



Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0066

Notice	CP562C
Notice date	January 28, 2019
To contact us	Phone XXX-XXX-XXXX
Fax number	XXX-XXX-XXXX
Case reference number	NNNNNNNNNNNNNNNN

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BUSINESS NAME
ADDRESS
CITY, STATE ZIP

Important information about your child's adoption taxpayer identification number (ATIN)

We need more information to process your extension request

We need more information to process your one-year extension request for the ATIN we assigned to CHILD NAME (NNN-NN-NNNN).

What you need to do

- Complete the enclosed Form 15100, Adoption Taxpayer Identification Number (ATIN) Extension Request, and fax or mail it to us with your documentation so we receive it within 60 days. Provide the following information:
 - Reason you need an extension
 - Reason you can't get a social security number
 - Status of your adoption
 - Original signatures of adoptive parents
- If your adoption isn't final, provide documents signed by the placement agency or agent.
- If you have questions, call us at XXX-XXX-XXXX. For international calls, dial XXX-XXX-XXXX.

You can also contact us by mail at the address shown at the top of this page. If you write, please include your name, current address, phone number, case reference number, and the best time to reach you between 8:00 a.m. and 3:30 p.m. (CT).

Additional information

- Visit www.irs.gov/cp562c
- For tax forms, call 800-TAX-FORM (800-829-3676)
- Keep this notice for your records.

If you need assistance, please don't hesitate to contact us.

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Please detach and return this stub with your completed Form 15100

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