

## SS-8 Determination—Determination for Public Inspection

Occupation

06AAS.41 Aide/Assistant

Determination:

☒ Employee

☐ Contractor

UILC

Third Party Communication:

☒ None

☐ Yes

### Facts of Case

The worker initiated the request for a determination of her work status as a personal care worker in tax year 2014; however, she indicated that she provided services in 2013 and 2015. The firm's business is described as hiring individuals to perform personal care for clients who have Medicare.

The firm's response was signed by the director of clinical services. The firm's business is described as administrative and billing services. The worker performed services as a personal care worker for a client.

According to the firm, the worker needs to be certified as a personal care worker. The worker(s) can obtain certification through the firm and the RN at the firm verifies the skills of the worker(s). The worker is given a task list that the client determines. The firm indicated that the client's physician determines the methods by which the worker performs her services. The worker was required to contact the firm if she encountered any problems or complaints that required resolution. The worker completed a time sheet that included the tasks that were completed. The worker's services were rendered in client's home. The worker was required to perform the services personally.

The worker acknowledged that she was given specific instructions to perform the duties that were on the client's care plan. The job assignments came through the firm and it was the firm that determined the methods by which the worker's services were performed. The worker agreed that the firm was contacted if she had any problems or complaints. The services were rendered at the client's home. The worker was required to perform the services personally; any additional personnel were hired and paid by the firm.

Neither the firm or the worker provided any significant supplies, equipment, or materials; the client furnished their necessities. Both parties concurred the firm paid the worker an hourly wage. The worker was not covered under the firm's workers' compensation insurance policy. The worker did not establish the level of payment for services rendered.

There were no benefits extended to the worker. Either party could terminate the work relationship without incurring a liability or penalty. The worker was not performing same or similar services for others during the same time frame.

The worker provided copies of the employee handbook given to her by the firm at the onset of the work relationship.

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## Analysis

A worker who is required to comply with another person's instructions about when, where, and how he or she is to work is ordinarily an employee. This control factor is present if the person or persons for whom the services are performed have the right to require compliance with instructions. Some employees may work without receiving instructions because they are highly proficient and conscientious workers or because the duties are so simple or familiar to them. Furthermore, the instructions, that show how to reach the desired results, may have been oral and given only once at the beginning of the relationship.

If the services must be rendered personally, presumably the person or persons for whom the services are performed are interested in the methods used to accomplish the work as well as in the results.

A requirement that the worker submit regular or written reports to the person or persons for whom the services are performed indicates a degree of control.

Payment by the hour, week, or month generally points to an employer-employee relationship, provided that this method of payment is not just a convenient way of paying a lump sum agreed upon as the cost of a job. In such instances, the firm assumes the hazard that the services of the worker will be proportionate to the regular payments. This action warrants the assumption that, to protect its investment, the firm has the right to direct and control the performance of the workers. Also, workers are assumed to be employees if they are guaranteed a minimum salary or are given a drawing account of a specified amount that need not be repaid when it exceeds earnings.

A person who can realize a profit or suffer a loss as a result of his or her services is generally an independent contractor, while the person who cannot is an employee. "Profit or loss" implies the use of capital by a person in an independent business of his or her own. The risk that a worker will not receive payment for his or her services, however, is common to both independent contractors and employees and, thus, does not constitute a sufficient economic risk to support treatment as an independent contractor. If a worker loses payment from the firm's customer for poor work, the firm shares the risk of such loss. Control of the firm over the worker would be necessary in order to reduce the risk of financial loss to the firm. The opportunity for higher earnings or of gain or loss from a commission arrangement is not considered profit or loss.

We have considered the information provided by both parties and have applied the above law to this work relationship. In this case, the firm retained the right to change the worker's methods and to direct the worker to the extent necessary to protect its financial investment and business reputation and to ensure its customers' satisfaction and that its contractual obligations were met. The worker was not operating a separate and distinct business; the worker did not invest capital or assume business risks, and therefore, did not have the opportunity to realize a profit or incur a loss as a result of the services provided. Integration of the worker's services into the business operations generally shows that the worker is subject to direction and control. When the success or continuation of a business depends to an appreciable degree upon the performance of certain services, the workers who perform those services must necessarily be subject to a certain amount of control by the owner of the business. In this case, the worker was not engaged in an independent enterprise, but rather the services performed by the worker were a necessary and integral part of the firm's business.

## CONCLUSION

Based on the above analysis, we conclude that the firm had the right to exercise direction and control over the worker to the degree necessary to establish that the worker was a common law employee, and not an independent contractor operating a trade or business.