



Notice	LT40		
Notice Date	January 27, 2009		
Taxpayer ID number			
Case reference number			
To contact us			

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Information about your unpaid taxes [and unfiled tax returns]

We may contact others for information

We're trying to collect unpaid taxes from you for the year(s) shown in the billing summary below. [We are also trying to get your tax return(s) for the year(s) shown in the Summary of missing tax returns section.]

We're writing to inform you that, in an effort to obtain or verify information, we may contact others. However, we'll only share the information necessary to gather or verify the information we're seeking.

What you need to do

If you have questions, call us at the number above to review your account.

Next steps

Generally, we deal directly with taxpayers or their authorized representatives. Sometimes, however, it's necessary for us to speak with other people, such as employees, employers, banks, or neighbors to gather the information we need about a taxpayer's account. If we've contacted anyone in connection with your account, we'll send you a list of the individuals we've contacted once a year. You also have the right to request a copy of this list at any time.

Your billing summary

Tax period ending	Form number	Amount you owed	Additional interest	Additional penalty	Total
MM/DD/YYYY	\$		\$	\$	\$
MM/DD/YYYY	\$		\$	\$	\$
MM/DD/YYYY	\$		\$	\$	\$

Summary of missing tax returns

Tax period ending	Form number	Name of return	
MM/DD/YYYY			
MM/DD/YYYY			

Additional information

- Visit www.irs.gov/lt40
- For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676)
- Keep this notice for your records.

If you need assistance, please don't hesitate to contact us