liability.

What you need to do immediately

If you agree with the past due amount and you're not working with an IRS representative

- Pay the past due amount or we will terminate your installment agreement under Internal Revenue Code Section 6159(b) and, after you exhaust your appeal rights, the full amount you owe will be due.
- Pay online or mail a check or money order with the attached payment stub. **You can pay online now at www.efps.gov**
- Call 800-xxx-xxxx if you need assistance determining the past due amount.

If you agree but can't pay the past due amount

- Call 800-xxx-xxxx to discuss the reason for default and provide us with your updated financial statement (Form 433-F). We may be able to restructure your installment agreement. If we agree, you'll have to pay an additional fee of \$89.

If you disagree with the past due amount

Call us at 800-xxx-xxxx to review your account with a representative. Be sure to have your account information available when you call.

Right to request an appeal

You have the right to appeal to the IRS Office of Appeals any proposed termination or termination of your installment agreement under the Collection Appeals Program. You can call 800-xxx-xxxx or send us a Collection Appeals Request (Form 9423) to the address at the top of the notice. For more information about your appeal rights, including the time frame to request an appeal, see Publication 1660, Collection Appeal Rights.

We'll assume you agree with the information in this notice if we don't hear from you.

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Back of payment stub

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What you need to know

Notice of Intent to Levy

This notice is your Notice of Intent to Levy (Internal Revenue Code Section 6331(d)).

After we terminate your installment agreement and you've exhausted your appeal rights, we can levy (seize) your property or rights to property if we have previously sent you a Collection Due Process (CDP) notice offering you a hearing with the IRS Office of Appeals. If we haven't sent you a CDP notice, we're permitted to serve a Disqualified Employment Tax Levy or a Federal Contractor Levy, as explained in the enclosed Publication 594, IRS Collection Process. Property or rights to property includes:

- Accounts receivable and other income
- Bank accounts
- Business assets

Payment options

Pay now electronically or by phone

The Electronic Federal Tax Payment System (EFTPS) is a free payment service for paying taxes online or by phone. To use EFTPS, you must enroll online at www.eftps.gov (registration may take up to 7 business days to take effect). When you use the EFTPS website, you can:

- Receive instant confirmation of your payment
- Access payment history to review previous payments
- Schedule payments up to 365 days in advance
- Cancel a payment before the scheduled date
- Make a payment 24 hours a day, 7 days a week
- Authorize your financial institution or authorized third party (such as an accountant or payroll provider) to schedule payments for you

You may also be able to pay by debit or credit card for a small fee, depending on the type of tax you owe. To see all of our payment options, visit www.irs.gov/payments.

Offer in Compromise

An offer in compromise allows you to settle your tax debt for less than the full amount you owe. If we accept your offer, you can pay with either a lump sum cash payment plan or periodic payment plan. For more information, visit www.irs.gov/offers.

Payment history

If you made payments through EFTPS, you can log on to your EFTPS account online to review payments you made by phone or online.

If you already paid your balance in full within the past 21 days or made payment arrangements, please disregard this notice.

If you think we made a mistake, call 800-xxx-xxxx to review your account.

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If we don't hear from you

Because you didn't meet the terms of the agreement, we'll terminate your installment agreement 30 days from the date of this notice if you don't take appropriate action immediately. We may also file a Notice of Federal Tax Lien on your property at any time, if we haven't already done so.

If a lien is in place, it may be difficult to sell or borrow against your property. A tax lien will also appear on your credit report – which may harm your credit rating – and your creditors will be publicly notified that the IRS has priority to seize your property.

In addition, as explained above, we have the right to levy (seize) your property if you don't pay your tax debt.

Penalties

We are required by law to charge any applicable penalties.

Failure-to-pay

Description	Amount
Total failure-to-pay	\$34.98

We assess a 1/2% monthly penalty for not paying the tax you owe by the due date. We base the monthly penalty for paying late on the net unpaid tax at the beginning of each penalty month following the payment due date for that tax. This penalty applies even if you filed the return on time.

We charge the penalty for each month or part of a month the payment is late; however, the penalty can't be more than 25% in total.

- The due date for payment of the tax shown on a return generally is the return due date, without regard to extensions.

The due date for paying increases in tax is within 21 days of the date of our notice demanding payment (10 business days if the amount in the notice is \$100,000 or more).

If we issue a Notice of Intent to Levy and you don't pay the balance due within 10 days of the date of the notice, the penalty for paying late increases to 1% per month.

For individuals who filed on time, the penalty decreases to 1/4% per month while an approved installment agreement with the IRS is in effect for payment of that tax.

For a detailed calculation of your penalty charges, call 800-xxx-xxxx.

(Internal Revenue Code Section 6651)

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Removal or reduction of penalties

We understand that circumstances—such as serious illness or injury, a family member's death, or loss of financial records due to natural disaster—may make it difficult for you to meet your taxpayer responsibility in a timely manner.

We can generally process your request for penalty removal or reduction quicker if you contact us at the number listed above with the following information:

- Identify which penalty charges you would like us to remove or reduce (e.g., 2016 late filing penalty).
- For each penalty charge, explain why you believe it should be reconsidered.

If you write to us, include a signed statement and supporting documentation for penalty abatement request.

We'll review your statement and let you know whether we accept your explanation as reasonable cause to reduce or remove the penalty charge(s).

Removal of penalties due to erroneous written advice from the IRS

If you were penalized based on written advice from the IRS, we will remove the penalty if you meet the following criteria:

- You wrote us asking for written advice on a specific issue
- You gave us adequate and accurate information
- You received written advice from us
- You reasonably relied on our written advice and were penalized based on that advice

To request removal of penalties based on erroneous written advice from us, submit a completed Claim for Refund and Request for Abatement (Form 843) to the IRS service center where you filed your tax return. For a copy of the form or to find your IRS service center, go to www.irs.gov or call 800-TAX-FORM (800-829-3676).

Interest charges

We are required by law to charge interest when you do not pay your liability on time. Generally, we calculate interest from the due date of your return (regardless of extensions) until you pay the amount you owe in full, including accrued interest and any penalty charges. Interest on some penalties accrues from the date we notify you of the penalty until it is paid in full. Interest on other penalties, such as failure to file a tax return, starts from the due date or extended due date of the return. Interest rates are variable and may change quarterly. (Internal Revenue Code Section 6601)

Description	Amount
Total interest	\$1,324.15

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Interest charges - **continued**

The table below shows the rates used to calculate the interest on your unpaid amount due. For a detailed calculation of your interest, call 800-xxx-xxxx.

Period	Interest rate
October 1, 2013 – December 31, 2013	3%
January 1, 2014 – March 31, 2014	3%
April 1, 2014 – June 30, 2014	3%
July 1, 2014 – September 30, 2014	3%
October 1, 2014 – December 31, 2014	3%
Beginning January 1, 2015	5%

Additional information

- Visit www.irs.gov/cp523.
- You may find the following publications helpful:
 - Publication 1, Your Rights as a Taxpayer
 - Publication 594, The Collection Process
 - Publication 1660, Collection Appeals Rights
- For tax forms, instructions, and publications, visit www.irs.gov/forms-pubs or call 800-TAX-FORM (800-829-3676).
- Paying online is convenient, secure, and ensures timely receipt of your payment. To pay your taxes online or for more information, go to www.irs.gov/payments.
- You can contact us by mail at the address at the top of this notice. Be sure to include your employer identification number, the tax year, and the form number you are writing about.
- Review the enclosed IRS Collection Process (Publication 594).
- Generally, we deal directly with taxpayers or their authorized representatives. However, occasionally we need to speak with other people, such as employees, employers, banks, or neighbors to gather or verify account information. If we contact a third party, the law prohibits us from sharing any more information than necessary to obtain or verify what we need to know. You have the right to request a list of individuals we contact about your account.
- Keep this notice for your records.

If you need assistance, please don't hesitate to contact us.

Taxpayer Advocate Service

The Taxpayer Advocate Service (TAS) is an independent organization within the IRS that can help protect your taxpayer rights. We can offer you help if your tax problem is causing a hardship or you've tried but haven't been able to resolve your problem with the IRS. If you qualify for our assistance, which is always free, we will do everything possible to help you. Visit www.taxpayeradvocate.irs.gov or call 877-xxx-xxxx.

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Additional information – **continued**

Low Income Taxpayer Clinics

Assistance can be obtained from individuals and organizations that are independent from the IRS. The Directory of Federal Tax Return Preparers with credentials recognized by the IRS can be found at <http://irs.treasury.gov/rpo/rpo.jsf>. IRS Publication 4134 provides a listing of Low Income Taxpayer Clinics (LITCs) and is available at www.irs.gov. Also, see the LTC page at www.taxpayeradvocate.irs.gov/litcmap. Assistance may also be available from a referral system operated by a state bar association, a state or local society of accountants or enrolled agents or another nonprofit tax professional organization. The decision to obtain assistance from any of these individuals and organizations will not result in the IRS giving preferential treatment in the handling of the issue, dispute, or problem. You don't need to seek assistance to contact us. We will be pleased to deal with you directly and help you resolve your situation.